

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

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DATE: 7th January 2021

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the NORTHWICH TOWN COUNCIL online using Zoom video conferencing to be held on Monday 11th January 2021 at 6.00pm.

Yours Sincerely

Chris Shaw

Chris Shaw

Town Clerk

AGENDA

1 Apologies for absence or absence

2 Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend or close associate interest

3 Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting. Public Question Time to be a maximum of 10 minutes.

4 Signing of the Minutes

Of the Town Council meeting held on 7th December 2020 (minutes attached)

[Members are required to approve the minutes as a true and accurate record](#)

5 Reports of Committees

5.1 To note Planning & Environment Committee meeting held on Tuesday 15th December 2020 (minutes attached)

5.2 To note Finance & General Purposes Committee meeting held on Tuesday 15th December 2020 (minutes attached)

6 Town Mayor's Communication

List of civic events that the Town Mayor has attended during the last month (attached)

7 Town Clerk's Report

To consider the Town Clerks Report (attached)

8 CW&C Councillor Updates

To receive updates from members

9 Outside Bodies

To receive an update from any member attending meetings of outside bodies

10 Date of next meeting

The next meeting will be Monday 8th February 2021 at 6.00pm

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 7TH DECEMBER 2020 VIA ZOOM VIDEO CONFERENCING

Present:	Cllr K Rimmer	Town Mayor
Councillors:	Cllr D Bowden	Cllr Mrs L Nelson
	Cllr A Cooper	Cllr Ms A Gerrard
	Cllr S Naylor	Cllr G Erlam
	Cllr G Emmett	Cllr M McNamee
	Cllr A Stott	Cllr Miss C Fox
	Cllr Ms J Thomas	Cllr T Melville
	Cllr K Cernik	Cllr R Cernik
Also present:	Chris Shaw	Town Clerk
	Liza Clansey	Assistant Town Clerk
	Stephanie Astbury	Operations Manager

NTC 20/66 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllrs A Lockett, H Rowlands, S Eastwood and Cllr Mrs J Illidge. Cllrs M Rowley and G Edwards were not present.

NTC 20/67 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr S Naylor declared an interest in any matters relating to Cheshire West and Chester Council
Cllr A Cooper declared an interest in any matters relating to Cheshire West and Chester Council

NTC 20/68 OPEN FORUM

Lee Siddall spoke in open forum regarding the issue of litter within Northwich; Lee regularly carries out litter picks and expressed how the litter spoils the town. Lee praised Cllr G Emmett and NTC for the tremendous job in setting up the clean team. McDonalds are now also setting up a clean team and Lee would like NTC to approach McDonalds to be involved in helping clean up the town.

Cllr K Rimmer suggested this was put out to all shops within the town and suggested people needed educating and maybe the Guardian could also help with this.

Cllr Mrs C Fox said this is an ongoing issue and BID would be very supportive in helping approach other companies.

Cllr A Cooper said himself and Cllr S Naylor would speak with McDonalds as they have been very helpful in the past and have a great community spirit.

Date.....

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Cllr K Rimmer
Town Mayor

Cllr G Emmett and Mr Siddall agreed that 80% of the litter that was found all over town was from McDonalds as people do not bother to put their rubbish in the bin.

Cllr Mrs L Nelson had heard that it was being looked into to tag takeaway bags with postcodes but due to DPR this was not possible.

Cllr K Rimmer added we all have a responsibility to deal with this.

McDonalds are updating their cleaning processes, moving forward we can hopefully work with the BID and the Guardian to get the message across. McDonalds Northwich is always responsible and works hard within the town.

Cllr D Bowden commented that long term to improve things people's attitude and behavior needs to change, if a group is set up in Northwich this would be an excellent idea and speaking with schools and children would be beneficial.

Town Clerk to contact McDonalds.

NTC 20/69 SIGNING OF THE MINUTES

- 4.1 The minutes of Town Council Meeting held on Monday 9th November 2020 be confirmed and approved as a true and accurate record.

Proposed by Cllr D Bowdon, seconded by Cllr Ms J Thomas. Minutes to be signed by the Mayor. All in favour

NTC 20/70 REPORTS OF COMMITTEES

- 5.1 To note Planning and Environment Committee meeting held on Tuesday 17th November 2020. Noted by Cllr A Stott

- 5.2 To note Finance and General Purposes Committee Meeting held on Tuesday 17th November 2020. Noted by Cllr Mrs L Nelson

NTC 20/71 TOWN MAYOR'S COMMUNICATIONS

The Mayor attended the following event during November 2020. COVID19 restrictions were adhered to.

Sunday 8th	NTC	Remembrance Service
Sunday 8 th	Rudheath P.C.	Remembrance Service
Wednesday 11th	NTC	Cenotaph service
Monday 30th	St Luke's Hospice	St Luke's Christmas Tree lighting

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**Cllr K Rimmer
Town Mayor**

NTC20/72 TOWN CLERK'S REPORT

Old Hall Road Play Area

Following on from last month's meeting we have now submitted an application to refurbish Old Hall Road Play Area. Plans were presented to residents and the Friends of Group who fed back through the online survey. We tweaked the final plans to try and deliver an installation that all residents would be happy with and the TC feels we have achieved this. The overall cost of the refurbishment will be £120,000 with £100,000 coming from WREN if successful, and £20,000 from NTC. We will hear after Christmas if we have been successful but in the meantime we will also be looking at other funding opportunities for this site.

Cllr A Cooper said many thanks for TC hard work on this project and commented on the feedback from residents which was mainly on anti-social behaviour on the football play area and that there was not enough accessible play equipment. The basket swing will remain in the play area as many residents wanted this to stay.

Christmas Lanterns

NTC over past years work with local schools and CW&C I to make lanterns for our Christmas parade in the town centre. Unfortunately due to COVID 19 we were unable to hold the light switch on which also meant no parade. As funding was still available we asked the local schools to make the lanterns and this was done via video instruction from local artists.

The lanterns can be viewed in Barons Quay in the unit across from H&M throughout the Christmas period. The lanterns look fantastic so well done to all involved in the project.

Christmas Lights, St Helens Church & Town Bridge

This year NTC have installed lights within the town centre as usual. Most of these lights have had substantial repairs and are looking wonderful. We have also illuminated Town Bridge which is getting really positive feedback and worked with St Helens Church to project a star onto the side of the tower. A big thank you to all those involved in making Northwich look so festive again this year.

Local Schools & Northwich Victoria Infirmary

We have helped this year in organising the installation of Christmas trees in 2 local schools and the Victoria Infirmary in Northwich; this has been funded by local members Cllrs S Naylor, Cllr R Cernik & Cllr Mrs K Cernik. Local school children and visitors to the Infirmary were thrilled with the trees being installed.

Town Centre Recovery

We continue to work with CW&C Northwich BID and other partners on the reopening of the town centre following the recent lockdown. Our role is mainly operational ensuring that signage is replaced when damaged and the additional cleansing of the town centre if required.

Verdin Park Pillars and Gates

Work has now begun on re installing the piers and gates at Verdin Park, piers will be installed before Christmas and we are waiting a date from the fabricator to mount the refurbished gates.

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Cllr K Rimmer
Town Mayor

St Luke's Hospice Christmas Tree

We have been working with Winsford & Middlewich Town Council to provide a Christmas tree at the Hospice; this was installed a week ago and lit last week in the presence of all 3 Town Mayors. It has

been great to once again work with our neighbouring Town Councils to provide such a worthwhile addition for patients and staff at the Hospice.

Tree of Lights

Due to COVID restrictions our tree of lights service will be held virtually and the recording to be streamed on Friday 11th December when all the names of loved ones will be read out. Stars and lights will still be placed on the tree within the cemetery but we advise people visiting the tree to adhere to current social distancing rules and to sanitise their hands if they touch the stars.

Artisan Market

On the 12th & 13th December we will be holding a two day Christmas Market in Barons Quay and we will be sharing a gazebo with local PCSO's to hand out purse bells that were funded by local members.

Members volunteered to join the PCSO's on the Saturday from 10am to 3pm

NTC20/73 AGAR

Members noted the Annual Governance and Accountability report for the year ending 31st of March 2020.

NTC20/74 ADDITIONAL STORAGE

OM gave a report on the additional storage solution at NTC. Several years ago, we installed 2 containers by the outside the staff break room. This was to allow for storage of paperwork and Christmas lights. Over the years we have grown significantly meaning that we now store Christmas lights for over 20 different parishes and BID's. The storage that was once sufficient for our needs is now overflowing into other areas such as the chapel which is not viable in the long term and risks the lights getting damaged.

There is ample space by the break room to install another container. This container would have lights installed and heating to prevent damp occurring. We have also discussed with the Community Rail Partnership about splitting the cost and allowing them use of half of the container for storage. Further organisation of our paper documents would allow these to be kept in the top half of the new container, freeing up another full container for Christmas lights.

Three costs have been obtained for the supply, delivery and installation of a second hand 20ft container. Titan Containers - £1600.00, Cleveland Containers - £1795.00, Adaptainer – £1670.00

OM recommend Cleveland Containers as this company has been used previously. We are aware of the condition of the containers and the delivery/install operatives are aware of the layout of our yard and potential obstacles when installing.

Date.....

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**Cllr K Rimmer
Town Mayor**

Furthermore, the CRP has agreed to split the cost of the container, installation, deliver and install of heat and light. This would make the cost £1000.00 each.

Councillors asked if we store other Parish and Council lights FOC, OM informed Councillors this cost was included when quoting for light installation.

Cllr A Stott asked if we would be looking for additional containers in the future it would start to look a mess. TC said if we needed more space we would have to look for alternative accommodation.

Proposed by Cllr S Naylor, seconded by Cllr Mrs A Gerrard, all in favour that we use Cleveland Containers for the additional storage

NTC20/75 VICKERSWAY PARK TREES

OM gave a report regarding Vickersway Park Trees. Whilst our grounds maintenance team carry out extensive maintenance work within the park throughout the year there are some works that are too big to carry out ourselves. Multiple trees including 2 x Lombardy Poplars and 2 x Leylandii have become too big for us to maintain, they are also causing damage to the tarmac paths throughout the park with their roots pushing up the tarmac causing it to lift and crack which in turn creates multiple trip hazards. The larger trees located in the centre of the park are also preventing the grass from growing underneath as they prevent the sunlight and/or rain from reaching them. This, whilst not a safety issue, is unsightly and not the image that we want to portray for the park.

In order to rectify the above issues, we would be looking to remove both the 2 x Lombardy Poplars and 2 x Leylandii from the centre of the park. In order to compensate for the removal of these 4 trees, replacement trees will be planted. Other trees throughout the park will also be reduced allowing our grounds team to maintain them. This would include re-pollarding Sycamore trees and the reduction of Blue Cedar and Oak trees.

Following this our grounds team will be able to repair the damaged paths throughout Vickersway Park removing the current trip hazards.

We have had a cost from our local trusted tree surgeon A. Gillespie of £3300.00 and would recommend that this works goes ahead.

Cllr S Naylor has regularly visited the park for over 60 years and feels it is the jewel in the crown, he agrees the trees are very big and recommended this action and suggested the new trees are planted in memory of Cllr Tony Lawrenson, Cllr Terry Murphy, Cllr Brian Jamieson and Cllr Alan Dimlow.

Cllr R Cernik asked if we could carry out a consultation. TC informed that we work closely with Mersey Forest.

Cllr A Cooper said how important the trees are and asked what trees would be replacing the existing ones. TC said they would be replaced by trees that did not grow so large over the years.

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**Cllr K Rimmer
Town Mayor**

Cllr Ms J Thomas agreed if the trees were damaging the paths they should be removed.

Cllr S Naylor proposed, Cllr Mrs L Nelson seconded, all in favour that the trees be removed and replaced

NTC 20/76 DRAFT CO-OPTION REVIEW POLICY

Councillors were given a draft proposal from Cllr Ms H Rowlands. Members were happy to go forward with the review.

NTC 20/77 COMMUNITY RAIL PARTNERSHIP OFFICER

Community Rail Partnership Officer Sarah Morgan was welcomed by all Councillors in her new post as Community Rail Partnership Officer. Her key aim is to work with partners, community volunteers and volunteer groups to improve services and partnerships. A successful example of this is Greenbank Station, which won an award for work on a World War Memorial Plaque and planters. Sarah has spoken with BID and Northwich in Bloom and would like to expand this to Northwich Station. Sarah has only been in her post a few weeks but has learnt of the accessibility issues. She looks forward to working with NTC and is writing up an action plan for 2021 and has asked members to let her know their thoughts or plans we might have.

Cllr K Rimmer praised volunteers Nigel, Mark and Graham for work at Greenbank, there has been lots of positive comments from work that has been carried out. Cllr K Rimmer is happy to help if he can in getting volunteers involved and he also commented on how hard the accessibility is.

Cllr A Cooper welcomed Sarah and the good work that has been carried out with Marvellous Days Out, Music Trains and great organisation with Friends of Groups and added he is really pleased Sarah has taken on this role.

Cllr A Cooper and Cllr S Naylor have been exploring funding options towards accessibility and really hopes a solution to the problem can be achieved.

Cllr R Cernik said the work sounds very interesting and also expressed his concerns with accessibility issues; he asked what areas CRP cover and Sarah informed him they cover from Manchester Piccadilly to Chester which is a large area to include Greater Manchester, Stockport, Cheshire East and West. Cllr R Cernik also asked if there are any future plans for more lines to Piccadilly and Sarah is not aware of consultation of this at the moment but informed members the hourly service is being resumed.

NTC 20/78 CW&C COUNCILLOR UPDATES

Cllr R Cernik informed members that CW&C have been busy balancing the budget as COVID response has made a massive hole in the budget, this is ongoing and they are trying to balance the budget and also protect the services.

Cllr S Naylor welcomed Cllr R Cernik and Cllr Mrs K Cernik and said we are in a privileged situation having experienced CW&C Councillors covering our areas.

Cllr S Naylor has been busy in Rudheath and Lostock area. 397 dwellings are planned which takes a lot of looking at the infrastructure along with Cllr A Cooper and Helen Treeby. He hopes they can influence the layout and the section 106 will benefit the community.

Cllr S Naylor also commented on how devastating it was that the St Helens Church projector was stolen and commended the great work of the police in getting this back.

Cllr S Naylor reminded members how hard the Town Clerk is working to deliver the services of Christmas trees, lights and all the other services we provide and a lot of work that goes into this behind the scenes that many people don't see. Thanks to volunteers for all the work in the community to help people/casualties during the current COVID pandemic.

Date.....

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**Cllr. K. Rimmer
Town Mayor**

Cllr K Rimmer agreed with Cllr S Naylor how fantastic the volunteers have been in helping out during COVID and the work and effort other communities have put in that we don't even hear about.

TC identified places we can add a little Christmas happiness to people/communities/schools that need help.

Cllr D Bowden commented that the town has improved so much in the last eight years thanks to the TC. He said NTC, CW&C and every Council in the land has a public relations problem, people whose only involvement in a working society has a common misconception of the Council, this is frustrating

as we do such a lot. Public relations write up from CW&C and NTC Councillors might help explaining what we do.

Cllr R Cernik said they receive a CW&C publication which he could amend so it was fitting for us.

Cllr A Cooper updated members about the environment project to wild flower meadows to make areas look better. Cllrs A Cooper and Cllr S Naylor have been working with CW&C Highways for cycle statistics and improving future cycle lanes. There are no cycle lanes at the top of the library or Weaverham and Town Centre and are looking at funding for these areas.

NTC 20/79 OUTSIDE BODIES

Cllr Mrs A Gerrard along with the Lord Lieutenant attended a Queens Voluntary Award for Talking Newspapers and wanted to send them massive congratulations.

Cllr K Cernik is involved with an organisation called Care Communities, there are nine across the borough and members include health care, social care, general practice, localities from CW&C and local members. This is a new organisation to shape care services. Cllr Mrs K Cernik sits on this board. Citizen Advice are interested in setting up more services in GP surgeries. Age Concern also attends the organisation. Cllr Mrs K Cernik is involved in the Health Care Scrutiny. Cllr K Rimmer would be interested in joining the organisation if possible.

Cllr Mrs L Nelson suggested members inform the TC what they will be talking about in the CW&C updates and Outside Bodies to enable other members to have a chance to ask questions regarding these subjects.

New Council members commented on how we cross over with CW&C and how much more we can achieve working together.

NTC 20/80 DATE OF NEXT MEETING

Date of the next Full Council Meeting (Zoom Virtual) will be held on Monday **11th January, 2021** at 6.00pm. Usual details will be sent prior to this meeting.

Meeting ended at 7.40 p.m.

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**Cllr K Rimmer
Town Mayor**

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON TUESDAY 15th DECEMBER, 2020
VIA ZOOM

Members Present A. Stott
 A. Cooper
 L Nelson

Also present Theresa Cash - Council Secretary/Mayor's P.A.

PL 20/27 APOLOGIES FOR ABSENCE, OR ABSENCE

Cllrs. Rimmer, Eastwood, Bowden, Fox and Rowley did not attend.

PL 20/28 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

There were no declarations.

PL 20/29 SIGNING OF THE MINUTES

The Minutes of the Planning and Environment Committee meeting held on Tuesday 17th November, and noted at Full Council Meeting of 7th December, 2020, were approved, as a true and accurate record. Proposed by Cllr Cooper seconded by Cllr Nelson

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All in favour. Minutes to be signed by Cllr. Stott Chair of Committee.

PL 20/30 PLANNING APPLICATIONS

1. 20/04073/FUL
Single storey extension
180 London Road, Northwich CW9 8AA
No objections
2. 20/03965/FUL
Single storey extension to rear and conversion of existing property
To provide bedsit accommodation with rooftop garden.
4 Victoria Road Northwich CW9 5RE
We object on the grounds of overdevelopment, lack of parking for the number of separate properties within the bed-sit and have concerns about fire safety.
3. 20/04185/FUL
Change of use from a former betting shop to a hot food takeaway
37-39 Station Road Northwich CW9 5LT
No objections

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Date

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Cllr. A. Stott
Chair

4. 20/04205/FUL
Single storey extension to rear.
12 Greenbank Lane Northwich
No objections
5. 20/04289/FUL
Erection of 2no industrial buildings
Comments to be confirmed
6. 20/04526/CAT
1 x Yew (adjacent to house) remove and stump grind due to damage being caused to property. 1 x mixed hedge (bordering lawn/driveway) and Holly and Laburnum specimens in front hedge. Remove, leaving Yew specimen in front hedge to create more space with a view to begin works on the driveway for residents to enter/exit vehicles with ease. 3 x pollarded Sycamore stems adjacent to border hedge: remove due to poor position on edge of raised lawn and poor quality of specimens caused by many years of heavy pruning and pollarding.
16 The Crescent Northwich.
We would refer to the Tree Officer for recommendations.
7. 20/04410/FUL
Single storey side extension
7 Betley Close Northwich CW9 8SG
Any trees removed should be replaced on a 2 for 1 basis, either on or off site.
8. 20/04434/S73
Variation of condition No. 32 (Opening hours) on planning permission 18/03361/FUL Northwich Office, Watling Street, Northwich
No objections.

PL 20/31 DECISION NOTICES

1. 20/03677/LBC
Replacement of roller bearings and tracks
Bridge, Town Bridge Northwich CW9 5BX
Withdrawn
2. 20/03690/FUL
Change of use and extension of redundant B8 unit to a B2 commercial garage premises.
2 David Street Northwich CW8 1HE
Awaiting decision.

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Date

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**Cllr. A. Stott
Chair**

3. 20/03736/OUT
Erection of one dwelling - outline
Land at Highfield Road Northwich
Awaiting decision
4. 20/03828/FUL
Single storey side extension
31 Riverside Park, Northwich CW8 1DS
Awaiting decision
5. 20/03611/FUL
Construction of a temporary compound and associated works for a period of 5 years.
Land to the South West of Lostock Works, Griffiths Road Lostock Gralam, Northwich
Awaiting decision
6. 20/04213/FUL
The former Northwich Market Building was damaged by fire in Spring 2020, and demolished in the Summer of 2020. Change of use from market to temporary public park with a temporary events canopy, The works will include temporary hardstanding, seating, knee railing, planting and the foundations to a 4.8m high temporary canopy which would be assembled for community events.
Land at former Northwich Market Hall, Applemarket Street Northwich
Approved
7. 20/03735/FUL
To include ancillary café with one room to provide children and adults with autism a safe space to meet their peers and provide activities, therapies and training to increase their capabilities, help with mental health difficulties and coping skills.
Yarwoods Arm, Navigation Road Northwich CW8 1BE
Awaiting decision
8. 20/03910/S73
Variation of condition 3 (opening hours) of planning permission 17/05276/FUL
One School Global, Hartford Manor, Greenbank Lane, Northwich
Awaiting decision
9. 20/03707/FUL
Single storey front extension, garage conversion.
Westfields, 22 Lime Avenue Northwich CW9 8DS
Awaiting decision

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Date

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**Cllr. A. Stott
Chair**

10.20/03842/FUL

Two storey and single storey rear extension

20 Hillside, Northwich CW8 4TD

Awaiting decision

11.20/03598/FUL

White render to front elevation

8 Greenbank Lane, Northwich

Awaiting decision

PL 20/32

NEXT MEETING

The date of the next Planning and Environment Committee meeting via Zoom technology will take place on Tuesday, 19th January, 2021, at 5.30 p.m.

There being no further business, the meeting closed at 6.10 p.m.

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Date

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Cllr. A. Stott
Chair

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
TUESDAY 15th DECEMBER 2020 VIA ZOOM

Members Present : Cllr Mrs L Nelson (Chair)
Cllr Mr S Naylor
Cllr Mr G Emmett

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk
Cath Kirwan – Finance Officer

FIN 20/36 **APOLOGIES FOR ABSENCE OR ABSENCE**

Cllr Mr K Rimmer gave their apologies

Cllr Ms H Rowlands, Cllr Mr T Melville, Cllr M Rowley were not present

FIN 20/37 **DECLARATIONS OF INTEREST**

Cllr S Naylor wished to declare an interest in any matters relating to CW&C

FIN 20/38 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 17th November 2020 and noted at Town Council Monday 10th December 2020 were approved

Proposed: Cllr G Emmett and seconded Cllr S Naylor, all agreed

FIN 20/39 **DETAILED INCOME & EXPENDITURE BY BUDGET**

TC, ATC & FO answered various members' questions relating to budget headings

4300/130 Insurance – ATC explained how the insurance is paid annually part way through the year so at the end of the year the auditor will adjust it to the following year.

4330/130 IT Support – TC explained how more IT support has been required with both the councillors and staff working remotely, Ipad accessories, remote assistants, cameras not functioning on laptops and update on ESET

TC explained to members that the Income and Expenditure report will be recoded due to the council growing and will be simplified

Proposed: Cllr Mrs L Nelson and seconded Cllr S Naylor, all agreed

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Date

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Cllr Mrs L Nelson
Chair

TC, ATC and FO answered various members' questions relating to Bacs payments

BJT Professional Electrical Services - £3063.36. Mass repairs on Christmas lights. This cost was all covered by Northwich Town Council as BID were unable to pay towards this

D&R Pipe Fabrications - £936.00. This was for various items such as sockets for Christmas Trees and repairs to Skate Park

Healthwork - £480.00. Counselling for a member of staff

PKF Littlejohn LLP - £1920.00. External Auditor fees

Spend of £73,709.14 was approved

Proposed by Cllr Mrs L Nelson and seconded by Cllr S Naylor, all agreed

Members approved evidence for payments from October 202 (September 2020 invoices).

Play & Leisure - £21,147.00

Cheshire Self Drive - £1849.92

Proposed by Cllr S Naylor and seconded by Cllr Mrs L Nelson, all agreed

Members approved evidence for payments from February 2020 payments (January 2020 invoices).

Steve Pugh - £3050.00

Malpas Tractors - £454.20

Proposed Cllr S Naylor and seconded by Cllr G Emmett

Members picked two suppliers from November payments (October invoices), evidence to be brought to finance meeting in 2021, chosen by Cllr G Emmett

DF Sales - £168.00

Intelligent Monitoring - £1001.50

Members picked two suppliers from July 2020 payments (June 2020 invoices), evidence to be brought to finance meeting in 2021, chosen by Cllr Mrs L Nelson.

Columbaria - £638.40

Earth Anchors - £853.20

Date of the next meeting Tuesday 19th January 2020

There being no further business the Chairman declared the meeting closed at 10.10am

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Date

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Cllr Mrs L Nelson
Chair

There were no events attended by the Town Mayor during December.

REPORT TO: Full Council
MEETING DATE: 11th January 2021
AGENDA ITEM: 7
PREPARED BY: Chris Shaw
SUBJECT: Town Clerks Report



Xmas Lights, St Helens Church & Town Bridge

All Xmas lights are now being removed along with the trees and lighting to the bridge, we are now working towards a permanent solution the lighting Town Bridge and hope to complete this very soon.

We have had a really positive response to all the Xmas lights in the town centre this year so many thanks to our installers who were out throughout the night putting up and now taking down.

Town Centre

Over the Xmas period we worked in partnership with CW&C to keep the town centre safe for residents and businesses through gritting all areas including the Covid testing site. Again I must thank our staff who worked throughout the Xmas period and also the gritter drivers who kept our main roads safe.

Verdin Park Pillars and Gates

Pillars are now installed and the gates will be re positioned in the next 2 weeks, we are looking at the possibility of lighting the gates and pillars and I will come back to members with some costs in due course.

Tree of Lights

Our tree of lights ceremony took place remotely this year and was streamed onto our website, stars were placed on the tree as usual and the tree was illuminated throughout the Xmas period.

Christmas Artisan Market

On the 12th & 13th December we held the Xmas Artisan Market within Barons Quay, members attended on the Saturday along with local PCSO's to hand out purse bells.