

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
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Northwich
town council

DATE: 10th March 2022

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 14th March 2022 at 6.00 pm.**

Yours Sincerely

Chris Shaw

Chris Shaw
Town Clerk

AGENDA

1 Apologies for absence or absence

2 Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend, or close associate interest

3 Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting.
Public Question Time to be a maximum of 10 minutes

4 Signing of the Minutes

Of the Town Council meeting held on Monday 7th February 2022, minutes attached
Members are required to approve the minutes as a true and accurate record

5 Reports of Committees

5.1 Planning & Environment Committee held a Zoom discussion on Tuesday 15th February 2022, planning applications and decisions attached

5.2 To note Finance & General Purposes Committee meeting held on Thursday 24th February 2022 (minutes attached)

6 Town Mayor's Communication

List of civic events that the Town Mayor has attended during the last month, report attached

7 Town Clerk's Report

To consider the Town Clerks Report, report attached

- 8 Cemetery and Amenities Fees 2022/2023**
To approve finance committee recommendations (report attached)
Decision of the Council requested
- 9 Co-Option**
To approve co-option policy and advertisement of vacancies
Decision of the Council requested
- 10 Winnington Youth Club**
To receive a report from Cllr Bob Cernik & Cllr Lee Siddall and discuss next steps.
- 11 Cllr Resignation**
To note resignation from Cllr Shelley Eastwood
Decision of the Council requested
- 12 NTC support for Ukraine**
(report attached)
Decision of the Council requested
- 13 Winnington Meadow Trees**
To note next steps (report attached)
- 14 Outside Bodies**
To receive an update from any member attending meetings of outside bodies
- 15 CW&C Members Updates**
To receive an update from CW&C Members
- 16 Date of next meeting**
The next meeting will be Monday 4th April 2022 at 6.00 pm

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 7th FEBRUARY, 2022

Present:

Cllr S Naylor - Town Mayor

Councillors:

Cllr. Mrs K Cernik
Cllr. A Cooper
Cllr. Ms. A. Gerrard
Cllr. Ms. J. Thomas

Cllr. G. Emmett
Cllr. Mrs J. Illidge
Cllr. L. Siddall
Cllr. M. McNamee
Cllr. A. Stott

Also present: Chris Shaw
Liza Clansey
Theresa Cash

Town Clerk
Assistant Town Clerk
Council Secretary/Mayor's P.A.

NTC 21/106 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllrs. S Eastwood. (Leave of absence granted), A. Lockett, D. Bowden, R. Cernik and C. Fox. Cllrs. G. Edwards and T Melville did not attend.

NTC 21/107 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr. S. Naylor declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. K. Cernik declared an interest in any matters relating to Cheshire West and Chester Council.
Cllr. A. Cooper declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. A. Gerrard declared an interest in any matters relating to Rudheath Parish Council

NTC 21/108 OPEN FORUM

MOP addressed Members in respect of infestation of rats in Winnington, which appears to have increased with the new build developments. Cllr. Cernik advised that the Rodent Officer at CW&C is aware of the problem as a Public Health issue and are doing their best to solve the problem. Town Mayor Cllr. Sam Naylor suggests that NTC formally write to Barratts (House Developers), and also to M. P. Mike Amesbury to highlight the issue and hopefully resolve. The Town Mayor thanked the speaker.

Representative from Transition Northwich then spoke about the positive start they have had to 2022. The Secret Garden gained recognition from RHS. Building on their continued success. The project they wish volunteers to work on next will be the collection of the town's winter bedding plants, revive if possible and distribute to schools. Dane Valley Orchard now accessible and planted an edible hedge. At a recent Green Awards ceremony TN won an award. Advised Members of other ideas in the pipeline. The Mayor congratulated them on their ongoing success and thanked for the update.

Date.....

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Cllr. S. Naylor
Town Mayor

NTC 21/109 SIGNING OF THE MINUTES

The minutes of the Town Council Meeting held on Monday 10th January, 2022 be confirmed and approved as a true and accurate record.

Proposed by Cllr. Emmett seconded by Cllr. McNamee. Minutes to be signed by the Mayor. All in favour.

NTC 21/110 REPORTS OF COMMITTEES

- 5.1 To note Planning and Environment Committee who held a virtual discussion on Tuesday 18th January 2022. Noted by Cllr Stott.
- 5.2 To note Finance and General Purposes Committee Meeting held on Thursday 20th January, 2022. Noted by Cllr. McNamee.

NTC 21/111 TOWN MAYOR'S COMMUNICATIONS

There were 2 events attended by the Town Mayor during January		
Thursday 27 th January	NTC	Photoshoot at 3 sites for defibs.
Friday 28 th January	Community ReAwards	ReAwards evening

The Mayor updated members on all events attended.

NTC 21/112 TOWN CLERKS REPORT

AED's

3 sites were officially opened, where defibrillators have been installed. Barcode Barbers, Manchester Road, A Plan Insurance on Witton Street and Northwich Rowing Club. The Mayor was joined by Mike Amesbury M.P., Cllr. Andrew Cooper, Adam Gerrard (BID) and representatives from those organisations who were thanked for their contributions and support.

Northwich Skate Park

Consultation is now complete and all responses will be looked at to see if requests made can be fitted into the site at Vickersway Park. Installers will be visiting shortly to calculate costs.

Reflection Area/Community Friendship Benches

Jointly funded by NTC, and working in partnership with RWT, there will be a quiet area created within Vickersway Park where visitors can sit and reflect. There will be two benches provided and a new ground surface. A small garden will also be installed in the middle of the benches to complete the design.

NTC are also working in partnership Northwich Care Community to install an area outside the pavilion in Vickersway where visitors can sit and chat in a busier area of the Park. Future plans will include the same at Church Walk Paddling Pool, Verdin Park and the Town Centre.

Date.....

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Cllr. S. Naylor
Town Mayor

NTC shall be having further decorative Lion cubs placed in additional areas within the town, and involving local schools in the design. The existing Lions are much loved by young and old alike.

Once done this will produce a town trail which will include the benches so that families and individuals can complete the trails and also use the benches.

Tree Survey

Currently obtaining costs to carry out a tree survey on all sites. Once costs approved following the survey and assess what needs carrying out by our contractor. Survey is important to ensure all our trees are safe and managed.

Wildflower Area

NTC will be working in partnership with St. Helen's Church and local schools to install various wildflower areas in Northwich this year. Locations to include, Witton Cemetery, St Helen's Churchyard, Verdin Park and Old Hall Road play area.

Hanging Baskets

Additional 8 wrap around baskets will be installed in the town centre this coming summer to increase the displays. Joint funding by NTC and Northwich BID.

The Artisan Market will be taking place in town on 12th February. Councillors manning the NTC stand will be as follows:-

11-12 Cllr. Naylor

12-1 Cllr. McNamee

1-2 Cllrs. Siddall, Thomas and Illidge.

NTC 21/113 PRECEPT 2022-2023

We precept Cheshire West and Chester for £541,778.00. Cllr. Cooper gave credit to the Town Clerk and staff delivering a zero increase, as it is clear the level of value given, the continued investment in Play areas, and several events organised. Plans for investment in the Skate Park are in progress. The Town Mayor reiterated this and mentioned the great partnership between NTC and BID. Well done. Cllr. Thomas asked if a Press Release will be forthcoming to highlight the zero increase. Proposed by Cllr. Stott, seconded by Cllr. Thomas. All in favour.

Approved

NTC 21/114 FINANCIAL RISK ASSESSMENT 2022-2023

Proposed by Cllr. Cooper, seconded by Cllr. Emmett. All in favour.

Approved

Date.....

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Cllr. S. Naylor
Town Mayor

NTC 21/115 FINANCIAL REGULATIONS 2022-2023

Proposed by Cllr. Siddall, seconded by Cllr. McNamee. All in favour.

Approved

NTC 21/116 FIXED ASSET REGISTER 2022-2023

Proposed by Cllr. Emmett, seconded by Cllr. Thomas. All in favour.

Approved

NTC 21/117 INTERNAL AUDIT JANUARY 2022

Proposed by Cllr. Emmett, seconded by Cllr. Cooper. All in favour.

Approved

NTC 21/118 FINANCIAL DECISIONS TO BE APPROVED FOR SIGNING OFF REPORTS

ATC gave background as to problems faced during lockdown in relation to signing documents. A full explanatory report was distributed to Members prior to this meeting. Proposed to accept by Cllr. Emmett, seconded by Cllr. McNamee. All in favour.

Approved

NTC 21/119 DAMAGED/FALLEN HEADSTONES IN WITTON CEMETERY

TC gave background following a report distributed to Members prior to this meeting. Cllr. Cooper had concerns as to the quality of work to be undertaken. TC assured Members that all work would be carried out with registered Stonemasons who are members of BRAMM or NAMM – the recognised statutory bodies governing this trade. Proposed by Cllr. Gerrard, seconded by Cllr. Cooper. All in favour.

Approved

NTC 21/120 VICKERSWAY PARK PERGOLA

TC gave background following a report distributed to Members prior to this meeting. The report contained details of three quotes received for the repair of the pergola which has given way and collapsed, making the structure dangerous. Materials to be used were discussed for the replacement and refurbishment. D & R Pipe Fabrication Ltd will be awarded the contract having quoted the best price and having done work for us before they are the preferred contractor. Proposed by Cllr. Thomas, seconded by Cllr. Emmett. All in favour.

Approved

NTC 21/121 NORTHWICH RAILWAY STATION ACCESSIBILITY

TC gave background following a letter received from Cheshire West Council requesting a contribution from NTC of £1500 to Northern Trains towards the cost of accessibility at the station. The total cost will be £4300 with Northern Trains able to contribute £1000. CW&C are confident that Northern Trains will secure further funding to make up the shortfall. Cllr. Cooper commented that building on CW&C's work done last year trying to get the access sorted, we would be well advised to make what is a small contribution. Town Mayor agreed that this would be NTC doing the right thing for residents. Proposed to make the contribution by Cllr. Cooper, seconded by Cllr. Illidge. All in favour.

Approved

Date.....

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Cllr. S. Naylor
Town Mayor

NTC 21/122 LSEP UPDATE

Cllr. Emmett gave an assessment of the current situation, following a detailed report distributed among Members prior to this meeting. Correspondence has been received from the Infrastructure Partners from Copenhagen. The contents of the letter was noted.

NTC 21/123 ENVIRONMENTAL SUB COMMITTEE

Following previous requests from Members to meet with local environmental groups for updates and

consider joint projects. Proposal is to set up a sub-committee of 3 Members to meet 4 times a year with local environmental groups. Any recommendations to be brought to Full Council. Cllrs. Thomas, K Cernik and Illidge, with Cllr. McNamee as reserve, volunteered for the sub-committee. Proposed by Cllr. Emmett, seconded by Cllr. McNamee.

Resolved

NTC 21/124 EVENTS CALENDAR

Calendar of up coming events were distributed among members. Noted.

NTC 21/125 MEMBERS CODE OF CONDUCT

Revised Code of Conduct was requested to be adopted. Proposed to adopt by Cllr. Emmett, seconded by Cllr. Thomas. All in favour.

Approved

NTC 21/126 NOTICE OF VACANCY

Current vacancy advertised. Noted.

NTC 21/127 OUTSIDE BODIES

No updates given.

NTC 21/128 CW&C MEMBERS UPDATES

Cllr. K Cernik gave updates. Meetings with Access Officer, in relation to access for disabled. PCSO's meeting with Youth Workers. Issues such as ASB in town, trying to find ways to engage with Youths at Youth Centre. The problems in getting appropriate facilities and management due to low budget funds. Ongoing work to contact organisations that can help. Possibly Holiday schemes, and any ideas, Members were asked to get in touch. Discussions took place regarding ASB evidenced in town.

The Mayor's Charity fundraiser will be held on 23rd March at The Indian Restaurant in Castle Street. Invitations will be sent out shortly.

NTC 21/129 DATE OF NEXT MEETING

Date of the next Full Council Meeting will be held on Monday 7th March 2022 at 6.00 pm.

Meeting ended at 8.00 p.m.

Date.....

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Cllr. S. Naylor
Town Mayor

Part B

In accordance with Local Government Act – Public Admission to Meetings Act 1960, the following Agenda item is to be considered in the absence of Press and Public.

NTC 21/130 VERDIN PARK MUSIC FESTIVAL 2022

Northwich Town Council February 2022

Planning Decisions from previous month

1. 21/04383/FUL
Removal of existing single storey 'Old Casualty' building and replacing new single storey extension
Victoria Infirmary. Winnington Street Northwich CW8 1AW
Awaiting decision
2. 21/04618/FUL
Garage conversion to a hobby workshop, single storey rear extension, first floor extension to existing garage, internal amendments and a new attached side store.
2A Brockhurst Way Northwich CW9 8AP
Awaiting decision
3. 21/01224/S73
Mixed use urban village comprising up to 1200 residential units, commercial (B1, B2 and B8 uses), retail (A1, A2, A3 and A4) leisure and community facilities (D1 and D2), primary school, open space, landscaping and associated infrastructure (Variation of conditions on 12/01838/S73 and the associated reserved matters approval 12/01837/REM for a re-plan of Plots 1 to 66 on Phase DW3 (Wallerscote Island)
Approved
4. 20/03495/S73
Mixed use urban village comprising up to 1200 residential units, commercial (B1, B2 and B8) uses, retail (A1,A2,A3 and A4) leisure and community facilities(D1 and D2), primary school, open space, landscaping and associated infrastructure (Variation of conditions on 12/01838/S73 and the associated reserved matters approval 12/01837/REM to accommodate re-plan to plots 340-348 (within Parcel M3) and 378-385. (within Parcel M4 Wallerscote Island)
Awaiting decision.
5. 21/02647/S73
Mixed use urban village comprising up to 1200 residential units, commercial (B1, B2 and B8) uses, retail (A1,A2,A3 and A4) leisure and community facilities(D1 and D2), primary school, open space, landscaping and associated infrastructure (Variation of conditions on 12/01838/S73 and the associated reserved matters approval 12/01837/REM to accommodate re-plan to plots 386-421 (within Parcel M4 Wallerscote Island)
Winnington Urban Village, Winnington Avenue Northwich.
Awaiting decision
6. 21/05070/OUT
Outline planning permission for a mixed use development of up to 1,550 units of residential dwellings (Use Class C3) including affordable housing (subject to viability); up to 11,000 sqm of Use Class C2 specialist accommodation for older people including residential care home; local centre and active ground floor uses comprising up to 600 sqm of flexible floorspace for retail (including small convenience food

store) within Use Class E(a), up to 275 sqm of health, nursery and community uses within Use Classes E(e), E(f) & F2(b); up to 7,700 sqm of employment space (Use Class E(g)(iii)); up to 950 sqm of cafe, restaurant, takeaway and public house floorspace (Use Classes E(b) and Sui Generis); up to a 275sqm (up to 2FE) primary school with associated playing fields (Use Class F1(a)); and associated road infrastructure, landscaping (including Sustainable Urban Drainage Systems), public realm and amenity space (all matters reserved except for vehicular access).

Land at Winnington Works Winnington Lane Northwich

Awaiting decision

7. 21/04799/LBC

Replacement of temporary uPVC windows with timber windows.

Winnington Hall, Winnington Lane Northwich

Awaiting decision

8. 21/04670/FUL

Demolition of existing commercial building and erection of a new building on the same footprint with associated landscaping.

The Warehouse, Ash Street, Northwich CW9 5LL

Awaiting decision

9. 21/04503/FUL

Part one storey and part two storey rear extension.

52 Cromwell Road Northwich CW8 4BN

Awaiting decision.

10. 21/04873/FUL

Single storey extension to existing steel fabrication workshop.

Heywood and Jackson Denton Drive, Northwich

Awaiting decision

11. 21/05054/CAT

T1: Scots Pine: request to fell due to close proximity to property T2 : Scots Pine; request to crown from over conifer hedge by 2m.

231 London Road Northwich Cheshire CW9 8AN

Decided

12. 22/00055/CAT

Fell conifers as they are overgrown and further growth will damage the garden wall.

12 Weir Street Northwich CW9 5HL

Awaiting decision

13. 21/04832/FUL

Removal of rear porch, erection of first floor extension, new windows to rear elevation.

242 London Road Northwich CW9 8AQ

Awaiting decision

**NORTHWICH TOWN COUNCIL
February 2022**

PLANNING APPLICATIONS

1. 22/00029/FUL

Part single and part two storey rear extension, together with new side window and internal alterations.

24 Beach Road Hartford Northwich CW8 4BB

No objections

2. 21/05094/FUL

Construction of 4 dwellings – amendment to 18/0247/FUL

16 Winnington Street Northwich CW8 1AD

The narrowing at the bridge on Winnington Street leading towards Northwich has difficult visibility and therefore we consider the exit needs careful thought. Concerns also of the access and egress to the site.

3. 22/00106/FUL

Installation of two rapid electric vehicle charging stations

McDonald's Restaurants Ltd. Manchester Road, Northwich

No objections

4. 22/00374/CAT

Beech (T1) – reduce top by 2.5-3m and reduce sides by 1.5-2m to contain. Magnolia (T2) – Light prune to contain.

The Nook, Barbers Lane, Northwich Cheshire CW8 1DT

We request this application be referred to the Tree Officer.

5. 21/00055/FUL ****Amendment/Additional Information****

Residential development for 380 dwellings with associated access, car parking and landscaping.

Land off Hargreaves Road Northwich

We would suggest the Developers take notice of when to commence construction in respect of the planting of trees and reconstitute the land identified in bird breeding season which is conducive to bird and wildlife habitat. Making use of the flood zone for this purpose. Also to consider removing some dwellings to retain the tree line to block the view to the Waste Transfer Station sited just beyond the proposed site.

6. 22/00294/FUL

Single storey rear extension

323 London Road Northwich CW9 8HA

No objections

7. 21/04836/FUL

Raise ridge height and construct rear dormer to create a master suite and study.

30 Beach Road Hartford Northwich CW8 4BB

No objections

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
THURSDAY 24TH FEBRUARY 2022 at 6.00 pm

Members Present : Cllr S Naylor
Cllr Miss C Fox
Cllr Ms J Thomas
Cllr Mrs K Cernik
Cllr L Siddall

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk

FIN 21/73 CHAIR FOR MEETING

As Cllr T Melville (Chair) and Cllr M McNamee (V Chair) were not present, it was agreed that Cllr Miss C Fox would Chair the meeting.

Proposed by Cllr S Naylor and seconded by Cllr L Siddall, all agreed

FIN 21/74 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies received from, Cllr G Emmett and Cllr T Melville. Cllr M McNamee was not present.

FIN 21/75 DECLARATIONS OF INTEREST

Declarations of interest were given from Cllr Mrs K Cernik and Cllr S Naylor relating to CW&C.

FIN 21/76 SIGNING OF THE MINUTES

Minutes of the Finance and General Purposes Committee meeting held on 20th January 2022 and noted at Town Council meeting on 7th February 2022 were approved.

Proposed by Cllr Ms J Thomas and seconded by Cllr Miss C Fox, all agreed

FIN 21/77 DETAILED INCOME & EXPENDITURE BY BUDGET

TC & ATC answered various members questions relating to budget headings.

4394/135 NOW Festival – TC confirmed that he had now received much more detail regarding this event

1700/1251 Church Walk Pool – Members will need a future meeting to discuss charges

1700/various Contracts – We are taking on more contract work and using sub-contractors to complete some of the jobs

1700/3120 – Vivo Care – The chapel is now being rented out bringing in income

Proposed by Cllr Ms J Thomas and seconded by Cllr Miss C Fox, all agreed

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Date

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**Cllr Miss C Fox
Acting Chair**

Finance Committee agreed that now NTC is growing at such a rate we need to set up a working group with members to discuss a future business plan and address gaps in the structure of staff and future management issues with objectives. NTC is getting bigger, and the TC will need more assistance.

Proposed by Cllr Mrs K Cernik and seconded by Cllr Miss C Fox, all agreed

FIN 21/78 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £117,198.23

TC discussed with committee that he wanted to look into purchasing or leasing an electric vehicle in replacement of one vehicle. It was agreed TC would investigate this and report back.

Proposed by Cllr Mrs K Cernik and seconded by Cllr Miss C Fox, all agreed

FIN 21/79 BANK PAYMENTS TO BE CHECK BY FINANCE

Members approved evidence for payments from December (November 21 invoices)

Defib Store - £1036.80
Peter Douglas - £528.00

Proposed at last meeting by Cllr McNamee and seconded by Cllr G Emmett and Ms J Thomas, all approved

Members picked two suppliers from January payments (December 21 invoices), evidence to be brought to finance meeting in March 2022 and chosen by Cllrs Ms J Thomas and Cllr Miss C Fox

BID - £300.00
Columbaria - £1831.50

FIN 21/80 WITTON & DANE VALLEY CEMETERY FEES 2022 TO 2023

Columbaria provide all our Sanctum 2000 vaults within Witton Cemetery, they have increased their prices for 2022, it was agreed to increase our fees to cover the costs on the Sanctum 2000 vaults.

All other fees remain the same.

Proposed by Cllr Miss C Fox and seconded by Cllr L Siddall, all approved

FIN 21/81 AMENITIES FEES APRIL 2022-2023

Amenity fees were reviewed, and it was agreed these prices would all remain the same for Vickersway Park, Whalley Road Football Field, Allotments and Chapel fees.

It was agreed that the hire of Verdin Park charges would be increased from £132.00 to £150.00.

Proposed Cllr Mrs K Cernik and seconded by Cllr L Siddall, all approved

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Date

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Cllr Miss C Fox
Acting Chair

Columbaria provide all the benches within our Cemeteries.

They have increased their charges and it was agreed that our fees would also increase to cover the cost.

These benches are sold to members of the public at cost.

Proposed Cllr Ms J Thomas and seconded by Cllr S Naylor, all approved

FIN 21/83 DATE OF NEXT MEETING

Date of the next meeting Thursday 17th March 2022 at 6.00 pm

There being no further business the Chairman declared the meeting closed at 6.42 pm

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Date

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Cllr Miss C Fox
Acting Chair

Report to : Full Council

Meeting Date : 14th March 2022

Agenda Item : 6

Prepared By : Theresa Cash

Subject : Town Mayors Communications



There was 1 event attended by the Town Mayor during February

Saturday 5 th February	The Zodiac Theatre Group	Flashdance

Report to : Full Council

Meeting Date : 14th March, 2022

Agenda Item : 7

Prepared By : Chris Shaw

Subject : Town Clerks Report



Northwich Skate Park

We have been working with the local skate group to come up with plans for the new skate park in Vickersway Park and we were working towards a submitting a March Funding bid. We have completed the consultation and this has had over 300 responses.

We are struggling to find contractors to give us costs and to carry out the works and this seems to be an issue throughout the country.

Due to not being able to obtain designs and costs we have decided to now submit the funding bid in September when we will have a better idea of costs.

Wildflower Areas

Work has now commenced on the wildflower areas in Witton Cemetery, St Helens Churchyard and Verdin Park. We will be working with local schools to sow the wildflower seeds and this will give a fantastic display in the summer.

St Helens Churchyard Wall

The collapsed wall in St Helens Churchyard is now repaired.

Report to : Full Council

Meeting Date : 14th March, 2022

Agenda Item : 8

Prepared By : Liza Clansey

Subject : Finance Committee Fees Approved



Finance Committee discussed 2022-2023 fees as detailed below:

WITTON & DANE VALLEY CEMETERY FEES 2022 TO 2023

Columbaria provide all our Sanctum 2000 vaults within Witton Cemetery, they have increased their prices for 2022, it was agreed to increase our fees to cover the costs on the Sanctum 2000 vaults.

Per letter engraved from £1.50 + VAT to **£1.75** plus VAT per letter

Purchase of a Sanctum 2000 vault from £782.00 to **£820.00**

All other fees remain the same.

Decision of the Council requested

AMENITIES FEES APRIL 2022-2023

Amenity fees were reviewed, and it was agreed these prices would all remain the same for:

- Vickersway Park
- Whalley Road Football Field
- Allotments
- Chapel fees

It was agreed that the hire of Verdin Park charges would be increased from £132.00 to **£150.00**.

Decision of the Council requested

BUXTON GRANITE BENCHES FOR WITTON & DANE VALLEY CEMETERY FEES

Columbaria provide all the benches within our Cemeteries.

They have increased their charges and it was agreed that our fees would also increase to cover the cost. (increases in **red**)

- Purchase of bench £510.00 **£616.80**
- Delivery of bench £120.00 **£180.00**
- Each recess/plaque engraved (1, 2 or 3) £99.60 **£106.00**
- Fitting of the bench £117.60 (if fitted to tarmac ground)
- Fitting of the bench if concrete base needed **£400.00**

Total cost of bench, delivery, fitting (onto tarmac ground) & 2 plaques engraved = £946.80 **£1128.00**. These benches are sold to members of the public at cost.

Decision of the Council requested

Report to : Full Council

Meeting Date : 14th March, 2022

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Co-Option Policy & Advertisement



Members to approve revised Co-Option Policy which has been reviewed by sub-committee and Chalc.

Once approved we will then advertise for the following vacancies.

- Belmont x 1
- Greenbank x 2
- Leftwich x 1

Vacancies will be advertised on our website, social media and noticeboards.

Northwich

town council

Councillor Co-Option Application Form



Applicants Name _____

Applicants Home Address _____

Telephone _____ Email _____

Applicants must live within 3 miles of Northwich Parish; ~~or work~~ or own a business or land within the Northwich Parish.

The Northwich Parish area can be viewed on www.northwichtowncouncil.gov.uk

Work Address (if in Northwich Parish) _____

Please indicate what makes you interested in becoming a Town Councillor? _____

What is your background (career/voluntary & community activities/hobbies/interests?) _____

The Applicant would be expected to attend Full Council meetings along with some other committee/subcommittee meetings

Are you able to commit to meetings? (See over) _____

- Full Council meetings are held the first Monday in every month at 6.030pm
- Finance & General Purpose Committee meetings are held the third Tuesday of every month at 6.00 pm 9.30am
- Planning & Environment Committee meetings are held the third ~~Wednesday~~ Tuesday of every month at 6.30 pm 5.00pm
- Grants Committee meetings – arranged as necessary
- Amenities Committee meeting – arranged as necessary
- Policy & Operations Committee – arranged as necessary
- Personnel Committee meeting – to be agreed at the first P&O meeting

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~~Do you have a preference for any particular Ward? (these can be found on the Northwich Town Council web site). Allocation of wards available will be decided by the Town Clerk and Chair of P&O~~

Please indicate which ward you are standing for. If you need further clarification of this point please contact the Clerk.

Closing date for Applicants is ~~6th October 2018~~

Thank you for taking the time to apply for the role of Councillor.

Please return the form to:

~~the~~ Clerk at Northwich Town Council,

78 Church Road,

Northwich,

CW9 5PB

Or by email to

Chris Shaw
Town Clerk



Co-Option Policy

Introduction

In order to ensure the widest possible interest and transparency the Council will use the following procedure.

1. Contact will be made with local newspapers to advertise the vacancy(s)
2. Details will be placed on the website and in noticeboards
3. Applicants will be asked to email the Clerk to request an application form
4. Application form will be sent to applicant
5. Completed application forms will be reviewed at by the Council
6. Applicants will be invited to an interview (at the discretion of the Council)
7. Council will vote on ALL applications received

Policy approved at full Council on _____ minute number _____

Dear All,

You are receiving this update either as Winnington and Castle Ward members, or because you have expressed an interest previously, please feel free to share the information more widely if appropriate.

I've been trying to get to the bottom of who owns /operates and delivers youth services in Winnington because we have funds from CWAC members budgets plus PCC funds to possibly run an extra youth session on Friday evenings especially for the older teens from harder to reach families.

There are several players in this game, and I've managed to speak to most of them in the last few weeks.

Starting with Clive Richardson (mrcobbles@gmail.com; 07712190438) and John Moran (johnmoran@hotmail.com) who are currently the Charmian and treasurer (respectively) of the charity Northwich and District Youth Centre. This is, as you all know, the building just at the top of Winnington Hill opposite the infirmary. It is in many ways an ideal location being close to, but not in the centre of town. The charity owns the building and rents it out to various organisations for dancing, Yoga and youth evenings (run by CWAC on Wednesday evenings). There is at present no capacity to run an extra youth session at this venue of Friday evening as the dance group have a long-standing booking. There is a possibility for Saturday evenings, however.

Then there is CWAC. As the portfolio holder for children and families I'm also responsible for our youth strategy (just refreshed). We have 6.5 FTE staff for the whole of the borough (see table below). We do not have the capacity to run any extra sessions at present but we can and will help third party organisations with the statutory guidance and support necessary for youth work.

Table of youth sessions across the whole borough for which CWAC is responsible. There are a number of charities here who might be interested in delivering an extra session.

CHESTER & RURAL	VENUE	RENT	OWNER	Comment
LACHE YOUTH CAFE	The Venue Lache Community Centre Hawthorn Road, Chester CH4 8HX Friday 6.00pm till 9.00pm	RENT	CW&C	GREAT VENUE FOR YOUTH PROVISION
ELLESMERE PORT & NESTON				
CHOICES SEND YOUTH PROJECT EPORT	The Salvation Army Ellesmere Port. Whitby Road Ellesmere Port. CH65 6RS Thursday 6.00pm till 9.00pm	RENT	SALVATION ARMY	
OASIS YOUTH ZONE	Oasis for Young People Coronation Road, Ellesmere Port CH65 9AA Tuesday 6.00pm till 9.00pm	RENT	COMMUNITY GROUP LEASED FROM CW&C	GREAT VENUE NEEDS RENOVATION/ UPDATING
NORTHWICH				
CHOICES SEND YOUTH PROJECT NORTHWICH	Northwich & District Youth Centre Winnington Lane, Northwich CW8 4DE	RENT	Clive Richard Chair Northwich & District Charity	GREAT VENUE NEEDS RENOVATION/ UPDATING

CHESTER & RURAL	VENUE	RENT	OWNER	Comment
	Monday 6.30pm till 9.30pm		Invested Organisation	
NORTHWICH YOUTH ZONE	Northwich & District Youth Centre Winnington Lane, Northwich CW8 4DE Wednesday 6.30pm till 9.30pm	RENT	Clive Richard Chair Northwich & District Charity Invested Organisation	GREAT VENUE NEEDS RENOVATION/ UPDATING
WINSFORD				
CHOICES SEND YOUTH PROJECT WINSFORD	New Images Youth & Community Centre New Images Youth And Community C Nixon Dr Cheshire, Winsford CW7 2HG Thursday 6.30pm till 9.30pm	RENT	COMMUNITY GROUP LEASED FROM CW&C	GREAT VENUE NEEDS RENOVATION/ UPDATING
WHARTON YOUTH ZONE	Wharton Library · Willow Square, Wharton CW7 3HP Friday 6.30pm till 9.30pm	RENT	CW&C	

One of our CWAC officers wrote back to me this week saying

'I have been in touch with Kevin Bradburne from the Youth Federation and discussed the provision you are looking for on Saturday evenings at Winnington. Like CWAC youth service the Youth Federation can't offer delivery, but Youth Fed does have a role in supporting 3rd sector organisations and volunteers to set up clubs safely. This involves safeguarding training and DBS checks etc: so isn't a quick process from a standing start but may be worth discussion with Kevin for future plans (I have cc'd Kevin).

I also discussed your ideas with CWAC Contracts team who suggested it is possible for you to spot purchase provision from established providers or (as I'm sure you are aware) advertise on the Chest and invite organisations to bid for funds. I have procurements email below and also the email of Bob Barton of the Winsford Youth and Community Forum who may have some ideas about existing providers who might step in'.

centralprocurement@cheshirewestandchester.gov.uk

bbarton.wyf@gmail.com

Kevin Bradburne (director of operations) from the Youth federation replied to me saying: 'Thanks for the introduction Paul, I'm sure Youth Fed will be able to help with some of the issues highlighted. Feel free to give me a call on 0751 5065107 and we can discuss in more detail. Alternatively, we could arrange a TEAM'

So that's where I'm up to. I think if we want to set up another youth session in Winnington we will have to find someone/an agency/charity to deliver. Then do a bit of fundraising to add to our current total of about 6k.

Should we discuss at the next town council as an agenda item?

Best wishes
Bob Cernik

Report to : Full Council

Meeting Date : 14th March, 2022

Agenda Item : 12

Prepared By : Chris Shaw

Subject : NTC support for Ukraine



NTC will continue to help in supporting Ukraine in any way we can.

Flags

Working with our partners to raise Ukrainian flags in key locations including:



Vigil

Our support vigil for the Ukraine commenced at 5:30pm on Friday 4th March in Barons Quay Square.

There was an opening speech from Mayor Sam Naylor, and Mike Amesbury M.P. along with community faith leaders before the minute silence was observed at 5:45pm

It was very moving to see 400-500 people who joined the vigil in solidarity with Ukraine.



Donation Hub/Drop Off Point

We are working with Changing Lives Together to provide a donations centre in Barons Quay. The amount of support has been amazing from both volunteers and members of the public. Morrisons have provided crates for all the donations to be placed in and are collecting these and delivering new crates as needed.

To book a volunteer session, please click on this link:
<https://www.eventbrite.co.uk/.../ukraine-donation-hub...>

If you would like to, and are able to support the Ukraine Humanitarian Appeal please donate via the link below
<https://www.dec.org.uk/appeal/ukraine-humanitarian-appeal>



DONATIONS REQUIRED
THE FOLLOWING ITEMS ARE NEEDED:

- Nappies, wipes, bags
- First aid supplies, medication, hand sanitizer
- Blankets/Sleeping bags
- Toiletries, sanitary & dental products
- Hats, scarves, gloves
- Food - ambient only, no meat content
- Clothes - new or good, clean condition
- New underwear (in packaging)
- Colouring books, crayons etc
- Tea, coffee, hot chocolate
- Refillable sports bottles
- Plastic/Metal plates and cups
- Sweets/energy bars
- Dog & cat food (dry only)

DROP OFF POINT
BARONS QUAY,
UNIT UNDERNEATH ODEON
7TH/8TH MARCH 9am-5pm
9TH-12TH 12-5pm
FIND OUT MORE:
WWW.NORTHWICHTOWNCOUNCIL.GOV.UK/UKRAINE

Logos at the bottom: together, Northwich town council, BARONS QUAY, and a Morrisons logo.



Report to : Full Council

Meeting Date : 14th March, 2022

Agenda Item : 13

Prepared By : Chris Shaw

Subject : Winnington Meadow Trees



Following on from the Facebook post regarding the trees planted at Winnington Meadow we have held a meeting with CW&C tree officers and have decided to replant the saplings in a different location on the site.

Tree officers have identified locations to plant 7 Oak trees and we will then be working with Transition Northwich to plant them.

Works will be carried out in the next 2 weeks to remove the saplings but we will be waiting on availability of the Oak trees for planting.