

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
TUESDAY 16TH March 2021 VIA ZOOM

Members Present : Cllr Mrs L Nelson (Chair)

Cllr Mr K Rimmer
Cllr Mr T Melville
Cllr Mr S Naylor
Cllr Mr G Emmett

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk
Cath Kirwan – Finance Officer

FIN 20/61 **APOLOGIES FOR ABSENCE OR ABSENCE**

Cllr M Rowley was not present. Apologies received from Cllr Ms H Rowlands

FIN 20/62 **DECLARATIONS OF INTEREST**

Cllr S Naylor wished to declare an interest in any matters relating to CW&C

FIN 20/63 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 16th February 2021 and noted at Town Council Monday 1st March 2021 were approved

Proposed: Cllr K Rimmer, seconded Cllr Mrs L Nelson, all approved

FIN 20/64 **DETAILED INCOME & EXPENDITURE BY BUDGET**

TC & ATC answered various members' questions relating to budget headings

The following items were discussed in more detail

Green Commute Initiative - £1250.00, this is the Cycle to Work Scheme where staff members pay back over the next 12 months.

Proposed: Cllr K Rimmer, seconded Cllr Mrs L Nelson, all approved

FIN 20/65 **BACS DUE FOR PAYMENT**

TC and ATC answered various members' questions relating to Bacs payments

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Date

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Cllr Mrs L Nelson
Chair

Simply Signs – costs for NTC play areas and Helsby Parish Council
Cheshire Self Drive – query regarding possible duplicated invoice, FO now checked and can confirm this is not duplicated
Landscape – Removal of Christmas Trees £684.00 this is rechargeable
Walkers Conservation £8121.60 for vandalised stain glass windows – this is claimed back on insurance.

Proposed by Cllr K Rimmer, seconded by Cllr Mrs L Nelson, all approved

FIN 20/66 BANK PAYMENTS TO BE CHECK BY FINANCE

Members approved evidence for payments from June 2020 (May 2020 invoices)

BJT Professional Electrical - £762.00
B&S chains - £263.47

Proposed by Cllr Mrs L Nelson and seconded by Cllr K Rimmer, all agreed

Members approved evidence for payments from December 2020 payments (November 2020 invoices)

F Morrey & Sons – £675.00
Shorrocks Trichem - £133.06

Proposed by Cllr Mrs L Nelson and seconded by Cllr K Rimmer, all agreed

Members picked two suppliers from February payments (January invoices), evidence to be brought to finance meeting in April 2021 and chosen by Cllr K Rimmer

Alan Radband - £2526.70
Cheshire Self Drive – £1692.38

Members picked two suppliers from April 2020 payments (March 2020 invoices), evidence to be brought to finance meeting in April 2021 and chosen by Cllr K Rimmer

Blue Arrow - £612.00
Northwich Tyres - £108.00

FIN 20/67 AMENITY CHARGES FOR 2021/2022

Our annual review for Vickersway Park, Whalley Road, Allotment charges and Chapel fees were reviewed and it was agreed that they will remain the same over the next 12 months

TC informed members that Vickersway Park will start selling toasties in Vickersway Park shop

Proposed by Cllr K Rimmer, seconded by Cllr G Emmett, all approved

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Date

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Cllr Mrs L Nelson
Chair

FIN 20/68

WITTON AND DANEVALLEY CEMETERY FEES FOR 2021-2022

Witton and Danevalley Cemetery Fees were reviewed for 2021/2022 and will stay the same

Proposed by Cllr G Emmett, seconded by Cllr T Melville, all approved

FIN 20/69

OLD HALL ROAD PLAY AREA RERURBISHMENT

Our application for funding has now been reviewed and assessed and we have been allocated a grant of up to £99,335.00 towards costs of our project from WREN. The committee approved payment for £10,678.51 which is a contribution to the play areas refurbishments

Proposed by Cllr K. Rimmer, seconded by Cllr G Emmett, all approved

FIN 20/70

VICKERSWAY & CHURCH WALK SHOP STAFFING

Every year we advertise for new staff at Vickersway and Church Walk.

Due to Covid the last year we did not need to advertise as the shops were open intermittently and we managed with the existing staff.

We are reluctant to advertise for 2021 as we are still unaware of the full situation come this year's opening of the shops.

We are going to open Vickersway shop using existing staff from last year for the coming months and re-assess again when we know what new Covid rules are in place

Proposed by Cllr K Rimmer, seconded by Cllr Mrs L Nelson, all approved

Part B

In accordance with Local Government Act – Public Admission to Meetings Act 1960, the following agenda items are to be conserved in the absence of press and public.

FIN 20/71

CONTRACT RATES FOR 2021-2022

The Contract fees were reviewed for 2021/2022 and it was agreed that they would stay the same for the next 12 months

FIN 20/72

RUDHEATH CEMETERY CONTRACT CHARGES FOR 2021-2022

The Contract fees were reviewed for 2021/2022 and it was agreed that they would stay the same for the next 12 months

Proposed by Cllr K Rimmer, seconded by Cllr Mrs L Nelson, all approved

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Date

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Cllr Mrs L Nelson

FIN 20/73 DATE OF NEXT MEETING

Date of the next meeting Tuesday 20th April 2021 9.30am

There being no further business the Chairman declared the meeting closed at 10.00am