

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



DATE: 6th January 2022

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 10th January 2022 at 6pm.**

Yours Sincerely

Chris Shaw

Chris Shaw

Town Clerk

AGENDA

1 To receive a presentation from John Heselwood from Cheshire Community Action

To discuss Community Led Housing' including:

- What is community led housing?
- Background and overview of the community led housing sector.
- Examples of community led housing projects and different approaches to it.

2 Apologies for absence or absence

3 Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend, or close associate interest

4 Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting. Public Question Time to be a maximum of 10 minutes

5 Signing of the Minutes

Of the Town Council meeting held on Monday 6th December 2021 (minutes attached)

[Members are required to approve the minutes as a true and accurate record](#)

6 Reports of Committees

6.1 Planning & Environment Committee held a Zoom discussion, planning applications attached. Comments regarding the applications were made by the Clerk on Wednesday 22nd December 2021

6.2 To note Finance & General Purposes Committee meeting held on Tuesday 16th December 2021 (minutes attached)

- 7 Town Mayor's Communication**
List of civic events that the Town Mayor has attended during the last month (attached)
- 8 Town Clerk's Report**
To consider the Town Clerks Report (attached)
- 9 Finance Decisions to be approved**
Report attached regarding RBS loyalty scheme and Mandate for Local Authorities
[Decision of the committee is requested](#)
- 10 AEDs**
Report attached
[To note](#)
- 11 Church Walk Paddling Pool**
To receive an update regarding the opening of the Church Walk Paddling Pool this year
[Decision of the committee is requested](#)
- 12 CW&C Councillor Updates**
To receive updates from members
- 13 Outside Bodies**
To receive an update from any member attending meetings of outside bodies
- 14 Date of next meeting**
The next meeting will be Monday 7th February 2022 at 6pm

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 6th DECEMBER 2021

Present:

Cllr S Naylor - Town Mayor

Councillors:

Cllr. B Cernik
Cllr. Mrs K Cernik
Cllr. A Cooper
Cllr. Mrs. A Lockett
Cllr. T Melville

Cllr. G. Emmett
Cllr. Mrs J. Illidge
Cllr. L. Siddall
Cllr. M. McNamee
Cllr. A. Stott

Also present: Chris Shaw
Liza Clansey
Theresa Cash

Town Clerk
Assistant Town Clerk
Council Secretary/Mayor's P.A.

NTC 21/76 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllrs, S Eastwood. (Leave of absence granted) C. Fox, A Gerrard, D. Bowden, and J. Thomas. Cllrs. K Rimmer and G. Edwards did not attend.

NTC 21/77 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr. S. Naylor declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. K. Cernik declared an interest in any matters relating to Cheshire West and Chester Council.
Cllr. B. Cernik declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. A. Cooper declared an interest in any matters relating to Cheshire West and Chester Council

NTC 21/78 OPEN FORUM

There were no speakers.

NTC 21/79 SIGNING OF THE MINUTES

The minutes of the Town Council Meeting held on Monday 1st November, 2021 be confirmed and approved as a true and accurate record.

Proposed by Cllr. G Emmett, seconded by Cllr. A Stott. Minutes to be signed by the Mayor.
All in favour.

Date.....

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Cllr. S. Naylor
Town Mayor

NTC 21/80 REPORTS OF COMMITTEES

- 5.1 To note Planning and Environment Committee meeting held on Tuesday 16th November, 2021. Noted by Cllr Stott.
- 5.2 To note Finance and General Purposes Committee Meeting held on Thursday 18th November, 2021. Noted by Cllr. McNamee.

NTC 21/81 TOWN MAYOR'S COMMUNICATIONS**There were 10 events attended by the Town Mayor during November**

5 th November	Winnington Primary School	Presentation of book token in respect of 2021 sunflower competition
9 th November	Cheshire Autism	10 year anniversary
14 th November	NTC	Remembrance service
14 th November	Rudheath PC	Remembrance service
18 th November	Barons Quay	Time capsule burial
24 th November	Salt and Pepper Productions	Calendar Girls at The Grange
25 th November	Victoria Rd School	Lighting Christmas Tree
25 th November	Church Walk School	Lighting Christmas Tree
25 th November	St Luke's Hospice	Light Up A Life Service
27 th November	NTC	Christmas Extravaganza Lighting

The Mayor updated members on all events attended.

NTC 21/82 REMEMBRANCE SUNDAY

Took place Sunday 14th November where a large crowd gathered at the Cenotaph. The first wreath was laid by Deputy Lord Lieutenant Mr Eric Hodgson representing Her Majesty The Queen, followed by the Town Mayor and local M.P. Rt. Hon. Mike Amesbury in memory of those Northwich people who participated in both World Wars and subsequent conflicts. The Parade was led by 146 Sqdn. (Northwich) then reformed following the Last Post and 2 minutes silence, proceeding to Memorial Court where the Town Mayor took the salute. No church service took place this year due to the current pandemic.

Date.....

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Cllr. S. Naylor
Town Mayor

NTC 21/83 LIGHTING OF THE TOWN BRIDGE

Had been illuminated in red for Remembrance Day. In partnership with ourselves, the Rotary Club, Canal and River Trust and Cheshire West And Chester Council, we have worked hard over the last 18 months to ensure the Town Bridge may be permanently lit, apart from during summer months.

Cllr. Cooper enquired regarding the flood defences, and was advised we will be informed and be able to remove as necessary.

NTC 21/84 BURNSIDE WAY PLAY AREA

Burnside Way Play Area in Winnington was out of date, an unsafe play area, and had been closed due to damaged equipment. It was in desperate need of refurbishment.

NTC consulted with local residents and designed a new play area on the existing footprint.

All equipment was removed, and new equipment installed along with new seating and safety surfaces.

Accessible equipment has been installed which will offer increased play value.

New items include a multi climber with slide, swings, accessible roundabout, springer, play panels, new accessible picnic bench and new play surface.

This was funded with 106 funding at a cost of £32,812.00. This is the second Play area refurbished this year with very positive comments received.

NTC 21/85 TREE OF LIGHTS

We shall be holding the Tree of Lights service on Friday 10th December 2021 at 6pm.

There will be a short service of reflection at the holly tree where Deacon David from St Wilfrid's Church and Rev Andrew from St Helen's Church will read out the names of passed loved ones before the lights are turned on the holly tree, situated outside our offices.

Due to current restrictions we will serve refreshments of tea, coffee, mulled wine, and mince pies outside the chapel to keep everyone safe.

The stars will remain on the holly tree until after the New Year.

Refreshments are provided by local funeral directors.

NTC 21/86 L.S.E.P. APPLICATION

Cllr. Emmett composed a suitable detailed response letter sent to the Secretary of State outlining various objections to the application, which had been distributed among Members prior to this meeting. Cllr. Emmett gave background to this matter. The Town Mayor has written on behalf of NTC, to thank Cllr. Emmett for his magnificent work and detailed response. Copies have also been sent to the Rt Hon. Mike Amesbury M.P., the Rt. Hon. Esther McVey M.P. and the Leader of CW&C. Cllr. Stott added that 3 very large files containing in-depth reports had been handed to Cllr. Emmett, who offered to study, and respond on behalf of the Planning and Environment Committee, and offered many thanks for that mammoth task undertaken. Cllr. B. Cernik advised that CW&C have objected to this application at every stage of its proposal.

Date.....

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Cllr. S. Naylor
Town Mayor

NTC 21/87 ST LUKE'S CHRISTMAS TREES

Northwich Town Council have once again provided the Christmas Tree and lighting for St. Luke's Hospice in Winsford. The cost of the tree has been split between ourselves, Middlewich and

Winsford Town Councils. Mayors were present from NTC and Winsford Town Council. The Chair of Middlewich Town Council also attended for the lights switch on.

NTC 21/88 CHRISTMAS EXTRAVAGANZA

Our Christmas Extravaganza took place on Saturday the 27th of November.

The decision was made on Friday that it would be unsafe to locate gazebos in the high street as previously planned due to the high storms. The months of planning and location maps had to be changed at the last minute and re-arranged. Unit 12 was secured at Barons Quay as an alternative. Light fittings were arranged, and tables installed so the market could go ahead.

Despite all the obstacles put in the way the event was a great success, and all the following attractions still went ahead during the day; –

Christmas Market, Craft Village, Face Painting, Princesses and Stilt Walkers, Food and Drinks, Santa's Grotto, Barnton Circus, Northwich Ice rink, Fairground Rides, Cooking Demos, live music on stage, and Christmas Carols sang by school children.

Mid-afternoon children gathered at Waitrose along with the Samba band to start the parade through town to Barons Square.

Jackie Weaver and The Mayor switched on the lights followed by an amazing firework display at 6pm.

A massive thank you to Chris from NTC and Adam from the BID for all their hard work in planning this amazing event and thank you to all the NTC staff who worked a very long day making sure everything was in place and deserve recognition for delivery of a great event.

Many thanks to Cllr Amy Lockett for organising all the volunteers and being such a big help on the day with the lantern parade. Thanks also go to volunteers and the Police. The Town Mayor added his thanks for a 1st class event with all eventualities covered which is contributing to a growing reputation of our great town. Town Clerk asked for the usual agreement for a half day leave for staff on 17th December. Proposed by Cllr. Stott, seconded by Cllr. Emmett. All in favour.

Approved.

NTC 21/89 CHESHIRE WEST AND COUNCILLOR UPDATES

Cllr. Cooper mentioned the recent bulb planting in Leftwich when fellow Members helped with 4000 flowering bulbs being planted. Regarding Dane Valley, following the flooding in 2019, Bellway Homes were asked to give land for tree planting. Negotiations are still ongoing but should be resolved shortly. 40 hectares in total. CW&C officers will design the site and a network of footpaths proposed. 15 years maintenance will be provided by Mersey Forest with a contribution from Bellway. Planting should start Autumn 2022. There will be a public consultation, and will consult with Anderton and Marbury who have a similar past experience .

Cllrs Cooper and Naylor met with Northwich Police and ASB Team to discuss Town Centre. Productive meeting. Police are frustrated as can only respond to official calls and reports. BID will try and educate business owners as to Police response times. Cllrs. will ask CW&C regarding installing CCTV as security on car parks primarily to monitor ASB.

Date.....

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Cllr. S. Naylor
Town Mayor

Also want Police to make it easier to report online than call 101. Police advised there is a hard core of young people in the town causing trouble and are placing dispersal orders as a trial. Current

issues could be contributed to a loss of Youth Services, but Cllr. Stott advised Northwich Youth Club is up and running, but explained there are other uses in the building used.

Cllr. B Cernik commented that CW&C has signed off a new Youth Strategy with the introduction of HUBS, one being in Northwich. Funding is available from the previous Police & Crime Commissioner, and hoping to get further funding for activities. Asked for anyone who would like to become involved.

Cllr. Cooper Spoke about Flooding protection. UU have installed 6 pumps in total in Northwich, which will increase pumping capacity considerably but is not a permanent solution. Cllr, Cooper explained to members how the system will work. CW&C Highways Engineers have been meeting with EA and UU regularly since January to negotiate solutions. Long term is a hydraulic model to study the entire network. Further extensive discussion took place among members.

Cllr. K Cernik gave update regarding Bus Routes and Stops through Winnington Urban Village. Suggests looking at future Planning applications in respect of this provision. In respect of health, Cllr. K Cernik advised that the Borough is part of Cheshire and Merseyside Public Health. An Experts study shows that inequality in health is more profound than first thought, but study is ongoing. NTC are meeting with Care Services.

Cllr. B Cernik advised that fellow Councillors met with the Chief Executive of Weaver Vale to look at specific properties in respect of dampness and various repairs required. Repair work has been put back due to COVID and staffing. In regard to Winnington Bridge, a business plan is available, now waiting for 2nd round of Levelling Up funding from Central Government.

Cllr Siddall mentioned the great support from M.P. Mike Amesbury in respect of Northwich Station, and the Bridge issue along with M.P. Esther McVey in Parliament.

Cllr. Cooper gave update on Network Rail meeting and the rail line leading into the TATA site. Happy to turn this line into a cycle track, but an immediate concern is the crossways at Verdin Park into Winnington. Gave background to the area in question. A follow up with Rail and Road about the collapse of Northwich Station, where an investigation is still ongoing. DfT are funding the rebuild of the station. Cllrs. Cooper and Naylor attended meeting to view the design. Cllr. Emmett enquired about Mid Cheshire Rail line – with the matter ongoing with TfN, (Transport for North) It is not recommended for 2 trains per hour through Northwich. TfW (Transport for Wales) objected as it would cause slower train times on their timetables.

NTC 21/90 OUTSIDE BODIES

Artisan Market will take place once again in Town on Saturday next, 10th December. Entertainments are still ongoing in town and is open until 8-9 p.m.

A Christmas Tree was donated by Cllrs. B. and K Cernik to Victoria Infirmary. Additionally Christmas Trees were provided by NTC to Victoria Road and Church Walk Primary Schools.

Date.....

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**Cllr. S. Naylor
Town Mayor**

NTC 21/91 DATE OF NEXT MEETING

Date of the next Full Council Meeting will be held on Monday 10th January, 2022 at 6.00 pm.

Meeting ended at 8.05 p.m.

Date.....

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Cllr. S. Naylor
Town Mayor

Northwich Town Council January 2022

Planning Decisions from previous month

1. 21/03588/FUL ****Amendment/Additional Information****
Conversion of existing building (containing an existing residential dwelling and former Barbers shop) with alterations and single storey rear extension to provide 3 flats (2 x 1 bed and 1 x 2 bed) amended plans.
170 London Road Northwich CW9 8AA
Awaiting decision
2. 21/04684/TPO
3 x Ash (T1-T3) fell to low stump. Sycamore (T4) poor previous pruning, further pruning not advised, close proximity to property.
2A Brockhurst Way Northwich CW9 8AP
Awaiting decision
3. 21/04462/FUL
Part two storey and part single storey side and rear extension.
50 Cromwell Road Northwich CW8 4BN
Awaiting decision
4. 21/04834/TPO
Cut back branches on a Sycamore tree in the garden
89 Moss Road Northwich CW8 4BH
Awaiting decision
5. 21/04226/FUL
Single storey extension
49-51 Chester Road Northwich CW8 1HG
Awaiting decision
6. 21/02072/FUL ****Amendment/Additional Information****
Conversion of commercial unit and dwelling into commercial unit with first floor flat and three new dwellings.
180 Chester Rod Northwich CW8 4AS
Awaiting decision
7. 21/04660/FUL
Single storey rear extension
Holmdene 209 Middlewich Road Northwich CW9 7DN
Awaiting decision
8. 21/04734/FUL
Proposed single storey rear extension
82 The Crescent Northwich CW9 8AD
Awaiting decision
9. 21/04423/FUL
Dropped kerb, new access and driveway.
22 Winnington Lane, Northwich CW8 4DE
Awaiting decision

NORTHWICH TOWN COUNCIL
21st December 2021

PLANNING APPLICATIONS

1. 21/03588/FUL ****Amendment/Additional Information****
Conversion of existing building (containing an existing residential dwelling and former Barbers shop) with alterations and single storey rear extension to provide 3 flats (2 x 1 bed and 1 x 2 bed) amended plans.
170 London Road Northwich CW9 8AA
This application constitutes an infill development on the site which has already had infill semi's. Due to the area of extension at the back this is not within Planning Policy and we consider it overdevelopment.
2. 21/04684/TPO
3 x Ash (T1-T3) fell to low stump. Sycamore (T4) poor previous pruning, further pruning not advised, close proximity to property.
2A Brockhurst Way Northwich CW9 8AP
The Committee wish to refer this to the Tree Officer.
3. 21/04462/FUL
Part two storey and part single storey side and rear extension.
50 Cromwell Road Northwich CW8 4BN
No comments
4. 21/04834/TPO
Cut back branches on a Sycamore tree in the garden
89 Moss Road Northwich CW8 4BH
The Committee wish to refer this to the Tree Officer.

21/04226/FUL
Single storey extension
49-51 Chester Road Northwich CW8 1HG
No comments
5. 21/02072/FUL ****Amendment/Additional Information****
Conversion of commercial unit and dwelling into commercial unit with first floor flat and three new dwellings.
180 Chester Rod Northwich CW8 4AS
The Committee strongly agree with the Traffic Officers comments.
6. **21/04660/FUL**
Single storey rear extension
Holmdene 209 Middlewich Road Northwich CW9 7DN
No comments
7. 21/04734/FUL
Proposed single storey rear extension
82 The Crescent Northwich CW9 8AD
No objection other than to reiterate the need for sympathetic construction materials be in keeping with other properties to preserve the historic character of the conservation area
8. 21/04423/FUL
Dropped kerb, new access and driveway.
22 Winnington Lane, Northwich CW8 4DE
No comments

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
THURSDAY 16th DECEMBER 2021 at 6.00 pm

Members Present : Cllr T Melville
Cllr M McNamee
Cllr G Emmett

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk
Cath Kirwan – Finance Officer

FIN 21/54 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies received from Cllr Mr S Naylor, Cllr Ms J Thomas, Cllr Miss C Fox, Cllr L Siddall and Cllr Mrs K Cernik.

FIN 21/55 **DECLARATIONS OF INTEREST**

Cllr Mr G Emmett wished to declare an interest in Freshwater View.

FIN 21/56 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on 18th November 2021 and noted at Town Council meeting on Monday 6th December 2021 were approved.

Proposed: Cllr M McNamee, seconded: due to no current councillors being present at previous meeting it was not possible to second the previous minutes.

FIN 21/57 **DETAILED INCOME & EXPENDITURE BY BUDGET**

ATC and FO answered various members questions relating to budget headings.

Telephone – ATC explained the Adept bill was high due a problem with the 2nd line and we had incurred additional cost, but we have had a large amount of this credited which will show on next months figures.

IT Support – TC said some of this was miss posting which needed moving to Internet and Hosting.

Travel/Mayors budget – Mayor isn't using this budget and it will be donated to the Mayor's charity.

Christmas Festivities and Christmas 2021 need to be merged.

Advertising and Marketing – TC spoke to the Mayor regarding this as NTC are looking at using BID Northwich marketing team to manage our website and social media on a 3 month trial.

Stationery/Printing/Copying – we pay per copy for printing.

Playschemes – Income has covered expenditure and NTC are looking at extending future playschemes.

NOW Festival to go ahead in April 2022.

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Date

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Cllr T Melville
Chair

School Advantage Fund – NTC will be gifting £1000 to 6 schools. This has been budgeted for.

Fuel – Raise in fuel costs

Figures approved

Proposed: Cllr T Melville, seconded Cllr G Emmett, all approved

FIN 21/58 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £139,208.95 minus a £24 credit from Rainbow Slush totalling £139,184.95

Proposed by Cllr T Melville, seconded by Cllr M McNamee, all approved

FIN 21/59 BANK PAYMENTS TO BE CHECK BY FINANCE

Members approved evidence for payments from October (September 21 invoices)

GT Security - £4063.80
Cheshire Farm Ice Cream - £213.68

Proposed by Cllr T Melville and seconded by Cllr M McNamee, all approved

Members picked two suppliers from November payments (October invoices), evidence to be brought to finance meeting in January 2022 and chosen by Cllrs. McNamee and Emmett

Defib Store - £1036.80
Peter Douglas - £528.00

FIN 21/60 RBS RIALTA

RBS Rialtas designed and maintain our accounts package for NTC. They are offering a 3-year end loyalty scheme for Councils that are prepared to commit to a three-year term for the year end services. The three-year term gives us preferential year end dates and receiving a 7% discount on the 2022 fee. One year end fee is £600.00.

Proposed by Cllr T Melville and seconded by Cllr M McNamee, all approved

FIN 21/61 MANDATE FOR LOCAL AUTHORITY

We last updated our bank mandate in 2019, although we rarely use cheques this mandate still needs updating as many Finance members are no longer Councillors or have sadly passed away.

Cllr Melville, Cllr McNamee and Cllr Emmett all signed the mandate and suggested we ask other Finance members that were not present if they would also sign the mandate.

Proposed Cllr Melville and seconded by Cllr Emmett, all approved

FIN 21/62 DATE OF NEXT MEETING

Date of the next meeting Thursday 20th January 2022 at 6.00 pm

There being no further business the Chairman declared the meeting closed at 7.15 pm

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Date

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Cllr M McNamee
Chair

Report to : Full Council

Meeting Date : 10th January, 2022

Agenda Item : 7

Prepared By : Theresa Cash

Subject : Town Mayors Communications



There were 2 events attended by the Town Mayor during December		
Tuesday 7 th December	Your Housing Group	Light switch on at Waters Cross
Sunday 21 st December	The Grange Theatre	Pantomime Aladdin

Report to : Full Council

Meeting Date : 10th January 2022

Agenda Item : 8

Prepared By : Town Clerk

Subject : Town Clerks Report



Christmas Lights & Trees

We are now beginning to remove our Xmas lights & trees from all areas and this should be completed by Tuesday 11th January 2022.

Vickersway & Church Walk Play Areas

We will now start to look at getting these areas ready for the summer season with some decorating and improvements. Depending on work load our staff will carry out the works or we ask a contractor to quote so we are ready for opening.

Skate Park

Work has now started to obtain funding for the new skate park at Vickersway Park, we are working with the community group and will send out a consultation in the coming weeks for feedback. I will keep members informed on progress.

Chris Shaw

Town Clerk

Report to : Full Council

Meeting Date : 10th January, 2022

Agenda Item : 9

Prepared By : Liza Clansey

Subject : Finance Decisions to be approved



RBS Loyalty Scheme

RBS Rialtas design and maintain our accounts package for NTC.

We have been offered a three-year loyalty scheme for our year end. This gives us preferential year end dates which is most beneficial as we need our date to be as close to the beginning of April as possible and we would receive a 7% discount of the 2022 fee. The fee for 2022-year end is £600.

Finance approved this scheme for the next three years

Mandate for Local Authorities

Our bank mandate needs updating. This authorises Finance members to sign cheques and approvals on behalf of the Council.

Although cheques are very rarely used now, this mandate still needs updating.

Various members signed the mandate at the meeting and other Finance members agreed to sign the mandate when next present at the meeting.

Decision of the committee is requested

Report to : Full Council

Meeting Date : 10th January 2022

Agenda Item : 10

Prepared By : Town Clerk

Subject : AED Installaction



We have now installed all our AED's within the town, there are now 19 24/7 accessible devices placed in prominent places and these have been uploaded to the new database that is being managed by the British Heart Foundation called the CIRCUIT.

The installation of these devices has been made possible with donations from partners including Rotary, BID, BRIO, members budgets, TATA, Northwich Rowing Club and local businesses.

All these devices will be managed and maintained by NTC going forward. We will now arrange a date for some photos with partners and we will promote through our social media channels.

Chris Shaw

Town Clerk

Report to : Full Council

Meeting Date : 10th January 2022

Agenda Item : 11

Prepared By : Town Clerk

Subject : Church Walk Paddling Pool



Background

In 2021 we decided to open Church Walk Paddling Pool at reduced capacity and also introduced a booking system for users of the facility. This was due mainly to the COVID pandemic but also overcrowding in previous years as the pool is extremely popular.

We carried out surveys during opening with users of the pool and the consensus was that people found the booking system easy to use and really liked the fact that numbers were limited. With the reduced numbers of visitors the end user said they had a relaxed visit and the children enjoyed the fact that it was not busy inside the pool area.

This also impacted on the amount of maintenance that was required when the pool was in use as the filters required cleaning only twice a day as opposed to 4/5. Pool water also stayed cleaner throughout the day which again created an improved user experience for visitors.

Due to the booking system and reduced numbers we had security on the gate checking visitors in and ensuring that we kept to our maximum 150 people per session and this worked really well.

Our staff ensured the shop was stocked, litter bins emptied, pool checked and generally kept the site clean and tidy. During the break in sessions our staff cleaned the toilets, sanitise high touch areas and take a lunch break.

Costs

The cost to run the pool for 6 weeks is shown below:-

Income	6671.93
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Expenditure	
Audit Fees	200.00
Security	3386.50
Pool Chemicals/Repairs	2366.00
Wages	4484.84
Stock	3402.71
Total	13840.05

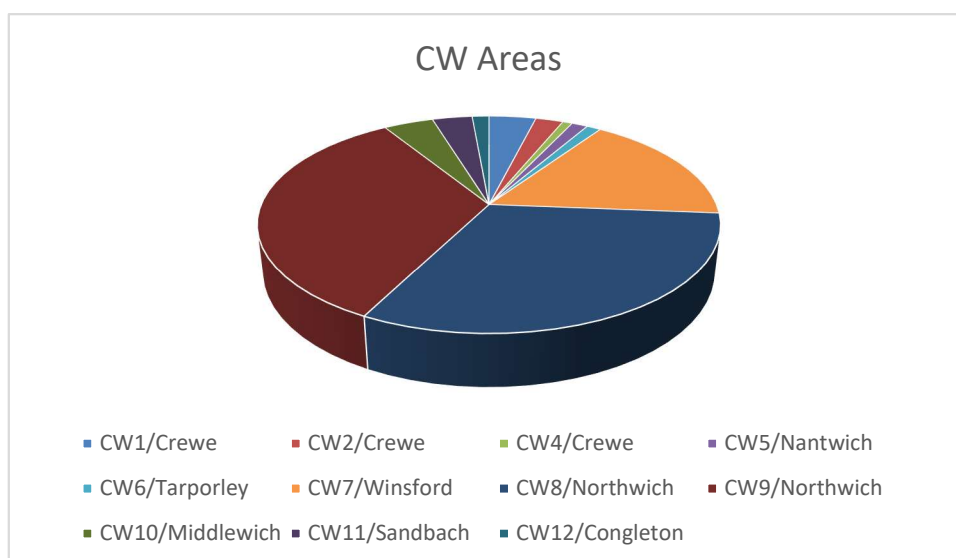
Expenditure - Income =	-6471.93
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Attendance

By having the booking system we can see which areas visitors are coming from and what reach the pool is having. The booking system did work and was set up so that people could book up to one slot per week using an email address, if you tried to book again the system would not let you so giving other people a chance to use the facility.

Unfortunately, we did get people using multiple email addresses and booking for the whole week then not turning up to their sessions which means other families missed out on attending.

Below is a rough guide showing where visitors came from to use the facility, as you can see over half of users were from out of the area. This chart only shows visitors that supplied their post code so is not an exact reflection, but does give an indication.



Proposal

As you can see from the above it costs approximately £1100 per week to run the pool. This does not include officer time at weekends and throughout the day if any issues arise that the pool staff cannot solve.

The pool has come a long way since we decided to refurbish it over 5 years ago and has proved to be one of the most popular attractions throughout the summer months in Northwich. It attracts visitors from all over the North West and has extremely positive reviews for its facilities and cleanliness.

Due to the increase in running cost I propose we introduce a charge of £1 per person which will be non-refundable unless Northwich Town Council cancel the session.

This will discourage people using multiple email addresses and not turning up for sessions, we will use the same booking system as last year and this will also take payment. Any profit made will be used to carry on with improvements to Church Walk Paddling Pool and Play Area.

Estimated income will be in the region of £30,000 dependent on weather.

Members to consider the above report.

Decision of the Council is requested.

Chris Shaw

Town Clerk