

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



Northwich
town council

DATE: 29th June 2021

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **NORTHWICH TOWN COUNCIL** at **Church Walk Primary School, Church Walk, Northwich, Cheshire, CW9 5QQ** held on **Monday 5th July 2021 at 6.00pm.**

Yours Sincerely

Chris Shaw

Chris Shaw
Town Clerk

AGENDA

1 Apologies for absence or absence

2 Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend or close associate interest

3 Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting. Public Question Time to be a maximum of 10 minutes.

4 Signing of the Minutes

- 4.1 Of the Town Council meeting held on Tuesday 4th May 2021 (minutes attached)
 - 4.2 Of the Annual General Meeting held on Thursday 6th May 2021 (minutes attached)
 - 4.3 Of the Extraordinary Meeting held on Monday 28th June 2021 (minutes attached)
- Members are required to approve the minutes as a true and accurate record**

5 Reports of Committees

- 5.1 To note Planning & Environment Committee meeting held on Tuesday 18th May 2021 (minutes attached)
- 5.2 To note Finance & General Purposes Committee meeting held on Tuesday 18th May 2021 (minutes attached)
- 5.3 To note Amenities Committee meeting held on 19th May 2021 (minutes attached)
- 5.4 To note Planning & Environment Committee meeting held on Tuesday 15th June 2021 (minutes attached)
- 5.5 To note Finance & General Purposes Committee meeting held on Thursday 24th

June 2021 (minutes attached)

6 Town Mayor's Communication

Town Mayors communications attached

7 Town Clerk's Report

To consider the Town Clerks Report attached

8 Internal Audit

To approve 2021 year end Audit from JDH Business Services

[Decision of the Council requested](#)

9 LSEP Application

To approve letter (attached)

[Decision of the Council requested](#)

10 Winnington Bridge A533 Corridor

To receive a report from Cllr L Siddall and Cllr B Cernik

11 Northwich Train Station Collapse

To receive a report from Cllr A Cooper and Cllr S Naylor

12 Public Space Protection Order

Members to discuss responding to this consultation

[Decision of the Council requested](#)

13 Councillors Vacancy

Report to be given at meeting

[Decision of the Council requested](#)

14 Internet and Email Policy

Members to approve the amendment

[Decision of the Council requested](#)

15 Summer Play Schemes

To receive an update from the Assistant Clerk regarding Summer Play scheme

16 Leftwich High School Expansion Consultation

To note expansion consultation, report attached

17 Northwich Rotary Roadside Initiative

To consider supporting initiative, report attached

[Decision of the Council requested](#)

18 Commemorative Trees

Cllr Mrs J Illiage to report to members

[Decision of the Council is requested](#)

19 CW&C Councillor Updates

To receive updates from members

20 Outside Bodies

To receive an update from any member attending meetings of outside bodies

21 Date of next meeting

The next meeting will be Monday 6th September 2021 at 6.00pm

Part B

In accordance with Local Government Act—Public Admission to Meetings Act 1960, the following agenda items are to be considered in the absence of press and public

22 Church Walk Paddling Pool

To approve recommendations from Amenities Committee, report to follow on the night

[Decision of the Council is requested](#)

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 4TH MAY 2021 VIA ZOOM VIDEO CONFERENCING

Present:

Councillors:	Cllr D Bowden	Cllr A Cooper
	Cllr S Naylor	Cllr. B. Cernik
	Cllr G Emmett	Cllr M. McNamee
	Cllr. C. Fox	Cllr.T Melville
	Cllr Mrs. J. Illidge	Cllr. Mrs. A Lockett
	Cllr Mrs. K Cernik	Cllr. L. Siddall
	Cllr. G Emmett	

Also present:	Chris Shaw	Town Clerk
	Liza Clansey	Assistant Town Clerk
	Theresa Cash	Council Secretary/Mayor's P.A.

Due to the absence of the Town Mayor Cllr. K Rimmer, it was proposed by Cllr Illidge and seconded by Cllr. Naylor, that Cllr. A Cooper be acting Chair for this meeting. All in favour.

Resolved

NTC 20/143 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllrs, S Eastwood. (Leave of absence granted) J. Thomas, A Stott, A Gerrard and K. Rimmer. Cllrs. G Edwards, and M. Rowley were not present.

NTC 20/144 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr. S Naylor declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. A Cooper declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. K Cernik declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. B.Cernik declared an interest in any matters relating to Cheshire West and Chester Council

NTC 20/145 OPEN FORUM

There were no speakers

NTC 20/146 SIGNING OF THE MINUTES

The minutes of Town Council Meeting held on Tuesday 6th April, 2021 be confirmed and approved as a true and accurate record.

Proposed by Cllr K. Cernik, seconded by Cllr B. Cernik. Minutes to be signed by the Mayor.
All in favour.

Date.....

.....
Cllr. A. Cooper – Acting Chair

NTC 20/147 REPORTS OF COMMITTEES

- 6.1 To note Planning and Environment Committee meeting held on Tuesday 20th April 2021.
Noted by Cllr Cooper
- 6.2 To note Finance and General Purposes Committee Meeting held on Tuesday 20th April, 2021.
Noted by Cllr Naylor.

NTC20/148 TOWN MAYOR'S COMMUNICATIONS

There was 1 event attended by the Town Mayor during April		
Sunday 11 th April	CWAC/Chester Cathedral	Service of Thanksgiving in memory of HRH Prince Philip Duke of Edinburgh

NTC20/149 TOWN CLERK'S REPORT

ASB & Fly Tipping

Following on from recent meeting with partners including CW&C, Northwich BID and Police, there had been a decrease in ASB and Fly tipping in the town. Police Officers have increased patrols in the area and partners have increased litter picking in the town centre. However, over the last week, trees have been snapped within the new Applemarket open space and another similar incident in Hartford,

Verdin Park

The final indents on the gate piers at Verdin park have now been installed and the project now complete.

Town Centre Cleansing

NTC, BID and CW&C have carried out enhanced cleansing within the town centre which will continue over the next few months to ensure Northwich looks its best for community and visitors. Particular attention has been given to the areas around Matalan and the Salvation Army, with the railings at Crown Street having been painted.

Old Hall Play Area

Awaiting final funding agreement from WREN for the refurbishment. Once received, play equipment will be ordered and a date set for the commencement of the project.

Date.....

.....
Cllr. A. Cooper – Acting Chair

COVID-19 Memorial

Previously discussed regarding installing a memorial stone for those who have lost their lives and also to honour key workers who have worked tirelessly throughout the current pandemic. Rudheath and Witton Together (RWT) also wish to place a memorial stone within Northwich and we have been

approached to partner RWT for this project. Initial meeting suggested Vickersway Park as a suitable location as it is regularly visited by residents and is a safe and secure location. This is subject to change and will be discussed at further meetings. Town Clerk suggested if members set up a small sub-group to meet with RWT to choose location and design.

Cllr Cooper asked if the Memorial could be introduced somewhere in town centre, with Pocket Park being a suitable site. Discussions then took place as to what the Memorial could look like and a 'friendly bench' was also suggested as an addition to the site by Cllr. K Cernik. It was agreed that Town Clerk obtain costs and design to be considered further at next meeting. Proposed by Cllr. Naylor, seconded by Cllr. Illidge for this course of action. All in favour.

Resolved

Hidden Disabilities Sunflower Training

Link is now available to undertake the Hidden Disabilities Sunflower training and has been sent to all members if they wish to take part. All NTC staff will complete training so awareness of hidden disabilities within the community and recognise the significance of the sunflower. NTC have supported this initiative together with Northwich BID, Barons Quay and the Rotary Clubs to ensure Northwich is a Sunflower Friendly Town. This scheme will be rolled out across businesses throughout the town and lanyards will be available as required. Planned schools competition to plant seeds and maintain by children, and the scheme will be publicised on Northwich Radio.

NTC20/150 CHURCH WALK PADDLING POOL

This is a popular amenity positioned in the centre of Northwich and is well used by local residents and visitors from further afield. During the pandemic the Pool has remained closed but with restrictions being slowly lifted we now need to consider the re-opening of this facility for the summer. Discussions have taken place in the past in respect of the need to manage numbers in the pool at any one time, as it can become extremely busy during the summer months. Increased numbers put extreme pressure on staff that work within the shop and maintain the site. Parking problems are a big issue for local residents as visitors look for spaces as close to the park as possible. NTC are working closely with other paddling pool providers in the area to discuss their arrangements and what they propose to implement during the summer, sharing ideas and best practice.

Proposals to consider could include:-

- Reduce capacity to 100 At any one time
- Timed sessions for visitors
- Morning and Afternoon sessions
- Priority given to Northwich residents
- Ticketed sessions booked in advance
- Site will require enhanced cleaning regime
- Additional staff
- Increased COVID secure measures
- Extended or reduced opening times

All the above need to be carefully considered to keep staff and visitors safe at all times while enjoying this facility. Town Clerk recommends this is discussed with Amenities Committee including a site visit beforehand, with a proposal brought to June's Full Council meeting.

Maintenance is now being carried out on the pool and pump room to ensure this is ready to open when a decision is made.

Date.....

.....
Cllr. A. Cooper – Acting Chair

Discussion then took place among members as to the profitability of the shop during the time open. The shop makes a profit but when other costs such as staff and management (which is considerable) are taken into account, just about breaks even. These costs will increase. Possible entry fee will also have to be among points discussed. It was proposed by Cllr Naylor, seconded by Cllr. K Cernik for an Amenities Committee meeting to take place to consider running costs. All in favour.

Resolved

NTC20/151 CASUAL VACANCY

Town Clerk to confirm with CW&C that no election was called.

NTC20/152 SECOND INTERIM REPORT

Report distributed among members prior to this meeting. ATC confirmed the issues raised have been dealt with and recommendations raised will be implemented before the next Audit. Cllr B Cernik asked various questions surrounding the mechanism used and frequency of Audits, Internal Auditor is in regular contact with ATC. Any implementations necessary are discussed during Finance Committee meetings.

Cllr Graham Emmett joined the meeting at this point at 6.35 p.m.

NTC 20/153 CW&C COUNCILLOR UPDATES

Cllr. Naylor mentioned the PCC Elections taking place this week. He is involved in town centre matters. Also attended meeting at JLostock in relation to the Incinerator and gave brief details of presentation given. Other authorities are involved. Cllr Bowden made an observation that Council wants to refuse waste imported from larger areas such as London, and need to be proactive with response when this happens. Concerns about the line taken by anit-incinerator group. Cllr. Naylor reiterated points he made and said that if waste was accepted from other areas, this could cut road transport use as it would utilise the rail links which is being considered.

Cllr. Illidge enquired about the John Brunner statue. Cllr Naylor attended recent meeting with the Heritage . Group to ask for progress which has taken this project up to 3 years. Discussions took place as to ongoing issues.

Cllr. K Cernik brought up the subject of planning at Winnington Urban Village, as concerned residents have been in touch, issue such as review going on regarding Bus Stops.

In respect of Care Communities, this is becoming dynamic. Road map produced focus on three areas, general family fitness, social isolation and mental health. NTC has a role to promote, and participate.

Cllr Illidge asked about a parcel of land for development, originally earmarked for a Public House. Cllr. Fox gave background as to how decision for housing is taken. Discussed possible change of use from industrial to residential. Cllr. B Cernik mentioned material concerns specifically to Winnington Urban Village and advised this is covered in the CW&C Local Plan. Northwich Neighbourhood Plan was written before the concept of Winnington Urban Village.

Date.....

.....
Cllr. A. Cooper – Acting Chair

Cllr B Cernik also mentioned Children and Families has a statutory function, Wider range of activities for disabled children, across the borough, and much needed respite care is being provided and rolled out now.

Cllr Cooper advised the outdoor space at Place is now open. A proposal to utilise staff toilets in the Market not possible as no disability access. Looking at other options, toilets on hire using existing utility connection now possible and will be available for use within next few weeks, which is a great result. Cllr. K Cernik added that would be beneficial to have changing room facility also and this is being taken forward.

Cllr Bowden acknowledged the contribution to NTC that the CW&C Councillors are making with all the information they bring to us.

NTC 20/154 OUTSIDE BODIES

Cllrs McNamee and Emmett attended the latest Orsted meeting. 2 neighbouring Parish Councils have written letters of opposition to the Secretary of State, and proposes that NTC also send a letter which Cllr McNamee has offered to draft, which he will bring to next meeting. Cllr. Naylor advised the pre-application for capacity has been made and have the opportunity of objecting when the full application is submitted. NTC will object. Cllr Cooper added that if a draft letter is produced other members may want to add further comments.

Resolved

Cllr. Cooper offered congratulations to the Mid Cheshire Rail Partnership who have received Government Accreditation.

Cllr. Lockett advised regarding the Parkrun. Headquarters have contacted CWAC and Landowners with a view to recommence Parkrun if current restrictions are lifted. Town Clerk advised regarding the Junior Parkrun and the possible implications with HSE. Parkrun delegates/volunteers would be responsible for carrying out Risk Assessments.

NTC 20/155 DATE OF NEXT MEETING

Date of the next Full Council Meeting will be held on **Monday 7th June 2021 at 6.00pm**. Details will be sent prior to this meeting.

Meeting ended at 7.25 p.m.

Date.....

.....

Cllr. A. Cooper – Acting Chair

NORTHWICH TOWN COUNCIL
ANNUAL GENERAL MEETING
THURSDAY 6TH MAY 2021 VIA ZOOM

Present:

Councillors:	Cllr D Bowden	Cllr Mrs K Cernick
	Cllr B Cernik	Cllr A Cooper
	Cllr S Naylor	Cllr G Emmett
	Cllr Miss C Fox	Cllr Mrs J Illidge
	Cllr Mrs A Lockett	Cllr M McNamee
	Cllr S Naylor	Ms J Thomas
	Cllr L Siddall	

Also present:	Chris Shaw	Town Clerk
	Liza Clansey	Assistant Town Clerk

Due to the absence of the Town Mayor Cllr K Rimmer, it was proposed by Cllr G Emmett and seconded by Cllr Miss C Fox, that Cllr. A Cooper be acting Chair for this meeting
All in favour

21/01 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Miss S Eastwood, Cllr Miss G Edwards, Cllr Mrs A Gerrard, Cllr T Melville, Cllr K Rimmer, Cllr M Rowley and Cllr A Stott

21/02 TOWN MAYORS CHARITY

Funds raised over the last 24 months for The Town Mayor Cllr K Rimmer chosen charity will be deferred until the next meeting due to Cllr K Rimmer not being present

21/03 NOMINATIONS FOR THE OFFICE OF TOWN MAYOR

Cllr A Cooper called for nominations for the Office of Town Mayor for the forthcoming year. Cllr Mrs J Illidge proposed the Motion that Cllr S Naylor be elected as Town Mayor for the coming year. Cllr Miss C Fox seconded the Motion. The Town Mayor called for any other nominations, and the Motion was put to the vote. There were no further nominations. Motion carried
All in favour

RESOLVED

That Cllr Sam Naylor be elected as Town Mayor of Northwich for the ensuing year.
The new Town Mayor read and signed the Declaration of Acceptance of Office

Date.....

.....
Cllr S Naylor
Town Mayor

21/04 TOWN MAYOR - VOTE OF THANKS

Cllr Derek Bowden proposed a vote of thanks to the retiring Town Mayor Cllr K Rimmer, saying he has served this Council and the Town of Northwich in a time of national disturbance and limitation imposed by the Covid 19 pandemic. Cllr Rimmer has demonstrated a massive commitment to this town and its residents. He is tireless in addressing problems whether they concern individuals or larger sections of the community. In his work as a professional in caring and as a volunteer Councillor, Kevin shows a commitment to public welfare that marks his approach to life. Cllr Bowden said it has been a privilege to see the Mayor on many civic occasions where Kevin represents the town with dignity and style. He was designed to wear the robes of office! Mayor Councillor Rimmer will talk to a large or small gathering in a way suitable to the occasion. He is skilled in matching his approach to the needs of that meeting – whether it be an air of gravitas or warm individual sympathy. Kevin will fight for what he believes even if it gives him a rough ride. Cllr Bowden has been impressed by the way Kevin will carry the load of demanding job and still make himself available for people and occasions where he represents Northwich.

Northwich Town Council thank Kevin for the years of service as Mayor, for his commitment to the community and the place Kevin now has in the collective memory and history of the town

21/05 ELECTION OF DEPUTY TOWN MAYOR 2019-2020

Cllr A Cooper called for nominations for the office of Deputy Town Mayor for the forthcoming Civic Year. Cllr A Cooper proposed the Motion that Cllr Graham Emmett be elected Deputy Town Mayor for the coming year. Cllr M McNamee seconded the Motion. The Town Mayor called for any other nominations before putting the Motion to the vote. No further nominations made

All in favour

RESOLVED

That Cllr G Emmett be elected the Deputy Mayor of Northwich for the ensuing year. Cllr G Emmet read and signed the Declaration of Acceptance of Office, and gave thanks for his election

21/06 MEMBERS OF COMMITTEES

List of Members of Committees had been previously circulated to members and are as follows. These were proposed by Cllr A Cooper and seconded by Cllr Mrs A Lockett

FINANCE AND GENERAL PURPOSES COMMITTEE 2021/22

It was agreed the following members would be on the committee

- | | |
|----------------------|---------------------|
| 1. Cllr S Naylor | 6. Cllr Miss C Fox |
| 2. Cllr G Emmett | 7. Cllr L Siddall |
| 3. Cllr Mrs K Cernik | 8. Cllr Ms J Thomas |
| 4. Cllr M McNamee | 9. available |
| 5. Cllr T Melville | |

Date.....

.....
Cllr S Naylor
Town Mayor

PLANNING AND ENVIROMENT COMMITTEE 2021/22

It was agreed the following members would be on the committee

- | | |
|-----------------------|-------------------------|
| 1. Cllr Mrs J Illidge | 6. Cllr R Cernik |
| 2. Cllr A Stott | 7. Cllr G Emmett |
| 3. Cllr A Cooper | 8. Cllr Miss S Eastwood |
| 4. Cllr D Bowden | 9. Cllr T Melville |
| 5. Cllr C Fox | |

AMENITIES COMMITTEE 2021/22

Meeting as required

It was agreed the following members would be on the committee

- | | |
|-----------------------|-----------------------|
| 1. Cllr Mrs A Gerrard | 6. Cllr Mrs G Edwards |
| 2. Cllr Mrs A Lockett | 7. Cllr D Bowden |
| 3. Cllr A Cooper | |
| 4. Cllr L Siddall | |
| 5. Cllr Mrs J Illidge | |

GRANTS COMMITTEE 2021/22

Meeting twice a year

It was agreed the following members would be on the committee

- | | |
|-----------------------|------------------|
| 1. Cllr Mrs J Illidge | 6. Cllr B Cernik |
| 2. Cllr S Naylor | 7. available |
| 3. Cllr T Melville | |
| 4. Cllr Mrs A Lockett | |
| 5. Cllr Ms J Thomas | |

POLICY AND OPERATIONS REVIEW COMMITTEE 2021/22

Meeting as required

It was agreed the following members would be on the committee, TM & DTM and chairs/vice chairs of all the above committees

- | | |
|----------------------|-----|
| 1. Town Mayor | 6. |
| 2. Deputy Town Mayor | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Date.....

.....
Cllr S Naylor
Town Mayor

PERSONNEL COMMITTEE 2021/22

To be made up of chair and vice chair of P&O

Chairs and Vice Chairs of all Committees to be elected at the first Committee Meeting.

Representation on Outside Bodies

ORGANISATION	NUMBER OF VACANCIES	PROPOSED COUNCILLOR REPRESENTATIVE	PERIOD OF OFFICE
Sir John Deane's College	1	Cllr A Stott	1 year
Northwich BID	3	Chris Shaw Cllr S Naylor Cllr G Emmett	
Cheshire Association of Local Councils (CHALC)	2	Available Cllr Mrs A Gerrard	1 year
Rudheath & Witton Together Neighbourhood Partnership	1	Cllr Mrs A Gerrard	1 year
INEOS Enterprises & Storengy	1	Cllr M McNamee Cllr G Emmett	1 year
Manchester International Airport	2	Chris Shaw Cllr S Naylor	1 year
Mid Cheshire Community Rail	2	Chris Shaw Cllr A Cooper Cllr K Rimmer	1 year
Warrington & Vale Royal College	2	Cllr A Stott Cllr Mrs K Cernik	1 year
Northwich Carnival Committee	2	Cllr Mrs G Edwards Cllr S Naylor	1 year
Orsted/Dong Energy	2	Cllr G Emmett Cllr M McNamee	1 year
River Festival	3	Cllr Mrs A Lockett Cllrs Mrs G Edwards	1 year
TATA Heat and Power	2	Cllr G Emmett Cllr Ms J Thomas	1 year
HS2	3	Cllr L Siddall Cllr Ms J Thomas Cllr M McNamee	
CWAC Members Briefings	2	x	1 year

Date.....

.....

**Cllr S Naylor
Town Mayor**

21/07 TOWN MAYOR TO ADDRESS THE MEETING

Newly elected Town Mayor, Cllr Sam Naylor delivered his speech and thanked members for nominating him to the Office for the forthcoming year. He is very proud and feels it is an honour to be Mayor. The town has experienced difficult times but with the support of our great team of fantastic councillors Cllr Naylor looks forward to seeing the town thrive again. Cllr Naylor is following in his father's footsteps as Mayor in 1977

21/08 ELECTION OF TOWN MAYOR'S ESCORT 2021-2022

Cllr B Cernik proposed a Motion that Vivien Naylor be the Town Mayor's Consort for 2021-22. Cllr L Sidall seconded the Motion.

All in favour

21/09 STANDING ORDERS

Members were requested to agree the Council Standing Orders. Cllr Mrs K Cernik proposed the Motion to accept and this was seconded by Cllr A Cooper

All in favour

21/10 SUSPENSION OF STANDING ORDER 1A

Meetings shall not take place in premises, which at the time of the meeting, are used for the supply of alcohol unless other premises are available free of charge or at a reasonable cost

Cllr A Cooper proposed, Cllr B Cernick seconded

All in favour

21/11 GENERAL POWER OF COMPETENCE

To adopt the General Power of Competence and to resolve that we meet the criteria for eligibility. Motion proposed by Cllr A Cooper, seconded by Cllr Ms J Thomas

All in favour

19/12 ATTENDANCE AT COUNCIL MEETINGS 2020-2021

Schedule of Councillor's attendances was submitted for members information, previous to this meeting, and were noted

19/13 MEETING CALENDAR 2021-2022

Members were requested to agree the Calendar of Meetings for the forthcoming year, which had been distributed among members. Cllr G Emmett proposed a Motion to accept, this was seconded by Cllr A Cooper

All in favour

Date.....

.....
Cllr S Naylor
Town Mayor

NORTHWICH TOWN COUNCIL
EXTRAORDINARY MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 28TH JUNE 2021

Members Present: Cllr A Cooper Cllr Mrs A Gerrard
Cllr G Emmett Cllr Ms J Thomas
Cllr Mrs K Cernik Cllr M McNamee
Cllr R Cernik Cllr Miss C Fox

Also Present: Chris Shaw Town Clerk
Liza Clansey Assistant Town Clerk

EXT 21/01 APOLOGIES FOR ABSENCE

Apologies for absence were given by Cllr T Melville, Cllr S Naylor, Cllr A Stott, Cllr L Siddall. Members not present Cllr M Rowley, Cllr Miss S Eastwood, Cllr D Bowden, Cllr M Rowley, Cllr J Illidge, Cllr J Thomas, Miss G Edwards and Mrs A Lockett.

EXT 21/02 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr Mrs A Gerrard declared an interest in any matters relating to Rudheath Parish Council
Cllr A Cooper declared an interest in any matters relating to Cheshire West and Chester Council
Cllr K Cernik declared an interest in any matters relating to Cheshire West and Chester Council
Cllr B.Cernik declared an interest in any matters relating to Cheshire West and Chester Council

EXT 21/03 SIGNING OF THE MINUTES

Signing of the minutes from the Extraordinary meeting held on 25th of January 2021 were approved.

Proposed Cllr A Cooper, seconded Cllr R Cernik, all agreed

EXT 21/4 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

AC discussed the AGAR figures with members which were approved to be sent off to the External Auditors.

Proposed Cllr Mrs A Gerrard, seconded Cllr Ms J Thomas, all agreed

EXT 21/5 BURNSIDE WAY PLAY AREA

This small play area is situated in Winnington within a residential area, it is one of the six play areas that NTC now leased from CW&C. All sites are earmarked for refurbishment or improvement. A funding application was submitted in 2019 for Burnside Way but unfortunately, we were unsuccessful. This play area has deteriorated and become unsafe and last week we made the decision to close the play area. This now needs an emergency refurbishment to allow the park to open again. We have taken some designs from 2019 and some new ideas have also been incorporated. Funding this refurbishment will be from Section 106, building and fencing and reserves.

Members agreed the chosen suppliers Play and Leisure and groundwork & Leisure services for the installation and additional fencing and surfacing. Total cost £29,510.00.

Members suggested consultation with local residents regarding colours of Groundwork and to inform them of the refurbishment plans.

Proposed Cllr Mrs A Gerrard, seconded Cllr Ms C Fox, all agreed

There being no further business the Chairman declared the meeting closed at 5.41pm

.....
Date

.....
Cllr G Emmett
Vice Chairman

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON TUESDAY 18th MAY 2021
VIA ZOOM

Members Present

A. Stott
A. Cooper
T. Melville
D. Bowden
J. Illidge
G. Emmett
B. Cernik

Also present

Chris Shaw – Town Clerk
Theresa Cash - Council Secretary/Mayor's P.A.

PL 21/01 TO APPOINT A CHAIR AND VICE CHAIR FOR THE COMING YEAR

It was proposed by Cllr. Cooper and seconded by Cllr. Cernik that Cllr. Andy Stott be Chair for the coming year.

It was self- proposed by Cllr. Cooper and seconded by Cllr. Melville that Cllr. Andrew Cooper be Vice Chair for the coming year.

PL 21/02 TO AGREE A START TIME FOR FUTURE MEETINGS.

It was proposed by Cllr. Cooper and seconded by Cllr. Emmett that the start time for future meetings should be 5.00 p.m. This may be subject to change at a later date.

PL 21/03 APOLOGIES FOR ABSENCE, OR ABSENCE

Apologies received from Cllr. Fox. Cllrs. Eastwood, (leave of absence)

PL 21/04 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

There were no declarations made.

PL 21/05 SIGNING OF THE MINUTES

The Minutes of the Planning and Environment Committee meeting held on Tuesday 20th April, 2021, and noted at Full Council Meeting of 4th May, 2021, were approved, as a true and accurate record. Proposed by Cllr Cooper seconded by Cllr Stott.

..
All in favour. Minutes to be signed by Cllr. Stott Chair of Committee.

.....
Date

.....
Cllr. A. Stott
Chair

PL 21/06 PLANNING APPLICATIONS

1. 21/01233/FUL
Conversion to coach house to self- contained dwelling and the erection of a detached garage with solar panels to the roof of garage and coach house.
Land to the rear of 135 Chester Road Northwich
No objections
2. 21/01364/PDM
Change of use from part of ground floor from Barber shop to one dwelling.
170 London Road Northwich CW9 8AA
This application has since been withdrawn
3. 21/01438/FUL
Erection of a three storey development comprising of 34 apartments with associated car parking, landscaping and external works.
Land adjacent to Labour Hall, Tabley Street Northwich
Initially we have no objections to the principal of residential development on this site, however we do have the following concerns:-
 - **Flat roof is out of keeping with properties in the nearby Northwich Conservation Area, we would prefer to see a pitched roof.**
 - **Regeneration site should have been considered with the neighbouring dairy site to the north.**
 - **Concerns regarding the density of apartments and amenities of residents, some of whom will overlook the service yard of Sports Direct store and Sainsbury's car park and wondered if a semi green space would have been more preferable to residents Working From Home.**
 - **In respect of the cycle store concerns as to the location within the site as does not benefit from being overlooked and therefore at risk of possible thefts. We also have concerns in respect of inadequate parking**
 - **We would like to see evidence that this development is built to BREEAM standard build, for example, cladding, soundproofing, insulation and green credentials.**
 - **We would also recommend some type of sympathetic cladding.**
4. 21/01178/FUL
Installation of roof lights to front, single storey side and rear extension, rear dormer and loft conversion including hip to gable roof conversion and associated alterations.
Alver Lee, 11 Lime Avenue Northwich CW9 8DS
We have concerns of overdevelopment of the site and impact on neighbours.

.....
Date

.....
**Cllr. A. Stott
Chair**

5. APPEAL 21/00030/REF (in connection with 20/01743/FUL
Two storey front and side and single storey rear extensions.
11 Woodpecker Drive Northwich
Contents of Appeal noted.

6. 21/01319/FUL
Single storey rear extension
18 Stephenson Street, Northwich CW8 4SQ
No objections

7. 21/01317/FUL
Demolition of existing side extension, erection of single storey front extension two storey side extension, installation of rear rooflight.
78 Cromwell Road Northwich CW8 4BN
No objections

8. 21/01244/FUL
Erection of 24no apartments comprising 20no 1 bedroom and 4no 2 bedrooms with car parking and associated external works.
Land at the junction of Walker Road and Whitby Drive Winnington CW8 4UD
We consider this unacceptable as the site should be for community asset. Under the Northwich Neighbourhood Plan Policy RC.4 , 'Shopping centres for an important function and should be retained. Applications for Change of Use for retail to residential will not be permitted unless existing use can be demonstrated to be not viable'. The opinion of the Planning Committee is that this is premature on the viability of this business venture. In the original Vale Royal Borough plan of 2001, it was envisaged that the regeneration of Winnington would encompass a village centre for shops and a pub – this appears to depart from this proposal.

9. 21/01224/S73
Reserved Matters submission for 1200 dwellings following planning permission 06-0740-OUM or 12/01838/S73 (siting, design, external appearance and landscaping) including the provision of details for the open space, structural landscaping and approval of internal estate road layout for the urban village.
Variation of condition 2 (approved plans) on 12/01837/REM
Winnington Urban Village, Winnington Avenue, Northwich
No objections

10. 21/01372/FUL
Demolish conservatory and build part single and part two storey rear extension.
6 Cranmere Close Northwich CW9 8DF
No objections

11. 21/01367/FUL
Single storey ground floor side/rear extension
188 Chester Road Northwich CW8 1LG
This application does not lie within Northwich Parish

.....
Date

.....
**Cllr. A. Stott
Chair**

12.21/01052/FUL
Erection of new garage
76 Station Road, Northwich CW9 5RB
No objections

13.21/01500/FUL
Single storey side and rear extension.
2 Frida Crescent Northwich CW8 1DJ
No objections

14.21/01529/FUL
Single storey rear extension and associated alterations
6 Betley Close Northwich CW9 8SG
No objections

15.21/01608
Single storey rear extension
34 Hollybank Close Northwich CW8 4GS
No objections

16.21/01644/FUL
Single storey rear extension
25 Bollington Avenue Northwich CW9 8SB
No objections

17.21/01568/FUL
One detached dwelling
Land at 18 Brook Street Northwich CW9 7NH
No objections

PL 21/07 DECISION NOTICES

It was advised to members, that due to problems within the CW&C Planning portal, it was not possible to provide decisions on the following applications presented last month. These will be updated when possible.

1. 21/00635/FUL
Dropped kerb at front of property
4 Beach Road Hartford Northwich CW8 4BA
2. 21/00983/FUL
Single storey side extension, widening of existing driveway with new front parking bay together with widened pavement cross and dropped kerb.
16 The Crescent, Northwich CW9 8AD
3. 21/00777/FUL
Extension of existing balcony (Retrospective)
17 Riverside Park Northwich CW8 1DS

.....
Date

.....
**Cllr. A. Stott
Chair**

4. 21/00975/FUL
Two bay timber building with open log store
7 Vale View, Cranage Lane Northwich CW9 7LX
5. 21/00987/FUL
Single storey rear extension
78 Carlton Road Northwich CW9 5PG
6. 21/01027/FUL
Residential development of 4no. 1 bed apartments
Land to rear of 170 London Road Northwich CW9 8AA
7. 21/01337/CAT
1 x Cherry to rear of property – Fell to 10ft due to close proximity to property and outbuildings and obvious signs of included bark/poor union at basal.
260 London Road Northwich CW9 8AJ
8. 21/01338/CAT
1 x Mature Beech- Crown reduce by 25% - crown lift and crown thin. Holly boundary hedge – reduce to previous cuts.
252 London Road Northwich CW9 8AJ
9. 21/01097/FUL
Change of use of the ground floor from retail to a Wine Bar
15 Market Street, Northwich CW9 5BD
10. 21/01118/FUL
Construction of 2 single storey dwellings
Land at 4 Beswicks Road, Northwich CW8 1AP

PL 21/08 NEXT MEETING

The date of the next Planning and Environment Committee meeting will take place on Tuesday 15th June, 2021, at 5.00 p.m.

There being no further business, the meeting closed at 7.00 p.m.

.....
Date

.....
**Cllr. A. Stott
Chair**

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
TUESDAY 18th MAY 2021 VIA ZOOM

Members Present : Cllr T Melville (Chair)
Cllr Mrs K Cernik
Cllr S Naylor
Cllr G Emmett
Cllr L Siddall
Cllr M McNamee

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk
Cath Kirwan – Finance Officer

FIN21/01 TO APPOINT A CHAIR AND VICE CHAIR FOR THE COMING YEAR

Cllr T Melville to be Chair of Finance
Proposed Cllr S Naylor, seconded Cllr Mrs K Cernik, all in favour

Cllr M McNamee to be Vice-Chair
Proposed Cllr T Melville, seconded Cllr G Emmett seconded, all in favour

Resolved

FIN 21/02 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies received from Cllr Ms J Thomas, Cllr Miss C Fox

FIN 21/03 DECLARATIONS OF INTEREST

Cllr Mrs K Cernik and Cllr S Naylor wished to declare an interest in any matters relating to CW&C

FIN 21/04 SIGNING OF THE MINUTES

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 20th April 2021 and noted at Town Council Monday 4th May 2021 were approved

Proposed Cllr G Emmett, seconded Cllr S Naylor, all approved

FIN 21/05 DETAILED INCOME & EXPENDITURE BY BUDGET

TC & FO answered various members' questions relating to budget headings

Cllr G Emmett asked for more information on the following items:
4250/135 Bridge Illumination – The agreed budget of 10,000 was set in this year's precept
4250/135 Christmas - various Christmas headings have been moved into one
4453/140 LGA 1972 & 142 Credit Union budget heading, to be amended and remove Credit Union and replace with Grants as this budget is for grants
4520/200 – Tree Maintenance – a lot of work has already been carried out this year in Vickersway Park

.....
Date

.....
Cllr T Melville
Chair

Cllr L Siddall asked if we had had to write off lots of stock last year at Vickersway Park, but LC explained that it is run down at the end of the season and even though Covid restrictions made it hard to open we did not lose much stock. This year there is a substantial improvement as the shop is open a lot more.

Vickersway birds – Cllr S Naylor asked about the welfare of the birds in winter and LC said they are well sheltered and are looking healthy.

Contracts – TC informed members that we have gained some new contracts and won back some old ones such as Knutsford, Holmes Chapel and Middlewich. Cllr Mrs K Cernik said well done and congratulations for winning new contracts, it shows the impressive work NTC staff carry out.

Cllr G Emmett mentioned the broken trees which had been vandalised in Weaver Square and if we will be replacing them. TC suggested removing them and replacing them when the time is right and after the vandalism has died down. Cllr Mrs K Cernik agreed they should be replaced when the time is right.

Figures on page 19 were agreed

Proposed: Cllr S Naylor, seconded Cllr G Emmett, all approved

FIN 21/06 BACS DUE FOR PAYMENT

TC and ATC answered various members' questions relating to Bacs payments

Payments were approved

Proposed by Cllr Mrs K Cernik, seconded by Cllr L Siddall, all approved

FIN 21/07 BANK PAYMENTS TO BE CHECK BY FINANCE

Members approved evidence for payments from April 2021 payments

Cheshire Farm Machinery - £1317.62
Flying Colours - £539.40

Proposed by Cllr G Emmett and seconded by Cllr S Naylor, all agreed

Members picked two suppliers from April 2020 to brought to finance meeting June May 2021 and chosen by Cllr G Emmett

Amberol Limited - £210.00
Defib Store Limited - £640.80

FIN 21/08 PREFERRED SUPPLIER FOR SUMMER PLAY SCHEMES

Members were updated with the plans for the year's Summer Play Schemes.

We are working with Multiflex and Cheshire Catering for the schools and Vickersway park and if funding goes ahead, we will be offering play schemes at Church Walk, Kingsmead, Victoria Road, Charles Darwin, Winnington and Vickersway Park. Leftwich will be providing their own.

It was approved that Multiflex and Cheshire Catering will be NTCs preferred supplier but will be reviewed if we are ever unhappy with them.

Proposed: Cllr T Melville, seconded Cllr L Siddall, all approved

.....
Date

.....
Cllr T Melville
Chair

FIN 21/09 DATE OF NEXT MEETING

Members asked if we could carry on with the virtual meetings and agreed these were much easier to attend. ATC will clarify if we can carry on with Zoom meetings or if we have to attend face to face meetings.

It was agreed that moving forward meetings would be on a Thursday at 5.30pm if via Zoom or 6pm if face to face.

Proposed Cllr T Melville, seconded Cllr G Emmett, all agreed

There being no further business the Chairman declared the meeting closed at 10.15am

.....
Date

.....
Cllr T Melville
Chair

NORTHWICH TOWN COUNCIL
MINUTES OF THE AMENITIES COMMITTEE
HELD ON 19th May 2021

Members Present : Cllr Andrew Cooper
Cllr Lee Siddall
Cllr Amy Lockett

Also Present : Chris Shaw, Town Clerk

AM 21/01 **TO APPOINT A CHAIRMAN & VICE CHAIRMAN FOR 2021/22**

It was moved by Cllr A Cooper and seconded by Cllr Mrs Amy Lockett that Cllr L Siddall be Chair of the Amenities Committee for the year 2021/2022.

It was moved by Cllr A Cooper and seconded by Cllr L Siddall that Cllr Mrs A Lockett be Vice Chair of the Amenities Committee for the year 2019/2020.

AM21/02 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr A Gerrard

AM 21/03 **DECLARATIONS OF INTEREST**

There were no declarations of interest given.

AM 21/04 **SIGNING OF MINUTES**

The Minutes of the Amenities Committee meeting held on the 12th of June 2019 and noted at the meeting of the Town Council held on Monday 6th July 2021 were approved.

Proposed Cllr A Cooper and Seconded by Cllr A Lockett, all agreed.

AM 21/05 **CHURCH WALK PADDLING POOL**

Members visited Church Walk paddling pool prior to the meeting and were shown around the pump room and pool area to understand the workings of the facility.

Members then discussed at length re opening the pool and what measures would need to be put in place to enable the pool to re-open safely following the Covid pandemic.

It was resolved that the TC bring a full report with recommendations to Full Council in June and Full Council to decide on the best way forward.

AM 19/06 **DATE OF NEXT MEETING**

To be confirmed at a later date. Meeting closed at 6.00 pm

.....
Date

.....
Chair
Cllr Lee Siddall

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON TUESDAY 15TH JUNE 2021
VIA ZOOM

Members Present

A. Cooper
D. Bowden
J. Illidge
G. Emmett
B. Cernik
C. Fox

Also present

Theresa Cash - Council Secretary/Mayor's P.A.

PL 21/09 APOLOGIES FOR ABSENCE, OR ABSENCE

Apologies received from Cllrs. Stott and Melville. Cllrs. Eastwood, (leave of absence)

PL 21/10 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr. Illidge declared an interest in application No. 3.

PL 21/11 SIGNING OF THE MINUTES

The Minutes of the Planning and Environment Committee meeting held on Tuesday 18th May, 2021, were approved, as a true and accurate record. Proposed by Cllr Emmett seconded by Cllr Bowden

All in favour. Minutes to be signed by Cllr. Stott Chair of Committee.

PL 21/12 PLANNING APPLICATIONS

1. 21/00433/FUL

Erection of garden outbuilding
3 Tall Trees Close Northwich CW8 4YA

No objection

2. 21/01681/LBC

Repair work including: re roofing including replacement flashing, maintenance of windows and replacement window panes, stonework repairs and repainting of the door, stonework, cills and rainwater pipes
Dock Road Pumping Station, Weir Street Northwich CW9 5HL

No objection

.....
Date

.....
Cllr. A. Cooper
Vice Chair

****Cllr. J. Illidge declared an interest in the following application and did not partake in any discussion.**

3. 21/00870/FUL
First floor side extension
28A Moss Road Northwich CW8 4BH
No objection
4. 21/01908/FUL
Single storey rear extension and associated alterations.
33 Fairfield Road Northwich CW9 8DG
We object on the grounds of our concerns regarding the impact on the neighbouring property in respect of loss of light and overshadowing in rear garden. We would suggest the extension is moved to the east side of the property.
5. 21/01960/FUL
Single storey rear extension
37 Bollington Avenue Northwich CW9 8SB
No objection
6. 21/01999/FUL
Change of use of the ground floor from Barber Shop to Fast Food Takeaway and addition of a flue to the rear elevation.
108 Witton Street Northwich CW9 5AB
Signage should be with regard to neighbouring buildings (conservation area)
7. 21/02021/FUL
Single storey rear extension
105 Church Road, Northwich CW9 5PH
Concerns regarding overdevelopment of the site and overlooking from neighbouring properties which it is considered detrimental to current and future residents.
8. 21/01860/FUL
Erection of a 3 storey apartment block comprises of 9 apartments with associated landscaping.
Car Park opposite Plaza Bingo Club, Albion Road Northwich
The character of Albion Road comprises a mixture of industrial, commercial suppliers of electrical and plumbing needs. Members are concerned at no residential amenities for current or future residents of the site, and the Roebuck development will be compromised. Apartments provided will be north facing, and a poor outside aspect to residents.
9. 21/00112/FUL ****Amendment/Additional Information**
Two storey extension to side and rear.
128 Shipbrook Road Rudheath, Northwich CW9 7HF
No objections

.....
Date

.....
Cllr. A. Cooper
Vice Chair

10 21/02072/FUL

Conversion of commercial unit and dwelling into commercial unit with first floor flat and three new dwellings.

180 Chester Road Northwich CW8 4AS

We are to refer back to the Case Officer for further information and have deferred this application to be considered at next meeting.

11. 21/02118/FUL

Single storey front/side extension (Amendment to 20/00403/FUL

1 Braemar Avenue Northwich CW9 7BB

No objection.

PL 21/13 DECISION NOTICES

It was advised to members, that due to problems within the CW&C Planning portal, it was not possible to provide decisions on the following applications presented in April. These are now reported.

May 2021 (from previous month)

1. 21/00635/FUL

Dropped kerb at front of property

4 Beach Road Hartford Northwich CW8 4BA

Awaiting decision

2. 21/00983/FUL

Single storey side extension, widening of existing driveway with new front parking bay together with widened pavement cross and dropped kerb.

16 The Crescent, Northwich CW9 8AD

Awaiting decision

3. 21/00777/FUL

Extension of existing balcony (Retrospective)

17 Riverside Park Northwich CW8 1DS

Awaiting decision

4. 21/00975/FUL

Two bay timber building with open log store

7 Vale View, Cranage Lane Northwich CW9 7LX

Awaiting decision

5. 21/00987/FUL

Single storey rear extension

78 Carlton Road Northwich CW9 5PG

Awaiting decision

.....
Date

.....
Cllr. A. Cooper
Vice Chair

6. 21/01027/FUL
Residential development of 4no. 1 bed apartments
Land to rear of 170 London Road Northwich CW9 8AA
Awaiting decision
7. 21/01337/CAT
1 x Cherry to rear of property – Fell to 10ft due to close proximity to property and outbuildings and obvious signs of included bark/poor union at basal.
260 London Road Northwich CW9 8AJ
Awaiting decision
8. 21/01338/CAT
1 x Mature Beech- Crown reduce by 25% - crown lift and crown thin. Holly boundary hedge – reduce to previous cuts.
252 London Road Northwich CW9 8AJ
Awaiting decision
9. 21/01097/FUL
Change of use of the ground floor from retail to a Wine Bar
15 Market Street, Northwich CW9 5BD
Approved
10. 21/01118/FUL
Construction of 2 single storey dwellings
Land at 4 Beswicks Road, Northwich CW8 1AP
Awaiting decision

June 2021 (From previous month)

1. 21/01233/FUL
Conversion to coach house to self- contained dwelling and the erection of a detached garage with solar panels to the roof of garage and coach house.
Land to the rear of 135 Chester Road Northwich
Awaiting decision
2. 21/01364/PDM
Change of use from part of ground floor from Barber shop to one dwelling.
170 London Road Northwich CW9 8AA
Withdrawn
3. 21/01438/FUL
Erection of a three storey development comprising of 34 apartments with associated car parking, landscaping and external works.
Land adjacent to Labour Hall, Tabley Street Northwich
Awaiting decision

.....
Date

.....
Cllr. A. Cooper
Vice Chair

4. 21/01178/FUL
Installation of roof lights to front, single storey side and rear extension, rear dormer and loft conversion including hip to gable roof conversion and associated alterations.
Alver Lee, 11 Lime Avenue Northwich CW9 8DS
Approved
5. APPEAL 21/00030/REF (in connection with 20/01743/FUL
Two storey front and side and single storey rear extensions.
11 Woodpecker Drive Northwich
Contents of Appeal noted.
6. 21/01319/FUL
Single storey rear extension
18 Stephenson Street, Northwich CW8 4SQ
Approved
7. 21/01317/FUL
Demolition of existing side extension, erection of single storey front extension two storey side extension, installation of rear rooflight.
78 Cromwell Road Northwich CW8 4BN
Awaiting decision
8. 21/01244/FUL
Erection of 24no apartments comprising 20no 1 bedroom and 4no 2 bedrooms with car parking and associated external works.
Land at the junction of Walker Road and Whitby Drive Winnington CW8 4UD
Awaiting decision
9. 21/01224/S73
Reserved Matters submission for 1200 dwellings following planning permission 06-0740-OUM or 12/01838/S73 (siting, design, external appearance and landscaping) including the provision of details for the open space, structural landscaping and approval of internal estate road layout for the urban village.
Variation of condition 2 (approved plans) on 12/01837/REM
Winnington Urban Village, Winnington Avenue, Northwich
Awaiting decision
10. 21/01372/FUL
Demolish conservatory and build part single and part two storey rear extension.
6 Cranmere Close Northwich CW9 8DF
Awaiting decision

.....
Date

.....
Cllr. A. Cooper
Vice Chair

11.21/01367/FUL

Single storey ground floor side/rear extension
188 Chester Road Northwich CW8 1LG

This application does not lie within Northwich Parish

12.21/01052/FUL

Erection of new garage
76 Station Road, Northwich CW9 5RB

Awaiting decision

13.21/01500/FUL

Single storey side and rear extension.
2 Frida Crescent Northwich CW8 1DJ

Awaiting decision

14.21/01529/FUL

Single storey rear extension and associated alterations
6 Betley Close Northwich CW9 8SG

Approved

15.21/01608/FUL

Single storey rear extension
34 Hollybank Close Northwich CW8 4GS

Awaiting decision

16.21/01644/FUL

Single storey rear extension
25 Bollington Avenue Northwich CW9 8SB

Awaiting decision

17.21/01568/FUL

One detached dwelling
Land at 18 Brook Street Northwich CW9 7NH

Awaiting decision

PL 21/14

NEXT MEETING

The date of the next Planning and Environment Committee meeting will take place on Tuesday 20th July, 2021, at 5.00 p.m. Zoom details will be sent nearer the time.

There being no further business, the meeting closed at 6.00 p.m.

.....
Date

.....
Cllr. A. Cooper
Vice Chair

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
THURSDAY 24TH JUNE 2021 VIA ZOOM

Members Present : Cllr T Melville (Chair)
Cllr G Emmett
Cllr M McNamee
Cllr Mrs J Thomas
Cllr Mrs C Fox

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk
Cath Kirwan – Finance Officer

FIN 21/10 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies received from Cllr K Cernik, Cllr S Naylor and Cllr L Siddall.

FIN 21/11 **DECLARATIONS OF INTEREST**

Cllr G Emmett and Cllr M McNamee wished to declare an interest in any matters relating to Freshwater View.

FIN 21/12 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 18th May 2021 were approved.

Proposed: Cllr T Melville seconded Cllr G Emmett, all approved

FIN 21/13 **DETAILED INCOME & EXPENDITURE BY BUDGET**

TC & FO answered various members' questions relating to budget headings

The following items were discussed in more detail:

Teen Wheels - £2000, funding being held for PCSO event for a teenage activity

Proposed: Cllr T Melville seconded Cllr M McNamee, all approved

.....
Date

.....
Cllr T Melville
Chair

FIN 21/14 **BACS DUE FOR PAYMENT**

TC and ATC answered various members' questions relating to Bacs payments

Electric bill with British Gas has risen significantly, FO is aware of this and is in discussion with British Gas and is waiting for an engineer to come and look at the meter.

Proposed by Cllr T Melville, seconded by Cllr M McNamee, all approved

FIN 21/15 BANK PAYMENTS TO BE CHECK BY FINANCE

Members approved evidence for payments from February 2021 payments

Amberol - £210.00
Defib Stores - £640.80

Proposed by Cllr G Emmett and seconded by Cllr T Melville, all agreed

Members picked the below for payments from May 2021

D&R Fabrications - £672.00
Cheshire Farm Ice Cream - £160.27

Proposed by Cllr G Emmett and seconded by Cllr T Melville, all agreed

FIN 21/16 ADDITIONAL INVOICES TO APPROVE

Members approved additional invoices for payments from June 2021

Members asked for more information on the following items:

John Sloan - £700.00, this was for 10 wooden planters for the Town Centre and Neston

Proposed by Cllr T Melville and seconded by Cllr Mrs J Thomas, all agreed

FIN 21/17 DATE OF NEXT MEETING

Date of the next meeting Thursday 15th July 2021 5.00pm

There being no further business the Chairman declared the meeting closed at 6pm

.....
Date

.....
Cllr T Melville
Chair

Report to : Full Council

Meeting Date : 5th July, 2021

Agenda Item : 6

Prepared By : Theresa Cash

Subject : Town Mayors Communications



There were 3 events attended by the Town Mayor during June

Wednesday 9 th	The Joshua Tree	Visit to new premises
Saturday 19 th	NTC	Opening of new toilets in Northwich
Saturday 26 th	Swetenhams Estate Agents	Re-opening following refurbishment

REPORT TO: Full Council
MEETING DATE: 5th July 2021
AGENDA ITEM: 7
PREPARED BY: Chris Shaw
SUBJECT: Town Clerks Report



Northwich Toilets

We now have new toilets within Northwich situated within Weaver Square, there are 1 male, 1 female and an accessible toilet with ramp and a baby change facility. The toilets are being cleaned throughout the day by NTC and this is 7 days a week. Toilets are open between 9.00 am and 5.00 pm each day and there is a contact number for members of the public to call if they notice any issues with these facilities.

This was a joint project between CW&C, Northwich BID and Northwich Town Council and officers have worked to ensure we get the best possible facilities for the town. We have had some good positive comments since opening them 2 weeks ago and we will continue to ensure that these facilities are kept clean and safe to use throughout the year.

Sunflower Growing Competition

We have teamed up with Northwich BID and Barons Quay to hold a Sunflower growing competition throughout the town centre, planters will be situated in key locations and we will be asking the local children to plant them and see how tall they grow. These will also be included in the In Bloom competition that we enter each year in partnership with Northwich BID.

The tallest sunflower will win some vouchers for their school and this will be judged by the Town Mayor in the summer.

Witton Cemetery

We are currently installing 4 additional bays and benches in Witton Cemetery, these are granite memorial benches which have been purchased by relatives of loved ones that are in the cemetery.

Dane Valley Cemetery

Additional cremation plots and a granite bench have been installed in Dane Valley Cemetery over the past few weeks.

Vickersway Park

Vickersway Park shop has continued to stay open and is now serving toasties, sandwiches and hot dogs which is proving popular with visitors.

Summer Planting

Our staff have been busy over the last 3 weeks planting summer bedding, installing hanging baskets and barrier baskets throughout the town. We have also carried out extensive planting and installations for all our contracts throughout the borough.

We are now watering 4 days a week to keep the plants and baskets looking their best as we look to win gold this year at the 'In Bloom' awards.

I am sure you will agree our staff have worked extremely hard to ensure our town looks vibrant and welcoming for our residents and visitors.

Verdin Park

We are hoping to have a mobile food outlet situated in Verdin Park over the summer holidays offering teas, coffees, and light snacks. We did trial this early in the year which proved popular so we will look at trying again to offer refreshments for visitors to the park.

Jubilee Fields Winnington Avenue

Following on from the unauthorised encampment on Jubilee Fields NTC worked with local members, residents and CW&C Council to cleanse the field and also install preventative measures to the main entrance in the form of a solid bund. We will carry on working with local members and residents to ensure the field is protected from any further encampments.

Winnington Park

Following concerns from residents and local members regarding the frequency of litter bin emptying on the new park on Winnington Urban Village we have been working with the management company to address these concerns.

NTC will now empty the litter bins on a weekly basis and already this has seen a significant improvement to the site.

Burnside Way

Burnside Way Play Area is situated in Winnington and was on the list to refurbish once funding became available. Unfortunately the play area has deteriorated over the last 12 months and we took the decision to close the site until we can refurbish completely.

Members resolved to refurbish this play area at the extraordinary meeting held on Monday 28th June with equipment being supplied by Play & Leisure. I am awaiting the final 3D plan which will then be circulated to members and local residents.

The site will be increased in size with additional fencing along with swings, multi play unit, sit in roundabout, springer and accessible picnic bench.

Instead of traditional wet pour we will be installing a synthetic carpet which comes with an 8 year guarantee.

Old Hall Road Play Area Leftwich

The refurbishment at Old Hall Road Play Area will now start on the 18th July and will take around 4 weeks to complete weather depending. This refurbishment will be substantial and the play area will be a welcome addition for local residents. The MUGA will be removed but we will be installing goal posts on to the green and a pitch will be marked out throughout the playing season.

Once completed the Town Mayor, members and local residents will be invited to officially open the new play facilities.

Northwich Artisan Market

As you know the last Artisan market was cancelled due to an increase in local Covid infections, we are now working with the local authority to ensure the July market can go ahead with additional measures in place.

Report to : Full Council

Meeting Date : 5th July, 2021

Agenda Item : 8

Prepared By : Liza Clansey

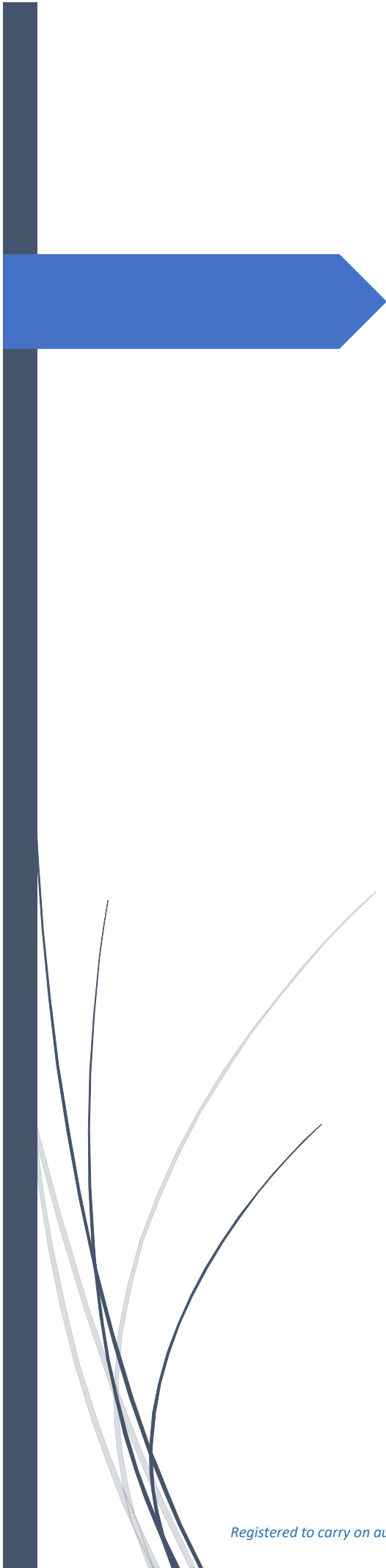
Subject : Year End Internal Audit March 2021



To approve Year End Internal Audit from JDH Business Services

Attached

Decision of the Council is requested



Northwich Town Council

Internal Audit 2020/21

JDH BUSINESS SERVICES LTD

Registered to carry on audit work by the Institute of Chartered Accountants in England and Wales

INTERNAL AUDIT REPORT NORTHWICH TOWN COUNCIL

The internal audit was carried out by undertaking the following tests in the AGAR Annual Return for Local Councils in England:

- Checking that books of account have been properly kept throughout the year
- Checking a sample of payments to ensure that the Council's financial regulations have been met, payments are supported by invoices, expenditure is approved, and VAT is correctly accounted for
- Reviewing the Council's risk assessment and ensuring that adequate arrangements are in place to manage all identified risks
- Verifying that the annual precept request is the result of a proper budgetary process; that budget progress has been regularly monitored and that the council's reserves are appropriate
- Checking income records to ensure that the correct price has been charged, income has been received, recorded and promptly banked and VAT is correctly accounted for
- Reviewing petty cash records to ensure payments are supported by receipts, expenditure is approved, and VAT is correctly accounted for
- Checking that salaries to employees have been paid in accordance with Council approvals and that PAYE and NI requirements have been properly applied
- Checking the accuracy of the asset and investments registers
- Testing the accuracy and timeliness of periodic and year-end bank account reconciliation(s)
- Year-end testing on the accuracy and completeness of the financial statements

The interim internal audits provide evidence to support the annual internal audit conclusion on the Annual Return for local councils.

Conclusion

On the basis of the internal audit work carried out, which was limited to the tests indicated above, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan overleaf. As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.

JDH Business Services Limited

	ISSUE	RECOMMENDATION	FOLLOW UP
1	The council did not comply with Regulation 15 of the Account and Audit Regulations 2015 as it failed to make proper provision for the exercise of public rights in Summer 2020 for the 2019/20 accounts. The inspection period for the accounts was 29 days and not the required 30 days.	<i>The council must ensure that it makes proper provision for the exercise of public rights for every financial year.</i>	This was discussed when the AGAR was approved, the notice of public rights was displayed for one day less than required due to a bank holiday not being taken into consideration.
2	Due to the pandemic, there has been no councillor detailed review of payroll and the supporting documentation in the year.	<i>As soon as the pandemic situation permits, there should be a review of payroll and supporting documentation evidence by a councillor signature.</i>	The pay scales were addressed in full council in Part B and all paperwork is ready to be signed off when Finance meet up in person

Report to : Full Council

Meeting Date : 5th July, 2021

Agenda Item : 9

Prepared By : Chris Shaw

Subject : LSEP Application



To approve letter attached

To: The Right Honourable Kwasi Kwarteng
Secretary of State
Department of Business, Energy and Industrial Strategy
1 Victoria Street
London
SH1H 0ET

Dear Mr Kwarteng,

Re: Section 36 Application submitted for the expansion of the Lostock Sustainable Energy Plant (LSEP) at Lostock Gralam, Northwich, Cheshire.

We wish to express our objection to this application on the following grounds:

1. Vastly increased traffic volumes including the total failure to utilise the existing rail head
2. Anti-social hours of operation
3. Utilisation of an inefficient polluting incinerator to dispose of waste.

Point 1: This application would result in approximately additional 430 lorry movements per day on local roads which are totally unsuitable for this increased level of traffic. This includes roads with narrow footpaths which will create a real danger to pedestrians, cyclists, people with prams and school children.

This increased volume of traffic will also result in escalated levels of carbon dioxide and other dangerous gases, possibly to illegal levels. Furthermore, as this company has no provision for onsite waiting, heavy trucks will be stuck in the residential road, causing localised pollution hotspots, noise and congestion.

Remarkably, these plans totally ignore the existence of a very convenient railhead, actually on the site of this plant, investment in which would resolve most of these traffic-related issues

Point 2: The current refuse delivery system is an acceptable 0800 – 1600 hours, 5 days per week. The application seeks to increase this to anti-social hours of 0700 – 2300 hours, 6 days per week. This plan to increase noise, smell and light pollution is totally unacceptable to local residents and businesses.

Point 3: Incinerators themselves are a very inefficient and dangerous way to dispose of waste. They require the input of large amounts of energy to be effective and they produce dangerous by-products, such as dioxins, heavy metals and arsenic, which even in small quantities are extremely dangerous.

In conclusion, we request that this application is refused, because as well as the issues raised above, this is totally inappropriate operation in an urban area.

Yours faithfully

Northwich Town Council
Copies to:
Mike Amesbury: MP Weaver Vale
Esther McVey: MP Tatton

Report to : Full Council

Meeting Date : 5th July, 2021

Agenda Item : 10

Prepared By : Chris Shaw



Subject : Winnington Bridge A533 Corridor

To receive a report from Cllr L Siddall and Cllr B Cernik

Report to : Full Council

Meeting Date : 5th, July, 2021

Agenda Item : 11

Prepared By : Chris Shaw

Subject : Northwich Train Station Collapse



To receive a report from Cllr A Cooper and Cllr S Naylor

Report to : Full Council

Meeting Date : 5th, July 2021

Agenda Item : 12

Prepared By : Chris Shaw

Subject : Public Space Protection Order



Members to discuss responding to this consultation

Decision of the Council requested

Cheshire West & Chester Council

Dog Control - Public Spaces Protection Order consultation 13 May 2021 – 04 July 2021

Residents are being invited to have their say on Cheshire West and Chester Council's

In October 2018 the Council introduced a wide range of measures covering the control of dogs and encouraging responsible dog ownership, which are now due for review.

The measures currently in force are:

- Dogs are excluded from fully-enclosed children's play areas that contain play equipment.
- Dogs are excluded from Fully or Partially enclosed Multi Use Games Areas (MUGAs) and Tennis courts
- Dogs must be placed on a lead at the request of an authorised officer
- Dogs must be on a lead in Council owned cemeteries and crematoria.
- Where a lead is required it must be a maximum of 2m in length (fixed or locked)
- A maximum of 6 dogs per person can be walked together.
- Dog walkers must carry sufficient means to pick up their dog foul.
-

In addition, a separate PSPO was introduced banning smoking from fully-enclosed children's play areas that contain play equipment – this is also being reviewed.

It is already an offence if dog walkers fail to pick up dog foul. It is proposed that this standalone offence be included in the wider PSPO on dog control.

The Council recognises that the vast majority of dog owners are responsible and keep their dogs under control while they are out. For animal welfare reasons it is also beneficial for dog owners to be able to exercise their dogs off lead in open spaces.

The consultation will ask for views on the current measures in place as well as seeking views on adding additional control areas. For example, the council has received a number of enquiries regarding church cemeteries not maintained by the council. The consultation asks if the PSPO should be extended to include a requirement for dogs to be on a lead in all cemeteries, and asks if any other areas should be considered

There are a variety of ways for people to give their views:

On-line: www.cheshirewestandchester.gov.uk/DogControlOrderReview

Email: dogs@cheshirewestandchester.gov.uk

Telephone: 0300 123 8 123 quoting "Dog Control"

Write to: Research and Intelligence Team, Cheshire West and Chester Council,
4 Civic Way, Ellesmere Port, CH65 0BE

For further information, contact: Nicki Rose

Email: dogs@cheshirewestandchester.gov.uk



Cheshire West
and Chester

REPORT TO: Full Council
MEETING DATE: 5th July 2021
AGENDA ITEM: 13
PREPARED BY: Chris Shaw
SUBJECT: Council Vacancies



Background

Following recent Councillor resignations we currently have one vacancy in Belmont Ward and one vacancy in Leftwich Ward.

Both vacancies have been advertised and no elections were called meaning the council can now Co-Opt.

We are currently in the process of reviewing our Co-option policy so I recommend that this is completed first before we advertise the Co-Options.

Proposal

A working group be set up to review our current Co-Option policy with advice from ChALC & NALC and this be brought back to Council for approval.

Once the policy is approved we can then advertise the vacancies through our website, notice boards and local press.

Decision of the Council is requested.



Northwich
town council

Report to : Full Council

Meeting Date: 5th July, 2021
Agenda Item: 14
Prepared By: Liza Clansey
Subject: Internet and Email Policy

Some previous Members that are no longer Councillors at NTC still have “live” email addresses and history.

Before we could cancel the old email addresses and history, we checked with our GDPR advisor if these addresses could be deleted.

If we state in our Policy that the email addresses and history will be deleted once members are no longer a NTC Councillor, then we are within our rights to delete them.

This also saves us the cost of keeping old email addresses open once they are no longer in use.

Please see amendment on number 14 relating to this.

Attached

Decision of the Council is requested

NORTHWICH TOWN COUNCIL

INTERNET AND EMAIL POLICY

Policy & Conditions of Use

1. Northwich Town Council's e-mail facility is primarily for business use. Every communication sent from Northwich Town Council or any of our other sites carries NTC's name and can therefore be regarded as an official communication. It should be noted that e-mail tracks and messages cannot be completely erased by users, and can be regarded by other agencies as legitimate verifiable evidence as part of case investigations.
2. Limited private use of e-mail is permitted for appropriate purposes, provided that it is carried out in the users own time. Special care must be taken to ensure that private e-mails cannot be interpreted as the views of Northwich Town Council. Inappropriate use of e-mail will be a disciplinary matter.
3. The computer network is the property of NTC and must be used in an ethical, professional and lawful manner at all times.
4. Each user is responsible for the content of all text, audio and images that they place or send over the Internet, the network or any other facility.
5. No e-mail or other electronic communication may be sent which represents the sender as someone else. All messages must contain the user's name. Users should ensure their work area is secure by adding appropriate passwords and logging off when not using the computer to avoid this breach of security.
6. Computer resources are not endless. Network bandwidth and storage capacities have limits and all staff have a responsibility to conserve these resources. Users must not commit acts that waste computer resources, for example spending excessive amounts of time on the internet, sending mass mailings or downloading unnecessary files.
7. Data within e-mails is subject to the provisions of the Data Protection Legislation and users must ensure that they comply with these requirements at all times.
8. The sending of unwanted messages can constitute harassment and would be dealt with in accordance with NTC's Dignity at Work Policy.

9. NTC permits limited personal use of the Internet, for browsing only provided that it is done in users own time. Downloading of material not related to business and the placing of on-line transactions and payments, and subscription to Chat Rooms is strictly prohibited. Personal use must not be excessive and must comply with all the provisions set out in this policy. When using Social Media for Council business, care must be taken not to bring the Council into disrepute.
10. NTC's internet and e-mail service may not be used for transmitting, accessing, retrieving or storing any communications of a discriminatory or harassing nature or materials that are racist, offensive, obscene, pornographic or sexually explicit. This applies to business and personal use. If any user contacts a site relating to the above material by accident or inadvertently they must report it to the Town Clerk immediately.
11. No user must upload software licensed to NTC or data owned or licensed by NTC to third parties as this may infringe copyright.
12. Internet facilities must not be used to download software. Data may be downloaded provided that it is business related.
13. All staff using computer facilities provided by NTC must use the Internet Service Provider allocated by NTC and in no circumstances attempt to load or use any other provider or internet access software.
14. Ex Councillors email addresses are to be deleted after they cease to be a Counsellor with NTC with immediate effect and all data will also be deleted.

Compliance

15. It is the responsibility of every user to take all reasonable steps to ensure compliance with the conditions set out in this policy document and to ensure that unacceptable use of the systems does not occur.
16. If you are aware or become aware of other user/s not complying with this policy, or misusing the Internet and e-mail facilities provided you have a duty to report this to the Town Clerk/Asst Town Clerk, and appropriate action will be taken. Failure to do this may result in disciplinary action being taken.
17. Failure to comply with any of the conditions in this document will be considered a serious matter by NTC and may result in disciplinary action being taken.

REPORT TO: Full Council
MEETING DATE: 5th July 2021
AGENDA ITEM: 15
PREPARED BY: Liza Clansey
SUBJECT: Summer Play Schemes



Edsential has now confirmed the successful applicants and the below play schemes will take place over the summer period:

Vickersway Park – 26th July – 23rd of August Monday to Thursday. Playscheme arranged with NTC and RWT – free lunch provided each day

Mondays – Vickersway - Free tennis, crazy golf, gym, bowls, bouncy castle, yoga, and circus skills.

Tuesday – Grozone – Bug hunts, pond dipping, outdoor fun and pizza making.

Wednesday – Multiflex - Whalley Road – football sessions.

Thursday – Vickerway – Free tennis, crazy golf, art & crafts, teddy bear hunt.

School Activities – Summer Holidays activities and free lunch

Multiflex - Football, basketball, tennis, golf, dance, gymnastics, cricket, rounders, athletics

Victoria Road – 4 weeks (4 days a week, 30 children a day)

Witton Church Walk – 4 weeks (4 days a week, 50 children a day)

Charlies Darwin – 2 weeks (5 days a week, 50 children a day)

Kingsmead – 4 weeks (4 days a week, 21 children a day)

Winnington – 4 weeks (4 days a week, 30 children a day)

School Activities – Summer Activities and free lunch

SR Sports Limited – multisport activities

Leftwich – 2 weeks (5 days a week, 30 children a day)

These activities will provide fun and free lunch for so many children over the summer period. We are all delighted the funding has been accepted.

Report to : Full Council

Meeting Date : 5th July, 2021

Agenda Item : 16

Prepared By : Chris Shaw

Subject : LeftwichHigh School Expansion Consulation



To note expansion consultation

Attached



The
COUNTY
HIGH SCHOOL
Leftwich



Cheshire West
and Chester

Consultation on the Enlargement by Expansion of The County High School, Leftwich

17th June – 14th July 2021

The County High School, Leftwich
Granville Road
Northwich
Cheshire
CW9 8EZ

The County High School, Leftwich
Enlargement by Expansion Consultation

To Pupils, Parents/Carers, Staff, Governors and Stakeholders

Thursday 17th June 2021

The County High School, Leftwich, in collaboration with Cheshire West and Chester Council, is proposing to enlarge by expansion in order to fulfil the Local Authority's statutory duty to provide enough secondary school places in the local area.

1. Why are we proposing to enlarge by expansion The County High School, Leftwich School?

The school, in collaboration with Cheshire West and Chester Council ('Local Authority'), is proposing to expand the size of the school to 1,050 capacity and increase its Published Admission Number (PAN) to 210 from 195 with effect from September 2022.

The Local Authority has a statutory duty to ensure that there are sufficient pupil places in the local area. The need to expand the school has arisen from analysis of the present and future need for secondary school places in the Northwich area. In reaching this conclusion, the Local Authority has considered the local birth rate, planned housing developments and parental preference as expressed through the admission process.

The County High School, Leftwich is a popular and successful school with an Outstanding Ofsted rating and a Progress 8 score in 2019 (the last published data), which puts it in the *Well Above Average* category as described by the Department for Education.

The school is currently at PAN in one-year group and over PAN in all other year groups. The number of first preferences has consistently been above the current PAN for the school for the past 6 years.

Admission Round	Number of First Preferences (on time)
September 2021	242
September 2020	216
September 2019	285
September 2018	257
September 2017	217
September 2016	238

In accordance with the Department for Education's statutory guidance, "Making Significant Changes to an Open Academy and Closure by Mutual Agreement", a 'significant expansion' is defined as an enlargement that increases the overall physical capacity of an academy (as recorded in its funding agreement) so that it can increase its overall teaching space enabling the school to provide places for more than 30 additional pupils.

If this threshold is met, the academy is required to seek approval to amend its capacity figure in its funding agreement by means of a submission to the Regional Schools Commissioner (RSC). Consultation with key

stakeholders such as other schools and the local community, is an essential part of the decision making for any potential school expansion.

It should be noted that the Local Authority cannot determine the expansion of an academy, this is the responsibility of the Academy Trust although it is important to stress that the proposal presented is in full collaboration with Chester West and Chester Council.

If the proposal is approved, then additional accommodation including classrooms and learning areas will be provided.

2. Are there plans to show how this proposed expansion will be delivered on site?

In collaboration with Cheshire West and Chester Council, the school is currently looking at the options as to how best the expansion can be achieved. Plans will be produced as part of a feasibility study which is needed to design the building of the extended school. The feasibility study will be informed by responses made to this consultation by parents/carers and the local community.

If the proposal to expand the school is agreed, then the building works will also go through a separate planning application consultation process. This means that once plans have been developed, all members of the public will have the opportunity to comment on the planning application. If the proposal is approved, then construction work on any extension will probably start towards the start of 2022.

3. How will the expansion be funded?

The proposed expansion, if approved, will be funded through the Local Authority's School Basic Need grant and Section 106 contributions. The School Basic Need grant is received from the Department of Education for the provision of new school places. Section 106 education funding contributions are those agreed with housing developers specifically to fund the additional pupil places needed due to new housing developments.

4. Will the school need to close during the proposed building work?

No, any required works to the existing building will be planned carefully to take place mainly around school holiday times to make sure disruption is kept to an absolute minimum. The main build will be contained by securely fencing-off the area and should have very little impact upon the daily life of the school. The school leadership team and Cheshire West and Chester Council will be involved in planning the proposed building work and there will be a requirement that the contractor will adhere to both health and safety and safeguarding matters when onsite.

5. How can I give my views?

There are several ways to give us your views on this proposal:

- A virtual face-to-face meeting using Microsoft Teams where parents/carers, members of staff, governors and other interested parties can be booked at a time on 8th July 2021. There will be the opportunity to ask questions and provide comments to a representative of the school and a Council officer. If you would like to take up the opportunity, please email consultation@leftwichhigh.com no later than **24th June 2021**.
- By sending the response form to The County High School, Leftwich, Granville Road, Northwich, Cheshire, CW9 8EZ. Alternatively, you may hand your response form in at the school. All written responses need to be received by midnight on Sunday 11th July 2021.
- By completing the online form via the link: <https://www.surveymonkey.co.uk/r/SY87T6F>

- By emailing consultation@leftwichhigh.com
- Visit www.leftwichhigh.com/proposed_expansion for further information.

6. What happens after the consultation process?

All feedback will be collated and reported back to the Governing Body at the school. A decision will then be made on whether to go ahead with the expansion. The decision will be based upon the feedback received along with the pressure of the need for additional places in the local area.

If a decision to expand is taken, the school will either submit a Fast Track application or a Full Business Case to the Regional School Commissioner who will make the decision regarding the expansion.

Cheshire West and Chester Council will consider all feedback received in order to make a decision on whether to approve the funding of the proposed expansion.

Process:

1. 4-week consultation with stakeholders including parents/carers
2. The school will hold an online Q&A session on 8th July 2021
3. Consultation closes at midnight on Wednesday 14th July 2021
4. The Local Governing Body considers consultation feedback
5. Approval from Regional Schools Commissioner sought
6. Regional Schools Commissioner notifies the school of the decision
7. The school implements proposed change (if approved)

The County High School, Leftwich – public consultation feedback to be completed by deadline of midnight, Sunday 11th July 2021.

We would like your comments on the Council's proposals for The County High School, Leftwich outlined in the accompanying consultation document. Please read this document before completing this survey.

Q1. Please tell us whether you agree or disagree with the proposal to enlarge by expansion The County High School, Leftwich?

☐ Agree

☐ Disagree

☐ Not sure/don't know

Q2. Do you wish to make any additional comments with regards to the proposed change to enlarge by expansion The County High School, Leftwich?

About you

The information you give in this section is strictly confidential and will only be used to analyse the responses. All questions are voluntary; please leave blank any you wish not to answer. No information will be released that would allow identification of you as an individual or of your household.

Q3. To which of the following categories do you belong?

Parent/carer ☐ Pupil* ☐ Governor ☐ Member of school staff ☐

Local resident ☐ Other** ☐ ** Please specify.....

* Please ensure your parent/carer knows you are completing this survey

Q4. Which school (if any) are you linked with

Q5. Please tell us your postcode (not full address)

Please send any responses back by the deadline of midnight, **Sunday 11th July 2021.**

- By post: The County High School, Leftwich, Granville Road, Northwich, Cheshire, CW9 8EZ
- Email: consultation@leftwichhigh.com

Thank you for completing this survey.



The COUNTY HIGH SCHOOL *Leftwich*

Achieving Excellence

Principal Mr M Snelson BSc (Hons), PGCE, MSc

June 2021

Dear Parent/Carer and interested stakeholders,

The County High School, Leftwich, in collaboration with Cheshire West and Chester Council, is proposing to expand the size of the school to 1,050 capacity and increase its Published Admission Number (PAN) to 210 from 195 with effect from September 2022.

The Local Authority has a statutory duty to ensure that there are sufficient pupil places in the local area. The need to expand the school has arisen from analysis of the present and future need for secondary school places in the Northwich area. In reaching this conclusion, the Local Authority has considered the local birth rate, planned housing developments and parental preference as expressed through the admission process.

A public consultation on this proposal is now open and we encourage you to consider the full consultation document that is available on the school's website: www.leftwichhigh.com/proposed_expansion.html

The primary purpose of this consultation is to seek the views of all interested parties on the proposal. It is an opportunity for interested parties and organisations to express their views to ensure they are considered in the decision-making process.

This consultation will run from 17th June to 14th July 2021.



The County High School, Leftwich is part of The Sir John Brunner Foundation, a company limited by guarantee, registered in England and Wales with company number 11227336 and an exempt charity.
Granville Road, Northwich, Cheshire, CW9 8EZ. Tel 01606 333 300

admin@leftwichhigh.com leftwichhigh.com [Twitter](#) [YouTube](#) [Facebook](#)

How to give your views

Everybody is welcome to submit comments on this proposal and you can do so by:

- completing the online survey at: <https://www.surveymonkey.co.uk/r/SY87T6F>
- emailing your comments to: consultation@leftwichhigh.com
- sending a letter or a copy of the feedback form in the consultation document to: The County High School, Leftwich, Granville Road, Northwich, Cheshire, CW9 8EZ
- discussing the proposal with a representative of the school and a Council officer at an online event on 8th July 2021, which will be via Microsoft Teams. If you would like to take up the opportunity, please email consultation@leftwichhigh.com no later than **24th June 2021**

A hard copy of the consultation document is available on request.

What happens after the consultation process?

All of the feedback will be collated and reported back to the Local Governing Body. A decision will then be made on whether to go ahead with the expansion. The decision will be based upon the feedback received along with the pressure of the need for additional places in the local area.

If a decision to expand is taken forward, the school will submit an application to the Regional School Commissioner who will make the decision regarding the expansion.

Cheshire West and Chester Council will consider all feedback received in order to make a decision on whether to approve the funding of the proposed expansion.

Process:

1. 4-week consultation with stakeholders including parents/carers
2. The school will hold an online Q&A session on 8th July 2021
3. Consultation closes at midnight on Wednesday 14th July 2021
4. The Local Governing Body considers consultation feedback
5. Approval from Regional Schools Commissioner sought
6. Regional Schools Commissioner notifies the school of the decision
7. The school implements proposed change (if approved)

Yours sincerely,

Mr M Snelson



Principal



The County High School, Leftwich is part of The Sir John Brunner Foundation, a company limited by guarantee, registered in England and Wales with company number 11227336 and an exempt charity.
Granville Road, Northwich, Cheshire, CW9 8EZ. Tel 01606 333 300

admin@leftwichhigh.com leftwichhigh.com [Twitter](#) [YouTube](#) [Facebook](#)

REPORT TO: Full Council
MEETING DATE: 5th July 2021
AGENDA ITEM: 17
PREPARED BY: Chris Shaw
SUBJECT: Rotary Club Initiative



Background

Rotary Northwich have been looking to refurbish road signs around the town and have completed a few to see if they can have the backing from CW&C to carry on and improve the appearance to further road signs.

This is a fantastic initiative which will improve the appearance of street names throughout the town.



Proposal

That Northwich Town Council contribute £200 towards the materials for this project.

Decision of the Council is requested.

Report to : Full Council

Meeting Date : 5th July, 2021

Agenda Item : 18

Prepared By : Janet Illidge

Subject : Commemorative Trees



Councillor Janet Illidge to report to members about Commemorative Trees

Decision of the Council is requested