

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510

www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



Dear Councillor

You are summoned to attend the Annual General Meeting of the NORTHWICH TOWN COUNCIL to be held in the Council Chamber at 6.00 pm on Monday 16th May 2022.

Yours Sincerely

Chris Shaw

Town Clerk

AGENDA

***At 6.00pm, the Clerk will announce the entrance of the
Town Mayor Councillor Sam Naylor***

1. Apologies for absence or absence.
2. The Town Mayor Councillor Sam Naylor will call for nominations for the Office of Town Mayor for the forthcoming year.
3. To propose the Motion to elect the Town Mayor for the coming year.
4. The Town Mayor Councillor Sam Naylor will call for other nominations, before putting the motion to vote.
5. The Town Mayor Councillor Sam Naylor, Town Mayor-elect and Town Clerk will leave the meeting to change the Mayoral Gown and Chain of Office.
6. The new Town Mayor will return to the meeting and read and sign their Declaration of Acceptance of Office.
7. Councillor will propose a vote of thanks to the retiring Town Mayor Councillor Sam Naylor for his years of office.
8. Councillor Sam Naylor will respond to the vote of thanks.
9. The Town Mayor will call for nominations for the Office of Deputy Town Mayor for the forthcoming Civic year.
11. Propose the Motion that the nominated Councillor be elected Deputy Town Mayor for the coming year.

12. The Town Mayor will call for any other nominations, before putting the Motion to the Vote.
13. The Town Mayor will place the Chain of Office on the new Deputy Mayor, who in turn will read and sign their Declaration of Acceptance of Office and return thanks for their election.
14. The list of Members of Committees and Representatives on Outside Bodies be approved
15. The Town Mayor will address the Meeting and return thanks for their election.
16. Propose the Motion for the Town Mayor's Consort for 2021/2022. The Town Mayor will then place the Chain of Office on the Town Mayor's Consort
17. **Standing Orders**
To agree the Council's Standing Orders
18. **Attendance at Council Meeting 2020/2021**
Schedule of Councillors attendance, attached for information.
19. **Meeting Calendar 2022-2023**
To agree the Calendar of Meetings for the forthcoming year.