

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

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Northwich
town council

DATE: 1st June 2022

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 6th June 2022 at 6.00pm.**

Yours Sincerely

Chris Shaw

Town Clerk

AGENDA

1. Past Mayor badge presentation

Mayor badge to be presented to Cllr S Naylor

2. Apologies for absence or absence

3. Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend, or close associate interest

4. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting.
Public Question Time to be a maximum of 10 minutes

5. Signing of the Minutes

Of the Town Council meeting held on Monday 9th May 2022 (minutes attached)
[Members are required to approve the minutes as a true and accurate record](#)

6. Reports of Committees

- 6.1 Town and Parish meeting held on Friday 6th May 2022. Minutes attached
- 6.2 AGM meeting held on Monday 16th May 2022. Minutes attached
- 6.3 To note Finance & General Purposes Committee meeting not held the 23rd of May due to not being quorate
- 6.4 To note Planning & Environment Committee discussion held on Thursday, 26th May 2022. Discussion notes attached.

7. Town Mayor's Communication

List of civic events that the Town Mayor has attended during the last month (attached)

8. Town Clerk's Report

To consider the Town Clerks Report (report to follow)

9. Ear Marked Reserves

To approve year end EMR for capital expenditure in the current year

Report attached

Decision of the Council is requested

10. Councillors Co-options

Report attached

Decision of the Council is requested

11. Events

Town Clerk to update members on events (report to follow on the night)

12. CW&C Councillor Updates

To receive updates from Members

13. Outside Bodies

To receive an update from any member attending meetings of outside bodies

14. Date of next meeting

The next meeting will be Monday 4th July 2022 at 6.00pm.

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 9th MAY, 2022

Present:

Cllr S Naylor - Town Mayor

Councillors:

Cllr. G. Emmett
Cllr. R. Cernik
Cllr. L. Siddall
Cllr. Ms. J Thomas

Cllr. Miss C. Fox
Cllr. Mrs K Cernik
Cllr. Mrs. J. Illidge
Cllr. M. McNamee

Also present: Chris Shaw
Liza Clansey
Theresa Cash

Town Clerk
Assistant Town Clerk
Council Secretary/Mayor's P.A.

NTC 21/158 PRESENTATION OF GRANT CHEQUES

Cheques were presented to various local community groups which had been agreed at the last meeting of the Grants Committee.

NTC 21/159 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllrs. A Gerrard, D. Bowden, A. Lockett, A. Cooper and A. Stott. Cllrs. G Edwards and T Melville did not attend.

NTC 21/160 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr. S. Naylor declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. K. Cernik declared an interest in any matters relating to Cheshire West and Chester Council.
Cllr. R. Cernik declared an interest in any matters relating to Cheshire West and Chester Council

NTC 21/161 OPEN FORUM

There were no speakers.

Date.....

.....
Cllr. S. Naylor
Town Mayor

NTC 21/162 SIGNING OF THE MINUTES

The minutes of the Town Council Meeting held on Monday 4th April, 2022 be confirmed and approved as a true and accurate record.

Proposed by Cllr. C. Fox seconded by Cllr. J. Thomas. Minutes to be signed by the Mayor. All in favour.

NTC 21/163 REPORTS OF COMMITTEES

- 6.1 To note Grants Committee meeting on Wednesday 30th March 2022.. Minutes attached. Noted by Cllr. Thomas.
- 6.2 To note Planning and Environment Committee meeting on Wednesday 20th April, 2022. Minutes attached. Noted by Cllr R Cernik.
- 6.3 To note Finance and General Purposes Committee Meeting held on Thursday 21st April, 2022. Minutes attached. Noted by Cllr. Siddall.

NTC 21/164 TOWN MAYOR'S COMMUNICATIONS

There were 7 event attended by the Town Mayor and Deputy during April

Thursday 5 th May	SJD 6 th Form	Year 13 Awards Evening
Friday 6 th May	Lord Mayor of Chester	Banquet at Chester Town Hall Deputy Mayor Cllr. G Emmett attended
Wednesday 11 th MAY	Acorn Meadow Care Home	Open Day event
Thursday 12 th May	CW&C	Northwich Jobs Fair Health and Social Care
Friday 13 th	CW&C	Northwich Jobs Fair
Saturday 14 th May	Care UK	Loading a container for Ukraine
Monday 16 th May	Puddle Ducks	Star Teacher Award

The Town Mayor gave update on all events he attended. The Town Mayor also mentioned a recent trip he enjoyed on the 'Daniel Adamson' boat which he very much hopes will be able to be installed within Barons Quay to be admired, and noted it's historical importance.

Date.....

.....
Cllr. S. Naylor
Town Mayor

NTC 21/165 TOWN CLERKS REPORT

Cemetery Break In

Unfortunately, on Wednesday 4th May our compound was broken into and equipment totalling £3000 was stolen, this included strimmers, blowers, and small battery hand tools. We do have CCTV, and this has been passed to the Police, an insurance claim has been made for the stolen equipment. Some equipment has since been retrieved.

Northwich NOW Festival

The Northwich NOW Festival took place on Saturday 30th April 2022 and saw thousands of visitors in the town for the event. Feedback has been positive on social media. Good comments were also received on the day.

Church Walk Paddling Pool

Church Walk paddling pool will now open on Saturday 28th May with the booking system going live one week prior. As agreed at Full Council there will be an option to make a voluntary donation towards the running costs of the pool when booking.

Vickersway Pergola

The new pergola at Vickersway Park is now installed which is safe and will be long lasting.

Artisan Market

Next market will be Saturday 14th May can members please decide on who will attend.

11.00 am	Cllr. Sam Naylor
12.00 noon	Cllr. Janet Illidge
1.00 pm	Cllr. Graham Emmett
2.00 pm	Cllr. Jane Thomas

NTC 21/166 ADDITIONAL GRASS CUTTING MACHINE

A comprehensive report was provided to Members prior to this meeting. Finance Committee recommended to purchase the Roberine F3 Reg P020 DLD EX DEMO with hours 151,4 x new tyres, new set of flails and 12 months warranty.

£29,000.00 + vat, less Chipper Part Ex £6,250.00 + vat = Total Purchase Cost = £22,750.00

Proposed by Cllr. Emmett, seconded by Cllr. Siddall. All in favour.

Approved

NTC 21/167 DANE VALLEY AND WITTON AMENDED CEMETERY FEES

A comprehensive report was provided to members prior to this meeting and it was agreed that upon the recommendation from Finance Committee to make the amendments which is broadly in line with other Burial Authorities. The updated list of all Burial fees was provided and is available on our website. Proposed by Cllr. Emmett and seconded by Cllr. R Cernik to accept the changes. All in favour.

Approved

Date.....

.....
Cllr. S. Naylor
Town Mayor

NTC 21/168 SANCTUM 2000 VAULTS – NEW SECTION

ATC gave background. Within Witton Cemetery we have Sanctum 2000 vaults situated close to the Railway line, which have proved extremely popular since being installed in 2011. All vaults have now been sold or reserved in this area so consideration needs to be given to other areas as demand for

these remain high. The area that appears to be most suitable is on the right hand side of the cemetery just through the main entrance. Plans for this would include a bench, flower bed and refurbished stonework to accommodate a further 100 Sanctum 2000 vaults. Finance Committee have agreed that the Town Clerk obtains costs for the refurbishment and installation of vaults. Proposed by Cllr. K. Cernik and seconded by Cllr. Illidge. All in favour.

Approved

NTC 21/169 TELEPHONE SYSTEM

ATC gave background to a report provided to members prior to this meeting. The office telephone system is over 20 years old and is not now fit for purpose. Four quotations have been received to replace and upgrade the system. All 4 companies offer similar phone systems and similar prices which are in line with what NTC currently pays, with a small increase. Finance Committee are happy for NTC make the decision on which quote to accept. NTC consider Lili the best one to accept. Proposed by Cllr. Thomas and seconded by Cllr. Emmett. All in favour.

Approved

NTC 21/170 CO-OPTIONS

There have been applications received in response to the Councillor vacancy adverts. Following on from last Council meeting it was agreed that a 3 person panel be set up to undertake interviews with applicants. Councillors McNamee, Siddall, Fox agreed to become the panel with Cllr. Naylor held in reserve. Members will now decide a suitable meeting time and date when interviews can take place.

Resolved

NTC 21/171 SUMMER ACTIVITY FUND 2022

Members discussed the contents of a report provided to them by the TC in relation to ASB activity in the town. The following initiatives for the remainder of 2022 have been agreed with partners including Northwich BID, Barons Quay, Cheshire Police, Brio Leisure, Edsential and Northwich Plaza. Plaza Disco in June, September, October and December. A Party in the Park in July, Summer Fitness Camps at Brio, Summer Fun Days at Vickersway Park organised by RWT. Cinema Nights every 2 weeks. It is proposed that NTC support with a financial contribution of £1500 which will be match funded by Northwich BID, Barons Quay and Rudheath and Witton Together (RWT). All venues will be supervised and it is the intention on Plaza Night to invite partners like The Boxing Club. Cllr. Siddall commented this initiative is much needed. Cllr. R Cenik advised he has a contact at the Youth Club. Cllr. K Cernik advised he is still working with Localities to find a suitable premises for the Boxing Club. Also suggested there could be competitions held. Town Mayor, Cllr. Naylor commented it is vital that NTC do all it can to engage young people.

Proposed by Cllr. Fox, seconded by Cllr. McNamee to make the contribution as described.

Approved

Date.....

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**Cllr. S. Naylor
Town Mayor**

NTC 21/172 SCHOOL JUBILEE TREE PLANTING

NTC have invited the following schools to plant a tree in their grounds to mark the Queen's Jubilee. The Mayor will attend each planting and help plant the trees with a commemorative plaque installed to mark the occasion. Total cost of this initiative is £700.

Schools taking part are Victoria Road, Witton Church Walk, Leftwich, Charles Darwin, Winnington Park and Cloughwood School. Proposed by Cllr. Emmett, seconded by Cllr. McNamee. All in favour.

Approved

NTC 21/173 CW&C COUNCILLOR UPDATES

Cllr. R Cernik mentioned Foster4Fortnight. Lots of information available in respect of Fostering. Cllr. K Cernik advised on the air pollution matter and that date available is not accurate. Biggest polluter is traffic. Government consultation is looking at hydrogen power. Live monitoring is at high cost and CW&C are looking to roll out alternative. Cllr. Fox remarked that pollution levels will fall gradually with the introduction of electric cars. Pollution concentrates where there is a build up of standing traffic. Cllr. K Cernik advised a campaign to ask drivers to switch off idle engines. Cllr. Naylor has been contacted by Agents for NPL Development in respect of a development in Griffiths Park. Proposal for houses and a Care Home on site. Agents reported that CW&C with Sports England were in favour of this, but it is learned that CW&C have not made any such agreement. Cllr. Siddall attended a public meeting at Rudheath in respect of this and opposition and disapproval to development was voiced by a large turnout of residents who are very concerned. Green space is precious and this Park is regularly used. Cllr. Fox explained the planning process. Cllr. Thomas wished to register her thanks to the Organisers for setting up the Public Meeting. TC suggested that the Campaign for Air Pollution be taken to the next Amenities Committee meeting.

NTC 21/174 OUTSIDE BODIES

Cllr. Siddall mentioned the NOW Festival enjoyed by the large numbers that attended recently. Cllr. Naylor has spoken to Orsted regarding the smells around Manchester Road, LSEP is continuing apace and are looking at production to commence in 2025.

NTC 21/175 DATE OF NEXT MEETING

Date of the next Full Council Meeting will be held on Monday 6th June, 2022 at 6.00 pm.

Meeting ended at 7.45 p.m.

Date.....

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Cllr. S. Naylor
Town Mayor

Part B

In accordance with the Local Government Act – Public Admission to Meetings Act 1960, the following agenda item is to be considered in the absence of press and public.

NTC 21/176 WORKING GROUP

NORTHWICH TOWN COUNCIL

TOWN MEETING FOR THE PARISH OF NORTHWICH **FRIDAY 6th MAY 2022**

Present: Cllr Sam Naylor – Town Mayor

Councillors Present: Cllr Lee Siddall

Also Present: Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk

The Town Mayor extended a warm welcome to everyone at the meeting.

22/01 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Graham Emmett, Cllr Kate Cernik and Cllr Mick McNamee

22/02 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary interest
- Outside bodies interest
- Family, friend, or close associate interest

Cllr Sam Naylor declared an interest in any matters relating to CWAC

22/03 CHAIRMAN'S REMARKS

The Town Clerk Chris Shaw and the Mayor Sam Naylor, reviewed Town Council Annual Report 2021/22. Both agreed much had been achieved during Cllr Naylor's Mayoral year. Coming through the pandemic, successful partnership working, events such as Remembrance Day, Christmas Extravaganza, Tree of Lights. Cllr Naylor remembered the past Mayors Ron Woodier and George Mainwaring who are no longer with us.

The Mayor looked back on some of the improvements that have been made such as Old Hall Play Area, Burnside Way, Northwich Toilets, Dane Valley Cemetery, Town Bridge Lighting, Pavement Art, Reflection area/community Friendship benches, wildflower areas, AEDs and the sunflower competition.

Initiatives over 21/22 were also discussed including litter picking, Verdin Park, Church Walk Paddling Pool, Verdin Park, Support for Ukraine.

Cllr Naylor has thoroughly enjoyed his Mayoral year and attending many events.

22/04 AFFAIRS OF THE PARISH OF NORTHWICH

No issues were raised

Date.....

.....
Cllr S. Naylor
Town Mayor

NORTHWICH TOWN COUNCIL
ANNUAL GENERAL MEETING
MONDAY 16TH MAY 2022

Present: Councillor . G. Emmett – Town Mayor

Councillors:

D. Bowden	A. Cooper	Mrs K Cernik
S. Naylor	R. Cernik	Miss C. Fox
Mrs J. Illidge	Mrs A. Lockett	L. Siddall
A. Stott	Ms J. Thomas	

Also Present: Mr. C. Shaw – Town Clerk
Mrs T. Cash – Council Secretary/Mayor's P.A
Mrs . C. Kirwan – Finance Officer/Town Clerk's P.A..

Guests: Invited guests of the incoming Mayor

The Town Mayor opened the meeting at 6.00 p.m. and welcomed everyone to the Council.

22/01 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. A. Gerrard and M. McNamee. Cllrs. T. Melville, and G. Edwards did not attend.

22/02 CHEQUES PRESENTATION

The previous Town Mayor, Cllr. S. Naylor, presented cheques amounting to £640 each, which has been raised through various charity initiatives during his term in Office, to 5 local schools to be used at the Headteacher's discretion to help local children/ parents who are struggling financially. The 5 schools awarded were

- Winnington Park Primary School, received by Cllr. Andrew Cooper.
- Leftwich Community Primary School
- Witton (Church Walk) Primary School
- Charles Darwin Community Primary School, received by Cllr. Lee Siddall.
- Victoria Road Primary School, received by Cllr. Andrew Cooper.

22/03 NOMINATIONS FOR THE OFFICE OF TOWN MAYOR

The Town Mayor, Cllr. S. Naylor called for nominations for the Office of Town Mayor for the forthcoming year. Cllr. Andrew Cooper proposed the Motion that Councillor Graham Emmett be elected as Town Mayor for the coming year. Cllr. Mrs. Janet Illidge seconded the Motion. The Town Mayor called for any other nominations, and the Motion was put to the vote. There were no further nominations. Motion carried, All in favour.

RESOLVED

That Councillor Graham Emmett be elected as Town Mayor of Northwich for the ensuing year. The Town Mayor, Cllr. Sam Naylor, Town Mayor elect, and the Town Clerk then left the meeting to exchange Mayoral Robes and Chain of Office. The new Town Mayor then returned to the meeting, read and signed the Declaration of Acceptance of Office.

Date.....

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Cllr Graham Emmett
Town Mayor

22/04 TOWN MAYOR - VOTE OF THANKS

Councillor Derek Bowden proposed a vote of thanks to the retiring Town Mayor Cllr. Sam Naylor, for his previous year of Office saying it was both a privilege and honour to deliver this vote of thanks. He also thanked all those attending. Cllr. Jane Thomas seconded the vote and added her thanks. Cllr. Sam Naylor responded to the vote of thanks, and delivered his own closing speech, in which he highlighted some of the main functions and events he had attended during his year in Office. Noting in particular the way the town is recovering so well after the Covid pandemic. He has been proud to follow his father who held the Office of Town Mayor in 1977. Born and brought up in the town, he has seen many changes. Very fortunate to have met some wonderful people, at some very memorable events, including the vigil for Ukraine in March when so many people gathered together in unity, showing their support, was truly heartening. Mentioned all the events coming up in the town during this summer. Cllr. Naylor wished to thank his fellow Councillors for their support, his family and friends for their love and support, and also extended thanks to the Town Clerk and staff at Northwich Town Council. Has immensely enjoyed his year as Town Mayor, and wished the incoming Mayor all the very best for an enjoyable year.

22/05 ELECTION OF DEPUTY TOWN MAYOR 2022-2023

The Town Mayor called for nominations for the office of Deputy Town Mayor for the forthcoming Civic Year. Cllr. R. Cernik proposed the Motion that Councillor. Ms. Jane Thomas be elected Deputy Town Mayor for the coming year. Cllr. Amy Lockett seconded the Motion. The Town Mayor called for any other nominations before putting the Motion to the vote. No further nominations made. Motion carried. All in favour.

RESOLVED

That Councillor Ms Jane Thomas be elected the Deputy Mayor of Northwich for the ensuing year. Cllr. Thomas was then presented with the Chain of Office, read and signed the Declaration of Acceptance of Office, and gave thanks for her election.

22/06 MEMBERS OF COMMITTEES

List of Members of Committees and Representatives on Outside Bodies had been previously circulated to members and are as follows. These were proposed by Cllr. K. Cernik and seconded by Cllr. L. Siddall. Approved en bloc. All in favour.

Approved

Town Council Committees 2022-2023

Finance & General Purposes Committee

This meeting is to be held the third Monday of each month at 6.30 p.m.

- | | |
|------------------|------------------|
| 1. Graham Emmett | 2. Mick McNamee |
| 3. Sam Naylor | 4. Jane Thomas |
| 5. Tom Melville | 6. Catherine Fox |
| 7. Kate Cernik | 8. Lee Siddall |
| 9. Vacant | 10. Vacant |

Date.....

.....
Cllr Graham Emmett
Town Mayor

Planning & Environment Committee

This meeting will be held every second Tuesday of the month at 6.30p.m. with every other meeting being a remote discussion held virtually via Microsoft Teams

- | | |
|------------------|------------------|
| 1. Derek Bowden | 2. Andrew Cooper |
| 3. R Cernik | 4. Graham Emmett |
| 5. Andy Stott | 6. Catherine Fox |
| 6. Janet Illidge | 8. Tom Melville |
| 9. Vacant | 10. Vacant |

Grants Committee

Meetings will be held on the following dates at 6.30 p.m.

21st July, 2022 and 17th November 2022

- | | |
|-------------------|------------------|
| 1. Sam Naylor | 2. Jane Thomas |
| 3. Tom Melville | 4. R Cernik |
| 5. Alison Gerrard | 6. Janet Illidge |
| 7. Lee Siddall | 8. Vacant |
| 9. Vacant | 10. Vacant |

Amenities Committee

Meetings will be held at 6.30 p.m. on the following dates

13th June, 12th September, 12th December 2022 and 13th March 2023

- | | |
|--------------------|-------------------|
| 1. Derek Bowden | 2. Andrew Cooper |
| 3. Gillian Edwards | 4. Alison Gerrard |
| 5. Amy Lockett | 6. Janet Illidge |
| 7. Lee Siddall | 8. Vacant |
| 9. Vacant | 10. Vacant |

Policy & Operations Committee

Chair & Vice from all the above Committees, meetings as requested

- | | |
|------------------------------------|---|
| 1. Town Mayor | 2. Deputy Town Mayor |
| 3. Chair of Planning & Environment | 4. Vice Chair of Planning & Environment |
| 5. Chair of Grants | 6. Vice Chair of Grants |
| 7. Chair of Amenities | 8. Vice Chair of Amenities |
| 9. Chair of Finance | 10. Vice Chair of Finance |

Date.....

.....
Cllr Graham Emmett
Town Mayor

Personnel Committee to be agreed at first meeting of Policy & Operations

- 1.
- 2.
- 3.
- 4.

Chairs and Vice Chairs of all Committees to be elected at their first Committee meetings.

Representatives on Outside Bodies 2022-2023

ORGANISATION	NUMBER OF VACANCIES	PROPOSED COUNCILLOR REPRESENTATIVE	PERIOD OF OFFICE
Sir John Deane's College Foundation Trust	1	Robert (Bob) Cernik	1 year
Northwich BID	3	Chris Shaw (Town Clerk) Graham Emmett Sam Naylor	
Cheshire Association of Local Councils (CHALC)	2	Graham Emmett Chris Shaw (Town Clerk)	1 year
Rudheath & Witton Together Neighbourhood Partnership	1	Sam Naylor	1 year
Manchester International Airport	2	Sam Naylor Chris Shaw (Town Clerk)	1 year
Mid Cheshire Community Rail	2	Andrew Cooper Chris Shaw (Town Clerk)	1 year
Warrington & Vale Royal College	2	Sam Naylor Vacant	1 year
Northwich Carnival Committee	2	Lee Siddall Janet Illidge	1 year
Dong Energy	2	Graham Emmett Sam Naylor	1 year
River Festival	3	Sam Naylor Amy Lockett Chris Shaw (Town Clerk)	1 year
TATA Heat and Power	2	Sam Naylor Graham Emmett	1 year
HS2	3	Catherine Fox Andrew Cooper Tom Melville	
Care Community	1	Kate Cernik	1 year

Date.....

.....
Cllr Graham Emmett
Town Mayor

22/07 TOWN MAYOR TO ADDRESS THE MEETING

Newly elected Town Mayor, Cllr. Graham Emmett delivered his speech and thanked members for nominating him to the Office for the forthcoming year. He also passed on his good wishes to the new Deputy Town Mayor Cllr. Jane Thomas. The Town Mayor announced that his chosen Charity this year, for which funds will be raised, will be Northwich Community Support who organise various food hubs in the area in a bid to cut food waste.

22/08 ELECTION OF TOWN MAYOR'S ESCORT 2022-2023

The Town Mayor proposes to invite guests to accompany him to any function that he attends on behalf of the Council, rather than appoint an Escort/Consort.

22/09 STANDING ORDERS

Members were requested to agree the Council Standing Orders which had been previously received. Cllr. C. Fox proposed the Motion to accept and this was seconded by Cllr. L. Siddall. All in favour.

Approved

22/10 ATTENDANCE AT COUNCIL MEETINGS 2021-2022

Schedule of Councillor's attendances was submitted for members information, previous to this meeting, and were noted.

22/11 MEETING CALENDAR 2022-2023

Members were requested to agree the Calendar of Meetings for the forthcoming year, Cllr. S. Naylor proposed a Motion to accept, this was seconded by Cllr. K. Cernik All in favour. .

Approved

At the conclusion of the Annual General Meeting, and Mayor making ceremony, the newly elected Town Mayor joined fellow members, family and friends for celebratory refreshments in the Council Chambers.

Date.....

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Cllr Graham Emmett
Town Mayor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
THURSDAY 18th MAY 2022 at 6.00 pm

Members Present : Cllr G Emmett
Cllr Ms J Thomas

Also Present : Chris Shaw – Town Clerk
Liza Clansey – Assistant Town Clerk

Finance and General Purpose meeting this could not go ahead due to the meeting not being quorate.

Mayor Cllr G Emmett and Deputy Mayor Cllr J Thomas looked over the agenda items and proposed that the Clerk should use his delegated powers to authorise the payment of *the proposed list of payments*.

All agenda Items will be brought to the next Finance meeting for approval by the Finance and General Purpose Committee on the Monday 20th June at 6.30pm (new day and time as agreed at the AGM).

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Date

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Cllr T Melville
Chair

Planning discussion meeting 26th May, 2022. Remote meeting via Microsoft Teams.

Attending:- Cllrs. A. Cooper, C. Fox and G. Emmett.

There were no Declarations of Interest.

Chair and Vice Chair of the Planning Committee were provisionally appointed, but to be approved at the next Planning Committee meeting.

Chair – Cllr. A. Stott. Proposed by Cllr. Cooper, seconded by Cllr. Emmett.

Vice Chair – Cllr. A. Cooper. Proposed by Cllr. Emmett, seconded by Cllr. Fox.

Signing of the Minutes of 20th April, 2002 and noted at the Full Council Meeting of 9th May, were approved. Proposed by Cllr. Emmett and seconded by Cllr. Cooper.

Comments submitted to Planning at CW&C 27th May, 2022

22/00832/FUL

Change of use from one dwelling into four flats (3 x 1 bedroom flats and 1 x 2 bedroom flat)

35 Winnington Lane Northwich CW8 4DE

We object due to the following:

CWAC Parking SPD which would require 5 parking spaces.

This proposal is not compliant to the Local Planning Policy and is detrimental to existing residents and residential amenities

22/01009/TPO

Poplar tree to be cut down and removed due to risky/safety concerns

59 Gordale Close Northwich CW8 4XT

We would refer to the advice of the Tree Officer. However we understand the problem of the extreme height to the resident

22/01224/FUL

External alterations to elevations, creation of an external 'garden centre' enclosure and installation of sprinkler tank and pumps.

Unit 2A, 2B, 2C and 3A Northwich Retail Park, Manchester Road Northwich CW9 5LY

The Committee considers that the access and egress into the Retail Park needs improvement as it is currently restricted. Needs to be mindful of the anticipated increase in traffic movements. Otherwise no objections in principal to this proposal.

22/01510/CAT

Felling of 2 x Apple trees and 1 x Sycamore tree

9 The Crescent Northwich CW9 8AD

Refer to advice of the Tree Officer.

21/04832/FUL **Amendment/Additional Information

Rear dormer, alterations to windows and doors on existing rear extension.

242 London Road Northwich CW9 8AQ

The design does not conform with the historical surrounding of the Conservation Area, and have concerns that the design and materials are not in keeping with this.

21/01244/FUL AMENDMENT/ADDITIONAL INFORMATION

Erection of 24 one bedroom apartments in three blocks with car parking and associated external works.

Land at the junction of Walker Road and Whitby Drive Winnington CW8 4UD

We would continue to object due to the vision that was originally behind Winnington Village. We consider it not appropriate to place this proposal adjacent to the shops. We are not confident based on a letter written that the Applicant is taking their responsibilities to market the site seriously.

Decision Notices were noted.

Next meeting will therefore be held on Tuesday 14th June 2022 at 6.30 p.m.
To be confirmed if virtual discussion or face to face meeting to take place.

Report to : Full Council

Meeting Date : 6th June 2022

Agenda Item : 7

Prepared By : Theresa Cash

Subject : Town Mayors Communications



There were 11 events attended by both Town Mayors during May

ATTENDED BY	OUTGOING MAYOR	CLLR. SAM NAYLOR
Thursday 5 th May	SJD 6 th Form	Year 13 Awards Evening
Friday 6 th May	Lord Mayor of Chester	Banquet at Chester Town Hall
Wednesday 11 th May	Acorn Meadow Care Home	Open Day event
Thursday 12 th May	CW&C	Northwich Jobs Fair Health and Social Care
Friday 13 th	CW&C	Northwich Jobs Fair
Saturday 14 th May	Care UK	Loading a container for Ukraine
Monday 16 th May	Puddle Ducks	Star Teacher Award Nominations
ATTENDED BY	INCOMING MAYOR	CLLR. GRAHAM EMMETT
21 st May	St Helen's Church	St Helen's Day Celebration
21 st May	KMTC	Shrek The Musical
Wednesday 25 th May	Church Walk School	Community picnic lunch
Thursday 26 th May	NTC	Jubilee tree planting at 6 schools

Report to : Full Council

Meeting Date : 6th June 2022

Agenda Item : 9

Prepared By : Chris Shaw & Liza Clansey

Subject : Earmarked Reserves and planned capital expenditure



Background

Our year end audit was carried out in April 2022 and the following planned expenditure is in our EMR for 2022 as previously discussed with members

- **Verdin Park CCTV £4,000**
- **Paddling Pool play area improvements £30,000**
- **Railway Shelter £2,000**
- **Cemetery Chapel (match funding) £30,000**
- **NOW Festival £4,000**
EMR agreed in previous years spend, carried forward as invoices to be paid in 2022/23 spend
- **Verdin Park Woodland Trail £9,850**
Carried forward from EMR 2021-2022
- **Skatepark £20,000**
- **Vickersway Park Pavilion (match funding/improvements) £40,000**
- **Verdin Park Improvements (section 106) £54,000**
- **Cemetery Path Improvements £30,000**
As agreed at full Council last year, the Cemetery paths need improvement. This work will be carried out in 2022/23.
- **Grants £10,000**
Carried forward from 2021-22. Grants meeting was held 30 March 2022. payments have been made from 2022-23 financial year totalling £6297. Balance of £3703 carried forward to 2022-23.

To be approved

Decision of the Council requested

Report to : Full Council

Meeting Date : 6th June 2022

Agenda Item : 10

Prepared By : Chris Shaw

Subject : Councillor Co-options



Background

The committee members interviewed five applicants for the position of NTC Councillors.

It was agreed all five applications would be co-opted to Northwich Town Council as all applicants will offer value to the community.

Applicants to represent the following wards:

Olwyn Dean	Belmont
Brian Holland	Greenbank
Rachel Waterman	Witton
Samuel Bennett	Greenbank
Julie Macdonald	Witton

Council to resolve the recommendation of the committee and co-opted all applicants to Northwich Town Council.

Decision of the Council requested