

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



Northwich
town council

DATE: 4th May 2022

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 9th May 2022 at 6.00pm.**

Yours Sincerely

Chris Shaw

Town Clerk

AGENDA

1. Grant Presentation

Mayor to present cheques to successful applicants

2. Apologies for absence or absence

3. Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend, or close associate interest

4. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting.
Public Question Time to be a maximum of 10 minutes

5. Signing of the Minutes

Of the Town Council meeting held on Monday 4th April 2022 (minutes attached)
[Members are required to approve the minutes as a true and accurate record](#)

6. Reports of Committees

6.1 To note Grants Committee meeting held on 30th of March 2022. Minutes attached.

6.2 To note Planning & Environment Committee meeting held on Wednesday, 20th April 2022. Minutes attached.

6.3 To note Finance & General Purposes Committee meeting held on Thursday 21st April 2022. Minutes attached.

7. Town Mayor's Communication

List of civic events that the Town Mayor has attended during the last month (attached)

8. Town Clerk's Report

To consider the Town Clerks Report (attached)

9. Additional Grass Cutting Machine

To approve Finances recommendations to purchase an additional machine.

Report attached

Decision of the Council is requested

10. Dane Valley & Witton Amended Cemetery Fees

To approve Finances recommendations to change the “double fee” structure. Report Attached.

Decision of the Council is requested

11. Sanctum 2000 Vaults – new section

To approve Finances recommendations to provide a new Sanctum 2000 section within Witton Cemetery. Report attached.

Decision of the Council is requested

12. Telecom System

To approve Finances recommendations to rent a new office telephone phone system. Report attached.

Decision of the Council is requested

13. Co – Options

Members to appoint interview panel & set interview dates

Decision of the Council is requested

14. Summer Activity Provision 2022

To approve funding for partnership initiative (report attached)

Decision of the Council is requested

15. School Queen’s Jubilee Tree Planting

To approve school tree planting initiative

Decision of the Council is requested

16. CW&C Councillor Updates

To receive updates from Members.

17. Outside Bodies

To receive an update from any member attending meetings of outside bodies

18. Date of next meeting

The next meeting will be Monday 6th June 2022 at 6.00pm.

Part B

In accordance with Local Government Act—Public Admission to Meetings Act 1960, the following agenda items are to be considered in the absence of press and public

19. Working Group

To set up a working group for future business plan

Decision of the Council requested

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 4TH APRIL, 2022

Present:

Cllr S Naylor - Town Mayor

Councillors:	Cllr. D. Bowden	Cllr. M. McNamee
	Cllr. G. Emmett	Cllr. Miss C. Fox
	Cllr. R. Cernik	Cllr. Mrs K Cernik
	Cllr. Ms. G. Edwards	Cllr. L. Siddall
	Cllr. A Cooper	Cllr. Ms. J Thomas
	Cllr. A. Stott	

Also present:	Chris Shaw	Town Clerk
	Liza Clansey	Assistant Town Clerk
	Theresa Cash	Council Secretary/Mayor's P.A.

NTC 21/147 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllrs. A Gerrard, J. Illidge, A. Lockett, and T. Melville.

NTC 21/148 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr. S. Naylor declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. K. Cernik declared an interest in any matters relating to Cheshire West and Chester Council.
Cllr. R. Cernik declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. A. Cooper declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. G. Edwards declared an interest in any matters relating to Cheshire West and Chester Council
Cllr. C. Fox. declared an interest in any matters relating to Cheshire West and Chester Council

NTC 21/149 OPEN FORUM

Representative from Cheshire Police Northwich gave update on current crime figures over the last month. ASB Patrols increased. Working with schools and partnership groups. Cllr. K Cernik asked if figures are consistent. Cllr. R Cernik asked if incidents of hate crimes in the area have increased. Advised by speaker that more incidents are being reported. The Town Mayor thanked the P.C. for the update.

Date.....

.....
Cllr. S. Naylor
Town Mayor

NTC 21/150 SIGNING OF THE MINUTES

The minutes of the Town Council Meeting held on Monday 14th March, 2022 be confirmed and approved as a true and accurate record.

Proposed by Cllr. K. Cernik seconded by Cllr. A. Stott. Minutes to be signed by the Mayor. All in favour.

NTC 21/151 REPORTS OF COMMITTEES

- 5.1 To note Planning and Environment Committee who held a virtual discussion on Wednesday 23rd March 2022. Noted by Cllr Stott.
- 5.2 To note Finance and General Purposes Committee Meeting held on Thursday 24th March, 2022. Noted by Cllr. Siddall.

NTC 21/152 TOWN MAYOR'S COMMUNICATIONS

There were 8 event attended by the Town Mayor and Deputy during March		
Friday 4th March	NTC	Town Centre Vigil for Ukraine
Friday 11th March	NTC	Tree Planting for Queens Platinum anniversary
Friday 11th March	Congleton Town Council	Mayor's Civic Dinner and Ball – Deputy Mayor attended
Monday 21st March	Northwich Rotary Club	99th Charter Dinner
Wednesday 23rd March	NTC	Mayors Charity night at The Indian
Friday 24th March	The Grange Senior School	Little House of Horrors – The Musical production
Saturday 26th March	New Era Boxing Club	Guinness World Record attempt
Sunday 27th March	Rotary Club Northwich	Swimathon

The Town Mayor gave update on all events he attended. Worthy of note was the overwhelming response to the Ukrainian appeal. £650 was raised for the Mayor's Charity at The Indian.

NTC 21/153 TOWN CLERKS REPORT

Wildflower Areas

Wildflower planting took place on Friday 1st April at Witton Cemetery , St Helens Church Yard and Verdin Park. Local Primary schools took part in the planting assisted by the Town Mayor.

Date.....

.....
Cllr. S. Naylor
Town Mayor

St Helen's Churchyard Improvements.

Over the last few months we have been working with St Helen's Church to make improvements to the church grounds, volunteers have been busy cutting back overgrown areas during the weekends and

NTC staff have been removing the brash. Following on from this we have cultivated the banked area and this will be put to seed and maintained by NTC staff.

We are also supporting the St Helen's Heritage Trail which the church volunteers have been working on for some time and will see a walk starting at the Church going to Carey/Marbury Park and returning to the Church.

Vickersway Park

The new pergola will be installed shortly and as discussed at previous meetings will be fabricated from steel to give longevity.

The shop opened on Saturday 2nd April for the Summer season and will as usual be selling ice cream, snacks, toasties, hotdogs, and hot and cold drinks. All the parks games will be open as usual which include crazy golf, tennis, bowls, putting and table tennis.

Verdin Park

Works will begin on improvements to Verdin Park in the next few months which include works to steps, hedging boards and surfacing.

We will also be looking to have a small catering unit once again at weekends serving food and hot and cold drinks.

For the Queens Jubilee we will be installing a beacon on the bank at Verdin Park which will be lit on the 2nd June which will coincide with the beacon lighting at St Helens Church.

Contract Works/Grass Cutting

The teams have now started grass cutting all parks, cemeteries and contracts, all NTC areas are looking well maintained and this is a credit to all our staff that undertake the works.

Emergency Access at Carey/Marbury Park

We have been working with CW&C Council to look at access to Carey/Marbury Parks following concerns raised around emergency access. CW&C now have a procedure in place working with Northwest Ambulance so that emergency vehicles can gain access and get closer to any incident reported.

Thanks to Cllrs Locket and Naylor, and David James at Marbury for their work on this.

Northwich Artisan Market

The Northwich Artisan market will once again take place on the second Saturday of the month which will be the 9th April. Main market will be in Witton Street and the food will be situated in Barons Square, we will again have our Councillor surgery.

Easter Holidays Sport Activities

Multiflex has been successful with their Easter Holiday sport activities, they will be delivering free sports and packed lunches to children in our area as follows:

Victoria Road – 60 places Witton Church Walk – 20 places Charles Darwin – 50 places Rudheath – 50 places Kingsmead – 20 places Weaverham – 30 places. 230 places over 4 days. Multiflex thanks NTC for their continued support.

Date.....

.....
Cllr. S. Naylor
Town Mayor

NTC 21/154 EVENTS UPDATE

All partners have worked hard over the last few years to bring fantastic events to Northwich and from the list below proves that Northwich is a great place to visit and enjoy the events on offer.

Event	State	Date	Lead Partner	Location
Artisan Market February	Complete	Saturday 12 February 2022	The Market Company	Town Wide
Artisan Market March	Complete	Saturday 12 March 2022	The Market Company	Town Wide
Down Syndrome Support Community	Confirmed	Monday 21 March 2022	Barons Quay	Barons Quay
Vegan Market	Confirmed	Saturday 02 April 2022	Vegan Market Co	Apple Market Place
Artisan Market April	Confirmed	Saturday 09 April 2022	The Market Company	Town Wide
Now Northwich	Confirmed	Saturday 30 April 2022	Cheshire Dance	Town Wide
Artisan Market May	Confirmed	Saturday 14 May 2022	The Market Company	Town Side
BQ Community Day	Proposed	Saturday 28 May 2022	Barons Quay	Barons Quay
Beacon Lighting – Verdin Park	Confirmed	Thursday 02 June 2022	Northwich Town Council	Verdin Park
Verdin Park Musical Festival	Confirmed	Saturday 04 June 2022	Northwich Town Council	Verdin Park
Artisan Market June	Confirmed	Saturday 11 June 2022	The Market Company	Town Wide
BQ Community Day	Proposed	Saturday 25 June 2022	Barons Quay	Barons Quay
Krazy Races	Confirmed	Sunday 26 June 2022	Northwich Town Council	Verdin Park
Northwich Festival of Arts	Confirmed	Friday 01 July 2022	Northwich BID	Town Wide
Northwich Scooter Rally	Proposed	Sunday 03 July 2022	Northwich Scooter Club	Apple Market Place
Artisan Market July	Confirmed	Sunday 09 July 2022	The Market Company	Weaver Square
River Festival (Sat)	Confirmed	Sunday 09 July 2022	Rotary Club of Northwich	Weaver Square
River Festival (Sun)	Confirmed	Sunday 10 July 2022	Rotary Club of Northwich	Weaver Square
Annual Diversion (Fri)	Confirmed	Friday 15 July 2022	Salt Town Ltd	River Park
Annual Diversion (Sat)	Confirmed	Saturday 16 July 2022	Salt Town Ltd	River Park
Rotary Party in the Park	Confirmed	Saturday 17 July 2022	Rotary Club of Northwich	River Park
Potential Musical Event	Proposed	Saturday 23 July 2022	TBC	Apple Market Place
BQ Community Day	Proposed	Saturday 30 July 2022	Barons Quay	Barons Quay
Heaven 17	Confirmed	Friday 12 August 2022	Radio Northwich	The Plaza
Artisan Market August	Confirmed	Saturday 13 August 2022	The Market Company	Town Side
Pina Colada Festival	Confirmed	Saturday 20 August	Northwich BID	Town Wide
BQ Community Day	Proposed	Saturday 27 August	Barons Quay	Barons Quay

Continued below

Now Festival Saturday 30th April 2022

<https://www.nownorthwich.co.uk/>

Beacon Lighting Thursday 2nd June 2022

To celebrate the Queens Jubilee we will be lighting a Beacon at Verdin Park and also on top of St Helen's Church along with other activities which will be confirmed in due course.

Verdin Park Music Festival Saturday 4th June 2022

Preparations are well under way for this event which will see local artists perform in Verdin Park and a firework display at the end to celebrate the Queens Jubilee. This year's event will also have a designated bar selling local beers, variety of food available and some children's entertainment.

Alcohol will not be allowed to be brought into the site this year and bag checks will take place upon entry.

The event is still free for all the family, with further details to follow.

Krazy Races Saturday 26th June 2022

<https://www.krazyraces.co.uk/northwich-krazy-races/>

For the first time Krazy Races will be coming to Northwich where there will be an event village, pit area, fairground, live music and much more.

Northwich Festival of the Arts

<https://visitnorthwich.co.uk/northwich-festival-of-art-22/>

A month-long programme celebrating local talent throughout the town centre.

Northwich River Festival Saturday 9th & Sunday 10th July 2022

<https://northwichriverfestival.org.uk/>

Another popular and well attended event in the town centre that takes place on the River Weaver.

Annual Diversion Friday 15th Saturday 16th July 2022

<https://northernrevive.co.uk/annual-diversion/>

Rare Vitamin Records is proud to present the first 'Annual Diversion' a one day out-door music event in Northwich, Cheshire. Celebrating the best in new and alternative music featuring The Lovely Eggs, Headsticks, The Pagans SOH, The Kings Pistol, Kicked In The Teeth plus many more.

Pina Colada Festival Saturday 20th August 2022

<https://pinacoladafest.co.uk/>

Following the success of last year we will be back with a bigger and better event for 2022, with the promotion from Claudia Winkleman on Radio 2 this is going to be a massive event on the Northwich Calendar.

Date.....

.....

Cllr. S. Naylor

Town Mayor

The Town Mayor gave background to all Events hosted with very positive reactions. More events in the pipeline. Proposed Disability Awareness Weekend as an approach has been made to NTC for help.

In reference to the Easter Holiday activities (21/153) Cllr. Naylor asked regarding the funding. Cllr. R Cernik explained background to the funding available with NTC 50/50 with CW&C. Good reports from previous events, with an over 12's disco proposed.

Background

Discussions were held this year regarding the possibility of looking to charge for the use of the paddling pool when the facility opens in May. This was mainly due to running costs also over half the users of the pool come from outside the area and do not pay directly into the facility.

Preparations are under way to ensure the pool will be ready for opening in May, with the surface being cleaned and repainted..

The booking system that was used last year will be used again this year with 2 sessions per day 10.00 am – 1.00 pm and 2.00 pm – 5.00 pm. Possible only to book one session per week which gives others a chance to book sessions and we would kindly ask that people don't try and get around the system and book additional sessions as this only stops other users from booking.

Ice-creams, hot dogs, hot drinks and cold drinks will again be available from our small shop and we would encourage users to support this facility.

Proposal

Options for pool are listed below

- Option 1 - Charge £1 per person to all visitors to the pool, this will be non-refundable and payment will be taken at the time of booking.
- Option 2 – Only charge visitors that do not live in the Northwich Parish, this will be complicated and difficult to administer.
- Option 3 – Due to an overall increase in the cost of living to residents, defer any decision this year and look again next year when we have full costs of one years opening using the booking system.

Lengthy discussions took place among Members as to the options outlined.

Cllr. Cooper commented that due to the rising cost of living generally, he would be happy to agree to Option 3. Enquired if the booking system could have a facility added for voluntary donations.

Cllr. Siddall agreed the booking system works well, the downside is people not showing up for their booking. Also suggested a 'phone app for future use, allowing businesses to advertise for subscription fee.

Cllr. K Cernik agreed this is an interesting idea but could exclude some people. Cllr. Fox suggests access through schools, and has concerns in overcomplicating. Easier to identity with existing system to obtain stats as last year. Will need to revisit costs after this year, consider those, but not looking to make a profit. Cllr. McNamee agreed with Option 3. Cllr. R Cernik added he would favour Option 3, 'phone app good idea but would come at a high cost. Suggests giving vouchers to schools, this to be explored.

Date.....

.....
Cllr. S. Naylor
Town Mayor

Town Mayor gave a background to the history of the Pool which his family has enjoyed for many years. It is a well run, clean facility. Would also favour Option 3. The current climate has created a severe financial hit to many families.

It was proposed by Cllr. Thomas, seconded by Cllr. McNamee to choose Option 3. All in favour.

Approved

It was further proposed by Cllr. Cooper, seconded by Cllr. Siddall to have voluntary contributions added to the booking facility. All in favour.

Resolved

Cllrs Cooper and Naylor received a briefing from Sir John Deane's College that their Pool will not be reopening post Covid. SJD Governing Body had made the decision. It was agreed among Members that a response from NTC should be sent asking if any other possible alternative. Further information received is that the equipment is old and due to the costs of investment makes it not a viable proposition to reopen. The pool has previously been used for local Primary schools for swimming lessons, with both Leisure Centres in Northwich and Winsford fully booked. Some schools have had to resort to using pop-up pools. NTC need to support Vale Royal Sports Partnership who are also involved in trying to keep the pool open. Cllr. R Cernik commented that this social responsibility has been neglected by SJD and Grants options should be explored to fund improvements needed. Cllr. Cooper added that projected costs to keep the pool open could run into a 6 figure sum. Town Mayor will ensure this matter is taken up with our M.P. Mike Amesbury and explore every opportunity to keep this open for schools. It was proposed by Cllr. Cooper, seconded by Cllr. Emmett that a letter from NTC is sent to the Board of Governors at SJD. All in favour.

Resolved

Cllr. K. Cernik gave an update on the future of the Victoria Infirmary. Funding has been secured for a number of new initiatives, which have now started. New facilities will be used from end of May. Strong possibility that large scale investment is in the pipeline for high volume, low cost procedures. There is a solid future for the Hospital. Strain will be taken off A & E with modern treatment rooms, and investment in car parking.

Cllr. K Cernik also advised that she has made several efforts contacting Savills to find the reason why the Community Centre at Winnington has not been open. No response received. Cllr. Cernik will speak to our M.P. Mike Amesbury, and suggests a letter is sent to Savills asking the reasons why.

Councillor Derek Bowden left the meeting 7.28 p.m.

NTC 21/156 OUTSIDE BODIES

Cllr. Naylor had meeting with TATA regarding the Brunner Mond statues and was promised progress within a year. Cllr. Cooper spoke about Trains and plans to rebuild Railway station, MCRP working with CW&C but can't give timescales. Cllr. Naylor mentioned the award received for Greenbank Station who were Highly Commended in the recent Cheshire Best Kept Stations awards evening. Well done to them.

NTC 21/157 DATE OF NEXT MEETING

Date of the next Full Council Meeting will be held on Monday 9th May, 2022 at 6.00 pm.

Meeting ended at 7.45 p.m.

Date.....

.....

**Cllr. S. Naylor
Town Mayor**

NORTHWICH TOWN COUNCIL
MINUTES OF THE GRANTS COMMITTEE
HELD ON WEDNESDAY 30TH MARCH 2022

Members Present

Cllr. S Naylor – Town Mayor
Cllr. T. Melville
Cllr. Ms J. Thomas
Cllr. Mrs. A. Lockett
Cllr. R (Bob) Cernik
Cllr. L. Siddall

Also Present

Mr. C Shaw - Town Clerk
Mrs. T Cash – Council Secretary

GC 22/01 TO APPOINT A CHAIR AND VICE CHAIR FOR 2019-2020

Cllr. Lockett was appointed Chair. Proposed by Cllr. Naylor, seconded by Cllr. Thomas

Cllr. Cernik was appointed Vice Chair. Proposed by Cllr. Lockett, seconded by Cllr. Melville.

GC 22/02 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence was received from Cllr Mrs. J. Illidge.

GC 22/03 DECLARATIONS OF INTEREST

Cllr. Siddall declared an interest in the applications for Northwich Community Support and St. Wilfrid's Scouts

Cllr. Naylor declared an interest in the application for Rudheath Senior Academy (Board of Governors)

GC 22/04 SIGNING OF THE MINUTES

The Minutes of the Small Grants Committee held on Friday 31st May, 2019 and noted at the Town Council meeting held on Monday 3rd June, 2019. As there were no Councillors present who attended the previous meeting, the Minutes could not be proposed, seconded or approved. Cllr. Illidge will be asked to approve only when she is next available.

GC 22/05 REQUESTS FOR DONATIONS

19 requests had been submitted. Members discussed each on their individual merits before making their decisions.

The following 6 applications were declined due to not meeting the necessary criteria.

Queensgate Allotment Association
Transition Northwich.
Neuromuscular Centre Winsford
Thrive Chronic Pain Support Group
Davenham Players
Dane Valley Green Angels

Northwich Rowing Club application was withdrawn, having already been completed.

.....
Date

.....
Cllr. Mrs. A. Lockett
Chair

It was resolved to recommend that the following donations be made.

Name of Organisation`	Amount Granted
Northwich Literature Festival	£500
Rudheath/Northwich Sports and Social Club	£500
Northwich Centurions Swimming Club	£500
146 (Northwich) Sqdn. Air Cadets	£1500
Rudheath Senior Academy	£500
Northwch Community Festival	£500
St Wilfrid's Scout Group	£500
St Helen's Way Walk	£250
1 st Northwich & Castle Rainbows & Brownies	£197
Northwich Community First Responders	£500

Other applicants have been contacted to ascertain if the Grant they applied for is still needed.

In respect of Northwich Community Support, Members agreed to hold in reserve an amount of £1350 as a contribution towards a new refrigerated vehicle, and the Organisation has been advised that these funds will be released when they have secured the necessary funding.

GC 22/06 GRANTS MONITORING FORMS REVIEW SUCCESSFUL AWARDS LETTER

Grant monitoring forms received from some previous Grant recipients were read out and noted by Members.

GC 22/07 DATE OF NEXT COMMITTEE MEETING

Date to be confirmed.

There being no further business, the Chair declared the meeting closed at 8.30 p.m.

.....
Date

.....
Cllr. Mrs. A. Lockett
Chair

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON WEDNESDAY 20TH APRIL, 2022

Members Present

A. Cooper (Vice Chair)
R. Cernik
C. Fox
T. Melville
D. Bowden

Also present

Theresa Cash - Council Secretary/Mayor's P.A.

PL 21/46 APPLICANT TO ADDRESS MEMBERS IN RELATION TO APPLICATION NO. 2

Applicant owning the land, gave background to Members regarding application. Former Church on the brownfield site now demolished. Proposed 5 semi detached properties, green space for community, which currently has a row of trees carrying TPO's. Discussion took place around replanting of trees with Cllr. Fox asking questions regarding bio-diversity and design. Illustrations viewed by Members of landscaping plans. Discussed parking and access arrangements. Applicant will purchase roads in addition to site. Discussed condition of roads. Open space will be maintained by a Management Company with residents paying a Service Charge. Feedback received from residents are positive. Cllr. Cooper advised NTC would oppose service charging for open spaces maintenance. Further discussion re concerns about parking on Dyar Terrace and the condition of the road and repair. Restricting street parking until road brought up to acceptable standard. A contribution of off site planting would be decision of CW&C under their 2 for 1 replacement to cover the loss of existing lime trees which are proposed to remove.

PL 21/47 APOLOGIES FOR ABSENCE, OR ABSENCE

Apologies received from Cllrs, A. Stott , J. Illidge, T. Melville and G. Emmett.

PL 21/48 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest
-

Cllr. A Cooper declared an interest in Application No. 2 as he is known to the Applicant.

PL 21/49 NOTING OF THE DISCUSSION MEETING

Discussion meeting took place virtually on 15th March, 2022. Comments submitted are attached.

.....
Date

.....
Cllr. A. Cooper
Vice Chair

PL 21/50 PLANNING APPLICATIONS

1. 22/00561/FUL
Erection of 21 dwellings including associated infrastructure.
Yoxall Joinery, Winnington Avenue, Northwich CW8 4EE
The Committee have concerns in relation to the proximity of properties to the rear, facing existing industrial units.

2. 22/00344/FUL
Erection of 10 semi detached dwellings
Land at Dyar Terrace Northwich
Concerns regarding parking on Dyar Terrace and would like to see included in the conditions that it should be repaired. Restriction on street parking with the road being brought up to an acceptable standard. Also if Cheshire West Council would consider adopting the road at the junction of Solway Road and Winnington Lane when brought up to standard. The landscape plan should be secured by a condition, and a contribution of off site planting to satisfy the CWAC 2 for 1 replacement to cover the loss of existing lime trees which proposals are to remove.

3. 19/02213/FUL ****Amendment/Additional Information****
Partial demolition of existing building and redevelopment of the site to provide covered car parking at ground floor level, office/conference space at first floor level, office/conference/function space at second floor level and an upper roof terrace.
Land to the rear of Northwich Fireplace Centre, Watling Street, Northwich
No comment

4. 22/00463/FUL
Residential development for 135 dwellings with associated access, landscaping, wildlife corridor, infrastructure, services and ancillary works.
Land at Winnington Avenue Northwich
This scheme should provide active travel links to north and south. Could the aesthetic appearance be improved?

5. 21/03810/FUL ****Amendment/Additional Information****
Proposed Light Industrial/industrial/Storage and Distribution buildings with Associated Vehicular access and parking.
Land opposite Kingfisher Court, Denton Drive Northwich.
No comment

6. 22/01182/CAT
Removal of 1 x willow tree
23 Yarwood Close Northwich
Please refer to the Tree Officer

.....
Date

.....
Cllr. A. Cooper
Vice Chair

7A. 22/00801/S73

Erection of a 3 storey residential development with associated car parking, landscaping and external works. – Variation of Condition 2 of 21/01438/FUL Car Park (Old VRBC Depot site) Tabley Street Northwich
No comment

7B ** Amendment/Additional Information**

VARIATION OF CONDITION 2 OF PERMISSION REF 21/01438/FUL (Erection of a 3 storey residential development with associated car parking, landscaping and external works) to make a minor material amendment to provide a sub station.
Car Park (Old VRBC Depot site) Tabley Street Northwich
No comment

8. 22/01031/CAT

Cut down 5 x Sycamore trees in the rear garden to ground level.
11 Wesley Place Northwich CW9 5NU
Please refer to the Tree Officer

9. 22/00911/FUL

Two storey rear extension and addition to window to side.
3 Carlton Road Northwich CW9 5PR
No comment

10. 22/00965/FUL

Single storey rear extension
19 Holly Walk Northwich CW8 4AR
No comment

11. 22/01128/TPO

Pollard Poplar (located at the far end of the group of trees) down to main unions. Sycamore trees (closest to the Poplar) to be felled to ground level. Sycamore trees further away to be crown reduced by up to 2m to tidy up crowns and remove dead to form an even shape balanced canopy.
Land at rear entrance of Car Park off Burrows Hill, Hartford Northwich
Please refer to the Tree Officer

PL 21/51

PROPOSED DIVERSION OF PUBLIC FOOTPATHS

Correspondence and maps were previously distributed among Members prior to this meeting, for consideration. No objections to the proposal, but would like to expediate accessibility improvements along this route at the point of proposed changes being made.

.....
Date

.....
Cllr. A. Cooper
Vice Chair

PL 21/52 DECISION NOTICES

1. 22/00386/FUL
Change of use of the ground floor to extend the existing retail unit
Resubmission of planning application 21/03293/FUL
16 Royle Street Northwich CW9 7AH
Approved
2. 22/00451/FUL
Single storey extension to rear.
113 Western Way Northwich CW8 4YJ
Approved
3. 19/02213/FUL ****AMENDMENT/ADDITIONAL INFORMATION****
Partial demolition of existing building and redevelopment of the site to provide covered car parking at ground floor level, restaurant at first floor level, and additional office/conference/function space at second floor level
Land to the rear of Northwich Fireplace Centre, Watling Street Northwich
Awaiting decision

PL 21/53 NEXT MEETING

The date of the next Planning and Environment Committee meeting will take place on Wednesday 18th May, 2022 at 6.30 p.m.

There being no further business, the meeting closed at 8.45 p.m.

.....
Date

.....
Cllr. A. Cooper
Vice Chair

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON
THURSDAY 21st APRIL 2022 at 6.00 pm

Members Present : Cllr S Naylor
Cllr G Emmett
Cllr Mrs K Cernik
Cllr L Siddall
Cllr Ms J Thomas

Also Present : Liza Clansey – Assistant Town Clerk
Cath Kirwan – Finance Officer

Cllr Tom Melville (Chair) and Cllr M McNamee (Vice Chair) were not present at the meeting. It was voted that Cllr Graham Emmett chair the meeting.

Proposed Cllr S Naylor and seconded by Cllr J Thomas, all agreed

FIN 21/91 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies received from Cllr Miss C Fox, Cllr T Melville. Cllr M McNamee, Cllr T Melville, Cllr M McNamee

FIN 21/92 DECLARATIONS OF INTEREST

Declarations of interest were given from Cllr S Naylor relating to CW&C and Cllr G Emmett relating to Freshwater View

FIN 21/93 SIGNING OF THE MINUTES

Minutes of the Finance and General Purposes Committee meeting held on 24th March 2022 and noted at Town Council meeting on 4th April 2022 were approved.

Proposed by Cllr L Siddall and seconded by Cllr S Naylor, all agreed

FIN 21/94 DETAILED INCOME & EXPENDITURE BY BUDGET

TC & ATC answered various members questions relating to budget headings.

Proposed by Cllr Mrs K Cernik and seconded by Cllr Ms J Thomas, all agreed

FIN 21/95 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £78,871.02

Proposed by Cllr Ms J Thomas and seconded by Cllr L Siddall, all agreed

FIN 21/96 TELEPHONE SYSTEM

NTC telephone system is over 20 years old. Although it is still reliable its very old and outdated and cannot offer us all the facilities we need.

The majority of telephone calls we receive relate to CW&C issues and we have to redirect

members of the public. This is most time consuming.

An updated phone system would allow us to pre-record a message asking people to re-dial CW&C if needed and giving us the facility to direct calls within our office such as “press 3 for Mayors Secretary” or “press 2 for Accounts” etc.

The four quotations received were discussed in detail. All four companies offer very similar phone systems and similar prices.

Finance agreed that Assistant Town Clerk speak with all phone companies again and rate them on their service, how helpful they are and what they offer for after care/training and ATC to decide which company we choose moving forward. Finance are happy to proceed with any of the four companies that ATC has received quotations for.

Current costs for existing phone system, broadband, and phone lines - £99.50 PM

New proposed costs for phone system, maintenance, broadband - between £100.00 & £160.00 PM

Councillors proposed that NTC to make the decision on phones with customer service in mind.

Proposed by Cllr Mrs K Cernik and seconded by Cllr L Siddall, all agreed

FIN 21/97

DANE VALLEY & WITTON CEMETERY FEES

Northwich Town Council are the Burial Authority for Northwich and manage Witton & Dane Valley Cemeteries.

Our fees are reviewed by the Finance Committee each year and approved at Full Council. Like some other burial authorities Northwich Town Council has always charged double fees for people that live outside of the Northwich Parish to purchase a new grave plot and for interments. If you live within the Northwich Parish or prove you have lived in the Northwich Parish within the last three years, then you will only pay single fees.

This system is in place to try and protect grave space for residents who wish to be laid to rest in Witton & Dane Valley Cemeteries. If Northwich residents wished to purchase a grave space in cemeteries in neighbouring towns, then the same rule would apply, and you would be required to pay a double fee.

Our cemetery fees are kept low, and we have not increased them for a number of years, our cemeteries are kept to a high standard with regular grass cutting and maintenance and this is reflected in the number of compliments that we receive throughout the year.

We are now starting to see is that residents who have lived in the Northwich Parish all their life are moving out of the area through no fault of their own. This could be due to moving into a care home or moving in with relatives to be cared for due to ill health.

Finance reviewed our fee structure and recommended the following:

- Double fees will still apply to purchase a plot for Non-Residents
- Scrap double fees for all interments and charge one set fee even if you live out of Parish
- If a plot is purchased to bury a family member from in Parish and the purchaser lives out of Parish, they pay single fees to purchase the plot as it is being purchased to bury a resident within parish (should they choose to be buried in the plot at a later date the single fees for purchasing the plot would still apply)
- Single fee to remain at the same cost on the understanding ATC checks that no charges are due to be increased for grave digging and other costs

- If the resident has lived in Northwich at any time, then single fees will apply
- Note to be added the bottom of the fees to say “fees would *normally* be charged at this rate” giving the Clerk the option to make an exception in certain circumstances

Proposed by Cllr G Emmett and seconded by Cllr Ms J Thomas, all agreed

FIN 21/98 GRASS CUTTING EQUIPMENT

Northwich Town Council carries out grass cutting on various sites in Northwich and also carries out contract work throughout the borough for other Parish/Town Councils which we charge for.

We currently have a Kubota F Series out front Rotary mower which is on its fifth season, this mower is cutting throughout the summer each day and is starting to show some wear. As we have also been successful in winning some additional contracts the Kubota is currently struggling to keep up with the grass cutting due to the small cutting deck.

We have been looking to replace the mower but because of Covid and a shortage in the supply of machines in the UK we have been really struggling to find the correct machine for the job. All manufacturers have increased their costs over the last 12 months and all suppliers cannot guarantee delivery even if a machine was ordered last year.

We started to look at Ex Demo machines with low hours to reduce purchase costs but still these machines are not readily available. Our existing supplier GGM have loaned us a demo Roberine F3 flail mower which has 150 hours on and in excellent condition. With us maintaining football fields the flail mower leaves an exceptional finish and our clients have already commented on how better the fields are looking after using this machine and this will only increase our reputation for delivering high quality services.

Due to the machine being ex demo we cannot obtain 3 quotes as we cannot get a like for like cost. This is the correct machine for our requirements, it is very economical, faster and leaves an exceptional finish.

Due to the increase in contracts, we will keep the Kubota F series to carry out local works to keep all our areas to a high standard.

Finance recommendation to purchase the Roberine F3 Reg P020 DLD EX DEMO with hours 151,4 x new tyres, new set of flails and 12 months warranty.

£29,000.00 + vat, less Chipper Part Ex £6,250.00 + vat = Total Purchase Cost = £22,750.00

Proposed by Cllr S Naylor and seconded by Cllr L Sidall, all agreed

FIN 21/99 SANCTUM 2000 VAULTS

Within Witton Cemetery we have Sanctum 2000 vaults situated next to the Railway which have proved extremely popular since being installed in 2011.

We now have only 2 vaults left in this area so will need to look at another area as we are already being asked if we will be installing additional plots within Witton Cemetery.

We only have one area that will be suitable which is situated on the right of the cemetery as you drive in through the main entrance.

Plans would see this area improved with a bench, new flower bed, refurbished stonework and over 100 sanctum 2000 vaults.

Finance Committee approved that the Town Clerk obtain costs to refurbish this area and install additional Sanctum 2000 vaults.

Proposed by Cllr S Naylor and seconded by Cllr G Emmett, all agreed

FIN 21/100

BANK PAYMENTS TO BE CHECK BY FINANCE

Members approved evidence for payments from February (January 22 invoices)

Cheshire Self Drive - £1654.46
Agrigem - £155.99

Members picked two suppliers from March 22 payments (February 22 invoices), evidence to be brought to finance meeting in April 2022 and chosen by Cllrs S Naylor and Cllr L Siddall

Northern Trains - £1500.00
North West Asbestos - £648.00

Proposed by Cllr McNamee and seconded by Cllr G Emmett and Ms J Thomas, all approved

FIN 21/101 DATE OF NEXT MEETING

Date of the next meeting Thursday 19th May 2022 at 6.00 pm

There being no further business the Chairman declared the meeting closed at 7.25 pm

.....
Date

.....
Cllr G Emmett
Acting Chair

.....
Date

.....
Cllr G Emmett
Acting Chair

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 7

Prepared By : Theresa Cash

Subject : Town Mayors Communications



There were 10 events attended by the Town Mayor and Deputy during April

Friday 1 st April	Cheshire Best Kept Stations	Awards Evening
Friday 1 st April	NTC	Wildflower planting with schools
Monday 4 th April	NTC	Receiving Easter Eggs and donation from Ivy Cottage
Saturday 9 th April	St Helen's church	Photoshoot for the St Helen's Walking Trail
Monday 11 th April	Transition Northwich	Tree planting at Winnington
Saturday 16 th April	Friends of Anderton and Marbury	Opening of the Marbury Lady Sculpture trail
Sunday 17 th April	NTC	Easter Egg Hunt at Vickersway Park
Friday 22 nd April	Rudheath and Witton Together	Awards Evening
Saturday 23 rd April	Mayor of Crewe	End of Year Ball **Deputy Mayor attended
Saturday 23 rd April	TEDx Northwich	TEDx Northwich 2022

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 8

Prepared By : Chris Shaw

Subject : Town Clerks Report



Cemetery Break In

Unfortunately, on Wednesday 4th May our compound was broken into and equipment totalling £3000 was stolen, this included strimmer's, blowers, and small battery hand tools.

We do have CCTV, and this has been passed to the Police, an insurance claim has been made for the stolen equipment.

Northwich Now Festival

The Northwich NOW Festival took place on Saturday 30th April 2022 and saw thousands of visitors in the town for the event. Feedback has been positive on social media; good comments were also received on the day.

Church Walk Paddling Pool

Church Walk paddling pool will now open on Saturday 28th May with the booking system going live one week prior. As agreed at Full Council there will be an option to make a voluntary donation towards the running costs of the pool when booking.

Vickersway Pergola

The new pergola at Vickersway Park is now installed which is safe and will be long lasting.

Artisan Market

Next market will be Saturday 14th May can members please decide on who will attend.

11.00 am

12.00 noon

1.00 pm

2.00 pm

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Additional Grass Cutting Equipment recommendation from Finance Committee



Background

Northwich Town Council carries out grass cutting on various sites in Northwich and also carries out contract work throughout the borough for other Parish/Town Councils which we charge for.

We currently have a Kubota F Series out front Rotary mower which is on its fifth season, this mower is cutting throughout the summer each day and is starting to show some wear. As we have also been successful in winning some additional contracts the Kubota is currently struggling to keep up with the grass cutting due to the small cutting deck.

We have been looking to replace the mower but because of Covid and a shortage in the supply of machines in the UK we have been really struggling to find the correct machine for the job. All manufacturers have increased their costs over the last 12 months and all suppliers cannot guarantee delivery even if a machine was ordered last year.

We started to look at Ex Demo machines with low hours to reduce purchase costs but still these machines are not radially available. Our existing supplier GGM have loaned us a demo Roberine F3 flail mower which has 150 hours on and in excellent condition. With us maintaining football fields the flail mower leaves an exceptional finish and our clients have already commented on how better the fields are looking after using this machine and this will only increase our reputation for delivering high quality services.

Due to the machine being ex demo we cannot obtain 3 quotes as we cannot get a like for like cost. This is the correct machine for our requirements, it is very economical, faster and leaves an exceptional finish.

Due to the increase in contracts, we will keep the Kubota F series to carry out local works to keep all our areas to a high standard.

Finance recommendation to purchase the Roberine F3 Reg P020 DLD EX DEMO with hours 151,4 x new tyres, new set of flails and 12 months warranty.

£29,000.00 + vat, less Chipper Part Ex £6,250.00 + vat = **Total Purchase Cost = £22,750.00**

[Decision of the Council is requested](#)

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 10

Prepared By : Chris Shaw & Liza Clansey

Subject : Witton & Dane Valley Cemetery Fees - Recommendation from Finance Committee



Background

Northwich Town Council are the Burial Authority for Northwich and manage Witton & Dane Valley Cemeteries.

Our fees are reviewed by the Finance Committee each year and approved at Full Council.

Like some other burial authorities Northwich Town Council has always charged double fees for people that live outside of the Northwich Parish to purchase a new grave plot and for interments. If you live within the Northwich Parish or prove you have lived in the Northwich Parish within the last three years, then you will only pay single fees.

This system is in place to try and protect grave space for residents who wish to be laid to rest in Witton & Dane Valley Cemeteries. If Northwich residents wished to purchase a grave space in cemeteries in neighbouring towns, then the same rule would apply, and you would be required to pay a double fee.

Our cemetery fees are kept low, and we have not increased them for a number of years, our cemeteries are kept to a high standard with regular grass cutting and maintenance and this is reflected in the number of complements that we receive throughout the year.

We are now starting to see is that residents who have lived in the Northwich Parish all their life are moving out of the area through no fault of their own. This could be due to moving into a care home or moving in with relatives to be cared for due to ill health.

Finance reviewed our fee structure and recommended the following:

- Double fees will still apply to purchase a plot for Non-Residents
- Scrap double fees for all interments and charge one set fee even if you live out of Parish
- If a plot is purchased to bury a family member from in parish and the purchaser lives out of Parish, they pay single fees to purchase the plot as it is being purchased to bury a resident within parish (should they choose to be buried in the plot at a later date the single fees for purchasing the plot would still apply)
- Single fee to remain at the same cost on the understanding ATC checks that no charges are due to be increased for grave digging and other costs
- If the resident has lived in Northwich at any time, then single fees will apply
- Note to be added the bottom of the fees to say "fees would *normally* be charged at this rate" giving the Clerk the option to make an exception in certain circumstances

Decision of the Council is requested

Charges 2022 to 2023 to be amended where double fees apply if approved

	Northwich Town Council
Exclusive Rights of Burial (purchase of grave plot)	
Exclusive Right of Burial (Resident)	£520.00
Exclusive Right of Burial (Non-Resident)	£1,040.00
Exclusive Right of Burial (purchase of a cremated remains plot)	
Exclusive Right of Burial Cremated Remains Grave (Resident)	£200.00
Exclusive Right of Burial Cremated Remains Grave (Non-Resident)	£400.00
Exclusive Right of Burial (purchase of a cremated remains vault)	
Sanctum 2 Vault (underground) including 1st interment and inscription (9.5x5.5x9)	No longer available
Sanctum 2000 Vault (above ground) including first interment & inscription (10x6.5x6) including 1st 80 letters - £1.75 plus VAT each extra letter	£820.00
Sanctum 2000 Vault (above ground) Family including 1st int & inscription (10x6.5x6) including 1st 80 letters - £1.75 plus VAT each extra letter	£1,540.00
Interments (burial to include digging of grave, admin fee and grass drapes)	
Interment Fee (Aged 16 years & under)	No Charge
Interment Fee (Resident 17 years & over)	£450.00
Interment Fee (Non-Resident)	£900.00
To build a Chamber in a shallow grave	£500.00
Interment of Ashes	
Interment of Cremated Remains (Resident)	£180.00
Interment of Cremated Remains (Non-Resident)	£360.00
Scattering of Ashes	£180.00
Sanctum 2000 Second interment & Inscription (including 1st 80 letters)	£380.00
Sanctum 2 Vault Second interment & Inscription (Resident)	£160.00
Sanctum 2 Vault Second interment & inscription (Non-Resident)	£320.00
Caskets for Sanctum 2 & Sanctum 2000 (£57.00 plus VAT = £68.40)	£68.40
Engraved brass plaque for Sanctum 2/2000 vault (available from 2023)	£20.00
Additional Inscriptions, Monuments, Gravestones	
Right to Erect a Headstone (Not exceeding 3.0' in height)	£100.00
Kerbstones & Border stones not exceeding 6'.6" x 3'0" x 3'.0"	£100.00
Any other monument, not exceeding 6'.6" x 3'.0' (including slippings)	£100.00
Additional Inscriptions in existing head stones and pots	£50.00
Sanctum 2000 Additional Letters £2.10 plus VAT	£2.10 per letter
Sanctum 2000 Individual design or photo	POA
Cleaning of Memorial	£0.00
Replace existing memorial	£0.00
Chapel Use	
Use of Chapel for services (chapel use also available for Wake & Burial)	£160.00
Use of the Chapel for Wake (buffet, drinks, staff, etc.)	POA
Other Services	
Searching Register (per grave)	£30.00
Transfer of Ownership	£35.00
Statutory Declaration	£35.00
Officer of Attendant of Cremated Remains	£0.00
Grave Planting & Care	
Grave Planting (twice yearly)	£50.00
Grave Planting with Grave care	£120.00
Top Soiling (single grave)	£30.00
Turfing (single grave)	£30.00

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 11

Prepared By : Chris Shaw & Liza Clansey

Subject : Additional Sanctum 2000 Vaults recommendations from Finance Committee



Background

Within Witton Cemetery we have Sanctum 2000 vaults situated next to the Railway which have proved extremely popular since being installed in 2011.



We now have only 2 vaults left in this area so will need to look at another area as we are already being asked if we will be installing additional plots within Witton Cemetery.

We only have one area that will be suitable which is situated on the right of the cemetery as you drive in through the main entrance.



Plans would see this area improved with a bench, new flower bed, refurbished stonework and over 100 sanctum 2000 vaults.

Finance Committee approved that the Town Clerk obtain costs to refurbish this area and install additional Sanctum 2000 vaults.

[Decision of Council is requested](#)

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 12

Prepared By : Liza Clansey

Subject : Telephone System



Background:

NTC telephone system is over 20 years old. Although it is still reliable it's very old and outdated and cannot offer us all the facilities we need.

Most telephone calls we receive relate to CW&C issues and we have to redirect members of the public. This is most time consuming.

An updated 'phone system would allow us to pre-record a message asking people to re-dial CW&C if needed and giving us the facility to direct calls within our office such as "press 3 for Mayors Secretary" or "press 2 for Accounts" etc.

The four quotations received were discussed in detail. All four companies offer very similar phone systems and similar prices.

Finance agreed that Assistant Town Clerk speak with all phone companies again and rate them on their service, how helpful they are and what they offer for after care/training and ATC to decide which company we choose moving forward. Finance is happy to proceed with any of the four companies that ATC has received quotations for.

Current costs for existing phone system, broadband, and phone lines - £99.50 PM

New proposed costs for phone system, maintenance, broadband - between £100.00 & £160.00 PM

Finance committee proposed that NTC make the decision on which company we proceed with after speaking to all companies again.

Finance are happy for NTC to proceed with any of the companies that have quoted.

Decision of the Council is requested

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 13

Prepared By : Chris Shaw

Subject : Co – Options



Following on from the April meeting we have now had responses for Co-Options.

- Members to set up a 3-person panel to undertake interviews

Cllr 1 -

Cllr 2 -

Cllr 3 -

Reserve -

- Members to decide on a suitable meeting date and time to interview applicants.

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 14

Prepared By : Chris Shaw

Subject : Summer Activity Fund 2022



Background

Over the past few months we have seen increased ASB in and around the town centre, this is not unique to Northwich and is an issue in most areas.

We have been meeting with partners over the last few weeks to discuss ways of reducing the ASB and giving the local teenagers somewhere to go in the evening that will be supervised.

We have come up with the following initiatives for the remainder of 2022

Plaza Disco

- 24th June 2022
- 2nd September 2022
- 28th October 2022 (Halloween)
- 16th December 2022 (Christmas)

Party in the Park

23rd July 2022 2.00 pm – 8.00 pm Verdin Park

PC Panda

Summer fitness camps

Brio once a week

Summer Fun Days Vickersway

(R&WT)

Partners included in this initiative are Northwich Town Council, Northwich BID, Barons Quay, Cheshire Police, Brio Leisure, Edsential and Northwich Plaza

Cinema Nights

Every 2 weeks on a Saturday

Proposal

Northwich Town Council to support with a financial contribution of £1500, this will be match funded by BID, Barons Quay and R&WT.

Decision of the Council is requested.

Report to : Full Council

Meeting Date : 9th May 2022

Agenda Item : 15

Prepared By : Chris Shaw

Subject : School Jubilee Tree Planting



We have asked the local schools if they wish to plant a tree in their grounds to mark the Queens Jubilee, schools that have agreed are listed below.

Victoria Road

Church Walk

Leftwich

Charles Darwin

Winnington Park

The Mayor will attend each planting and help plant the trees which will then have a commemorative plaque installed marking the occasion.

Total cost of this initiative is £650

Members to approve the above recommendation.

Decision of the Council is requested.