

**NORTHWICH TOWN COUNCIL**  
**EXTRAORDINARY MEETING OF THE TOWN COUNCIL**  
**HELD ON MONDAY 27<sup>TH</sup> JUNE 2022**

|                         |                     |                  |                    |
|-------------------------|---------------------|------------------|--------------------|
| <b>Members Present:</b> | Cllr S Bennett      | Cllr A Cooper    | Cllr Mrs O Dean    |
|                         | Cllr Miss G Edwards | Cllr G Emmett    | Cllr Miss C Fox    |
|                         | Ms J Thomas         | Cllr B Holland   | Cllr Mrs J Illidge |
|                         | Cllr Ms J MacDonald | Cllr S Naylor    | Cllr L Siddall     |
|                         | Cllr A Stott        | Cllr Ms J Thomas | Cllr Ms R Waterman |

|                      |              |                      |
|----------------------|--------------|----------------------|
| <b>Also Present:</b> | Chris Shaw   | Town Clerk           |
|                      | Liza Clansey | Assistant Town Clerk |

**EXT 22/01     APOLOGIES FOR ABSENCE**

Apologies for absence were given by Cllr D Bowden, Cllr Mrs K Cernik, Cllr B Cernik, Cllr Mrs A Gerrard, Cllr A Lockett, Cllr M McNamee, Cllr T Melville and Cllr Ms R Waterman

**EXT 22/02     DECLARATIONS OF INTEREST**

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate interest

Cllr A Cooper and Cllr Miss G Edwards declared an interest in any matters relating to Cheshire West and Chester Council. Cllr Mrs O Dean declared an interest in any matters relating to Rudheath Parish Council

**EXT 22/03 SIGNING OF THE MINUTES**

Signing of the minutes from the Extraordinary meeting held on 28<sup>th</sup> June 2021 were approved.

*Proposed Cllr Ms J Thomas, seconded by Cllr G Emmett, all agreed*

**EXT 22/4 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN**

AC discussed the AGAR figures with members which were approved to be sent off to the External Auditors.

*Proposed Cllr A Stott, seconded Cllr Mrs J Illidge, all agreed*

**EXT 22/5 YEAR END AUDIT – FROM JDH BUSINESS SERVICES**

The internal audit from JDH Business Services for 2021/22 issues, recommendations and follow ups were discussed in detail with members.

*Proposed Cllr S Naylor, seconded Cllr S Bennett, all agreed*

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**Date**

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**Cllr G Emmett**  
**Vice Chairman**

**EXT 22/6 SECOND INTERIUM INTERNAL AUDIT – FROM JDH BUSINESS SERVICES**

The second interim audit from JDH Business Services from March 2022 issues, recommendations and follow ups were discussed in detail with members.

*Proposed Cllr S Bennett, seconded Cllr Ms J MacDonald, all agreed*

There being no further business the Chairman declared the meeting closed at 5.35pm

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**Date**

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**Cllr G Emmett  
Vice Chairman**