

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



Northwich
town council

DATE: 27th February 2024

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 4th of March at 6.00pm.**

Yours Sincerely

Chris Shaw

Chief Officer

AGENDA

1. Apologies for Absence

2. Declaration of interest

Members to declare any interest under the following categories:

*Pecuniary interest

*Outside bodies interest

*Family, friend, or close associate interest

3. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Town Clerk at the above address prior to the date of the meeting.

Public Question Time to be a maximum of 10 minutes.

4. Signing of the Minutes

4.1. Of the Town Council meeting held on Monday 5th of February 2024. Minutes attached.

Members are required to approve the minutes as a true and accurate record.

5. Reports of Committees

5.1 To note Finance & General Purposes Committee meeting held on Monday 19th February 2024. Minutes attached.

Members to note the minutes.

5.2 To note Planning and Environment Committee meeting held on Tuesday 20th of February 2024.

Members to approve the minutes. (only one member present at Planning meeting)

6. Town Mayor's Communication

List of Civic Events that the Town Mayor has attended during February 2023 (attached)

Members to note the report.

- 7. Chief Officers Report**
Report attached
[Members to note the report.](#)
- 8. Amenity & Cemetery Fees 2024/25**
Members to approve Finance Committee recommendations (report attached)
[Decision of the Council requested.](#)
- 9. Winter Salt Boxes**
Members to discuss feasibility if installing Winter salt boxes.
[Decision of the Council requested.](#)
- 10. Police and Crime Commissioner Panel Response**
To note response to NTC letter.
[Decision of the Council requested.](#)
- 11. Police Update**
To receive a report from Northwich Police
- 12. 106 Improvement Works (report attached)**
To approve Finance committee recommendation.
[Decision of the Council is requested.](#)
- 13. CW&C Councillor Updates**
To receive updates from Members
- 14. Outside Bodies**
To receive an update from any member attending meetings of outside bodies
- 15. Date of next meeting**
The next meeting will be Monday 1st April 2024 at 6.00 pm.

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 5th FEBRUARY 2024

Present:

Cllr Jane Thomas

Town Mayor

Councillors:

Cllr Joanne Callaghan

Cllr Lee Siddall

Cllr Catriona Stewart

Cllr Julie MacDonald

Cllr Andrew Cooper

Cllr Kate Cernik

Cllr Rachel Waterman

Cllr Andy Kent

Cllr Andy Stott

Cllr Bob Cernik

Cllr Graham Emmett

Also present:

Chris Shaw

Cath Kirwan

Chief Officer

Deputy Chief Officer/Responsible Finance Officer

NTC 23/104 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllr Amy Lockett, Cllr Olwyn Dean, Cllr Alison Gerrard Cllr Janet Illidge, and Councillor Tom Melville.

NTC 23/105 GRANTS CHEQUE AWARD

Suzanne Rhodes Suzanne Rhodes from The End of Life Partnership gave a presentation to members on the End of Life Partnership which is based in Crewe and also covers Cheshire.

Suzanne explained the role of the organization to members which covers training, dementia support and palliative care.

Suzanne thanked member for the kind donation which will be used to provide 3 namaste sensory boxes which includes visual, sensory and taste objects for dementia patients throughout Cheshire.

Town Mayor Cllr Jane Thomas thanked Suzanne for the presentation.

NTC 23/106 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr Andrew Cooper, Cllr Sam Naylor, Cllr Patricia Parkes declared an interest in any matters relating to Cheshire West and Chester Council.

Date.....

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Cllr Jane Thomas Town Mayor

NTC 23/107 OPEN FORUM

A member of the public attended the meeting and addressed members regarding ASB in and around the town centre especially around Barons Quay and Cumberland car parks. These car parks are being used for car meets late in to the night and this is disturbing the resident on a regular basis, the resident is also concerned that a serious accident is going to take place with serious injuries to the drives or members of the public.

The Police have been informed on a regular basis and the are working with the resident and local partners to resolve the situation.

Cllr Andrew Cooper asked that this be raised at the PSG (problem solving group) and measures looked at to reduce the ASB

Cllr Sam Naylor said that he would raise the residents concerns with the Police and Crime Commissioner.

Police were in attendance and gave an update to members on the measures taken so far and welcomed the support from the Town Council.

6.18pm Councillor Bob and Kate Cernik arrived for the meeting and apologised for their late arrival.

NTC 23/108 SIGNING OF THE MINUTES

The minutes of the Town Council Meeting held on Monday 8th January 2024 be confirmed and approved as a true and accurate record.

Proposed by Cllr Andy Kent and seconded by Cllr Andy Scott

All agreed.

Minutes to be signed by the Mayor.

NTC 23/109 REPORTS OF COMMITTEES

- 6.1 To note the Finance and General Purposes Committee Meeting held on Monday 15th February 2024. Noted by Lee Siddall
- 6.2 To note the Planning and Environment Committee Meeting held on Tuesday 16th February 2024
Noted by Andy Kent

Date.....

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Cllr Jane Thomas Town Mayor

NTC 23/110 TOWN MAYOR'S COMMUNICATIONS

Mayor's diary – January 2024

20 th January	Opening of Jodies Gym
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NTC 23/111 CHIEF OFFICER REPORT

Rose Meadow Play Area

As discussed in previous meetings we are still waiting for CW&C Council to asset transfer the land so that the Section 106 funding can be released. Once this is completed, we can then begin the installation of the play area on Rose Meadow.

Update from S106 officer today stating that it is now with the Legal Team and unfortunately this will take a while as it needs to be rewrote.

Northwich Flooding Letter of Appreciation

Following on from our January Full Council meeting a letter of appreciation was sent to the local press and placed on our social media platforms thanking all agencies that were involved in the recent deployment of the flood defences and pumps.

Thanks to Cllr Stewert for writing the press release.

Copy of letter below –

I write regarding comments made about the Northwich Anti-flooding strategy.

During the Northwich Town Council meeting of 8th January, members reflected on the measures taken last month using the emergency plan to prevent the town centre flooding. Flooding in 2021 had terrible consequences for residents and businesses and with two rivers meeting in the town centre, flooding has been a risk to the town historically. This is likely to become increasingly prevalent with rapidly changing weather patterns.

As a Town Council, we would like to record our appreciation of the efforts of Cheshire West and Chester Council officers and councillors, working alongside the Environment Agency, United Utilities and the Canal and River Trust.

The measures which have been put into place have been effective in keeping the water in the rivers and drains, albeit at high levels. Road closures are of course disruptive to businesses and residents, although far less so than a flooded town centre. Closing some roads is essential for the emergency plan to prevent the rivers bursting their banks and flooding the town centre. Closed roads enable pumps to be put in place safely taking excess water to where it needs to go. Workers are then able to monitor water levels in manholes and rivers safely and regularly. This enables the rapid deployment of further measures if needed.

We can't predict weather in Northwich in the future. However, it is reasonable to assume that severe wet weather over the winters will become more frequent across the UK due to the climate emergency.

As Town Councillors, we are of the view that when agencies work together and cooperate, we can better mitigate the impact of climate change and everybody is better served and supported.

Date.....

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Cllr Jane Thomas Town Mayor

It is important that Northwich residents know the reasons behind occasional road closures during potential flooding events. It is crucial to convey that various agencies are collaboratively addressing these challenges to prevent further issues in the town.

Councillor Jane Thomas thanked Cllr Catriona Stewart for writing the letter.

Allotments

We have now applied for some section 106 funding to improve some of our allotment sites, sites to be improved are below.

Winnington Allotments

- New perimeter fencing and gates.
- Crown lifting of trees.
- Removal of allotment waste.
- New water supply and taps.

Queensgate Allotments

- Improved paths.
- Improved parking facilities.

Vickersway Allotments

- Replacement fencing including new gates.
- Improved parking facilities and shed access.

We will know the outcome of the funding applications within a month and works will start ASAP if we are successful.

Dane Valley Cemetery

New drain has been installed to the entrance of Dane Valley Cemetery as this area was prone to flooding during heavy rain. Double gates and pedestrian gates will be removed sand blasted and powder coated. The entrance to the cemetery will be improved with this work being carried out.

Vickersway Park

The main gate at Vickersway Park will also be removed, sandblasted and powder coated to again improve the appearance of the park.

We have carried out some cutting back within the park and will be replanting in due course, we will also be looking at carrying out remedial works to the Crazy Golf and tennis courts ready for the coming season.

DCO/RFO to set a meeting up with David Levins from Cheshire Police on future police support in Northwich.

S106 for Belmont Road Play Area and Vickersway Park. Looking at using the funding for the paths at Belmont Road and will be applying for funding for a new play area. In Vickersway we will be using the funding for the paths and Crazy Golf. We are also looking at Eco Toilets for Vickersway Park and should there be enough funding left these will be installed, along with a contribution towards a new Pavilion.

Mayors Chain is being repaired at a cost of £2000.00.

Date.....

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Cllr Jane Thomas Town Mayor

NTC 23/112 FINANCE REGULATIONS

Members to approve update Finance Regulations.

Proposed by Cllr Arthur Neil and seconded by Cllr Catriona Stewart

All agreed.

NTC 23/113 FINANCE RISK ASSESSMENT

Members to approve update Finance Risk Assessment.

Proposed by Cllr Arthur Neil and seconded by Cllr Andy Stott

All agreed.

NTC 23/114 PRECEPT 2024-2025

Background

Finance Committee have been presented with the 2024/25 budget In the January meeting and have recommended that Full Council approve the precept figure of £590,000 for 2024/25. The running costs to the Council have increased significantly over the last few years but by working hard and finding savings we have not increased the precept for 6 years.

With public sector pay increases, materials increases, increase in the cost of delivering events throughout the town we have no alternative but to slightly increase the precept for 2024/25.

This budget offers value for money for Northwich residents with only a slight increase in our budget.

Projects and initiatives 2024/25

This budget will deliver the following improvements for Northwich residents.

Planned Improvements

- Further Improvements to our parks and open spaces.
- Continued partnership working with local stakeholders to improve the appearance of Northwich Town Centre and surrounding areas.
- Increase in floral displays.
- Further improvements to cemetery paths.
- Continued installation and maintenance of AED's throughout the town, we have now installed 24 Accessible AED's for our community.
- Increased Wildflower areas in Witton Cemetery and Verdin Park
- Continued improvements to our towns play areas and open spaces.
- Partnership working with local agencies to combat ASB and provide youth activities.

Events

We will continue to deliver large scale events in Northwich, our emphasis will be on improving our existing in-house events as we believe offer greater value for money. Northwich has an amazing partnership network delivering events and working together we bring some of the best events in Cheshire to our residents and businesses.

The following events will be delivered throughout the year by NTC or with our partners. All the events listed are free to attend for the whole family and support our town centre businesses.

Date.....

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Cllr Jane Thomas Town Mayor

- Easter Egg Hunt
- Pina Colada Festival
- NOW festival
- Artisan Markets
- Christmas Extravaganza
- Verdin park Music Festivals (3-day free event)
- River Festival
- Food festivals
- Tree of Lights

Services

Northwich Town Council provide a wide range of services to the Northwich Community including cemeteries, open spaces, allotments and play areas.

Church Walk Paddling pool is free to attend for all, this fantastic facility is known throughout the North West and brings visitors into the town to enjoy a free day out throughout the summer.

Vickersway Park is a great day out and is a firm favourite with locals, Verdin Park now sees additional events staged within the park and again will see additional investment this year. The above events, improvements and projects are just the tip of the iceberg in what Northwich Town Council deliver. We also deliver a range of services with partners to improve the appearance and safety of the town, this includes additional cleansing, road sweeping, weed control and winter gritting.

This budget gives value for money for residents with an increase to a band D property from **£76.86** to **£79.08** which equates to £2.22 per year (18.5 pence per month per band D household)

Members to approve Band D charge of **£79.08** for 2024/25

We precept to CW&C for **£590,000** for 2024/25 financial year

Proposed by Cllr Arthur Neil and seconded by Cllr Catherine Fox

All agreed.

NTC 23/115 POLICE UPDATE

Local Police in attendance at the meeting gave members an update on various issues around the town,

- ASB and car meets on car parks is on the Police radar, measures are being put in place including additional barriers on BQ and signage explaining Section 59 enforcement.
- Cumberland car park could be locked but no partner currently have the resources to carry this out.
- Cllr Siddal asked if CCTV could be used as deterrent to discourage the ASB

This was a question that will be asked at the next cell meeting and a response will be given at the next FC meeting..

Chief Officer will pick this up with Barons Quay.

Date.....

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Cllr Jane Thomas Town Mayor

There is a raise of ASB in Cumberland Street Car park and the schools have reported that this has become a new drinking area and evidence of drug users on site. TC confirmed that this has gone to CWaC and NTC will secure the area along with another litter pick.

Increase with Year 7s students and has been liaising with the schools to educate the children.

Business Crime Team on the town will be visiting the shops with a high rate of crime from organised crime teams which are travelling around the area. Will be working with Trading Standards to target the shops selling the alcohol to underage children.

Cllr Arthur Neil informed members of a comment recently made by John Dwyers, The Police and Crime Commissioner comment to a Parish Council about the length of girls skirts and boys behaviour towards them and would like to state that Northwich Town Council does not agree with this and it is total unacceptable. Cllr Kate Cernik raised concern about this comment and owes it to our residents that we write to the committee stating that the comment from a senior member of staff how intolerable this is. Cllr Rachel Waterman commented that again this is totally unacceptable and would like to issue a public statement from Northwich Town Council.

Proposal: Letter drafted in response to the comments made by The Public Crime Commissioner to the Chair of The Police Crime Commissioner and published in the Northwich Guardian.

Proposed by Cllr Catherine Fox and seconded by Cllr Joanne Callaghan all agreed.

All agreed

Cllr Arthur Neil suggested that Mayor and Deputy Mayor to draft the letter from Northwich Town Council.

Cllr Sam Naylor thanked Nicola on her work and knowledge and how the resources have been slimmed down since he was a police officer.

PCSO Davey mentioned the drug bins to used needles, but this problem has reduced.

Cllr Kate Cernik is concerned that our residents are experiencing these problems with ASB.

NTC 23/116 TO APPROVE 2024-2025 EMR

Earmarked Reserves

Council to approve current Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Teen Wheels	2,000.00		2,000.00
327 EMR - Verdin Park CCTV	4,000.00	-4,000.00	0.00
333 EMR - Paddling Pool	30,000.00		30,000.00
337 EMR - Cemetery Chapel	30,000.00		30,000.00
338 EMR - Now Festival	0.00	4,300.00	4,300.00
341 EMR - Verdin Park Woodland Tra	9,850.00		9,850.00
343 EMR - Skatepark	20,000.00	-20,000.00	0.00
344 EMR - Verdin Park Improvements	54,000.00	-10,000.00	44,000.00
346 EMR - Vickersway Park Pavilion	40,000.00		40,000.00
350 EMR - Cemetery Path Improvemen	35,000.00		35,000.00
	224,850.00	-29,700.00	195,150.00

Proposed by Cllr Arthur Neil and seconded by Cllr Catherine Fox all agreed.

All agreed

NTC 23/117 NORTHWICH TOWN COUNCIL EVENTS UPDATE

Easter Egg Hunt

We will once again be holding our charity Easter Egg Hunt in Vickersway Park in aid of the Town Mayors charity.

Date – 31st March 2024

Verdin Park Music Festival

This ever-popular event which is held in Verdin Park over 3 days will this year see NTC working with Radio Northwich & The Salty Dog. As always, the event is free of charge for all with NTC running a bar with food available throughout the weekend along with a funfair and other activities for all the family. Final arrangements and line up will be published in the next few weeks.

Date – 7th June 2024

8th June 2024

9th June 2024

Remembrance Sunday

Remembrance Sunday is the time for the town to come together and remember the fallen. As in previous years the parade will march from Crum Hill into St Helens Church for a service then we will form at the cenotaph for the Act of Remembrance before marching back to Memorial Court.
Date – 10th November 2024

Christmas Extravaganza

The ever-popular Christmas Extravaganza will this year be held on Saturday 30th November 2024 within Northwich Town Centre. This event is organised in partnership with Northwich BID, Barons Quay and Rotary Clubs of Northwich. The event will follow the same programme with activities throughout the day with a parade and the switch on and fireworks in barons Quay.
Date – 30th November 2024

Tree of lights

The tree of lights is held in Witton Cemetery and is a very popular event with the local community. All are invited to place a star in the tree in memory of a loved one which is then lit up over the Xmas period. During the lighting up ceremony all the names on the stars are read out by our local clergy.
Date – 6th December 2024

Northwich Partnership Events

River festival

The Northwich River Festival is staged on Weaver Way and attracts large crowds throughout the day. Organised by Northwich Rotary with in-kind help from NTC/BID.
Date – 20th July 2024

Pinacolada Festival

This annual festival organised by Northwich BID with support from NTC has become a firm favourite with the local community and visitors from further afield. The event gets bigger and better each year with large crowds expected to flock to the town once again in 2024.
Date – 17th August 2024

Firefest

The annual Northwich Firefest is held at Verdin Park and organised by Northwich Rotary, all money raised from the event goes to local charities.
Date – TBC

Proposed by Cllr Andy Stott and seconded by Cllr Graham Emmett all agreed.

NTC 23/118 CW&C COUNCILLOR UPDATES

Councillor Catherine Fox left 7.36pm

Councillor Catriona Stewart left 7.38pm

Cllr Arthur Neil updated members of the residents complaining about litter and pot holes and having a tidy up of Fury Wood.

Cllr Andrew Cooper updated members on the Library Consultation. CW&C proposal is to reduce the hours of the Library from 9am – 7pm and 9am – 5pm but 7pm on a Wednesday.
Cllr Cooper is still waiting for his funding application decision on Leftwich Meadows.

Cllr Lee Siddall asked about the status of the Library in the town centre and Cllr Andrew Cooper updated members on it opening in 2025 and advised members to keep looking on the Cheshire West and Council website for regular updates.

Cllr Graham Emmett asked for an update on the Solar Energy Plant but Councillor Arthur Neil confirmed there was no update.

NTC 23/119 OUTSIDE BODIES

Cllr Andy Kent updated members on the Friends of Northwich Train Station and after the meeting on Wednesday he will know more. Chief Officer updated members with the work that Northwich Town Council do at Northwich and Greenbank station with the planters.

Cllr Lee Siddall updated members on the recent progress with the Angling Trust. They have just acquired five top-notch water quality testing kits, marking a significant step forward in the initiative to conduct comprehensive testing on our local rivers.

This development paves the way for our citizen science project, which aims to involve community members in environmental monitoring and conservation efforts. If you have a passion for ecological health or are simply curious about hands-on science, we would love to have you join us.

To equip participants with the necessary skills, the Angling Trust will be providing specialized training sessions with in next few weeks. Even if your schedule does not permit a long-term commitment to this project, attending the training could be incredibly informative. Not only will it give you an insight into the processes of our project, but it also enables you to share accurate information with others who might be interested in volunteering.

Cllr Sam Naylor praised Councillor Lee Siddall on this initiative.

NTC 23/120 DATE OF NEXT MEETING

The date of the next Council meeting will be Monday 4th March 2024 at 6pm

There being no more business, the meeting ended at 7.53 pm.

Date.....

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Cllr Jane Thomas Town Mayor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON MONDAY 19th FEBRUARY 2024 at 6.30pm

Members Present : Cllr R Waterman
Cllr L Siddall
Cllr S Naylor
Cllr J Macdonald
Cllr K Cernik
Cllr J Thomas
Cllr C Fox

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN23/68 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies were received from Cllr A Gerrard and Cllr T Melville

FIN 23/69 DECLARATIONS OF INTEREST

Declarations of interest were given by Cllr S Naylor to Cheshire West and Chester Council and Cllr J Macdonald to Northwich Metals.

FIN 23/70 SIGNING OF THE MINUTES

Minutes of the Finance and General Purposes Committee meeting held on 15th January and noted at Full Council meeting on Monday 5th February 2024.

Proposed Cllr K Cernik, seconded Cllr J Macdonald, all agreed

FIN 23/71 DETAILED INCOME & EXPENDITURE BY BUDGET

DCO/RFO answered various members questions relating to budget headings.

4394/136 – NOW Festival, CO has met with NOW Festival on site event will be on 27th April 2024

NTC Staff have sent SLAs for 2024/2025

Proposed Cllr R Waterman, seconded Cllr J MacDonald, all agreed

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Date

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**Cllr Lee Siddall
Chair**

FIN 23/72 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £14,106.57

Proposed Cllr C Fox, seconded Cllr R Waterman, all agreed

FIN 23/73 BANK PAYMENTS TO BE CHECKED BY FINANCE

Members approved evidence for payments made in December 23 (November 23 invoices)

Changing Lives Together - £325.00
Zurich Insurance - £156.27

Proposed Cllr R Waterman, seconded Cllr C Fox, all agreed

Chief Officer has spoken with the internal auditor and feels the invoice and bank statement evidence is commercially sensitive and to meet once a quarter with Chair and Vice Chair to select an SLA, sales invoices and purchase invoices along with the payments and the RFO will show the samples that have been requested.

The committee proposed action from Internal Auditor to show evidence each quarter.

Proposed Cllr R Waterman, seconded Cllr C Fox, all agreed

FIN 22/74 AMENITIES FEES 24/25

Each year we review our amenity fees for our parks, allotments, buildings and pitches. The review is to ensure that we are offering value for money to residents but also generating enough income to cover the cost of the amenity and any improvements required.

Tables below show existing fees (23-24) and recommendations for (24-25)

Vickersway Park

Amenity	Class	Fee 23-24	Fee 24-25
Tennis	Adults	£2.50 per person per hour	£2.50 per person per hour
Tennis	Children	£1.00 per person per hour	£1.00 per person per hour
Putting	Adults	£2.50 per person per hour	£2.50 per person per hour
Putting	Children	£1.00 per person per hour	£1.00 per person per hour
Crazy Golf	Adults	£2.50 per person per hour	£2.50 per person per hour
Crazy Golf	Children	£1.00 per person per hour	£1.00 per person per hour
Table Tennis	Adults	£2.50 per person per hour	£2.50 per person per hour
Table Tennis	Children	£1.00 per person per hour	£1.00 per person per hour
Bowls	All Classes	£2.50 per person per hour	£2.50 per person per hour
Family Ticket	(Based on 2 adults and 2 children)	£25	£25

Family Ticket - Based on 2 adults and 2 children) for unlimited use on all activities for one day

Deposits

A deposit of £10.00 is to be paid for the loan of tennis racquets bowls and jacks. (These deposits are returned when the equipment is handed back to the attendant in a satisfactory condition).

Recommendation – All amenity fees to remain the same for 24-25

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Date

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**Cllr Lee Siddall
Chair**

Whalley Road Football Field

Hire of Pitch	23-24	24-25
Per match	£20	£20
Per Season	£260	£260
Pitch Marking NTC	£75 per pitch per visit	£105 per pitch per visit

It is the responsibility of the team to mark out the pitch prior to games played.

NTC will mark out at the request of teams but this is payment in advance.

Recommendation – Cost to hire pitch to remain the same but pitch marking to increase due to increased costs to NTC.

Verdin Park

Verdin Park Hire	23-24	24-25
Hire charge per day	£160	£200
Returnable deposit	£1000	£1000
Verdin Park Banner	23-24	24-25
Per Day	£30	£35
To erect & remove banner	£49	£50

Recommendation – Hire charge per day to increase but deposit to remain the same.

Allotments

Site	23-24	24-25
Winnington - NTC	£50 – per year	£60 – per year
Austin Street - NTC	£50 – per year	£60 – per year
Vickersway - Association	£50 – per year	£60 – per year
Queensgate - Association	£50 – per year	£60 – per year

Recommendation – Allotment costs to increase this year due to increase in maintenance costs and site improvements.

Cemetery Chapel

Hire Charge	23-24	24-25
Per day	£120	£120
Per half a day	£60	£60
Hourly rate for the first two hours (between 9-5)	£30	£30
Hourly rate after first two hours (between 9-5)	£15	£15
Hour rate outside office hours for staff costs (this is in addition to hourly rate)(no change)	£ 25	£25
Tea/Coffee/Biscuits (per head)	£2	£2

Recommendation – All chapel hire charges to stay the same

Decision of the Committee is requested

Committee approved the above charges for 24-25, fees will become active from 1st April 2024.

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Date

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**Cllr Lee Siddall
Chair**

Background

Each year we review our cemetery fees for Witton and Dane Valley Cemeteries along with memorial fees and administration costs. These costs are based on any increase to NTC from our contractor and increases in NTC staff costs.

Service	NTC 23-24	Local Cem	Local Cem	Proposed NTC Fees 24-25
Exclusive Rights of Burial and Interments (Grave Plot)				
Exclusive Right of Burial full grave plot (Resident)	£572	£1145	£2251 Inc 1 st burial	£630
Exclusive Right of Burial full grave plot (Non-Resident)	£1144	N/A	£4502 Inc 1 st burial	£1260
Interment Fee (Resident 17 years & over)	£528	£985	£901	£580
Interment Fee (Aged 16 years & under)	No Charge	N/A	No Charge	No Charge
Shallow grave chamber	£605	N/A	N/A	£666
Exclusive Rights of Burial and Interments (Cremation Plot)				
Exclusive Right of Burial cremated remains (Non-Resident)	£220	£265	£904	£242
Exclusive Right of Burial cremated remains (Non-Resident)	£440	N/A	N/A	£484
Interment of Cremated Remains	£198	£210	£291	£218
Scattering of Ashes	£198	N/A	£120	£218
Vaults				
Granart Vault (above ground vault) inc 1st interment & inscription (Resident)	£984	N/A	N/A	£1083
Granart above ground Vault inc 1st interment & inscription (Non-Resident)	£1986	N/A	N/A	£2165
Granart above ground vault 2nd interment & inscription	£418	N/A	N/A	£460
Sanctum 2000 vault second interment & Inscription 1st 80 letters	£418	N/A	N/A	£460

Sanctum 2 vault Second interment & Inscription	£176	N/A	N/A	£194
Sanctum 2000 Additional Letters	£2.31 Per letter	N/A	N/A	£2.50
Sanctum 2000/Granart Individual design or photo	POA	N/A	N/A	POA
Caskets for cremated remains	£75.24	N/A	N/A	£86
Engraved brass plaque wooden caskets	£25	N/A	N/A	£27.50
Additional Inscriptions, Monuments, Gravestones				
Right to Erect a Headstone (Not exceeding 3.0' in height)	£110	£100	£140	£121
Kerbstones & Border stones not exceeding 6'.6" x3'0" x 3'.0"	£110	£100	N/A	£121
Any other monument, not exceeding 6'.6" x 3.0' (including slipper)	£110	£100	N/A	£121
Additional Inscriptions in existing head stones and pots	£55	£55	N/A	£61
Witton Cemetery Chapel				
Use of Chapel for services	£176	£200	£130 30 minutes	£194
Use of the Chapel for Wake (buffet, drinks, staff, etc.)	POA	N/A	N/A	POA
Other Services				
Searching Register (per grave)	£38.50	£35	£16 Per single search	£43
Transfer of Ownership/Statutory Declaration	£38.50	£45	£72	£43
Grave Planting & Grave Care				
Grave Planting (twice yearly)	£55	N/A	N/A	£61
Grave Planting with Grave care	£132	N/A	N/A	£146
Top Soiling / Turfing (single grave)	£33	N/A	N/A	£37

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Date

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Cllr Lee Siddall
Chair

Northwich Town Council Bereavement Service fees are considerably lower than neighbouring Burial Authorities but with increases in costs from our suppliers, contractors and own staff we have no alternative but to increase costs.

I am recommending a 10% increase across all our fees which will cover the cost of increase applied to us.

Committee to approve 10% increase to our cemetery fees for 24-25

The committee have agreed to increase prices due by 10% and will be from 1st April 2024

Proposed by Cllr K Cernik and seconded by Cllr J Thomas, all agreed

FIN 23/76 ADDITIONAL AGENDA ITEM

Background

Northwich Town Council own and manage four allotment sites within our Parish. We have been made aware of current Section 106 funding that is available specifically for allotment improvements works in Northwich.

We have visited three of the sites and identified works that can be undertaken at each site, these works will improve safety, security and accessibility.

Approved contractors were asked to submit quotes for the works which are below.

Members to resolve to appoint contractor to undertake the works and enable the Chief Officer to apply for the Section 106 funding.

Members to resolve that once the funding is secured then the Chief Officer can instruct the chosen contractor to carry out the works.

Winnington Allotments

Scope of works – remove existing fencing, replace with 1.8 taurus, install new double gate, remove all debris including compost pile, install new tap.

Crown lift of trees to be carried out by our approved tree contractor at a cost of **£780**.

Groundwork & Leisure	£15,386
Landscape Centre	£44,650
Northwich Town Council	£21,555

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Date

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**Cllr Lee Siddall
Chair**

Queensgate Allotments

Install additional fencing and new carpark area.

Groundwork & Leisure	£24,855
Groundinc	£26,895
Northwich Town Council	£26,420

Vickersway Allotments

Install additional fencing, new carpark and gates.

Groundwork & Leisure	£20,700
Landscape Centre	No Quote Received
Northwich Town Council	£23,670

Decision of the Committee is requested

The committee have agreed to approve contract quotes to enable the Chief Officer to apply for the 106 Funding.

FIN 23/7 DATE OF NEXT MEETING

Date of the next meeting Monday 18th March at 6.30pm

There being no further business the Chairman declared the meeting closed at 7.15pm

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Date

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**Cllr Lee Siddall
Chair**

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE
MEETING
HELD ON TUESDAY 20TH FEBRUARY 2024

Members Present

Cllr Lee Siddall
Cllr Patricia Parkes
Cllr Jo Callaghan
Cllr Janet Illidge
Cllr Olwyn Dean

Also present

Liza Clansey - Cemetery Registrar & Wellbeing Manager

PL 23/82 TO APPOINT A CHAIR

In the absence of the Chair Cllr Andy Stott and the absence of the Vice Chair Cllr Andrew Cooper. Cllr Lee Siddall was appointed Chair for tonight's meeting.
Proposed Cllr Janet Illidge, seconded Cllr Jo Callaghan

PL 23/83 APOLOGIES FOR ABSENCE, OR ABSENCE

Apologies for absence received from Cllr Andy Kent, Cllr Catriona Stewart, Cllr Andy Stott and Cllr Andrew Cooper, and Cllr Catherine Fox.

. PL 23/84 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate interest

Cllr Patricia Parks declared an interest in matters relating to CW&C.

PL 23/85 SIGNING OF THE MINUTES

The minutes of the Planning and Environment Committee meeting held on Tuesday 16th of January and noted at the Full Council meeting on Monday 5th of February 2024 be confirmed and approved as a true and accurate.

Proposed by Cllr Lee Siddall, there was no one present that had attended the last Planning meeting to second these minutes. Minutes to be approved at next full Council meeting.

Date

Cllr Lee Siddall (Acting Chair)

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PL 23/86 PLANNING APPLICATIONS

1. Site Address: 282 London Road, Northwich, CW9 8AJ
Proposal: 2x Semi mature Ash trees - Fell to ground level
Reference Number: 24/00401/CAT
Refer to tree officer

2. Site Address: Highfield Place Northwich CW8 1EP
Proposal: 971 (Cherry) - Crown reduction by approximately 1-2m. 977 and 978 (2x Sycamore) - Crown reduction, to achieve minimum 1.5m clearance from the building
Reference Number: 24/00158/CAT
Refer to tree officer

3. Site Address: 52 Kingsley Drive Northwich CW9 8AZ
Proposal: Birch Tree at front of the property - Complete felling and removal of 6-12 inches of root
Reference Number: 24/00264/TPO
Refer to tree officer

4. Site Address: Land At Navigation Road Northwich Cheshire CW8 1BE
Proposal: Erection of 4 x terraced townhouses
Reference Number: 23/03897/FUL
We note comments made by Cheshire Brine and United Utilities and have no objections as long as these comments are adhered to

5. Site Address: Land At Corner of Clifton Drive And Fairfield Road Leftwich Northwich Cheshire
Proposal: 16no. affordable new dwellings with associated access, boundary treatment and landscaping works.
Reference Number: 24/00024/FUL
No comments

6. Site Address: 3 Tall Trees Close Northwich CW8 4YA
Proposal: 5x Sycamores - Reduction in height by around 2-3m to lateral growth points and pruning in of extremities to maintain a natural round shape to the canopy. Oak - Prune in of the overhang of Maple Grove to even out and balance the canopy with a crown lift garden side to 3m to clear the shed within the property boundary.
Reference Number: 24/00079/TPO
Refer to tree officer

Date

Cllr Lee Siddall (Acting Chair)

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7. Site Address: Sir John Deanes College Monarch Drive Northwich CW9 8AF
Proposal: Application for change of use from indoor swimming pool F2(d) to provision of education F1(a) and installation of PV solar panels to east facing roof
Reference Number: 23/04022/FUL
We would like to express our disappointment that this swimming pool is no longer in operation, it was a great asset to Northwich
8. Site Address: 151 Witton Street Northwich CW9 5EA
Proposal: Nomination by Friends of The Plaza (Northwich) to list The Plaza, Northwich as an Asset of Community Value - CV573069356
Reference Number: 24/00021/ACV
No comment
9. Site Address: Pipeline Between The Brine Purification Plant, Lostock Works, Griffiths Road and Land South of Fields Farm, Birches Lane, Lostock Gralam, Northwich
Proposal: Installation of a new Distiller Blow Off Pipeline System and associated development
Reference Number: 23/03965/FUL
We ask that contractors are mindful of vehicle movement when work commences, and roads and pavements are kept free of mud for the safety of others using these areas
10. Site Address: 31 High Street Northwich CW9 5BW
Proposal: Proposed installation of bird netting, push paddle door to the side alley and stairwell and bird points to the rear of the building, canopy and off-loading area
Reference Number: 23/04005/FUL
No comment
11. Site Address: 48 Western Way Northwich CW8 4YL
Proposal: Erection of a wooden gazebo in rear of garden (retrospective)
Reference Number: 23/03813/FUL
Concerns with boundary, height of gazebo and if guttering is fixed to gazebo it will overhand the other properties boundary. Refer to CW&C officer to check this on site
12. Site Address: Mayberry House Dobells Road Northwich CW9 8DT
Proposal: Single storey rear extension, loft conversion to include rooflights, alterations to windows and doors
Reference Number: 23/03997/FUL
No comment

Date

Cllr Lee Siddall (Acting Chair)

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13. Site Address: 277 Manchester Road Northwich CW9 7NE

Proposal: Proposed installation of a new shop front and associated internal alterations to support the Class Use of the premises.

Reference Number: 23/04000/FUL

No comment

14. Site Address: 27 Burnside Way Northwich CW8 4XR

Proposal: Proposed single storey side extension (timber framed fitness room)

Reference Number: 23/03960/FUL

No comment

PL 23/87 NATIONAL PLANNING POLICY FRAMEWORK

Planning and Environment Committee request this is added to next months agenda when more members are present

PL 23/88 WALLERSCOTE LIMEBEDS

Further to Northwich Town Council objection some months go. There has been an amendment to the application on the Wallerscote Limebeds restoration and solar park at Wallerscote, Northwich traffic management plan.

Cllr Lee Siddall informed members that the HGV trips forecast to be generated during peak activities would be (over a 4-year period) 241 two way HGV movements per day or 1,327 two way HGVs per week on average. This equates to 25 two-way HGV trips per hour. This amended application will reduce locations the HGV vehicles take from three to two locations meaning there will be a massive increase of road use on Burrows Hill and Winnington Bridge.

PL 23/89 NEXT MEETING

Next meeting to be held on Tuesday 19th of March 2024 at 6.30 p.m.

There being no further business, the meeting closed at 7.40pm.

Date

Cllr Lee Siddall (Acting Chair)

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Report to : Full Council

Meeting Date : 4th February 2024

Agenda Item : 6

Prepared By : Liza Clansey/Mayor Cllr Jane Thomas

Subject : Town Mayor Communications



Events attended by the Town Mayor during February 2024

21st February 2023	The Town Mayors Indian, Castle A successful and enjoyable evening had by all that attended. We raised £410.00 for the Town Mayors Charity. The Indian at Castle provided a lovely meal for everyone and made us all feel very welcome.
23rd February 2023	Rudheath and Witton Together Celebration To celebrate the ten-year culmination of the work that they have received funding for.

Report to : Full Council

Meeting Date : 4th March 2024

Agenda Item : 7

Prepared By : Chris Shaw

Subject : Chief Officers Report



Rose Meadow Play Area

We are still waiting on CW&C/Bellway to arrange transfer of the land and release the 106 funding, once this is done we will then proceed with the install.

Dane Valley Cemetery

We will shortly be installing additional Cremated Remains plinths to DV Cemetery along with additional memorial bench plinths,

NTC Sites

Our staff have been carrying out winter works on our areas over the last few weeks, works include the following.

- Leaf clearance.
- Pruning
- Moss removal
- Hedge cutting.
- Play equipment cleansing.

Members Budgets

We have recently received some members budget funding and this money is to be spent in the locations below

- Vickersway Park – New accessible picnic benches – Cllr Naylor
- Leftwich – Path clearance – Cllr Cooper
- Greenbank – Additional hanging baskets – Cllr Parkes & Cllr Loftus

Report to : Full Council

Meeting Date : 4th March 2024

Agenda Item : 8

Prepared By : Chris Shaw

Subject : Amenity & Cemetery Fees 2024/25



Members to approve the Finance Committee recommendations to accept 2024/25 Amenity & Cemetery fees.

Amenity	Class	Fee 23-24	Fee 24-25
Tennis	Adults	£2.50 per person per hour	£2.50 per person per hour
Tennis	Children	£1.00 per person per hour	£1.00 per person per hour
Putting	Adults	£2.50 per person per hour	£2.50 per person per hour
Putting	Children	£1.00 per person per hour	£1.00 per person per hour
Crazy Golf	Adults	£2.50 per person per hour	£2.50 per person per hour
Crazy Golf	Children	£1.00 per person per hour	£1.00 per person per hour
Table Tennis	Adults	£2.50 per person per hour	£2.50 per person per hour
Table Tennis	Children	£1.00 per person per hour	£1.00 per person per hour
Bowls	All Classes	£2.50 per person per hour	£2.50 per person per hour
Family Ticket	(Based on 2 adults and 2 children)	£25	£25

Family Ticket - Based on 2 adults and 2 children) for unlimited use on all activities for one day

Deposits

A deposit of £10.00 is to be paid for the loan of tennis racquets bowls and jacks. (These deposits are returned when the equipment is handed back to the attendant in a satisfactory condition).

Recommendation – All amenity fees to remain the same for 24-25

Whalley Road Football Field

Hire of Pitch	23-24	24-25
Per match	£20	£20
Per Season	£260	£260
Pitch Marking NTC	£75 per pitch per visit	£105 per pitch per visit

It is the responsibility of the team to mark out the pitch prior to games played.

NTC will mark out at the request of teams but this is payment in advance.

Recommendation – Cost to hire pitch to remain the same but pitch marking to increase due to increased costs to NTC.

Verdin Park

Verdin Park Hire	23-24	24-25
Hire charge per day	£160	£200
Returnable deposit	£1000	£1000
Verdin Park Banner	23-24	24-25
Per Day	£30	£35
To erect & remove banner	£49	£50

Recommendation – Hire charge per day to increase but deposit to remain the same.

Allotments

Site	23-24	24-25
Winnington - NTC	£50 – per year	£60 – per year
Austin Street - NTC	£50 – per year	£60 – per year
Vickersway - Association	£50 – per year	£60 – per year
Queensgate - Association	£50 – per year	£60 – per year

Recommendation – Allotment costs to increase this year due to increase in maintenance costs and site improvements.

Cemetery Chapel

Hire Charge	23-24	24-25
Per day	£120	£120
Per half a day	£60	£60
Hourly rate for the first two hours (between 9-5)	£30	£30
Hourly rate after first two hours (between 9-5)	£15	£15
Hour rate outside office hours for staff costs (this is in addition to hourly rate)(no change)	£ 25	£25
Tea/Coffee/Biscuits (per head)	£2	£2

Recommendation – All chapel hire charges to stay the same

Service	NTC 23-24	Local Cem	Local Cem	Proposed NTC Fees 24-25
Exclusive Rights of Burial and Interments (Grave Plot)				
Exclusive Right of Burial full grave plot (Resident)	£572	£1145	£2251 Inc 1 st burial	£630
Exclusive Right of Burial full grave plot (Non-Resident)	£1144	N/A	£4502 Inc 1 st burial	£1260
Interment Fee (Resident 17 years & over)	£528	£985	£901	£580
Interment Fee (Aged 16 years & under)	No Charge	N/A	£1802	No Charge
Shallow grave chamber	£605	N/A	N/A	£666
Exclusive Rights of Burial and Interments (Cremation Plot)				
Exclusive Right of Burial cremated remains (Non-Resident)	£220	£265	£904	£242
Exclusive Right of Burial cremated remains (Non-Resident)	£440	N/A	N/A	£484
Interment of Cremated Remains	£198	£210	£291	£218
Scattering of Ashes	£198	N/A	£120	£218
Vaults				
Granart Vault (above ground vault) inc 1st interment & inscription (Resident)	£984	N/A	N/A	£1083
Granart above ground Vault inc 1st interment & inscription (Non-Resident)	£1986	N/A	N/A	£2165
Granart above ground vault 2 nd interment & inscription	£418	N/A	N/A	£460
Sanctum 2000 vault second interment & Inscription 1st 80 letters	£418	N/A	N/A	£460
Sanctum 2 vault Second interment & Inscription	£176	N/A	N/A	£194

Sanctum 2000 Additional Letters	£2.31 Per letter	N/A	N/A	£2.50
Sanctum 2000/Granart Individual design or photo	POA	N/A	N/A	POA
Caskets for cremated remains	£75.24	N/A	N/A	£86
Engraved brass plaque wooden caskets	£25	N/A	N/A	£27.50
Additional Inscriptions, Monuments, Gravestones				
Right to Erect a Headstone (Not exceeding 3.0' in height)	£110	£100	£140	£121
Kerbstones & Border stones not exceeding 6'.6" x3'0" x 3'.0"	£110	£100	N/A	£121
Any other monument, not exceeding 6'.6" x 3.0' (including slipper)	£110	£100	N/A	£121
Additional Inscriptions in existing head stones and pots	£55	£55	N/A	£61
Witton Cemetery Chapel				
Use of Chapel for services	£176	£200	£130 30 minutes	£194
Use of the Chapel for Wake (buffet, drinks, staff, etc.)	POA	N/A	N/A	POA
Other Services				
Searching Register (per grave)	£38.50	£35	£16 Per single search	£43
Transfer of Ownership/Statutory Declaration	£38.50	£45	£72	£43
Grave Planting & Grave Care				
Grave Planting (twice yearly)	£55	N/A	N/A	£61
Grave Planting with Grave care	£132	N/A	N/A	£146
Top Soiling / Turfing (single grave)	£33	N/A	N/A	£37

Northwich Town Council Bereavement Service fees are considerably lower than neighbouring Burial Authorities but with increases in costs from our suppliers, contractors and own staff we have no alternative but to increase costs.

I am recommending a 10% increase across all our fees which will cover the cost of increase applied to us.

Full Council to approve Finance Committee Recommendations to increase the above fees.

Decision of the Council is requested.

Chris Shaw

Chief Officer

Report to : Full Council

Meeting Date : 4th March 2024

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Winter Salt Boxes



Members to discuss the feasibility of installing winter salt boxes to various locations throughout Northwich.

Consideration to given to the following

- Policy criteria
- Application process
- Costs
- Ongoing maintenance

Members to agree that the Chief Officer produce a report and bring back to the next Full Council meeting.

Decision of the Council is requested.

Chris Shaw

Chief Officer

Report to : Full Council

Meeting Date : 4th March 2024

Agenda Item : 10

Prepared By : Chris Shaw

Subject : Police & Crime Commissioner Panel Response



Members to note response from the Police & Crime Commissioner Panel and decide on a response if necessary.

Decision of the Council is requested.

Chris Shaw

Chief Officer



Cllr Jane Thomas
Mayor of Northwich

By email

Cheshire Police and Crime Panel
c/o Cheshire East Council
Westfields
Middlewich Road
Sandbach
Cheshire
CW11 1HZ

Date: 20th February 2024

Dear Cllr Thomas,

POLICE AND CRIME COMMISSIONER

Thank you for your letter dated 15th February 2024. I am responding as the Chair of the Cheshire Police and Crime Panel.

The freedom of the Police and Crime Panel to act in relation to complaints against the Police and Crime Commissioner is constrained by legislation. Once a complaint has been considered and the outcome published, it is not possible for it to be reopened.

I would encourage you and your Council's members to watch the webcast of the Panel's meeting held on 2nd February. The webcast can be found at: [Cheshire Police and Crime Panel - Friday 2 February 2024, 10:00am - Cheshire West and Chester Council webcasting \(public-i.tv\)](#), the relevant section starts 10 minutes into the meeting. Watching the webcast will help put the response to the complaint into context. You will be able to hear the Commissioner make his apology and also hear the views of a number of Panel members, including my own.

At the meeting on 2nd February, it was suggested that the Panel, at its next meeting, review the Commissioner's work relating to the safety of women and girls. I personally feel that a forensic review of the Commissioner's actions in this important area would be an appropriate way forward.

I would be delighted if you or other representatives of your Council could attend the next meeting of the Panel, this is being held at Ellesmere Port Library at 10.00am on Friday 15th March. I would invite you, or a representative, to exercise your right to

speak and ask questions. If you are able to attend, you will be able to hear the review of the Commissioner's work on the safety of women and girls.

I have been approached by a journalist for a comment on your letter. This has prompted me to draft a statement which will shortly be published on the Police and Crime Panel page of the Cheshire East Council website. I do not intend to publish this letter but will have no issues if you choose to. A copy of the statement is attached.

Once again thank you for contacting the Panel. I do hope that you, or a representative, will be able to attend the Panel's meeting next month.

Yours sincerely,

A handwritten signature in dark ink that reads "Evan Morros". The signature is written in a cursive style with a small dot above the 'i' in "Morros".

Evan Morros MBE
Chair of the Cheshire Police and Crime Panel

Statement from the Chair of the Cheshire Police and Crime Panel

19th February 2024

At the meeting of the Cheshire Police and Crime Panel held at Ellesmere Port Library on Friday 2nd February 2024, reference was made to a complaint made about Mr John Dwyer, Cheshire's Police and Crime Commissioner. This followed comments about the safety of women and girls that he had made at a meeting with Culcheth and Glazebury Parish Council in November 2023. At the meeting on 2nd February, Mr Dwyer made a short statement about the complaint, a number of Police and Crime Panel members responded to his statement.

Consideration of the complaint was made on behalf of the Panel by its Complaints Management Sub Committee. When the complaint was put to the Commissioner, he made a speedy and comprehensive apology for the comments that he had made. This was subsequently accepted by the complainant. I would commend the sub committee for the work that they did, with the complaint being processed quickly and full details being published.

At the meeting on 2nd February, I instructed Panel members to steer away from using the issue of the complaint, in a way which could result in political tribalism in the lead up to the Police and Crime Commissioner elections in May. I said, "it would be a big mistake to make political capital out of the complaint, as individual candidates will be judged by the Cheshire public on their merits at forthcoming election".

The Panel takes the issue of violence against women and girls extremely seriously. The next meeting of the Panel on 15th March will fully review the initiatives commissioned and organisations supported by Mr Dwyer in this very important area. I have instructed the Panel's Secretariat to work with the Commissioner's Office on this, in advance of the meeting.

I have been contacted by Northwich Town Council, raising concerns that the Police and Crime Panel should have sanctioned Mr Dwyer for the comments he made. I would encourage members of the Town Council to view the webcast of the Panel's meeting held on 2nd February ([Cheshire Police and Crime Panel - Friday 2 February 2024, 10:00am - Cheshire West and Chester Council webcasting \(public-i.tv\)](#)), they will see that the Panel took the comments made by Mr Dwyer very seriously. The concerns raised by Northwich Town Council were very thoughtful and constructive and I will be writing to them to invite representatives to attend the Panel's meeting on 15th March.

I would reassure Northwich Town Council and the wider Cheshire public that the Police and Crime Panel is conducting itself professionally and is effectively scrutinising the Commissioner's work in relation to protecting women and girls. It takes the same approach to all other areas of the Commissioner's work.

Members of the public are always welcome to attend meetings of the Panel, where they can ask questions and make comments on any issue relating to the policing of Cheshire.

Evan Morris MBE

Independent co-opted member of, and Chair of the Cheshire Police and Crime Panel

Report to : Full Council

Meeting Date : 4th March 2024

Agenda Item : 12

Prepared By : Chris Shaw

Subject : 106 Improvement Works



Finance Committee were presented with costs from contractors to carry out works on our allotments if we were successful in obtaining the relevant funding.

Members to approve Finance Committee recommendations and appoint the following contractor to carry out the works.

Winnington Allotments

Scope of works – remove existing fencing, replace with 1.8 taurus, install new double gate, remove all debris including compost pile, install new tap.

Crown lift of trees to be carried out by our approved tree contractor at a cost of **£780**.

Groundwork & Leisure	£15,386
Landscape Centre	£44,650
Northwich Town Council	£21,555

Groundwork & Leisure to carry out the works at a cost of £15,386 plus vat

Queensgate Allotments

Install additional fencing and new carpark area.

Groundwork & Leisure	£24,855
Groundinc	£26,895
Northwich Town Council	£26,420

Groundwork & Leisure to carry out the works at a cost of £24,885 plus vat

Vickersway Allotments

Install additional fencing, new carpark and gates.

Groundwork & Leisure	£20,700
Landscape Centre	No Quote Received
Northwich Town Council	£23,670

Groundwork & Leisure to carry out the works at a cost of £20,700 plus vat

Decision of the Council is requested

Full Council to approve contract quotes to enable the Chief Officer to apply for the 106 Funding.

Chris Shaw

Chief Officer