

NORTHWICH TOWN COUNCIL

Chief Officer: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



Northwich
town council

DATE: 28th May 2024

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 3rd June at 6.00pm.**

Yours Sincerely

Chris Shaw

Chief Officer

AGENDA

1. Apologies for Absence

2. Declaration of interest

Members to declare any interest under the following categories:

*Pecuniary interest

*Outside bodies interest

*Family, friend, or close associate interest

3. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Chief Officer at the above address prior to the date of the meeting.

Public Question Time to be a maximum of 10 minutes.

4. Signing of the Minutes

4.1. Of the Town Council meeting held on Monday 4th of March 2024. Minutes attached.

4.2. Of the Parish Meeting held on Monday 20th May 2024

4.3 Of the Annual General Meeting held on Monday 20th May 2024

[Members are required to approve the minutes as a true and accurate record.](#)

5. Reports of Committees

5.1 To note Finance & General Purposes Committee meeting held on 21st May 2024. Minutes attached.

[Members to note the minutes.](#)

5.2 To note Planning and Environment Committee meeting held on 22nd April 2024. Minutes attached.

5.3 To note Planning and Environment Committee meeting held on 29th May 2024. Minutes attached.

[Members to note minutes.](#)

6. Town Mayor's Communication

List of Civic Events that the Town Mayor has attended during May 2024 (attached)

[Members to note the report.](#)

7. Chief Officers Report

Report attached

[Members to note the report.](#)

8. Police Update

To receive a report from Northwich Police

[Members to note the report.](#)

9. Belmont Road Play Area Refurbishment

To receive an update on the consultation and plans (attached)

[Decision of the Council is requested.](#)

10. Cllr Resignation

To note the resignation of Cllr Andrew Cooper

11. Outside Bodies

To receive an update from any member attending meetings of outside bodies

12. Date of next meeting

The next meeting will be on Monday 1st July at 6.00 pm.

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 8th APRIL 2024

Present:

Cllr Jane Thomas

Town Mayor

Councillors:

Cllr Joanne Callaghan

Cllr Catriona Stewart

Cllr Patricia Parkes

Cllr Andrew Cooper

Cllr Andy Kent

Cllr Andy Stott

Cllr Lee Siddall

Cllr Janet Illidge

Also present:

Chris Shaw

Cath Kirwan

Chief Officer

Deputy Chief Officer/Responsible Finance Officer

NTC 23/136 GRANT CHEQUE PRESENTATION

Councillor Jane Thomas presented cheques to:

Northwich Litfest - £500

St. Wilfreds Scouts - £600

Rudheath Bowling Club - £500

Toppers of Northwich - £1500 Cllr Cooper thanked Toppers for their fantastic work in the community.

Leftwich Primary School - £500 Teachers thanked members for the funding and continued support

NTC 23/137 NORTHWICH PLAZA UPDATE

Friends of the Plaza gave a presentation on their plans for the future of this Northwich building. The building is currently in family ownership who wish to look at transferring the building to the Friends of the Plaza if they can come up with the funding. The Friends of the Plaza was formed to support the venue. Over the past seven years, the Plaza has successfully hosted events and made a significant impact on the town. With the building nearing its centenary, there's a desire to celebrate its 100th year and preserve it as a community asset. Rupert Adams elaborated on the group's establishment and its endeavour to become a registered charity. The board of trustees, with Rupert as Chair, is exploring funding avenues, including support from the "levelling up" initiative and other creative ideas like a filmed advertisement showcasing local businesses. Preservation of the Grade 2 listed building is a priority, and recent meetings with partner agencies and dignitaries have been promising.

Cllr Cooper inquired about the family's timeline for selling the premises. Jon clarified that the family is willing to wait for the group to raise funds. Cllr Cooper also raised a query regarding the availability of funding under a Labour government.

Cllr Rachel Waterman offered professional support from the group's members and asked if legal advice and marketing assistance were needed, to which Rupert expressed interest.

Date.....

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Cllr Jane Thomas
Town Mayor

Members will receive a PowerPoint presentation for further reference.

Closing Remarks: Cllr Jane Thomas extended gratitude to Jon and Rupert for their informative presentation.

NTC 23/138 LEAVE OF ABSENCE FOR CLLR AMY LOCKETT

Members to approve an extending absence for 6 months.

Proposed by Cllr Janet Illidge and seconded by Cllr Rachel Waterman

All agreed

NTC 23/139 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllr Sam Naylor, Cllr Amy Lockett, Cllr Graham Emmett, Cllr Catherine Fox, Cllr Bob Cernik, Cllr Olwyn Dean, Cllr Julie MacDonald, Cllr Alison Gerrard, Cllr Arthur Neil and Cllr Kate Cernik.

NTC 23/140 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr Andrew Cooper, Cllr Patricia Parkes in any matters relating to Cheshire West and Chester Council.

NTC 23/141 OPEN FORUM

A representative from Transition Northwich provided a presentation on the Peak Cluster Pipeline proposal, which entails installing a pipeline for Carbon Monoxide (CO) stretching from Derbyshire to Morecambe Bay. The pipeline will pass through Northwich to collect CO2 from the Lostock Sustainable Energy Plant under construction on Griffiths Road. Members were informed about an event scheduled for Monday, 22nd April at 7pm, and were encouraged to attend to represent Northwich.

The meeting time clashes with the NTC Planning meeting. It was decided that the NTC Planning meeting time would be changed to 5pm to accommodate members who wished to attend both meetings.

Date.....

.....
Cllr Jane Thomas
Town Mayor

NTC 23/142 SIGNING OF THE MINUTES

The minutes of the Town Council Meeting held on Monday 4th March 2024 be confirmed and approved as a true and accurate record.

Proposed by Cllr Andy Stott and seconded by Cllr Jo Callaghan

All agreed.

Minutes to be signed by the Mayor.

NTC 23/143 REPORTS OF COMMITTEES

- 6.1 To note the Finance and General Purposes Committee Meeting held on Monday 18th March 2024. Noted by Cllr Lee Siddall
- 6.2 To note the Planning and Environment Committee Meeting held on Tuesday 26th February 2024
Noted by Cllr Andy Scott
- 6.3 Grants committee
Noted by Cllr Janet Illidge

All agreed.

NTC 23/144 TOWN MAYOR'S COMMUNICATIONS

Mayor's diary – March 2024

2 nd March	The Zodiac Theatre – “Beautiful” – A wonderful performance celebrating the Carole King Story. This was such a lovely story filled with incredible songs and excellent acting. Watch out for any more productions!
9 th March	Namix Gym expansion. Chris Wood started this business 10 years ago and was joined by Charlotte, his wife and Tom, brother-in-law. It is now a thriving business. I was invited to open the expansion. A real achievement given the number of gyms in the local area and the current cost of living crisis.
23 rd March	Rotary's annual Swimathon. It was a real privilege to open the swimathon event where many teams competed to raise money for a host of different charities.
31 st March	Easter Egg Hunt. I arrived to find most of the eggs won and to a huge queue of people waiting for hot dogs and burgers. The response to this event was incredible and it was lovely to see so many families enjoying this fabulous space. A huge thank you to Cath and Chris for their time and for organizing this very popular event.

Date.....

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Cllr Jane Thomas
Town Mayor

NTC 23/145 CHIEF OFFICER REPORT

Members received the report.

Cllr Janet Illidge asked who is responsible for Fury Wood as the litter is terrible and very unsightly. CO informed members that it is CWAC.

Cllr Andrew Cooper informed members about a complaint he has received from a concerned resident due to ASB around the park at Old Hall Road, Leftwich. TO will look at CCTV and will arrange a site visit with Councillor Cooper.

Cllr Jane Thomas asked about the lions being installed and TO confirmed they have been installed at Vickersway Park, Verdin Park, Church Walk playground and Whalley Road playing fields.

Cllr Andrew Cooper raised concerns about gritting and TO will create a steering group. Also, asked about for update on the Northwich Infirmary using our land and TO will create an informal meeting.

NTC 23/146 POLICE UPDATE

PCSO Nichola Devey gave an update on various issues around the town.

Staffing has changed from 4 officers to just 2. Problems still with ASB in Cumberland Street however, the signage has reduced the problem and have been working with Barons Quay Security with CCTV footage.

ASB

Has unfortunately increased with larger group congregating especially around McDonalds in town. Have been working with staff in helping them gain evidence and this is a working progress with a Trigger Plan.

SHOPLIFTING

This has increase and has been working with Emily and have been giving Crime Prevention information to the businesses.

Cllr Cooper asked what the age is and Nichoa replied with ages 11 to 17 years old. And have we got anything planned as in previous years with Edesential. Chief Officer informed members that the companies are applying for this themselves this year and will be delivering courses. Unfortunately, these children do not take part in these sessions and continue to hang around the town centre. Police have been working with the families.

Councillor Lee Siddall asked about PCSO Mandy who has left and will she be replaced as there is problem on Castle. Unfortunately, PCSO Nichoas was unable to answer this. Cllr Siddall raised his concerns in not having PCSO in the areas and thanked nicho9la for her great work.

Cllr Rachel Waterman asked if the group of youths is local and PCSO Nic confirmed they are.

PCSO Nichoas expressed that the members of the public need to report any ASB to the Police. If children over step the mark then they will be taken to task.

Cllr Jane Thomas thanked the police for their hard work.

Date.....

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Cllr Jane Thomas
Town Mayor

CAREY PARK

Rough sleepers have now moved on from Carey Park.

NTC 23/147 BADGERS

Proposal

Option 1 – Do nothing, the news of the badgers went into the local press over the weekend and the reaction of the public was in favour of leaving the badgers as it is their natural environment. we can continue to monitor the activity and manage the area accordingly keeping the site clean and safe.

Option 2 – Employ the services of an ecologist to monitor the setts over a period of time and then be advised of next steps bringing that report back to Council

Option 3 – Continue conversations with Network Rail to discuss how they could potentially help and offer advice

TO informed members of the cost of surveys from three different companies who offer different options, prices range from £300 to £6000 depending on what we have done.

Cllr Lee Siddall felt that something has to be done and the badgers need to be removed for the existing graves to be used and has a understanding of protecting the badgers and feels that the council should not be funding this. TO said there is no funding to claim which is disappointing.

Cllr Catriona Stewart asked how many plots are available. TO answered that no new graves are available, but we be adding to existing graves.

Cllr Rachel Waterman has found some information regarding funding and TO will explore this option.

Proposal that we obtain costs for an ecologist to monitor an and offer advice while also continuing the dialogue with Network Rail (option 1 and option 2).

Obtain costs and report back to council in May

Proposed by Cllr Jo Callaghan and seconded by Cllr Lee Siddall

All Agreed

NTC 23/148 VERDIN PARK MUSIC FESTIVAL

Members to let CO know if they volunteer for the weekend.

Date.....

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**Cllr Jane Thomas
Town Mayor**

NTC 23/149 BELMONT ROAD PLAY AREA REFURBISHMENT

Proposal

Belmont Road is the last site that is to be refurbished as all other locations have received significant investment and all now have a high standard of play equipment installed. As with all our installations we will work with local residents by inviting them to take part in a consultation and feed into the design of the site, these flyers with a QR code will be delivered to local residents by members in the next few days. Once we have the information from the community, we will develop a design and then go out to tender for the supply and installation of the play equipment. We aim to have our play areas accessible all year round to encourage health and wellbeing to our community, this is why we do not install on grass or grass mat so the play surface is always usable.

This is more expensive but means the site will be well used and offer longevity. Funding will be sourced from the following.

- Section 106 contribution
- Wren Funding Grant (FCC Communities).

Northwich Town Council will pay the 3rd party contribution if we are successful which will be £10,000. Members to approve the Belmont Road Play Area project and allow the Chief Officer to apply for funding for the project

Cllr Cooper has handed the leaflets out but has asked for volunteers to distribute the remainder.

Proposed by Cllr Catriona Stewart and seconded by Cllr Jo Callaghan

All agreed

NTC 23/150 CHURCH ROAD PLAY AREA REFURBISHMENT

Proposal

The current play equipment is safe but is old and does not offer significant play value as newer play equipment now does. we will also look at putting in a sensory area and work with local groups such as Tiny Steps to pick the correct equipment. Again, we will follow the same format as previous installs by asking local residents, park users and Church Walk school to take part in a consultation to enable us to come up with a design. Once the design is agreed will then go out to tender for the supply and installation of the play equipment. Funding will come from the following sources. • Veolia Northwich Town Council will pay the 3rd party contribution if we are successful which will be £10,000. Members to approve the Church Walk Play Area project and allow the Chief Officer to apply for funding for the project.

Proposed by Cllr Catriona Stewart and seconded by Cllr Lee Siddall

All agreed

Date.....

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**Cllr Jane Thomas
Town Mayor**

NTC 23/151 VICKERSWAY PARK SENSORY PLAY AREA

Proposal

Something we are currently being asked about is play equipment which is accessible, low level and supports sensory requirements. I have already made contact with local groups and the community regarding this project and they are extremely keen to become involved. A location in Vickersway Park will be decided and we will then consult with relevant groups on the kit they would like to be seen in the park. Funding will come from the following sources. • Awards For All (National Lottery) Members to approve the Vickersway Park Sensory Area project and allow the Chief Officer to apply for funding for the project.

Cllr Andrew Cooper raised concerns if we have the capacity for Northwich Town Council to deliver these projects. TO advised that these will be done in stages and will be staggered.

Proposed by Cllr Janet Illidge and seconded by Cllr Andy Kent

All agreed

NTC 23/152 RUDHEATH AND WITTON TOGETHER

Members thanked Rudheath and Witton Together for their work in the last 10 years.

Cllr Rachel Waterman thanked Northwich Town Council who have supported the project from the start.

NTC 23/153 OUTSIDE BODIES

Library Refurbishment

Cllr Andrew Cooper informed members about ongoing refurbishment, revealing that builders discovered a significant amount of asbestos, leading to increased costs. CWaC (Cheshire West and Chester Council) have secured funding for the additional work. Workzone will relocate to the library from Navigation Road.

Weaver Square Market

There's a proposal to move the market to Barons Quay, but CWaC finds the cost prohibitive. Cllrs Cooper and Naylor are keen for the move.

Barons Quay Glass Defects

Cllr Andrew Cooper updated members on glass defects at Barons Quay, attributed to incorrect installation by contractors. The responsible contractor, Balfour Beatty, have accepted responsibility. Cllr Cooper requested that, once repairs are done, the travellator be painted. Weaver Way's road repair remains in dispute.

Path near Hunts Lock

Cllr Jo Callaghan sought an update, with Cllr Cooper sharing information from Cllr Arthur Neil. Cllr Arthur Neil contacted the Canal and River Trust regarding public safety concerns. CRT responded, stating that their engineer is investigating the matter.

Date.....

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Cllr Jane Thomas
Town Mayor

River Heroes Event

Cllr Lee Siddall announced the River Heroes event on April 20th at 10 am at Grozone. The event will feature water testing demonstrations, talks, and a site visit.

Friends of the Train Station

Cllr Andrew Kent provided an update on the group's activities and informed members that a successful litter pick occurred last month, with plans for another soon.

NTC 23/154 ASSET REGISTER

CO informed members that we have produced an Asset Register Policy with guidance from The Practitioners Guide.

Cllr Andrew Cooper asked if items would depreciate, and CO advised that after seeking guidance from various agencies they would not.

Proposed by Cllr Jo Callaghan and Cllr Catriona Stewart

All agreed

NTC 23/155 DATE OF NEXT MEETING

The next meeting will be the AGM (Mayor Making) on Monday 20th May at 7.00 pm.

Date.....

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Cllr Jane Thomas
Town Mayor

NORTHWICH TOWN COUNCIL

TOWN MEETING FOR THE PARISH OF NORTHWICH **MONDAY 20th MAY 2024**

Present: Cllr Jane Thomas – Town Mayor

Councillors Present: Cllr Andy Stott
Cllr Rachel Waterman
Cllr Kate Cernik
Cllr Bob Cernik
Cllr Sam Naylor
Cllr Lee Siddall
Cllr Catriona Stewart
Cllr Andy Kent
Cllr Alison Gerrard
Cllr Jo Callaghan

Also Present: Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO
Beth Miller – Town Mayors Consort

24/01 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Olwyn Dean, Cllr Janet Illidge, Cllr Patricia Parkes, Cllr Graham Emmett, Cllr Arthur Neil

24/02 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary interest
- Outside bodies interest
- Family, friend, or close associate interest

24/03 CHAIRMAN'S REMARKS

Please see Annual Report

24/04 AFFAIRS OF THE PARISH OF NORTHWICH

Rachel Waterman raised concerns regarding the disused building at the bottom of Winnington Hill and what were the plans going forward for the building.

Andy Kent - raised concerns around the riverside path at the back of the Crescent and what CRT/CW&C were doing regarding repair.

Bob Cernik – Building at Navigation Road, CRT premises requests and update.

Lee Siddall – Can Town Bridge/Hayhurst Bridge be cleaned.

Andy Kent – Asked if there was a timetable for swinging the bridge.

Bob Cernik- Consider inviting Leader of the Council and CEO to a Council meeting.

Jane Thomas – Requested an update on Winnington Urban Village.

Sam Naylor – Can the Town Centre cleansing be improved including around Sainsburys.

All the above motions will be discussed at the next Town Council meeting for members to recommend actions to be taken forward.

Date.....

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Cllr Jane Thomas
Town Mayor

NORTHWICH TOWN COUNCIL
ANNUAL GENERAL MEETING
MONDAY 20TH MAY 2024

Present: Councillor Ms. Jane Thomas – Town Mayor

Councillors:

Cllr J Callaghan	Cllr K Cernik
Cllr B Cernik	Cllr A Cooper
Cllr A Kent	Cllr J MacDonald
Cllr S Naylor	Cllr L Siddall
Cllr C Stewart	Cllr R Waterman

Also Present: Mr. C. Shaw – Chief Officer
Mrs. C. Kirwan – Deputy Chief Officer/RFO

Guests: Invited guests.

The Town Mayor opened the meeting at 7.00 p.m. and welcomed everyone to the Council.

24/01 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Melville, Cllr C Fox, Cllr P Parkes, and Cllr A Neil, Cllr O Dean, Cllr G Emmett, Cllr J Illidge, Cllr A Lockett

24/02 NOMINATIONS FOR THE OFFICE OF TOWN MAYOR

The Town Mayor, Cllr Jane Thomas called for nominations for the Office of Town Mayor for the forthcoming year. Cllr. Catriona Stewart proposed the Motion that Cllr. Kate Cernik be elected as Town Mayor for the coming year. Cllr. Andy Kent seconded the Motion. The Town Mayor called for any other nominations, and the Motion was put to the vote. There were no further nominations. Motion carried, All in favour.

RESOLVED

Cllr Kate Cernik be elected as Town Mayor of Northwich for the 2024/25.

24/03 TOWN MAYOR - VOTE OF THANKS

Cllr Sam Naylor proposed a vote of thanks to the retiring Town Mayor Cllr. Jane Thomas, for her previous year of Office saying it was both a privilege and honour to deliver this vote of thanks. He also thanked all those attending. Cllr. Andrew Cooper seconded the vote and added his thanks.

Cllr. Jane Thomas responded to the vote of thanks, and delivered her own closing speech, in which she highlighted some of the main functions and events she had attended during her year in Office.

Cllr Jane Thomas has raised £900.00 throughout the year and this was distributed to her chosen charities.

Cllr Jane Thomas donations to Sarah Pickles (Breast Cancer), Police (Youth Initiative) and Lee Siddall (River Heroes).

Date.....

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Cllr Kate Cernik
Town Mayor

24/04 ELECTION OF DEPUTY TOWN MAYOR 2024-2025

The Town Mayor Cllr Kate Cernik called for nominations for the office of Deputy Town Mayor for the forthcoming Civic Year. Cllr. Lee Siddall proposed the Motion that Cllr Julie Macdonald be elected Deputy Town Mayor for the coming year. Cllr. Rachel Waterman seconded the Motion. The Town Mayor called for any other nominations before putting the Motion to the vote. No further nominations made. Motion carried. All in favour.

It was proposed by Cllr Jo Callaghan that Councillor Bob Cernik become the Mayors Consort and Cllr Andy Stott seconded the proposal. All agreed.

RESOLVED

That Cllr Jane Macdonald be elected for the Deputy Mayor of Northwich for 2024/25

It was proposed by Cllr Joanne Callaghan and second by Cllr Andy Stott that Cllr Bob Cernik to become the Mayors Consort

All agreed

24/05 MEMBERS OF COMMITTEES

List of Members of Committees and Representatives on Outside Bodies had been previously circulated to members and are as follows. These were proposed by Cllr. Lee Siddall and seconded by Cllr. Ms Patricia Parkes. Approved en bloc. All in favour.

Approved

Town Council Committees 2024-2025

Finance & General Purposes Committee

This meeting is to be held the third Monday of each month at 6.00 p.m.

- | | |
|--------------------|-------------------|
| 1. Lee Siddall | 2. Tom Melville |
| 3. Rachel Waterman | 4. Catherine Fox |
| 5. Julie McDonald | 6. Kate Cernik |
| 7. Sam Naylor | 8. Alison Gerrard |
| 9. Vacant | 10. Vacant |

Date.....

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Cllr Kate Cernik
Town Mayor

Planning & Environment Committee

This meeting will be held every fourth Monday of the month at 5.00 p.m.

- | | |
|---------------------|--------------------|
| 1. Bob Cernik | 2. Patricia Parkes |
| 3. Jo Risley | 4. Andy Kent |
| 5. Catarina Stewart | 6. Andy Stott |
| 6. Janet Illidge | 8. Andrew Cooper |
| 9. Catherine Fox | 10. Vacant |

Grants Committee

Meetings will be held on the following dates at 6.30 p.m.

18th July 2024 and 14th November 2024

- | | |
|--------------------|--------------------|
| 1. Amy Lockett | 2. Rachel Waterman |
| 3. Tom Melville | 4. Kate Cernik |
| 5. Robert Cernik | 6. Jane Thomas |
| 7. Julie MacDonald | 8. Janet Illidge |
| 9. Patricia Parkes | 10. Lee Siddall |

Amenities Committee

Meetings will be held at 6.30 p.m. every 2 months. Dates to be confirmed at Full Council meetings.

- | | |
|--------------------|---------------------|
| 1. Lee Siddall | 2. Patricia Parkes |
| 3. Graham Emmett | 4. Catriona Stewart |
| 5. Julie MacDonald | 6. Andrew Cooper |
| 7. Andy Kent | 8. Jo Callaghan |
| 9. Arthur Neil | 10. Olwyn Dean |

Date.....

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Clr Kate Cernik
Town Mayor

Policy & Operations Committee

Chair & Vice from all the above Committees, meetings as requested.

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|------------------------------------|---|
| 1. Town Mayor | 2. Deputy Town Mayor |
| 3. Chair of Planning & Environment | 4. Vice Chair of Planning & Environment |
| 5. Chair of Grants | 6. Vice Chair of Grants |
| 7. Chair of Amenities | 8. Vice Chair of Amenities |
| 9. Chair of Finance | 10. Vice Chair of Finance |

Personnel Committee to be agreed at first meeting of Policy & Operations

- | | |
|----|----|
| 1. | 2. |
| 3. | 4. |

Proposed by Cllr Andrew Cooper seconded by Cllr Jane Thomas
All Agreed

Representatives on Outside Bodies 2024-2025

ORGANISATION	NUMBER OF VACANCIES	PROPOSED COUNCILLOR REPRESENTATIVE	PERIOD OF OFFICE
Sir John Deane's College Foundation Trust	1	Councillor Bob Cernik	1 year
Northwich BID	3	Chris Shaw (Chief Officer) Councillor Sam Naylor Councillor Rachel Waterman	1 year
Cheshire Association of Local Councils (CHALC)	2	Chris Shaw (Chief Officer) Councillor Kate Cernik	1 year
Manchester International Airport	2	Chris Shaw (Chief Officer)	1 year

		Councillor Sam Naylor	
Mid Cheshire Community Rail	2	Councillor Andy Kent Councillor Julie Macdonald	1 year
Warrington & Vale Royal College	2	Councillor Olwyn Dean Councillor Sam Naylor	1 year
Dong Energy	2	Councillor Julie Macdonald Councillor Sam Naylor Councillor Bob Cernik	1 year
River Festival	3	Chris Shaw (Chief Officer) Councillor Rachel Waterman Councillor Amy Lockett	1 year
TATA Heat and Power now LSEP	2	Councillor Sam Naylor Councillor Graham Emmett	1 year
Care Community	1	Councillor Kate Cernik Councillor Rachel Waterman	1 year
Dementia Friendly Northwich	3	Councillor Kate Cernik Councillor Rachel Waterman Councillor Lee Waterman	1 year

24/06 GENERAL POWER OF COMPETENCE

Members resolved to accept the General Power of Competence

Cllr. Jane Thomas proposed that we adopt the General Power of Competence, and this was seconded by Cllr Andrew Cooper

All agreed
Approved

24/07 NTC STANDING ORDERS

Members were requested to agree the Council Standing Orders which had been previously received. Cllr. Andrew Cooper proposed the Motion to accept, and this was seconded by Cllr. Jane Thomas.

All agreed
Approved

Date.....

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Cllr Kate Cernik
Town Mayor

24/08 ATTENDANCE AT COUNCIL MEETINGS 2023-2024

Schedule of Councillor's attendances was submitted for members information, previous to this meeting.

Noted

24/09 MEETING CALENDAR 2024-2025

Members were requested to agree the Calendar of Meetings for the forthcoming year, Cllr. Bob Cernik proposed a Motion to accept, this was seconded by Cllr. Andrew Cooper.

All agreed.

Approved

24/10 SECOND INTERIM INTERNAL AUDIT – JDH BUSINESS SERVICES

Members received the report with recommendations.

Proposed by Cllr Catriona Stewart seconded by Cllr Lee Siddall

All agreed

Approved

24/11 YEAR END AUDIT – JDH BUSINESS SERVICES

The internal audit from JDH Business Services for 2023/24 issues, recommendations and follow ups were discussed in detail with members, which were accepted.

Proposed by Cllr Catriona Stewart seconded by Cllr Lee Siddall

All agreed

Approved

24/12 AGAR 2023/2024

Members approved Annual Governance and Accountability Return 2023/2024 which was signed by the Mayor at the meeting.

Proposed by Cllr Sam Naylor and seconded by Cllr Bob Cernik

All agreed

Approved

Date.....

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Cllr Kate Cernik
Town Mayor

At the conclusion of the Annual General Meeting, and Mayor making ceremony, the newly elected Town Mayor joined fellow members, family and friends for celebratory refreshments in the Council Chambers.

Meeting Closed at 7.40pm.

DRAFT

Date.....

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Cllr Kate Cernik
Town Mayor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON MONDAY 21st MAY 2024 at 6.30pm

Members Present : Cllr J Macdonald
Cllr L Siddall
Cllr R Waterman
Cllr S Naylor
Cllr K Cernik
Cllr C Fox

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN 24/01 **TO APPOINT A CHAIRMAN & VICE CHAIRMAN FOR 2024/2025**

Cllr C Fox to be Chair of Finance

Proposed by Cllr K Cernik and Cllr Ms J Macdonald

All Agreed

Cllr J Macdonald to be Vice Chair of Finance

Proposed by Cllr C Fox seconded Cllr Ms R Waterman

All Agreed.

RESOLVED

FIN 24/02 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr A Gerrard and Cllr T Melville

FIN 24/02 **DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals and Cllr S Naylor to Cheshire West and Chester.

FIN 24/03 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on 15th April 2024 and to be noted at Full Council meeting on Monday 3rd June 2024

Proposed Cllr L Siddall, seconded Cllr J Macdonald, all agreed

FIN 24/07 **DETAILED INCOME & EXPENDITURE BY BUDGET**

DCO/RFO answered various members questions relating to budget headings.

- Allotments – extra expense due to maintenance
- School Advantage Fund – expense to support local schools
- Advertising and Marketing – expense for upcoming events.

Proposed Cllr J Macdonald, seconded Cllr K Cernik, all agreed

FIN 24/08 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £73,041.12

Members of the Finance Committee to come in on Monday 3rd June to check payments, then this will be done each quarter.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

FIN 23/89 DATE OF NEXT MEETING

Date of the next meeting Monday 17th June at 6.00pm.

There being no further business the Chairman declared the meeting closed at 7.05pm

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Date

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**Cllr Catherine Fox
Chair**

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON MONDAY 22nd APRIL 2024

Members Present

Cllr Patricia Parkes
Cllr Jo Callaghan
Cllr Catriona Stewart
Cllr Andy Stott
Cllr Janet Illidge
Cllr Andrew Cooper
Cllr Catherine Fox

Also present Liza Clansey - Cemetery Registrar & Wellbeing Manager

PL 23/95 APOLOGIES FOR ABSENCE, OR ABSENCE

Apologies for absence received from Cllr Andy Kent and Councillor Olwyn Dean. Cllr Lee Siddall was not present.

PL 23/96 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate interest

PL 23/97 SIGNING OF THE MINUTES

The minutes of the Planning and Environment Committee meeting held on Monday 25th March 2024 and noted at the Full Council meeting on Monday 8th April 2024 be confirmed and approved as a true and accurate.

Proposed by Cllr Catherine Fox, Seconded by Cllr Catriona Stewart, all agreed

PL 23/98 PLANNING APPLICATIONS

1. Site Address: 4 Langley Road Northwich CW9 8SA
Proposal: Demolition of existing conservatory, erection of single storey rear extension
Reference Number: 24/00772/FUL
No comments
2. Site Address: Genesys Court Denton Drive Northwich CW9 7LR
Proposal: Two storey extensions to Genesys House
Reference Number: 24/00110/FUL
No comments

Date Cllr Andy Stott

3. Site Address: 9 Queensgate Northwich CW8 1DX
Proposal: Single storey rear extension and dormer to rear elevation
Reference Number: 24/00646/FUL
No comments

PL 23/99 NEXT MEETING

Next meeting to be held on Tuesday 28th May 2024 at 5.00 p.m. Due to the bank holiday on Monday.

There being no further business, the meeting closed at 5.20pm.

Date **Cllr Andy Stott**

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON TUESDAY 28TH MAY 2024

Members Present

Cllr Jo Callaghan
Cllr Andy Stott
Cllr Catherine Fox

Also present

Liza Clansey - Cemetery Registrar & Wellbeing Manager

PL 24/01 TO ELECT CHAIR AND VICE CHAIR FOR 2024/25

Cllr Catherine Fox proposed Cllr Andy Stott to be chair for 2024/25, this was seconded by Cllr Jo Callaghan

All agreed.

Cllr Andy Stott to be Chair for 2024/25

Cllr Andy Stott suggested waiting until the next Planning and Environment meeting to appoint a Vice Chair when more members are present.

To appoint a Vice Chair at next meeting for 2024/25

PL 24/02 APOLOGIES FOR ABSENCE, OR ABSENCE

Apologies for absence received from Cllr Catriona Stewart, Cllr Andy Kent, Cllr Janet Illidge, Cllr Bob Cernik. Cllr Patricia Parkes was not present.

PL 24/03 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate interest

PL 24/04 SIGNING OF THE MINUTES

The minutes of the Planning and Environment Committee meeting held on Monday 28th April 2024 and to be noted at the Full Council meeting on Monday 3rd June 2024 be confirmed and approved as a true and accurate.

Proposed by Cllr Catherine Fox, seconded by Cllr Jo Callaghan

Date Cllr Andy Stott

PL 24/05 PLANNING APPLICATIONS

1. Site Address: Land At Dane Valley Northwich Cheshire
Proposal: Proposed footpaths on Meadowland
Reference Number: 18/02153/FUL
No comment
2. Site Address: Waverley Cottage Brockhurst Way Northwich CW9 8AL
Proposal: Part loft conversion with 2 No. dormer windows to rear and roof lights
Reference Number: 24/01143/FUL
No comment
3. Site Address: 77 Cromwell Road Northwich CW8 4BW
Proposal: Converting an existing front window to a bay window
Reference Number: 24/00784/FUL
No comment
4. Site Address: 11 Woodpecker Drive Northwich CW9 8EQ
Proposal: Retrospective porch, two storey side extension, single storey rear extension and replacement windows/proposed rendering
Reference Number: 24/01066/FUL
No comment
5. Site Address: Meadow Court Meadow Street Northwich CW9 5FP
Proposal: Change of use of former Citizen Advice Bureau office to a Muslim community centre
Reference Number: 24/01063/FUL
No comment
6. Site Address: 35 Gordale Close Northwich CW8 4XT
Proposal: Demolition of existing conservatory. Erection of part single, part double storey rear extension, with roof lights, Juliet balcony and additional windows to side elevations
Reference Number: 24/01048/FUL
No comment

**PL 24/06 PROPOSED MODIFICATION TO TELECOMMUNICATIONS
INSTALLATION AT EXISTING CELLNEX MAST, GREENBANK LANE,
NORTHWICH**

Members were presented with a map and proposed modification to telecommunications installation at existing Cellnex Mast, Greenbank Lane, Northwich.

Members had no comments to add as this is a replacement mast to one that already exists.

Date **Cllr Andy Stott**

PL 24/07 PROPOSED 20 MPH LIMIT

Members were presented with an email and map from CW&C showing 20 mph programme of areas missed previously leading off the A533 London Road for any comments.

Members had no comment to make.

PL 24/08 NEXT MEETING

The next meeting will be held on Monday 24th June 2024 at 5pm.

There being no further business, the meeting closed at 5.30pm

Date Cllr Andy Stott

Report to : Full Council

Meeting Date : 3rd June 2024

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Town Mayor's Communications



Town Mayor's Communications	
2 nd May	Sir John Deane's Sixth Form College - Year 13 Awards Evening
23 rd May	KMTC – "Rock of Ages"
31 st May	Rotary Club of Northwich Vale Royal – "Francesco Attesti – Piano Recital"

Report to : Full Council

Meeting Date : 3rd June 2024

Agenda Item : 7

Prepared By : Chris Shaw

Subject : Chief Officers Report



Wildflower Areas

Verdin Park & Vickersway Park wildflower areas have now been sown which should give a burst of colour throughout the summer.

Vickersway Park

The park is now fully open offering a range of services for the summer, lets hope the weather improves so the community can enjoy the park.

Winnington Allotment Improvements

All the improvements to Winnington Allotments have now been completed which included a new fence, new tap, site clearance and crown lifting of trees.

This was funded with Section 106 contribution.

Vickersway & Queensgate Allotment improvements

Funding has now been approved for both these sites and will include new fencing and carpark improvements.

Northwich NOW Festival

NOW Northwich took place on Saturday 27th April and was well received by the community. many thanks to Cath and Paul who supported the event prior and on the day.

Verdin Park

New woodland walk is now installed so walking through the woods is now much safer and is accessible throughout the year.

Thanks to the Rangers and volunteers for all their hard work over the last few months installing the new path.

Contract Works / Summer Maintenance

We are just about getting on top of our grass cutting after a very wet start to the year. In a few weeks we will be installing our bedding plants, baskets and barriers in Northwich and surrounding towns.

Dane Valley Cemetery

New cremated remains plots are now installed along with a new tap.

Report to : Full Council

Meeting Date : 3rd June 2024

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Belmont Road Play Area Refurbishment

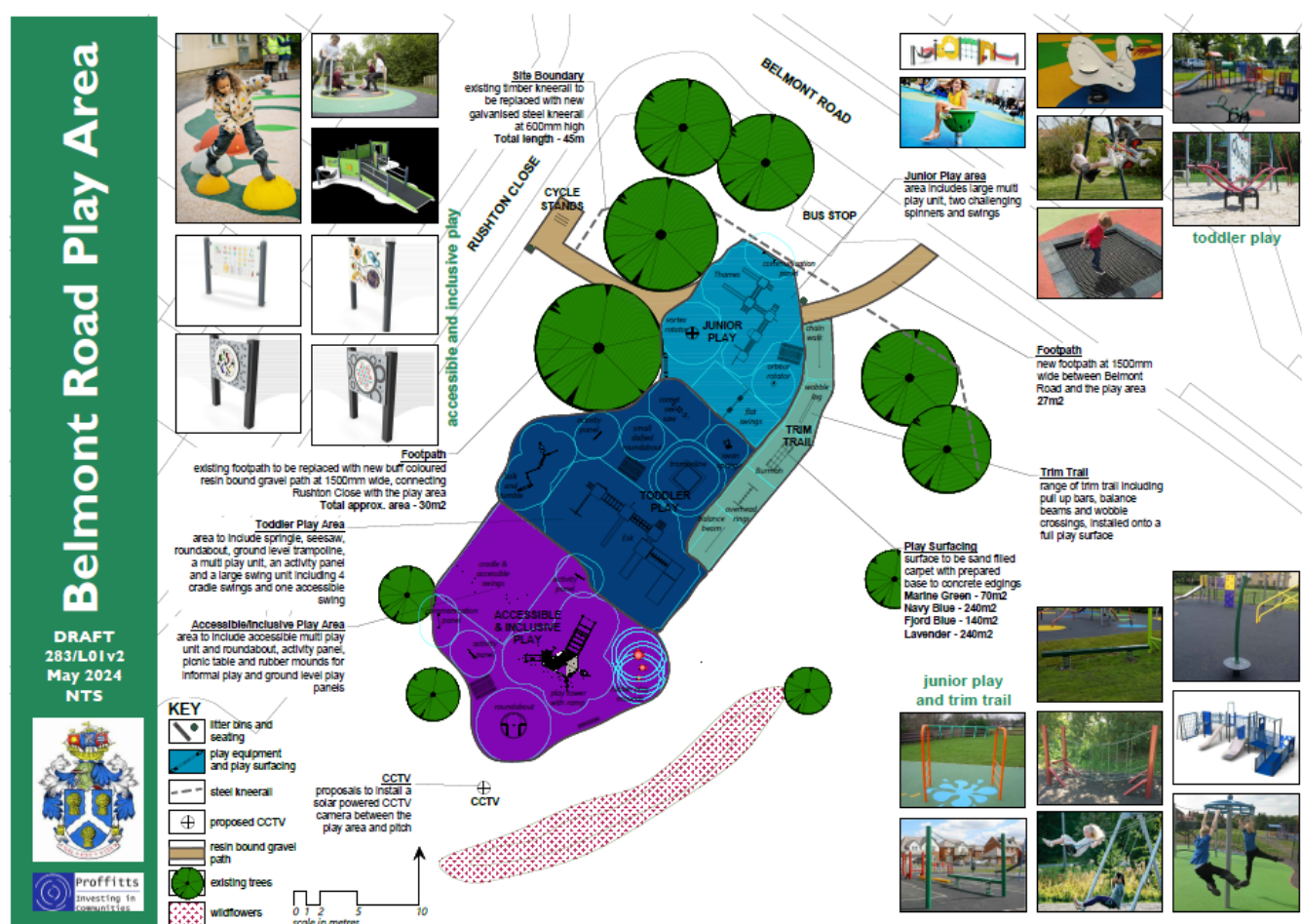


Background

Northwich Town Council lease 6 play area sites from CW&C Council and Belmont Road play area is the final site to refurbish.

Officers, members and the community have been working hard over the last 3 months to come up with a design to refurbish the site ensuring the area is accessible and inclusive to all.

Final Design



Members to approve the final design.

Decision of the Council is requested.

Equipment and Install Costs

With the information we have received from the consultation and working with the local community groups we have purchased play equipment from various manufacturers.

Play & Leisure (Play equipment)	£40,517.15
Sutcliffe Play (Play equipment)	£6,364.80
Kompan (Play equipment)	£32,499.79
Earth Anchor (Litter bin)	£840.00
Network Vision (CCTV)	£2,823.00
Total Cost	£83,044.74

Members to approve above supply only equipment costs

Decision of the Council is requested.

Installation Costs

Once we agreed our play equipment with the community/user groups a Bill of Quantities was drawn up to send out to approved contractors/suppliers.

Play & Leisure	£119,728.50
Groundwork & Leisure Services	£99,774.00
Kompan	£115,352.00

Members to approve awarding the contract to install the play equipment and surfacing to Groundwork & Leisure Services at a cost of - £99,744.00 plus vat.

Decision of the Council is requested.

Total Cost of Project

Members to approve total cost of **£182,818.74** to refurbish Belmont Road Play Area

FCC Communities	£94,965.74
Section 106	£85,030
Members Budgets	£1,323
Rudheath & Witton Together	£1500
Total Cost	£182,818.74

Decision of the Council is requested.

Third Party Contribution

Members to approve Third party Contribution of **£10,208.82**

Decision of the Council is requested.

Chris Shaw

Chief Officer