

NORTHWICH TOWN COUNCIL

Chief Officer: Chris Shaw

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Northwich
town council

DATE: 25th June 2024

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 1st July at 6.00pm.**

Yours Sincerely

Chris Shaw

Chief Officer

AGENDA

1. Apologies for Absence

2. To receive a presentation regarding the Kings Honours

2. Declaration of interest

Members to declare any interest under the following categories:

*Pecuniary interest

*Outside bodies interest

*Family, friend, or close associate interest

3. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Chief Officer at the above address prior to the date of the meeting. Public Question Time to be a maximum of 10 minutes.

4. Signing of the Minutes

4.1. Of the Town Council meeting held on Monday 3rd June 2024. Minutes attached.
[Members are required to approve the minutes as a true and accurate record.](#)

5. Reports of Committees

5.1 To note Finance & General Purposes Committee meeting held on 17th June 2024. Minutes attached.

[Members to note the minutes.](#)

5.2 To note Planning and Environment Committee meeting held on 24th June 2024. Meeting did not go ahead due to not being quorate.

[Members to note minutes.](#)

6. Town Mayor's Communication

List of Civic Events that the Town Mayor has attended during June 2024 (attached)
[Members to note the report.](#)

7. Chief Officers Report

Report attached

[Members to note the report.](#)

8. Police Update

To receive a report from Northwich Police

[Members to note the report.](#)

9. Annual Parish Meeting Actions

Members to discuss concerns raised at the Annual Parish Meeting

(Report attached)

[Decision of the Council is requested.](#)

11. Outside Bodies

To receive an update from any member attending meetings of outside bodies

12. Date of next meeting

The next meeting will be on Monday 5th August at 6.00 pm.

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 3rd JUNE 2024

Present:

Cllr Kate Cernik

Town Mayor

Councillors:

Cllr Andy Kent
Cllr Catriona Stewart
Cllr Julie MacDonald
Cllr Janet Illidge
Cllr Alison Gerrard
Cllr Olwyn Dean
Cllr Lee Siddall
Cllr Patricia Parkes

Cllr Jane Thomas
Cllr Andy Stott
Cllr Bob Cerni
Cllr Arthur Neil
Cllr Jane Thomas
Cllr Sam Naylor
Cllr Graham Emmett

Also present:

Chris Shaw
Cath Kirwan

Chief Officer
Deputy Chief Officer/Responsible Finance Officer

NTC 24/01 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies for absence were received from Cllr Amy Lockett, Cllr Tom Melville, Cllr Joanne Callaghan and Cllr Catherine Fox,

NTC 24/02 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend or Close Associate interest

Cllr Patricia Parkes, Cllr Arthur Neil and Cllr Sam Naylor declared an interest in any matters relating to Cheshire West and Chester Council. Cllr Olwyn Dean and Cllr Alison Gerrard declared an interest in any matters relating to Rudheath Parish Council

NTC 24/03 OPEN FORUM

Nobody in attendance

Date.....

.....
Cllr Kate Cernik
Town Mayor

NTC 24/04 SIGNING OF THE MINUTES

- 4.1 The minutes of the Town Council Meeting held on Monday 8th April 2024 be confirmed and approved as a true and accurate record.

Proposed by Cllr Bob Cernik and seconded by Cllr Graham Emmett

- 4.2 The minutes of the Parish Meeting held on Monday 20th May 2024 be confirmed and approved as a true and accurate record.

Proposed by Cllr Bob Cernik and seconded by Cllr Rachel Waterman

- 4.3 The minutes of the Annual General Meeting held on Monday 20th May 2024 be confirmed and approved as a true and accurate record.

Proposed by Cllr Lee Siddall and seconded by Cllr Rachel Waterman

All agreed.

Minutes to be signed by the Mayor.

NTC 24/05 REPORTS OF COMMITTEES

- 5.1 To note the Finance and General Purposes Committee Meeting held on Monday 21st May 2024.
Noted by Cllr Lee Siddall

- 5.2 To note the Planning and Environment Committee Meeting held on Tuesday 22nd April 2024
Noted by Cllr Andrew Stott

- 5.2 To note the Planning and Environment Committee Meeting held on Tuesday 29th May 2024
Noted by Cllr Andrew Stott

Proposed by Cllr Janet Illidge and seconded by Cllr Lee Siddall

All agreed.

NTC 24/06 TOWN MAYOR'S COMMUNICATIONS

Mayor's diary – May 2024

Town Mayor's Communications	
2 nd May	Sir John Deane's Sixth Form College - Year 13 Awards Evening
23 rd May	KMTC – "Rock of Ages"
31 st May	Rotary Club of Northwich Vale Royal – "Francesco Attesti – Piano Recital"

Date.....

.....
Cllr Kate Cernik
Town Mayor

NTC 24/07 CHIEF OFFICER REPORT

Members received a report from Chief Officer.

Councillors agree for Northwich Town Council to receive asset transfer for new allotments from Wade Works Development, Hargreaves Road, Rudheath

NOW Northwich

Members discussed the festival at length and agreed it was another great event that the town can be proud of. Some members felt it was not as good as previous years but agreed it did bring a different demographic into the town that may have not visited previously.

Beacon Lighting

Thursday 6th June, lighting of the Beacon and Verdin Park for D-Day

Verdin Park Music Festival

Many thanks to volunteers for the weekend support.

NTC 24/08 POLICE UPDATE

No Police officers attended.

Members would like to invite the new Police and Crime Commissioner and Community Safety Officers to attend our Council meeting to discuss concerns with ASB and staffing.

Proposed by Cllr Catriona Stewart and seconded by Cllr Graham Emmett

All agreed

NTC 24/09 BELMONT ROAD PLAY AREA REFURBISHMENT

Members received a report from CO who updated members on the development of this area. A successful consultation with members of the community and councillors and a design has been agreed. There is a mass of equipment and communication boards will be installed. This will be a very exclusive play area. Funding has now been submitted and the outcome will be in September 2024.

Equipment Costs

Play & Leisure (Play equipment)	£40,517.15
Sutcliffe Play (Play equipment)	£6,364.80
Kompan (Play equipment)	£32,499.79
Earth Anchor (Litter bin)	£840.00
Network Vision (CCTV)	£2,823.00
Total Cost	£83,044.74

Date.....

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**Cllr Kate Cernik
Town Mayor**

Members agreed to above equipment costs of **£83,044.74**

Proposed by Cllr Catriona Stewart and seconded by Cllr Lee Siddall

All Agreed

Installation Costs

Play & Leisure	£119,728.50
Groundwork & Leisure Services	£99,774.00
Kompan	£115,352.00

Members agreed to award the installation to Groundwork & Leisure Services at a cost of **£99,774.00**

Proposed by Cllr Andrew Stott and seconded by Cllr Graham Emmett

All Agreed

Total Cost of Project

Members to approve total cost of **£182,818.74** to refurbish Belmont Road Play Area

FCC Communities	£94,965.74
Section 106	£85,030
Members Budgets	£1,323
Rudheath & Witton Together	£1500
Total Cost	£182,818.74

Members approved total cost of **£182,818.74** to refurbish Belmont Road Play Area.

Proposed by Cllr Andrew Stott and seconded by Cllr Arthur Neil

All Agreed

Third Party Contribution

Members agreed Third party Contribution of **£10,208.82** to be paid by NTC.

Proposed by Cllr Rachel Waterman and seconded by Cllr Sam Naylor

All Agreed

Date.....

.....
Cllr Kate Cernik
Town Mayor

NTC 24/10 COUNCILLOR RESIGNATION

Councillor Arthur Neil thanked Councillor Andrew Cooper for his commitment and hard work to Northwich Town Council. Councillor Sam Naylor especially thanks Andrew Cooper for his hard work and contribution to the Neighbourhood Plan and Planning committee and wished him all the best with his future. Letter will be drafted to thank him personally.

Proposed by Cllr Catherine Fox and seconded by Cllr Julie McDonald

All agreed.

NTC 24/11 OUTSIDE BODIES

Cllr Catriona Stewart and Councillor Andy Kent have attended an online meeting with the Friends of Railways regarding accessibility at Northwich Train Station. Have had three successful litter picks at Northwich train station and is working with Tesco to keep the site clean on the entrance. Cllr Stewart informed members on the Art Trail in Barons Quay, Northwich working together with local schools in designing a display board with Welcome to Northwich. This will be funded by the Mid Cheshire Rail Association who has secured funding from Network Rail and Trans Pennine and will be making a grant application to Northwich Town Council to bridge the gap. Northern Rail will be funding the installation of the signs.

Councillor Sam Naylor due to purdah nothing to update from CWAC but is disappointed in the state of the town centre especially near Sainsburys.

Councillor Janet Illidge asked about the Brunner and Mond statues, Councillor Sam Naylor updated members on a meeting that he attended. Tata Chemicals do not contribute to the upkeep of these statues. Unfortunately, the decedents of the family were not willing to contribute to the moving of the statues.

Councillor Graham Emmett updated members on the Grade Two listed Winnington Swing Bridge. Councillor Arthur Neil will be attending the meeting tomorrow on the Land at Winnington Avenue. The projected will have an increase of over 240, 30-ton HGVs crossing this vulnerable structure, each way, daily, for five years is very alarming. Representatives will be attending the planning meeting tomorrow and will be asking questions. Councillor's will be expressing their concerns at the meeting.

Councillor Arthur Neil will be asking for a deferral on this planning application whilst Northwich Town Council raise their concerns.

Councillor Arthur Neil updated members on the green alley ways

Councillor Patricia Parkes commented on the poor state of the grass cut in the area.

Councillor Olwyn Dean has updated members on alleyway at William Street and this is very impressive and other residents are following suite.

Councillor Kate Cernik mentioned Dementia Friendly group and is presenting to Northwich BID about becoming a dementia friendly town and CWAC rangers are doing are arranging a walk. Any volunteers would be greatly appreciated.

Date.....

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Cllr Kate Cernik
Town Mayor

NTC 24/12 DATE OF NEXT MEETING

The date of the next Council meeting will be Monday 1st July 2024 at 6.00 pm

Meeting closed 7.45pm.

DRAFT

Date.....

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Cllr Kate Cernik
Town Mayor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON MONDAY 17th JUNE 2024 at 6.00pm

Members Present : Cllr J Macdonald
Cllr L Siddall
Cllr R Waterman
Cllr S Naylor
Cllr T Melville
Cllr C Fox

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN24/01 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr A Gerrard and Cllr K Cernik

FIN 24/02 **DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals and Cllr S Naylor to Cheshire West and Chester.

FIN 24/03 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on 21st May and noted at Full Council meeting on Monday 3rd June 2024.

Proposed Cllr L Siddall, seconded Cllr J Macdonald, all agreed

FIN 24/04 **DETAILED INCOME & EXPENDITURE BY BUDGET**

DCO/RFO answered various members questions relating to budget headings.

Proposed Cllr T Melville, seconded Cllr R Waterman, all agreed

FIN 24/05 **BACS DUE FOR PAYMENT**

Bacs payments and direct debit figure approved £224,978.50.

Money to be transferred from HSBC Money Market to cover the salary costs and purchase ledger balance.

Proposed Cllr T Melville, seconded Cllr J Macdonald, all agreed

FIN 25/06 **DATE OF NEXT MEETING**

Date of the next meeting Tuesday 15th July at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.40pm

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Date

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Cllr Catherine Fox
Chair

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON TUESDAY 24th June 2024 5.00 pm

Members Present

Cllr Andy Stott – Chair

Also present

Chris Shaw – Chief Officer

Due to the meeting not being quorate the Chair cancelled the meeting at 5.15pm.

Report to : Full Council

Meeting Date : 1st July 2024

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Town Mayor's Communications



Town Mayor's Communications	
7 th June	National Shopmobility Awareness Day
14 th June	Middlewich FAB Festival
21 st June	Evening of Health and Wellbeing – <i>attended by Deputy Mayor</i>
25 th June	Scouts Annual AGM - <i>attended by Deputy Mayor</i>
28 th June	Daneside Mews – Open Day

Report to : Full Council

Meeting Date : 1st July 2024

Agenda Item : 7

Prepared By : Chris Shaw

Subject : Chief Officers Report



Summer Bedding

All the summer bedding is now planted and installed in Northwich and surrounding areas.

Many thanks to our staff for installing and making the town look so welcoming for visitors.

Paddling Pool & Vickersway Park

Now that summer has finally arrived both Vickersway Park and Church Walk Paddling Pool are fully open and attracting many visitors.

Belmont Road Play Area

All applications have now been submitted to FCC Communities & CW&C Council for the refurbishment of Belmont Play Area, we will receive confirmation if successful in September.

Report to : Full Council

Meeting Date : 1st July 2024

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Annual Parish Meeting Actions



Background

During the Annual parish Meeting members raised the following concerns.

Disused buildings at the bottom of Winnington Hill

Rachel Waterman raised concerns regarding the disused building at the bottom of Winnington Hill and what were the plans going forward for the building.

Response – I have emailed Fifield Glynn and asked for a response to the concerns raised.

Riverside Path to the rear of the Crescent Leftwich

Andy Kent - raised concerns around the riverside path at the back of the Crescent and what CRT/CW&C were doing regarding repair.

Response – I have emailed CRT and asked for a response to the question, I have also asked them to attend a Council meeting to discuss on going concerns.

CRT Building

Bob Cernik – Building at Navigation Road, CRT premises requests and update.

Response – Please see above

Town Bridge/Hayhurst Bridge Cleansing

Lee Siddall – Can Town Bridge/Hayhurst Bridge be cleaned.

Response – Please see above

Timings for swinging town bridges

Andy Kent – Asked if there was a timetable for swinging the bridge.

Response – Please see above

Invitation to Town Council Meeting

Bob Cernik- Consider inviting Leader of the Council and CEO to a Council meeting.

Response – I have emailed the Leader of the Council and the CEO asking if they wish to attend.

Winnington Urban Village

Jane Thomas – Requested an update on Winnington Urban Village.

Response –

Town Centre Cleansing

Sam Naylor – Can the Town Centre cleansing be improved including around Sainsburys.

Response – I will work with BID/CW&C on improving the town centre cleansing.

Chris Shaw

Chief Officer