

NORTHWICH TOWN COUNCIL

Chief Officer: Chris Shaw

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Northwich
town council

DATE: 29th October 2024

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Monday 4th November at 6.00pm.**

Yours Sincerely

Chris Shaw

Chief Officer

AGENDA

1. Apologies for Absence

2. Declaration of interest

Members to declare any interest under the following categories:

*Pecuniary interest

*Outside bodies interest

*Family, friend, or close associate interest

3. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Chief Officer at the above address prior to the date of the meeting.

Public Question Time to be a maximum of 10 minutes.

4. Signing of the Minutes

4.1. Of the Town Council meeting held on Monday 7th October 2024. Minutes attached.

[Members are required to approve the minutes as a true and accurate record.](#)

5. Reports of Committees

5.1 To note Finance & General Purposes Committee meeting held 21st October 2024

[Members to note the minutes.](#)

5.2 To note Planning and Environment Committee meeting held on 28th October 2024 (minutes attached)

[Members to note minutes.](#)

6. Town Mayors Communications

List of Civic Events that the Town mayor has attended during October 2024 (attached)

[Members to note the report.](#)

- 7. Chief Officers Report**
To receive a report from the Chief Officer (attached)
[Members to note the report.](#)
- 8. Police Update**
To receive a report from Northwich Police
- 9. Mayors Award**
Members to approve artwork and nomination criteria (report attached)
[Decision of the Council is requested.](#)
- 10. HR Provision**
Members to approve CO recommendation (report attached)
[Decision of the Council is requested.](#)
- 11. Northwich Festive Lighting**
To receive a report and approve next steps (report attached)
[Decision of the Council is requested.](#)
- 12. Local Government Pay Increase**
Members to approve Local Government Pay Increase (report attached)
[Decision of the Council is requested.](#)
- 13. Events Update** —
Members to receive an update on upcoming events (report attached)
[Decision of the Council is requested.](#)
- 14. Wade Works Allotment Site**
Members to decide on next steps (report attached)
[Decision of the Council is requested.](#)
- 15. Outside Bodies**
To receive an update from any member attending meetings of outside bodies.
- 16. CW&C Members**
To receive an update from CW&C ward members
- 17. Date of next meeting**
The next meeting will be on Monday 2nd December at 6.00 pm.

NORTHWICH TOWN COUNCIL
MEETING OF THE TOWN COUNCIL
HELD ON MONDAY 7th OCTOBER 2024

Present:

Cllr Kate Cernik

Deputy Town Mayor

Councillors:

Cllr Andy Kent

Cllr Bob Cernik

Cllr Catriona Stewart

Cllr Andy Stott

Cllr Joanne Callaghan

Cllr Rachel Waterman

Cllr Arthur Neil

Cllr Tom Melville

Cllr Julie MacDonald

Cllr Alison Gerrard

Cllr Patricia Parkes

Also present:

Chris Shaw

Chief Officer

Cath Kirwan

Deputy Chief Officer/Responsible Finance Officer

NTC 24/38 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Sam Naylor, Cllr Lee Siddall, Cllr Amy Lockett, Cllr Olwyn Dean, Cllr Graham Emmett, Cllr Jane Thomas and Cllr Janet Illidge.

NTC 24/39 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

Pecuniary Interest

Outside Bodies Interest

Family, Friend or Close Associate interest

Cllr Arthur Neil, Cllr Rachel Waterman declared an interest in any matters relating to Cheshire West and Chester Council. Cllr Alison Gerrard declared an interest in Rudheath Parish Council

NTC 24/40 OPEN FORUM

There were no speakers

Date.....

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Cllr Kate Cernik
Town Mayor

NTC 24/41 SIGNING OF THE MINUTES

4.1 The minutes of the Town Council Meeting held on Monday 2nd September 2024 be confirmed and approved as a true and accurate record.

Proposed by Councillor Arthur Neil and seconded by Councillor Bob Cernik

All agreed.

Minutes to be signed by the Mayor.

NTC 24/42 REPORTS OF COMMITTEES

5.1 To note the Finance and General Purposes Committee Meeting held on Monday 16th September 2024.

5.2 To note the Planning and Environment Committee Meeting held on 23rd September 2024

Members noted the minutes of the meetings.

NTC 24/43 TOWN MAYOR'S COMMUNICATIONS

Mayor's diary – September 2024

Town Mayor's Communications	
5 th September	The Daniel Adamson
7 th September	Super Box Boxing Club
14 th September	Davenham RBL Veterans
20 th September	Northwich Beer Festival
22 nd September	Northwich Rowing Club Awards
26 th September	St. Lukes Open Day

NTC 24/44 CHIEF OFFICERS REPORT

Members received a report from Chief Officer.

Belmont Road Play Area Improvements

Chief Officer updated members as the funding is now in place.

Date.....

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ClIr Kate Cernik
Town Mayor

Rose Meadow Play Area

Chief Officer updated members as the site relates to the Urban Forest and have some concerns over flooding.

Councillor Andy Kent commented that this is very disappointing as the time it has taken has been very long. Residents have also felt disappointed with the outcome so far. Hopefully this can still go ahead, and works can start. Chief Officer will continue to chase Bellway and Cheshire West and update members.

Dates for Diary

Chief Officer updated members with upcoming events.

Letter to be written to Cheshire Police thanking all the PCSOs for the great work they do.

NTC 24/45 INSURANCE POLICY

Annual Insurance of £14,148.61 to be approved for 2024/2025.

Proposed by Councillor Julie McDonald seconded by Councillor Tom Melville

All agreed

NTC 24/46 BIODIVERSITY

Members received a report from Councillor Catriona Stewart about the Butterfly Conservation. Councillor Catriona Stewart commented on how indicative the population of invertebrates and amphibians is and how we have a responsibility to act on the climate crisis. Northwich Town Council does have natural planting and would like the council to support this group with a medium and long-term plan.

Members received a report from Rupert Adams about how insects are at the bottom of the pyramid and Rupert works with various groups on this. Rupert talked about the project Wildspace [Let's Create Wild Spaces - Wild Spaces \(wild-spaces.co.uk\)](https://wild-spaces.co.uk) and is part of this team.

Chief Officer commented that we do have areas that can be developed and will look at the bedding and start to incorporate pollinators.

Rupert Adams said Northwich Town Council can fill the gaps and create a landscape for the insects.

Stephen Hardcombe mentioned that he is part of Marbury Wildlife where there is a substantial amount of work being done. There is also a very active bird group in Marbury.

Councillor Julie McDonald mentioned the field where the orchard near Greenall Road is we could plant something there.

Councillor Kate Cernik talked about how Northwich Town Council will work in partnership with other groups to create this. Chief Officer will meet with Rupert Adams and create a plan and report back to council with a proposal.

NTC 24/47 CHRISTMAS AND NEW YEAR OPENING TIMES

Members to approve Christmas opening hours.

Proposed by Councillor Julie Macdonald and seconded by Councillor Catherine Fox

All agreed.

NTC 24/48 OUTSIDE BODIES

Councillor Andy Kent updated members on the improvements at Northwich Railway Station, but nobody is claiming ownership outside the Workzone area to remove the flytipping there. Litter picking will continue to be done at the station and around the area. There are now school posters that have been installed and are very impressive. Northwich Town Council will also be installing copies of them in Vickersway Park. The official opening of Northwich Station Schools Art Trail will be opening on the 18th October. Unfortunately, there are still no public toilets at the station. Chief Officer will be instructing Northwich Town Council staff to go in and have a tidy up of the area ready for the opening of the Art Trail and members fully support this.

Proposed by Councillor Julie Macdonald and seconded by Councillor Arthur Neil

Councillor Rachel Waterman thanked Northwich Town Council for their support in Leftwich with the recent ASB. Also, if anyone would like to volunteer in Asda on the RBL Poppy stall then contact Councillor Rachel Waterman.

NTC 24/49 CWaC MEMBERS

Councillor Arthur Neil has managed to engage with the owners of the land near the Blue Barrel Pub and has also managed to get CWaC to cut the grass at Jubilee Field and children can now play on the field. He is in regular contact with CWaC in getting improvements to happen. Councillor Arthur Neil is also working with the residents in Winnington and has quarterly meetings.

NTC 24/50 DATE OF NEXT MEETING

The date of the next Council meeting will be Monday 4th November 2024 at 6.00 pm

Councillor Alison Gerrard left at 7.10pm

Meeting closed 7.35pm.

PART B

In accordance with the Local Government Act – Public Admission to Meetings Act 1960, the following agenda item is to be considered in the absence of press or public.

NTC 24/51 TOWN AWARDS

Members discussed a Town Awards Scheme.

Proposed by Councillor Julie McDonald and seconded by Councillor Catherine Fox

All agreed

Date.....

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Cllr Kate Cernik
Town Mayor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON
MONDAY 21st OCTOBER 2024 at 6.00pm

The meeting was cancelled due to not being quorate.

NORTHWICH TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
HELD ON MONDAY 28TH OCTOBER 2024

Members Present

Cllr Jo Callaghan
Cllr Catherine Fox
Cllr Bob Cernik
Cllr Patricia Parkes
Cllr Andy Stott
Cllr Catriona Stewart
Cllr Andy Kent
Cllr Janet Illidge

Also present Cath Kirwan – Deputy Chief Officer/RFO

PL 24/25 APOLOGIES FOR ABSENCE, OR ABSENCE

There were no apologies

PL 24/26 DECLARATIONS OF INTEREST

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate interest

PL 24/27 SIGNING OF THE MINUTES

The minutes of the Planning and Environment Committee meeting held on Tuesday 23rd September and to be noted at the Full Council meeting on Monday 4th November 2024 be confirmed and approved as a true and accurate.

Proposed by Cllr Jo Callaghan, seconded by Cllr Patricia Parkes

PL 24/28 PLANNING APPLICATIONS

1. **Weaver Vale Garden Centre Winnington Avenue Northwich CW8 4EE**
Proposal: Demolition of existing garden centre buildings and erection of new garden centre to include garden centre shop, restaurant, covered outdoor display area, outdoor sales area and a new ancillary warehouse, extension to parking and service yard areas. Widening of existing access, external lighting, EV charging points and cycle storage.

Reference Number: 24/02288/FUL

Councillors noted that this is a positive development.

Date **Cllr Catherine Fox**
Chair

2. 262 London Road Northwich CW9 8AJ

Proposal: 1x Ash - Request to crown reduce by 2m to prevent failure due to ash dieback. 1x Magnolia - Request to crown reduce by 0.5m to previous points.

Reference Number: 24/02823/CAT

**Councillor Catherine Fox declared an interest in this application
Refer to Tree Officer**

3. 21 - 25 Witton Street Northwich CW9 5DE

Proposal: Alterations to existing shopfront

**Reference Number: 24/02720/FUL
No comment**

4. S2 - 3 Winnington Court Winnington Street Northwich CW8 1AQ

Proposal: Horse Chestnut (T1) - Weight reduce heavy limbs throughout crown by approximately 2-3m and reduce laterals over car park below by approximately 4m to help prevent risk of failure. Ash (T2) - Weight reduce limb over car park by approximately 2m to help prevent risk of failure. Cherry and Hornbeams on raised bank (G1) - Fell to low stump. Unsuitable species for position.

**Reference Number: 24/02863/CAT
Refer to Tree Officer**

5. 32 Agecroft Road Northwich Cheshire CW9 7HY

Proposal: Two storey side extension

**Reference Number: 24/02108/FUL
No comment**

6. Wellwood 23 Lime Avenue Northwich CW9 8DS

Proposal: Demolition of existing garage and erection of single storey side extension with side roof lights, hipped roof to gable, and a loft conversion with a rear dormer

**Reference Number: 24/02842/FUL
Does this meet regulations?**

7. 19B Witton Street Northwich CW9 5DE

Proposal: Conversion of upper floor at 19b Witton Street to apartment

**Reference Number: 24/02871/PMA
No comment**

Date

**Cllr Catherine Fox
Chair**

8. 127B Middlewich Road Northwich CW9 7BY

Proposal: Demolition of existing garage, erection of detached dormer bungalow with render.

Reference Number: 24/02131/FUL

No comment

9. Chester Way Retail Park Chester Way Northwich

Proposal: Installation of 45no. external self-storage units

Reference Number: 24/02101/FUL

No comment

PL 24/29 NEXT MEETING

The next meeting will be held on Monday 25th November 2024 at 5pm.

There being no further business, the meeting closed at 5.40pm

Date

**Cllr Catherine Fox
Chair**

Report to : Full Council

Meeting Date : 4th November

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Town Mayor's Communications



Town Mayor's Communications	
6 th October	Town Mayors Annual Civic Sunday
15 th October	Police Community Cohesion Group
18 th October	Mid Cheshire Community Rail Partnership/Northwich Station Schools Art Project
24 th October	Omoda & Jaecoo Showroom Launch Event
18 th October	Penrhyn Male Voice Choir
26 th October	Poppy Appeal Launch

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 7

Prepared By : Chris Shaw

Subject : Chief Officers Report



Winter Bedding

Winter bedding is now planted throughout our parks and the town centre along with all our contract obligations for neighbouring Town & Parish Councils.

Dane Valley Cemetery

Over the next few weeks we will be installing a drainage to remove access water from the corner of Dane Valley Cemetery. This work is needed as the top part of the cemetery holds water from adjoining fields and makes access difficult in the winter months.

Christmas Trees and Festive Lighting

Over the next four weeks we will be installing our Xmas trees and festive lighting throughout the town centre along with the installations for other towns and villages.

Vickersway & Church Walk Play Area

As we are coming into winter both parks will close each day at 4.00 pm each day.

Litter Bin Damage

Over the last few weeks we have had some damage caused to litter bins on Greenall Road & Verdin Park, we have now had to replace the liners in all three litterbins at a cost of £240.00

Cenotaph

We have had some work carried out to a pillar on the cenotaph on Church Road which looks to have been hit by a car, no CCTV footage caught the incident and no witnesses came forward. While undertaking the repair we have also had the paving re-grouted as this had begun to fail.

All works will be completed by 10th November for the Remembrance Parade.

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Mayors Award



Background

It our last Full Council meeting members voted unanimously to have a Mayors Award for Northwich residents who have gone above and beyond for the community.

Proposal

The award will be given by the Mayor at the Annual General Meeting of the Council where recipients will be honoured for there work in the town.

The award will be restricted to just three people or organisations per year, and this will be decided by the Grants Committee of the Council following the completion of a nomination form which can be downloaded from the Council website.

Recipients of the award will also have their names placed on a newly erected board within the Council chamber and be presented with a framed certificate signed by the Mayor of Northwich.

Decision of the Council

Members to agree the artwork, nomination process and nomination form.

Decision of the Council is requested.



Northwich
town council



MAYOR'S AWARD

for service to the community

is presented to

in recognition of their exceptional work in their community to improve the lives of others or foster good relationships in the town of Northwich

Date: _____

Mayor's Signature: _____



Northwich
town council

Mayor's Award for Service to the Community

The Mayor of Northwich Town Council
Councillor Kate Cernik

will present this award to recognise individuals and groups who have done exceptional work in their community to improve the lives of others or foster good relationships. The award aims to recognise and encourage positive community working within Northwich

Guidelines

The Mayor's Award for Service to the Community recognises people and organisations who have gone above and beyond to serve the community and who have made a significant difference to the lives of our borough's residents.

Mayor's Awards are given to recognise individuals or groups who have gone above and beyond to serve the community. We are looking for people who have made an outstanding contribution to life in Northwich.

Mayor's Awards are given to recognise people who live or work in Northwich or organisations that are based and operate within the borough.

Mayor's Awards can be awarded for paid or unpaid (voluntary) work. However, if you do nominate someone or an organisation for paid work, you must demonstrate how they have gone above and beyond what is typically expected from their job role. If you submit a nomination for someone which simply describes their job role, the nomination may not be eligible for a Mayor's Award.

Mayor's Awards cannot be awarded posthumously or to organisations that are no longer in operation. An individual or organisation cannot win a Mayor's Award more than once, so please do not make nominations for people who have previously been given a Mayor's Award.

The nomination form is deliberately brief and simple to complete as we do not require lengthy submissions.

The following provide an idea of how nominations will be assessed, and you should consider these when completing the form:

1. What activities has the nominee undertaken?
2. Where do the activities take place and where do the beneficiaries come from?
3. How long has the nominee been undertaking those activities?
4. How often do the activities take place and how much time does the nominee devote to them?
5. How do the activities improve the community or the quality of life of its residents?
6. How many and what groups of people (e.g. older or younger residents) benefit from the activities?
7. How do the activities contribute to meeting local needs?
8. What personal strengths and skills does the nominee bring to their role?

You can complete the form online at: <https://forms.office.com/>

[e/9fw9PJkP8S](#) Successful nominees will be invited to attend the Annual general Meeting of the Council in May to be presented with the award.

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 10

Prepared By : Chris Shaw

Subject : HR Provision



Background

Our current HR provider is Wirehouse Employer Service, we have been with Wirehouse for over 9 years and they provide a competitive quote, along with good exceptional customer support.

Proposal

We are currently out of our three-year deal with them and with this renewal they are including unlimited E-learning for Health and Safety and also IOSHH Managing Safety Course for a member of our staff.

Decision of the Council

Members to agree to accept the proposal from Wirehouse Employer Services for **£297.50** per month over a 3 year contract.

Decision of Council is requested.

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 11

Prepared By : Chris Shaw

Subject : Northwich Festive Lighting



Background

Northwich Town Council took over the installation and purchasing of the Christmas light provision in Northwich over 10 years ago from This was to reduce the special expenses fee charged by CW&C for the erection and dismantling of the festive lights and to improve the provision.

Over the years we have increased the provision by adding new motifs and Northwich BID have also added infrastructure and new motif to the Northwich scheme.

Unfortunately, festive lighting does not last for ever and over the last few years our repair costs have increased dramatically. We are again looking at repairing over 20 motifs this year for the festive period and with each motif costing around £200 this can start to add up.

Proposal

Once the 2024/25 festive lights are erected to invite three festive light providers to look at our existing scheme and submit a proposal for leasing the lights over a five-year period to include all repairs and maintenance.

To approach Northwich BID for an annual contribution to the festive lights

We would still use our own installer to erect and dismantle the festive lights each year, these lights would then be returned to the supplier to be PAT tested and repaired if required and delivered back to us.

After 5 years we would swap the scheme and start the 5-year leasing deal again.

Decision Required.

To allow the Chief Officer to approach three festive light suppliers to supply quotes for a 5-year leasing period for festive lights in Northwich.

Decision of the Council is requested.

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 12

Prepared By : Chris Shaw

Subject : Local Government Pay Increase



Proposal

Please find attached a copy of the Local Government Service Pay Agreement 2024/25 along with a summary below:

The Local Government Association (LGA) has informed us that the National Joint Council for Local Government Services has agreed on pay rates applicable from 1 April 2024 to 31 March 2025. For all spinal column points to 43, the agreed award was a flat payment of £1,290 per annum. For the scale points above, the increase was 2.5%

Decision

Members to approve the pay agreement for 2024/25 backdated to 1st April 2024

Decision of the Council is requested.

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25

This advice note was last updated on 23 October 2024.

The Local Government Association has informed us that the National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2024 to 31 March 2025. We encourage employers to implement this pay award as soon as possible.

Backpay for employees who have left employment since 1 April 2024. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2024 to the employee's last day of employment. The table below lists the new pay scales for clerks and other employees employed under the terms of the model contract, including SCPs 50 and above. These should be retrospectively applied from 1 April 2024.

Hourly rates have been calculated using the NJC-agreed formula: annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

* Hourly rates

	1 April 2024		Scale ranges
SCP	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	Below LC Scale (for staff other than clerks)
4	£24,404	£12.65	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	LC1 (below substantive range)

6	£25,183	£13.05	LC1 (below substantive range)
7	£25,584	£13.26	LC1 (substantive benchmark range)
8	£25,992	£13.47	LC1 (substantive benchmark range)
9	£26,409	£13.69	LC1 (substantive benchmark range)
10	£26,835	£13.91	LC1 (substantive benchmark range)
11	£27,269	£14.13	LC1 (substantive benchmark range)
12	£27,711	£14.36	LC1 (substantive benchmark range)
13	£28,163	£14.60	LC1 (above substantive range)
14	£28,624	£14.84	LC1 (above substantive range)
15	£29,093	£15.08	LC1 (above substantive range)
16	£29,572	£15.33	LC1 (above substantive range)
17	£30,060	£15.58	LC1 (above substantive range)
18	£30,559	£15.84	LC2 (below substantive range)
19	£31,067	£16.10	LC2 (below substantive range)
20	£31,586	£16.37	LC2 (below substantive range)
21	£32,115	£16.65	LC2 (below substantive range)
22	£32,654	£16.93	LC2 (below substantive range)
23	£33,366	£17.29	LC2 (below substantive range)
24	£34,314	£17.79	LC2 (substantive benchmark range)
25	£35,235	£18.26	LC2 (substantive benchmark range)
26	£36,124	£18.72	LC2 (substantive benchmark range)

27	£37,035	£19.20	LC2 (substantive benchmark range)
28	£37,938	£19.66	LC2 (substantive benchmark range)
29	£38,626	£20.02	LC2 (above substantive benchmark range)
30	£39,513	£20.48	LC2 (above substantive benchmark range)
31	£40,476	£20.98	LC2 (above substantive benchmark range)
32	£41,511	£21.52	LC2 (above substantive benchmark range)
33	£42,708	£22.14	LC3 (below substantive range)
34	£43,693	£22.65	LC3 (below substantive range)
35	£44,711	£23.17	LC3 (below substantive range)
36	£45,718	£23.70	LC3 (below substantive range)
37	£46,731	£24.22	LC3 (substantive benchmark range)
38	£47,754	£24.75	LC3 (substantive benchmark range)
39	£48,710	£25.25	LC3 (substantive benchmark range)
40	£49,764	£25.79	LC3 (substantive benchmark range)
41	£50,788	£26.32	LC3 (substantive benchmark range)
42	£51,802	£26.85	LC3 (above substantive benchmark range)
43	£52,805	£27.37	LC3 (above substantive benchmark range)
44	£54,071	£28.03	LC3 (above substantive benchmark range)
45	£55,367	£28.70	LC3 (above substantive benchmark range)
46	£56,708	£29.39	LC4 (below substantive range)
47	£58,064	£30.10	LC4 (below substantive range)

48	£59,300	£30.74	LC4 (below substantive range)
49	£60,903	£31.57	LC4 (below substantive range)
50	£62,377	£32.33	LC4 (substantive benchmark range)
51	£63,881	£33.11	LC4 (substantive benchmark range)
52	£65,943	£34.18	LC4 (substantive benchmark range)
53	£68,000	£35.25	LC4 (substantive benchmark range)
54	£70,065	£36.32	LC4 (substantive benchmark range)
55	£72,145	£37.39	LC4 (above substantive benchmark range)
56	£74,198	£38.46	LC4 (above substantive benchmark range)
57	£76,277	£39.54	LC4 (above substantive benchmark range)
58	£78,315	£40.59	LC4 (above substantive benchmark range)
59	£80,247	£41.59	LC4 (above substantive benchmark range)
60	£82,221	£42.62	LC4 (above substantive benchmark range)
61	£84,243	£43.67	LC4 (above substantive benchmark range)
62	£86,319	£44.74	LC4 (above substantive benchmark range)

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 13

Prepared By : Chris Shaw

Subject : Events Update



Northwich Town Council Events

Remembrance Sunday

Date: 10th November 2024

Remembrance Sunday is the time for the town to come together and remember the fallen. As in previous years the parade will march from Crum Hill into St Helens Church for a service then we will form at the cenotaph for the Act of Remembrance before marching back to Memorial Court.

Christmas Extravaganza

Date: 23rd November 2024

The ever-popular Christmas Extravaganza will this year be held on Saturday 23rd November 2024 within Northwich Town Centre. This event is organised in partnership with Northwich BID, Barons Quay and Rotary Clubs of Northwich. The event will follow the same programme with activities throughout the day with a parade and the switch on and fireworks in Barons Quay.

Ice Rink

Date: 30th November – 1st December 2024

This year the ice rink will be situated in Barons Quay. Tickets are now available to purchase via Visit Northwich website. The first session will be at 11am and the last one will be at 8.15pm.

Tree of lights

Date: 6th December 2024

The tree of lights is held in Witton Cemetery and is a very popular event with the local community. All are invited to place a star in the tree in memory of a loved one which is then lit up over the Xmas period. During the lighting up ceremony all the names on the stars are read out by our local clergy.

If you would like to volunteer at any of these events then please contact me.

Chris Shaw
Chief Officer

Report to : Full Council

Meeting Date : 4th November 2024

Agenda Item : 14

Prepared By : Chris Shaw

Subject : Wade Works Allotments



Background

There is currently a new housing estate being built at Hargreaves Road, Northwich on the old Wade Works site. This estate will eventually have approximately 380 houses and as part of the planning application includes an allotment site. The development company would like to lease the allotment site to Northwich Town Council and have us act as a management company, taking on all associated costs and works whilst they retain the land ownership. The current plan for the allotment site includes 7 allotment plots at 125m², a composting toilet, green and general waste bins, water points and an electric point as well as roughly 100 fruit trees (plans included).

At both Winnington and Austin Street allotment sites, each plot is currently £60 per annum, and they vary in size as we have found that most people prefer the smaller plots and those that would like a larger plot are happy to rent two from us.

With the current plan of 7 plots on the Wade Works site, this would generate £420.00 per annum. Having spoken with the Senior Project Manager, there is potentially scope to half each plot which would double the income to £840.00 per annum.

Estimated Annual Costs for Northwich Town Council

Below are estimated costs involved in the annual management of the allotments:

Item	Cost per visit	Visits per year	Total annual cost
Admin/inspections	£25.00	12	£150.00
Emptying and disposing of green waste	£350.00	2	£700.00
Emptying and disposing of general waste	£50.00	12	£300.00
Pruning 100 fruit trees	£500.00	1	£500.00
Hedge cutting	£225.00	2	£450.00
Water	£13.00	12	£156.00
Electric	£50.00	12	£300.00
Grass cutting	£100.00	12	£1200.00
Emptying composting toilet and waste disposal	£100.00	12	£1200.00
Total annual cost			£4956.00

Decision

Option 1 – Members to approve adoption of the allotment site and associated costs.

Option 2 – Officers to have further discussions with the developer to reduce costs.

Option 3 – Northwich Town Council to not consider the adoption of the site and the developer looks at alternative options.

Decision of the Council is requested.

