

Chief Officer: Chris Shaw

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DATE 11th November 2024

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** in the Council Chambers, 78 Church Road, Northwich CW9 5PB to be held on **MONDAY 18th NOVEMBER 2024 at 6.00pm.**

Yours sincerely

[Chris Shaw](#)

Chris Shaw

Chief Officer

AGENDA

- 1. Apologies for absence or absence**
- 2. Declaration of interest**
Members to declare any interest under the following categories:
 - * Pecuniary interest
 - * Outside bodies interest
 - * Family, friend, or close associate interest
- 3. Signing of the Minutes**
Finance & General Committee meeting held on 16th September 2024 and noted at the Full Council meeting to be held on 4th November 2024
- 4. Detailed Income & Expenditure by budget heading as 11th November 2024**
For member's information, see attached report
Decision of the committee is requested
- 5. Bacs due for payment to 11th November 2024**
To note and approve attached payment lists
Decision of the committee is requested
- 6. Finance committee to check payments**
Members to pick two suppliers from September and October 2024 payments
- 8. Next Month's Meeting**
Tuesday 17th December 2024 at 6.00pm

Councillors:

Cllr Miss C Fox	Cllr L Siddall	Cllr T Melville	Cllr Ms R Waterman
Cllr Ms A Gerrard	Cllr Ms J Macdonald	Cllr Mrs K Cernik	Cllr S Naylor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON MONDAY 16th SEPTEMBER 2024 at 6.00pm

Members Present : Cllr J Macdonald
Cllr T Melville
Cllr R Waterman
Cllr C Fox
Cllr K Cernik

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN24/14 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr L Siddall, Cllr S Naylor and Cllr A Gerrard

FIN 24/15 **DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals and Cllr R Waterman to Cheshire West and Chester.

FIN 24/16 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on 15th July and noted at Full Council meeting on Monday 2nd September 2024.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

FIN 24/17 **DETAILED INCOME & EXPENDITURE BY BUDGET**

RFO answered various members questions relating to budget headings.

Proposed Cllr K Cernik, seconded Cllr J Macdonald, all agreed

FIN 24/18 **BACS DUE FOR PAYMENT**

Bacs payments and direct debit figure approved £126,872.11.

Proposed Cllr K Cernik, seconded Cllr J Macdonald, all agreed

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Date

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Cllr Catherine Fox
Chair

FIN 24/19 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from July 2024 payments. DCO/RFO provided the evidence for:

Northwich Tree Surgery – £5160.00
Amberol - £667.46

FIN 25/20 ANNUAL INSURANCE RENEWAL

Members agreed of the renewal amount of £14,148.61 with Zurich Insurance for 24/25.

FIN 25/21 DATE OF NEXT MEETING

Date of the next meeting Monday 21st October at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.35pm

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Date

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**Cllr Catherine Fox
Chair**

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON
MONDAY 21st OCTOBER 2024 at 6.00pm

The meeting was cancelled due to not being quorate.

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>NORTHWICH TOWN COUNCIL</u>							
Income	11,364	729,113	697,135	(31,978)			104.6%
Expenditure	76,769	589,039	775,348	186,309	227,012	(40,702)	105.2%
Net Income over Expenditure	<u>(65,405)</u>	<u>140,074</u>					
plus Transfer from EMR	0	0					
less Transfer to EMR	0	4,092					
Movement to/(from) Gen Reserve	<u>(65,405)</u>	<u>135,982</u>					
Grand Totals:- Income	11,364	729,113	697,135	(31,978)			104.6%
Expenditure	76,769	589,039	775,348	186,309	227,012	(40,702)	105.2%
Net Income over Expenditure	<u>(65,405)</u>	<u>140,074</u>	<u>(78,213)</u>	<u>(218,287)</u>			
plus Transfer from EMR	0	0					
less Transfer to EMR	0	4,092					
Movement to/(from) Gen Reserve	<u>(65,405)</u>	<u>135,982</u>					

Linked to Cashbook 1

Entered Month 7
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
AQUAM Aquam Water Services							
<i>Standpipe Hire Charge</i>	31/10/2024	18/1455923	1	371.16	0.00	371.16	0.00
					<u>0.00</u>	<u>371.16</u>	
AVLIES A.Vlies, Northwich Metals							
<i>Skips</i>	31/10/2024	1080	1	1,104.00	0.00	1,104.00	0.00
					<u>0.00</u>	<u>1,104.00</u>	
BRAM Bramhall Stock Auditors							
<i>VW/CW Audit</i>	25/06/2024	2001	1	220.00	0.00	220.00	0.00
					<u>0.00</u>	<u>220.00</u>	
BROXAP Broxap							
<i>Bench</i>	17/10/2024	325045	1	1,068.00	0.00	1,068.00	0.00
					<u>0.00</u>	<u>1,068.00</u>	
BUCCANEER Buccaneer Group Ltd							
<i>Umbrellas</i>	21/10/2024	866927	1	138.00	0.00	138.00	0.00
<i>Office Uniform</i>	31/10/2024	867131	1	106.67	0.00	106.67	0.00
					<u>0.00</u>	<u>244.67</u>	
CHELFORD Chelford Farm Supplies Ltd							
<i>Forks</i>	31/10/2024	1079589	1	107.80	0.00	107.80	0.00
					<u>0.00</u>	<u>107.80</u>	
CHSFDR Cheshire Self Drive Ltd							
<i>AF21 RUC</i>	31/10/2024	84244	1	493.99	0.00	493.99	0.00
<i>AX65 EEG</i>	31/10/2024	84245	1	342.00	0.00	342.00	0.00
<i>MM70 MKP</i>	31/10/2024	84246	1	493.99	0.00	493.99	0.00
<i>MM70 MLZ</i>	31/10/2024	84247	1	493.99	0.00	493.99	0.00
<i>PN23 TGV</i>	31/10/2024	84248	1	546.00	0.00	546.00	0.00
<i>Luton Van Hire</i>	31/10/2024	2573424	1	240.00	0.00	240.00	0.00
					<u>0.00</u>	<u>2,609.97</u>	

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Linked to Cashbook 1

Entered Month 7
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
COLUM The Columbaria Company							
<i>DRINKWATER/RUDHEATH</i>	11/10/2024	INV0099089	1	1,478.40	0.00	1,478.40	0.00
					<u>0.00</u>	<u>1,478.40</u>	
EARTH Earth Anchors Ltd							
<i>Green liner with handles</i>	30/10/2024	EA41928	1	265.14	0.00	265.14	0.00
					<u>0.00</u>	<u>265.14</u>	
FIREWORKS Fireworks Direct Ltd							
<i>Fireworks</i>	21/10/2024	GT 1	1	1,800.00	0.00	1,800.00	0.00
					<u>0.00</u>	<u>1,800.00</u>	
GRNDWORK Groundwork & Leisure Services Ltd							
<i>Mobberley</i>	11/10/2024	G5659	1	960.00	0.00	960.00	0.00
<i>Knutsford</i>	24/10/2024	G6109	1	3,984.00	0.00	3,984.00	0.00
<i>Winsford</i>	31/10/2024	G5914	1	1,800.00	0.00	1,800.00	0.00
<i>Stockton Heath</i>	31/10/2024	G6101	1	984.00	0.00	984.00	0.00
<i>Knutsford</i>	31/10/2024	G6108	1	4,560.00	0.00	4,560.00	0.00
<i>Dane Valley Drain</i>	31/10/2024	G6127	1	1,356.00	0.00	1,356.00	0.00
					<u>0.00</u>	<u>13,644.00</u>	
JHARDING John Harding & Son Ltd							
<i>Green Waste</i>	31/10/2024	9156	1	406.36	0.00	406.36	0.00
					<u>0.00</u>	<u>406.36</u>	
LITE Liting & IlluminationTechnology Exp Ltd							
<i>Wilmslow/BID/Sandy/Halton/Wins</i>	31/10/2024	571378	1	5,508.00	0.00	5,508.00	0.00
					<u>0.00</u>	<u>5,508.00</u>	
NETVISION Network Vision Ltd							
<i>CCTV VP/Skate/Old Hall Road Si</i>	21/10/2024	INV-1850	1	446.40	0.00	446.40	0.00
					<u>0.00</u>	<u>446.40</u>	
NORTH TREE Northwich Tree Surgery							
<i>Chelford PC</i>	31/10/2024	INV-0732	1	900.00	0.00	900.00	0.00
					<u>0.00</u>	<u>900.00</u>	

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Linked to Cashbook 1

Entered Month 7
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Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
OFFESS Office Essentials							
Office Uniform	11/10/2024	866784	1	35.56	0.00	35.56	0.00
Stationery	17/10/2024	134639	1	64.74	0.00	64.74	0.00
Stationery	18/10/2024	134737	1	11.99	0.00	11.99	0.00
Stationery	24/10/2024	135125	1	27.59	0.00	27.59	0.00
					0.00	139.88	
PETERDOUG Peter Douglas Platforms							
Wilmslow/Northwich	30/10/2024	14010	1	492.00	0.00	492.00	0.00
					0.00	492.00	
SBSON S B & Son Window Cleaning							
Colliers	14/10/2024	11682508	1	43.85	0.00	43.85	0.00
Window Cleaning	31/10/2024	NOVEMBER 24	1	32.00	0.00	32.00	0.00
					0.00	75.85	
SHAWS Shaws Stationary							
Stationery	29/10/2024	296782	1	408.00	0.00	408.00	0.00
					0.00	408.00	
SQUEAKY CL Squeaky Clean Company							
Office Cleaning	31/10/2024	INVOICE-257	1	140.00	0.00	140.00	0.00
					0.00	140.00	
SUTCLIFFE Sutcliffe Play							
Play Equipment	21/10/2024	71722	1	332.42	0.00	332.42	0.00
					0.00	332.42	
THINKPRINT Think Print (UK) Ltd							
Railway Signs	14/10/2024	132416	1	384.00	0.00	384.00	0.00
					0.00	384.00	
WALKER Walker Conservation Specialists Ltd							
Cenotaph repairs	31/10/2024	525	1	1,092.00	0.00	1,092.00	0.00
					0.00	1,092.00	

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Linked to Cashbook 1

Entered Month 7
Pay by BACS/Online File

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
WALKERS Walkers Plant Centre								
<i>Wilmslow TC</i>		11/10/2024	5133	1	4,257.58	0.00	4,257.58	0.00
<i>NTC Winter Bedding</i>		29/10/2024	5170	1	3,774.00	0.00	3,774.00	0.00
<i>Winter Bedding BID</i>		29/10/2024	5171	1	647.70	0.00	647.70	0.00
<i>Greenbank</i>		29/10/2024	5172	1	183.60	0.00	183.60	0.00
<i>Freshwater</i>		29/10/2024	5173	1	159.94	0.00	159.94	0.00
<i>Lostock</i>		29/10/2024	5174	1	20.40	0.00	20.40	0.00
<i>Holmes Chapel</i>		29/10/2024	5175	1	61.20	0.00	61.20	0.00
<i>Chelford</i>		29/10/2024	5176	1	81.60	0.00	81.60	0.00
<i>Barriers</i>		29/10/2024	5177	1	248.30	0.00	248.30	0.00
<i>Barriers</i>		29/10/2024	5178	1	321.12	0.00	321.12	0.00
						0.00	9,755.44	
WARNHILL Warnhill Tool & Fasteners Ltd								
<i>IN364812</i>		31/10/2024	IN364812	1	515.40	0.00	515.40	0.00
						0.00	515.40	
Proposed Payment Total						0.00	43,508.89	

Northwich Town Council
List of Purchase Ledger Payments

October 2024

Bacs payment (to be approved and not yet paid)	43,508.89
Salary	69,518.93 (to be approved) (to pay 18/11/2024)
Total	113,027.82

Direct Debits/Bacs/Cheques to approve in addition to above

Cheshire West and Chester (Witton)	636.00
Cheshire West and Chester (Dane Valley)	349.00
Cheshire West and Chester (Offices)	124.00
EE	262.72
HSBC Credit Card	1862.79
Water Plus (Vickersway)	83.24
Water Plus (Winnington Allotments)	6.79
Water Plus (Witton)	177.50
Water Plus (Church Walk)	10.86
Lily Comms	175.36
British Gas	574.51
Friends of Leftwich (Grant)	500
BT	32.53
Zurich Insurance	14148.61
Total Energies (Office electric)	359.22
Weaver Bomfords	184.68
Grasslands	1000.00
GT Security	1020.00
Grave sold back	200.00
Wirehouse	348.00
Bank charges	57.08
Tower Leasing (Coffee machine/Church Walk)	128.40
Total	22,241.29

<u>To Approve</u>	<u>135,269.11</u>
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Approved last month, paid out in this month's Bank Statement

Bacs payment (Purchase ledger)	34,330.43
Salary	57,735.94
Grand Total	227,335.48

Dated:

Chris Shaw _____

Finance member _____

Chair of Finance _____

11th November 2024