

NORTHWICH TOWN COUNCIL

Chief Officer: Chris Shaw

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Dear Councillor

You are summoned to attend the Annual General Meeting of the NORTHWICH TOWN COUNCIL to be held in the Council Chamber at 7.00 pm on Monday 20th May 2024.

Yours Sincerely

Chris Shaw

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Town Clerk

AGENDA

***At 7.00pm, the Clerk will announce the entrance of the
Town Mayor Councillor Jane Thomas***

1. Apologies for absence or absence.
2. The Town Mayor Councillor Jane Thomas will call for nominations for the Office of Town Mayor for the forthcoming year.
3. Councillor Catriona Stewart will propose the Motion that Councillor Kate Cernik be elected Town Mayor for the coming year. Councillor Andy Kent will second the motion.
4. The Town Mayor Councillor Jane Thomas will call for other nominations, before putting the motion to vote.
5. The Town Mayor Councillor Jane Thomas, Town Mayor-elect and Chief Officer will leave the meeting to change the Mayoral Gown and Chain of Office.
6. The new Town Mayor will return to the meeting and read and sign their Declaration of Acceptance of Office.
7. Councillor Sam Naylor will propose a vote of thanks to the retiring Town Mayor Councillor Jane Thomas for her year of office, and Councillor Andrew Cooper will second the vote.
8. Councillor Jane Thomas will respond to the vote of thanks.
9. The Town Mayor Councillor Kate Cernik will call for nominations for the Office of Deputy Town Mayor for the forthcoming Civic year.

10. Councillor Lee Siddall will propose the Motion that Councillor Julie McDonald be elected Deputy Town Mayor for the coming year. Councillor Rachel Waterman will second the Motion.
11. The Town Mayor Cllr Kate Cernik will call for any other nominations, before putting the Motion to the Vote.
12. The Town Mayor will place the Chain of Office on the new Deputy Mayor, who in turn will read and sign their Declaration of Acceptance of Office and return thanks for their election.
13. Councillor Jo Callaghan will propose that Cllr Bob Cernik be the Town Mayors Consort for the coming year. Councillor Andy Stott second the motion
14. The Town Mayor will place the chain of office onto the Consort
15. The Town Mayor Councillor Kate Cernik will address the Meeting and return thanks for their election.
16. **NTC Committees and Outside Bodies**
To resolve to approve the lists (report attached)
The list of Members of Committees and Representatives on Outside Bodies, previously circulated and attached, will be proposed by Councillor Amy Locket and seconded by Councillor Janet Illidge and approved en bloc.
[Decision of the Council is requested.](#)
17. **General Power of Competence**
To resolve to adopt the GPO (Report attached) Councillor Jane Thomas will propose the above motion and this will be seconded by Councillor Tom Melville
[Decision of the Council is requested.](#)
18. **NTC Standing Orders**
To resolve to adopt the Council's Standing Orders.
Councillor Arthur Neil will propose the above Motion and this will be seconded by Councillor Catherine Fox
[Decision of the Council is requested.](#)
19. **Attendance at Council Meeting 2023/2024**
[To note Councillors attendance at meetings \(report attached\)](#)
20. **NTC Meeting Calendar 2023-2024**
To resolve to agree to the Calendar of Meetings for the forthcoming year.
Councillor Bob Cernik to propose the above Motion and this will be seconded by Councillor Andrew Cooper
[Decision of the Council is requested.](#)

21. Second Interim Internal Audit – JDH Business Services

(report attached)

Decision of the Council is requested.

22. Year End Audit – JDH Business Services

(report attached)

Decision of the Council is requested.

23. AGAR 2023/24

Members to approve 2023/24 AGAR figures (report attached)

Decision of the Council is requested.