

Chief Officer: Chris Shaw

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DATE: 13th January 2025

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** in the Council Chambers, 78 Church Road, Northwich CW9 5PB to be held on **MONDAY 20th JANUARY 2025 at 6.00pm.**

Yours sincerely

[Chris Shaw](#)

Chris Shaw

Chief Officer

AGENDA

- 1. Apologies for absence or absence**
- 2. Declaration of interest**
Members to declare any interest under the following categories:
 - * Pecuniary interest
 - * Outside bodies interest
 - * Family, friend, or close associate interest
- 3. Signing of the Minutes**
Finance & General Committee meeting held on 17th December 2024 and noted at the Full Council meeting to be held on 6th January 2025
- 4. Detailed Income & Expenditure by budget heading as 13th January 2025**
For member's information, see attached report
[Decision of the committee is requested](#)
- 5. Bacs due for payment to 13th January 2025**
To note and approve attached payment lists
[Decision of the committee is requested](#)
- 6. Finance committee to check payments**
Members to pick two suppliers from December 2024 payments
- 7. 2025/2026 Precept**
To receive draft budget proposals
Budget, Justification Statement and Proposed Precept Requirement Attached
[Decision of the committee is requested](#)

8. Amenity Fees 2025-26

To approve 2025- 26 Amenity Fees (report attached)

[Decision of the committee is requested](#)

9. Witton & Dane Valley Cemetery Fees 2025-26

To approve 2025- 26 Cemetery Fees (report attached)

[Decision of the committee is requested.](#)

10. Next Month's Meeting

Monday 17th February 2025 at 6.00pm

Councillors:

Cllr Miss C Fox

Cllr L Siddall

Cllr T Melville

Cllr Ms R Waterman

Cllr Ms A Gerrard

Cllr Ms J Macdonald

Cllr Mrs K Cernik

Cllr S Naylor

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON MONDAY 17th DECEMBER 2024 at 6.00pm

Members Present : Cllr J Macdonald
Cllr S Naylor
Cllr R Waterman
Cllr C Fox
Cllr K Cernik
Cllr L Siddall

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN24/29 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies were received from Cllr T Melville and Cllr A Gerrard

FIN 24/30 DECLARATIONS OF INTEREST

Declarations of interest were given by Cllr J Macdonald to Northwich Metals and Cllr S Naylor Cllr R Waterman to Cheshire West and Chester. Cllr K Cernik and Cllr R Wateman to Dementia Friendly.

FIN 24/31 SIGNING OF THE MINUTES

Minutes of the Finance and General Purposes Committee meeting held on 18th November 2024 and noted at Full Council meeting on Monday 2nd December 2024.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

FIN 24/32 DETAILED INCOME & EXPENDITURE BY BUDGET

RFO answered various members questions relating to budget headings.

Proposed Cllr K Cernik, seconded Cllr J Macdonald, all agreed

FIN 24/33 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £121,048.11

Proposed Cllr J Macdonald, seconded Cllr K Cernik, all agreed

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Date

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**Cllr Catherine Fox
Chair**

FIN 24/27 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from both November 2024 payments. DCO/RFO provided the evidence for:

Earth Anchors - £265.14
Thinkprint - £384.00

FIN 25/28 2024/2025 PRECEPT

Members discussed budget for 2024/2025. CO and RFO explained where the increases are needed, these are christmas lights and salaries. CO and RFO will discuss further, as they are waiting for the tax base figure to be circulated from CWaC. Updated information to be brought to finance meeting in January.

FIN 25/29 DATE OF NEXT MEETING

Date of the next meeting Monday 20th January 2025 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.45pm.

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Date

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**Cllr Catherine Fox
Chair**

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>NORTHWICH TOWN COUNCIL</u>								
<u>100 Central Administration Wages</u>								
4000 Salaries	29,397	272,321	323,000	50,679		50,679	84.3%	
Central Administration Wages :- Indirect Expenditure	29,397	272,321	323,000	50,679	0	50,679	84.3%	0
Net Expenditure	(29,397)	(272,321)	(323,000)	(50,679)				
<u>105 Parks Salaries</u>								
4020 Salaries - Allotments	0	1,218	500	(718)		(718)	243.7%	
4022 Salaries - Burnside way	38	357	250	(107)		(107)	142.7%	
4023 Salaries - Yarwood Close	42	332	300	(32)		(32)	110.5%	
4024 Salaries - Old Hall Road	317	2,199	2,000	(199)		(199)	110.0%	
4025 Salaries - Church Walk Playgnd	53	3,336	3,500	164		164	95.3%	
4029 Salaries - Defibs	0	465	0	(465)		(465)	0.0%	
4030 Salaries - James Street	43	917	900	(17)		(17)	101.9%	
4035 Salaries - Verdin Park	1,967	15,017	22,000	6,983		6,983	68.3%	
4040 Salaries - Vickersway Park	3,175	35,004	39,000	3,996		3,996	89.8%	
4045 Salaries - Whalley Road	186	3,320	3,300	(20)		(20)	100.6%	
4083 Salaries - Danefield Play area	855	2,730	2,000	(730)		(730)	136.5%	
4086 Salaries - Greenall Road	52	974	900	(74)		(74)	108.3%	
4092 Salaries - Victoria Street	54	1,001	750	(251)		(251)	133.5%	
4093 Salaries - Belmont Road	41	1,196	750	(446)		(446)	159.5%	
Parks Salaries :- Indirect Expenditure	6,824	68,065	76,150	8,085	0	8,085	89.4%	0
Net Expenditure	(6,824)	(68,065)	(76,150)	(8,085)				
<u>110 Cemetery</u>								
1025 Income - Witton Cemetery	1,740	20,647	34,000	13,353			60.7%	
1027 Income - Dane Valley Cemetery	0	21,738	22,000	262			98.8%	
1030 Income - Memorials Application	61	3,498	8,000	4,502			43.7%	
1035 Income - Statutory Declaration	129	833	1,500	668			55.5%	
Cemetery :- Income	1,930	46,716	65,500	18,784			71.3%	0
4080 Salaries - Danebridge Cemetery	401	4,030	3,500	(530)		(530)	115.1%	
4085 Salaries - Danevalley Cemetery	775	5,798	6,000	202		202	96.6%	
4095 Salaries - Witton Cemetery	10,609	44,586	58,000	13,414		13,414	76.9%	
4100 Salaries - St Helens Church	0	2,466	3,000	534		534	82.2%	
4537 Exp - Cem graves sold back	0	1,700	0	(1,700)		(1,700)	0.0%	
4539 Exp - Grave Digging	2,450	8,433	12,000	3,567		3,567	70.3%	
4580 Exp - Rates - Cemeteries	2,218	10,305	11,000	695		695	93.7%	
Cemetery :- Indirect Expenditure	16,453	77,319	93,500	16,181	0	16,181	82.7%	0
Net Income over Expenditure	(14,523)	(30,603)	(28,000)	2,603				

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Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Office</u>								
1003 Income - Green Commute Initiat	189	717	0	(717)			0.0%	
1034 Income - bank interest	901	3,928	3,000	(928)			130.9%	
1060 Income - Chapels	1,300	10,144	21,000	10,856			48.3%	
1176 Income - Precept	0	590,000	590,000	0			100.0%	
Office :- Income	2,391	604,789	614,000	9,211			98.5%	0
4133 DNU	0	0	0	0	374	(374)	0.0%	
4200 Exp - Payroll Admin Costs	554	1,444	1,300	(144)		(144)	111.1%	
4205 Exp - Training	315	2,240	3,500	1,260	290	970	72.3%	
4215 Exp - Town Mayor's Allowance	385	1,540	1,540	0		0	100.0%	
4220 Exp - Mayor/Dep Mayor Travel	0	0	250	250		250	0.0%	
4230 Exp - Civic Regalia	0	0	2,000	2,000		2,000	0.0%	
4255 Exp - Stationery	98	1,252	1,500	248	45	203	86.4%	
4260 Exp - Photocopier Rental	0	318	0	(318)		(318)	0.0%	
4265 Exp - Postage	0	51	200	149		149	25.3%	
4270 Exp - Telephone - Office	200	1,477	2,000	523		523	73.9%	
4275 Exp - Telephone - Mobiles	491	2,378	2,500	122		122	95.1%	
4285 Exp - Internet & Hosting	0	247	500	253		253	49.4%	
4295 Exp - Subscriptions and Audits	566	11,347	13,000	1,653		1,653	87.3%	
4300 Exp - Insurance	0	18,203	0	(18,203)		(18,203)	0.0%	
4305 Exp - Vickersway Allotments	0	0	0	0	20,700	(20,700)	0.0%	
4316 Exp - Occupational Health	0	233	800	567	107	460	42.5%	
4317 Exp - Insurance Claims	0	9,064	18,000	8,936		8,936	50.4%	
4320 Exp - Bank Charges	49	1,199	1,500	301		301	79.9%	
4325 Exp - Advertising & Marketing	0	1,297	2,000	703	331	372	81.4%	
4330 Exp - IT Support	139	235	500	265		265	47.0%	
4335 Exp - Office Equipment	0	1,352	4,000	2,648	65	2,583	35.4%	
4337 Exp - Office Cleaning	0	1,902	2,000	98		98	95.1%	
4365 Exp - AGM	0	105	0	(105)		(105)	0.0%	
4595 Exp - Refreshments	70	516	0	(516)		(516)	0.0%	
4601 Exp - Green Commute Initiative	0	1,867	0	(1,867)		(1,867)	0.0%	
Office :- Indirect Expenditure	2,868	58,268	57,090	(1,178)	21,912	(23,090)	140.4%	0
Net Income over Expenditure	(477)	546,521	556,910	10,389				
<u>135 Events</u>								
1003 Income - Green Commute Initiat	0	193	0	(193)			0.0%	
1006 Income - Civic Sunday	0	25	0	(25)			0.0%	
1008 Income - Tree of Lights	0	100	0	(100)			0.0%	
1013 Income - Verdin Park Music Fes	0	17,839	15,000	(2,839)			118.9%	

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Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1016 Income - Christms Extravaganza	503	2,432	0	(2,432)			0.0%	
1042 Income - Mayors Events	0	311	0	(311)			0.0%	
Events :- Income	503	20,899	15,000	(5,899)			139.3%	0
4033 Exp - D-Day Celebrations	0	228	0	(228)		(228)	0.0%	
4247 Exp - Plaza Event	0	0	0	0	69	(69)	0.0%	
4345 Exp - Town Centre Enhancement	0	209	3,000	2,791		2,791	7.0%	
4350 Exp - Youth Initiative	0	0	1,500	1,500		1,500	0.0%	
4351 Exp - Christmas Extrav	3,349	19,691	40,000	20,309	12,562	7,747	80.6%	
4366 Exp - Easter Egg Hunt V/Way	0	42	500	458		458	8.3%	
4375 Exp - Remembrance Sunday	216	1,393	1,500	107	298	(190)	112.7%	
4390 Exp - Verdin Park Music Fest	0	35,894	14,000	(21,894)	5,025	(26,919)	292.3%	
4394 Exp - NOW Northwich	0	4,000	4,000	0		0	100.0%	
4395 Exp - Tree of Lights	34	78	500	422	5	416	16.7%	
4475 Exp - RBL Poppy Appeal	200	200	0	(200)		(200)	0.0%	
4701 Exp - Beacon Lighting	0	9	0	(9)		(9)	0.0%	
4740 Exp - Firefest	0	257	0	(257)		(257)	0.0%	
Events :- Indirect Expenditure	3,799	62,001	65,000	2,999	17,959	(14,960)	123.0%	0
Net Income over Expenditure	(3,296)	(41,102)	(50,000)	(8,898)				
<u>136 Salary Events/Town</u>								
4021 Salaries - Christmas Extrav	100	100	1,000	900		900	10.0%	
4026 Salaries - Remembrance Sunday	0	0	500	500		500	0.0%	
4041 Salaries - Tree of Lights	0	0	150	150		150	0.0%	
4371 Exp - Civic Sunday	200	200	0	(200)		(200)	0.0%	
4372 DNU	0	0	500	500		500	0.0%	
4373 Salaries - VP Music Festival	0	716	0	(716)		(716)	0.0%	
4390 Exp - Verdin Park Music Fest	0	0	1,000	1,000		1,000	0.0%	
Salary Events/Town :- Indirect Expenditure	300	1,016	3,150	2,134	0	2,134	32.3%	0
Net Expenditure	(300)	(1,016)	(3,150)	(2,134)				
<u>140 Grants</u>								
4450 Exp - School Advantage Fund	0	1,000	5,000	4,000		4,000	20.0%	
4453 Exp - Grants	0	4,100	10,000	5,900		5,900	41.0%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
Grants :- Indirect Expenditure	0	5,100	15,200	10,100	0	10,100	33.6%	0
Net Expenditure	0	(5,100)	(15,200)	(10,100)				
6001 less Transfer to EMR	0	4,092	0	(4,092)				
Movement to/(from) Gen Reserve	0	(9,192)	(15,200)	(6,008)				

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Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Parks</u>								
1010 Income - Winnington Allotments	0	2,070	1,000	(1,070)			207.0%	
1015 Income - VW - VP - Whalley Rd	0	2,000	500	(1,500)			400.0%	
1024 Income - Queensgate Allotments	0	27,791	60	(27,731)			46318.3	24,855
1031 Income - Austin Street	0	900	500	(400)			180.0%	
1040 Income - Rent Sub Station	0	15	15	0			100.0%	
1066 Income - Defib	428	728	500	(228)			145.5%	
1069 Income - Insurance Claims	0	8,940	0	(8,940)			0.0%	
1202 Income - Vickersway Allotments	0	20,600	60	(20,540)			34333.3	
Parks :- Income	428	63,044	2,635	(60,409)			2392.5%	24,855
4249 Exp - Belmont Road 2024	22	22	0	(22)	181,390	(181,412)	0.0%	
4500 Exp - Tool and Plant	335	16,127	15,000	(1,127)	1,272	(2,399)	116.0%	
4501 Exp - Defib purchased/costs	155	1,425	1,000	(425)	239	(664)	166.4%	
4505 Exp - Vehicle Leasing	2,170	18,983	16,000	(2,983)	1,050	(4,033)	125.2%	
4510 Exp - Fuel	1,158	10,481	12,000	1,519	842	676	94.4%	
4515 Exp - Plants, Seeds, Fert	0	13,930	14,000	70	760	(689)	104.9%	
4520 Exp - Tree Maintenance	2,095	7,300	7,000	(300)	1,220	(1,520)	121.7%	
4523 Exp - Members budget	28	0	0	0		0	0.0%	
4525 Exp - Building Maint Projects	278	29,618	28,000	(1,618)	1,485	(3,103)	111.1%	
4535 Exp - Play Equipment	26	3,647	3,000	(647)		(647)	121.6%	
4538 Exp - Memorials	0	6,274	16,000	9,726	5,117	4,610	71.2%	
4545 Exp - Skips & waste removal	654	10,073	7,000	(3,073)		(3,073)	143.9%	
4555 Exp - Protective Clothing	395	3,049	4,000	951	115	836	79.1%	
4559 Exp - Queensgate Allotments	0	26,727	0	(26,727)		(26,727)	0.0%	
4560 Exp - Aviary Stock and Food	0	165	258	93		93	63.9%	
4570 Exp - Utilities	1,499	9,351	10,000	649		649	93.5%	
4575 Exp - Cleansing	231	3,959	4,000	41	378	(337)	108.4%	
4590 Exp - CCTV Rental	140	2,339	5,000	2,661		2,661	46.8%	
4741 Exp - Winnington Allot (S106)	0	15,686	0	(15,686)		(15,686)	0.0%	
Parks :- Indirect Expenditure	9,186	179,157	142,258	(36,899)	193,868	(230,767)	262.2%	0
Net Income over Expenditure	(8,758)	(116,114)	(139,623)	(23,509)				
6001 less Transfer to EMR	0	24,855	0	(24,855)				
Movement to/(from) Gen Reserve	(8,758)	(140,969)	(139,623)	1,346				
<u>1315 Dementia Friendly Northwich</u>								
1700 Income	0	500	0	(500)			0.0%	
Dementia Friendly Northwich :- Income	0	500	0	(500)				0
4710 Exp - Contract Costs/Materials	37	255	0	(255)	88	(343)	0.0%	
Dementia Friendly Northwich :- Indirect Expenditure	37	255	0	(255)	88	(343)		0
Net Income over Expenditure	(37)	245	0	(245)				

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Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
NORTHWICH TOWN COUNCIL :- Income	5,251	735,947	697,135	(38,812)			105.6%	
Expenditure	68,863	723,501	775,348	51,847	233,826	(181,979)	123.5%	
Net Income over Expenditure	(63,612)	12,445	(78,213)	(90,658)				
less Transfer to EMR	0	28,947	0	(28,947)				
Movement to/(from) Gen Reserve	(63,612)	(16,502)	(78,213)	(61,711)				

CONTRACTS1020 Alvanley Parish Council

1700 Income	0	915	550	(365)			166.4%	
Alvanley Parish Council :- Income	0	915	550	(365)			166.4%	0
4700 Contract Salary	0	0	55	55		55	0.0%	
Alvanley Parish Council :- Indirect Expenditure	0	0	55	55	0	55	0.0%	0
Net Income over Expenditure	0	915	495	(420)				

1050 Appleton Parish Council

1700 Income	0	0	500	500			0.0%	
Appleton Parish Council :- Income	0	0	500	500			0.0%	0
4700 Contract Salary	0	0	120	120		120	0.0%	
Appleton Parish Council :- Indirect Expenditure	0	0	120	120	0	120	0.0%	0
Net Income over Expenditure	0	0	380	380				

1060 Ashton Hayes Parish Council

1700 Income	708	708	0	(708)			0.0%	
Ashton Hayes Parish Council :- Income	708	708	0	(708)				0
4710 Exp - Contract Costs/Materials	404	404	0	(404)	95	(499)	0.0%	
Ashton Hayes Parish Council :- Indirect Expenditure	404	404	0	(404)	95	(499)		0
Net Income over Expenditure	304	304	0	(304)				

1110 Barnton Parish Council

1700 Income	75	965	4,000	3,035			24.1%	
Barnton Parish Council :- Income	75	965	4,000	3,035			24.1%	0
4700 Contract Salary	0	166	330	164		164	50.2%	
4710 Exp - Contract Costs/Materials	0	126	0	(126)		(126)	0.0%	
Barnton Parish Council :- Indirect Expenditure	0	292	330	38	0	38	88.4%	0
Net Income over Expenditure	75	673	3,670	2,997				

Detailed Income & Expenditure by Budget Heading 31/12/2024

Month No: 9

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>1120 Barons Quay</u>								
1700 Income	573	7,195	6,000	(1,195)			119.9%	
Barons Quay :- Income	573	7,195	6,000	(1,195)			119.9%	0
4700 Contract Salary	692	979	700	(279)		(279)	139.8%	
4710 Exp - Contract Costs/Materials	0	4,193	0	(4,193)	1,758	(5,951)	0.0%	
Barons Quay :- Indirect Expenditure	692	5,172	700	(4,472)	1,758	(6,230)	989.9%	0
Net Income over Expenditure	(120)	2,023	5,300	3,277				
<u>1125 Belmont Road Play Area Refurb</u>								
1700 Income	0	86,530	0	(86,530)			0.0%	86,530
Belmont Road Play Area Refurb :- Income	0	86,530	0	(86,530)				86,530
4710 Exp - Contract Costs/Materials	0	11,451	0	(11,451)		(11,451)	0.0%	
Belmont Road Play Area Refurb :- Indirect Expenditure	0	11,451	0	(11,451)	0	(11,451)		0
Net Income over Expenditure	0	75,079	0	(75,079)				
6001 less Transfer to EMR	0	86,530	0	(86,530)				
Movement to/(from) Gen Reserve	0	(11,451)	0	11,451				

	Expenditure	16,570	295,571	125,257	(170,314)	53,476	(223,790)	278.7%
Net Income over Expenditure		<u>5,206</u>	<u>206,067</u>	<u>78,213</u>	<u>(127,854)</u>			
less Transfer to EMR		0	86,530	0	(86,530)			
Movement to/(from) Gen Reserve		<u>5,206</u>	<u>119,537</u>	<u>78,213</u>	<u>(41,324)</u>			
Grand Totals:- Income		27,027	1,237,585	900,605	(336,980)			137.4%
Expenditure		85,433	1,019,072	900,605	(118,467)	287,302	(405,769)	145.1%
Net Income over Expenditure		<u>(58,406)</u>	<u>218,513</u>	<u>0</u>	<u>(218,513)</u>			
less Transfer to EMR		0	115,477	0	(115,477)			
Movement to/(from) Gen Reserve		<u>(58,406)</u>	<u>103,035</u>	<u>0</u>	<u>(103,035)</u>			

Linked to Cashbook 1

Entered Month 9
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ACS Another Clean Sweep (NW) Limited							
<i>Ashton Hayes</i>	08/12/2024	54728	1	484.50	0.00	484.50	0.00
					0.00	484.50	
AUSTEN Austen Group Limited							
<i>Cleansing</i>	13/12/2024	2445492	1	70.80	0.00	70.80	0.00
					0.00	70.80	
AVLIES A.Vlies, Northwich Metals							
<i>Skips</i>	31/12/2024	1091	1	552.00	0.00	552.00	0.00
					0.00	552.00	
BID Northwich Business Improvement District							
<i>Pina Colada Contribution</i>	19/12/2024	5232	1	5,815.25	0.00	5,815.25	0.00
<i>Pina Colada Credit</i>	19/12/2024	CREDIT 7277	1	-4,846.04	0.00	-4,846.04	0.00
					0.00	969.21	
BUCCANEER Buccaneer Group Ltd							
<i>Office uniform</i>	14/11/2024	866368	1	277.05	0.00	277.05	0.00
<i>Office uniform</i>	20/12/2024	867307	1	87.12	0.00	87.12	0.00
					0.00	364.17	
CALBARRIE Calbarrie							
<i>PAT Testing</i>	21/11/2024	210649	1	19.50	0.00	19.50	0.00
<i>210650/11104/Calbarrie</i>	21/11/2024	210650	1	7.80	0.00	7.80	0.00
					0.00	27.30	
CHSFDR Cheshire Self Drive Ltd							
<i>AF21 RUC</i>	20/12/2024	84509	1	493.99	0.00	493.99	0.00
<i>AX65 EEG</i>	20/12/2024	84510	1	342.00	0.00	342.00	0.00
<i>MM70 MKP</i>	20/12/2024	84511	1	493.99	0.00	493.99	0.00
<i>MM70 MLZ</i>	20/12/2024	84512	1	493.99	0.00	493.99	0.00
<i>PN23 TGV</i>	20/12/2024	84513	1	546.00	0.00	546.00	0.00
					0.00	2,369.97	

Linked to Cashbook 1

Entered Month 9
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CWCBRIO CW&C Leisure CIC							
<i>Remembrance Sunday</i>	12/12/2024	41799	1	216.50	0.00	216.50	0.00
					0.00	216.50	
DCS DCS Payroll Agency							
<i>Payroll Costs</i>	30/09/2024	106584	1	173.42	0.00	173.42	0.00
<i>Payroll Costs</i>	31/10/2024	107163	1	182.61	0.00	182.61	0.00
<i>Payroll Costs</i>	30/11/2024	107712	1	164.23	0.00	164.23	0.00
<i>Payroll Costs</i>	31/12/2024	108265	1	144.67	0.00	144.67	0.00
					0.00	664.93	
DEFIB SHOP Defib Shop							
<i>Defib</i>	10/12/2024	10000252459	1	186.00	0.00	186.00	0.00
					0.00	186.00	
DRPIPEFABS D & R Pipe Fabrications Ltd							
<i>Tool and Plant</i>	20/12/2024	6944	1	234.00	0.00	234.00	0.00
					0.00	234.00	
FUTURFORM Futurform							
<i>Frodsham TC Bench</i>	17/12/2024	282552	1	540.00	0.00	540.00	0.00
					0.00	540.00	
GRNDWORK Groundwork & Leisure Services Ltd							
<i>Frodsham TC</i>	12/12/2024	G5890	1	144.00	0.00	144.00	0.00
<i>Prem Estates (Heritage Park)</i>	18/12/2024	G6117	1	1,800.00	0.00	1,800.00	0.00
					0.00	1,944.00	
HUWSGRAY Huws Gray Limited							
<i>Hanson Postfix</i>	09/12/2024	IJ167434	1	148.03	0.00	148.03	0.00
					0.00	148.03	
ICCM ICCM							
<i>Training SA and CS</i>	12/12/2024	18787	1	348.00	0.00	348.00	0.00
					0.00	348.00	

Continued over page

Linked to Cashbook 1

Entered Month 9
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
IDEAL TURF Ideal Turf							
<i>Top Soil</i>	18/12/2024	010	1	78.00	0.00	78.00	0.00
					0.00	78.00	
INTELLIGEN Intelligent Monitoring Systems Ltd							
<i>IT Support</i>	18/12/2024	10297	1	166.50	0.00	166.50	0.00
					0.00	166.50	
JHARDING John Harding & Son Ltd							
<i>Tractor Recovery</i>	11/12/2024	9209	1	103.20	0.00	103.20	0.00
<i>Green Waste</i>	31/12/2024	9246	1	232.20	0.00	232.20	0.00
					0.00	335.40	
NETVISION Network Vision Ltd							
<i>CCTV Repairs</i>	20/12/2024	INV-1864	1	168.00	0.00	168.00	0.00
					0.00	168.00	
NORTH TREE Northwich Tree Surgery							
<i>St. Helens/Danefields/Verdin</i>	12/12/2024	INV-0800	1	1,080.00	0.00	1,080.00	0.00
					0.00	1,080.00	
NWORTH N Worth Contracting							
<i>Hedgecutting</i>	02/12/2024	INV-1878	1	4,464.00	0.00	4,464.00	0.00
					0.00	4,464.00	
PUGH Steve Pugh Grave Digger							
<i>Gravedigging</i>	12/12/2024	2260	1	1,400.00	0.00	1,400.00	0.00
<i>Gravedigging</i>	31/12/2024	2287	1	1,400.00	0.00	1,400.00	0.00
					0.00	2,800.00	
RBS001 RBS Software Solutions							
<i>Rialtus Cloud User Fee</i>	13/12/2024	32272	1	242.71	0.00	242.71	0.00
					0.00	242.71	
RECODED Recoded Solutions							
<i>UK Domain Renewal</i>	27/12/2024	615261	1	60.00	0.00	60.00	0.00
					0.00	60.00	

Continued over page

Linked to Cashbook 1

Entered Month 9
Pay by BACS/Online File

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SLCC	S.L.C.C.							
<i>CK CiLCA</i>		31/12/2024	QL204804-2	1	25.00	0.00	25.00	0.00
						0.00	25.00	
WARNHILL	Warnhill Tool & Fasteners Ltd							
<i>Cleansing</i>		31/12/2024	IN368506	1	190.67	0.00	190.67	0.00
						0.00	190.67	
WINSFORD T	Winsford Tool Hire							
<i>Shredder Hire</i>		23/12/2024	3009	1	144.00	0.00	144.00	0.00
						0.00	144.00	
Proposed Payment Total						0.00	18,873.69	

Northwich Town Council
List of Purchase Ledger Payments

December 2024

Bacs payment (to be approved and not yet paid)	18,873.69
Salary	52,083.97 (to be approved) (to pay 18/01/2025)
Total	70,957.66

Direct Debits/Bacs/Cheques to approve in addition to above

Cheshire West and Chester (Witton)	636.00
Cheshire West and Chester (Dane Valley)	349.00
Cheshire West and Chester (Offices)	124.00
EE	294.18
HSBC Credit Card	2608.94
St. Helens Church/Civic Sunday donation	200.00
Town Mayors allowance	385.00
Minuteman (Dementia Fund)	44.96
Water Plus (Vickersway)	77.02
Water Plus (Winnington Allotments)	16.93
Water Plus (Witton)	177.50
Water Plus (Church Walk)	10.86
Bookers	8.15
Lily Comms	175.36
British Gas (Vickersway electric)	552.16
BT	32.53
Total Energies (Office electric)	615.92
Restore	86.99
CS (Reimbursement)	14.15
CK (Reimbursement)	12.30
Wonderice	4725.00
Wirehouse	357.00
Bank charges	22.35
Russell Kirk	1020.00
OS Christmas Extravaganza support	100.00
RBL Donation	200.00
Tower Leasing (Coffee machine/Church Walk)	128.40
Total	12,974.70

<u>To Approve</u>	<u>83,932.36</u>
--------------------------	-------------------------

Approved last month, paid out in this month's Bank Statement

Bacs payment (Purchase ledger)	56,221.83
Salary	57,776.57
Grand Total	197,930.76

Dated:

Chris Shaw _____

Finance member _____

Chair of Finance _____

7th January

Report to : Finance Agenda

Meeting Date : 20th January 2025

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Justification Statement



Below is an overview of our budget and where we will need to increase if we wish to keep a current service.

Staff Salaries

All local authorities have received pay increases over the last 4 years, and this has impacted our budget significantly. We have covered the cost of these increases in previous years but with the increase in NI the budget will increase throughout the department.

Christmas Lights

We currently own, maintain, store, and erect our own Christmas lights, unfortunately these lights are now between 5 & 10 years old are becoming expensive to maintain and this is not cost effective. As discussed in Council we will now look at a 5-year lease agreement for supply and repair, we will continue to erect the lights using our own installer.

Northwich Town Centre

We will continue to undertake additional works within the town centre and look to take on additional work from CW&C Council to improve the appearance of our town. Some additional works will be in partnership with Northwich BID and other partners.

Northwich Events

We continue to stage large scale events, working in partnership with local partners, these events are free to attend, and this is something we want to continue. Staging events has increased in cost dramatically over the last few years, medical, security, stages have all increased and this obviously has a knock-on effect to the Council.

Church Walk Paddling Pool

Running cost have increased for Church Walk Paddling Pool but we continue to keep this a free facility for our community.

Vickersway Park

We will hold all amenity fees again this year making Vickersway Park affordable for families to use. We will also be starting a consultation to improve the play area making this area more accessible for all.

Play Areas

We continue to refurbish and maintain our play areas to the highest standard. All play areas are on a rolling programme for improvement, and we aim to carry out a refurbishment every 18 months.

Income

Northwich Town Council generates income through its contract services, cemeteries, shops, allotments and building hire.

- **Contract services** – These include grounds maintenance, gritting, watering, festive light installations and much more. This income is used to not only keep the precept low but to invest in our services provided.
- **Cemeteries** – We own, manage and maintain Witton and Dane Valley Cemeteries which generate income through burial fees, this has reduced over the years, but we still ensure that both cemeteries are maintained to the highest standard.
- **Vickersway/Church Walk shops** – We run 2 small shops in our parks, we keep the costs very low ensuring that families can enjoy a day out at a low cost.
- **Allotments** – We currently have 4 allotment sites, 2 are association run and 2 are managed by our staff, we generate a very small income to manage and maintain these sites throughout the year.
- **Building Hire** – We have one building which we hire out and this is on a lease with a local group, unfortunately they have indicated that they will not be needing to building going forward which will impact our income, we are currently looking at another business to take up a long-term lease.

Chris Shaw

Chief Officer

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
100	<u>Central Administration Wages</u>									
4000	Salaries	300,000	312,691	323,000	272,321	0	0	350,000	0	0
	Overhead Expenditure	300,000	312,691	323,000	272,321	0	0	350,000	0	0
	Movement to/(from) Gen Reserve	(300,000)	(312,691)	(323,000)	(272,321)	0		(350,000)		
105	<u>Parks Salaries</u>									
4020	Salaries - Allotments	400	496	500	1,218	0	0	700	0	0
4022	Salaries - Burnside way	400	272	250	357	0	0	350	0	0
4023	Salaries - Yarwood Close	400	258	300	332	0	0	400	0	0
4024	Salaries - Old Hall Road	2,000	2,009	2,000	2,199	0	0	2,300	0	0
4025	Salaries - Church Walk Playgnd	3,500	2,972	3,500	3,336	0	0	4,000	0	0
4029	Salaries - Defibs	0	889	0	465	0	0	1,000	0	0
4030	Salaries - James Street	1,000	833	900	917	0	0	1,200	0	0
4035	Salaries - Verdin Park	20,000	20,517	22,000	15,017	0	0	23,000	0	0
4040	Salaries - Vickersway Park	37,000	39,425	39,000	35,004	0	0	41,000	0	0
4045	Salaries - Whalley Road	2,500	2,693	3,300	3,320	0	0	3,500	0	0
4081	Salaries - Northwich Town	1,500	0	0	0	0	0	0	0	0
4083	Salaries - Danefield Play area	2,000	2,141	2,000	2,730	0	0	2,400	0	0
4086	Salaries - Greenall Road	700	1,058	900	974	0	0	1,200	0	0
4092	Salaries - Victoria Street	750	868	750	1,001	0	0	1,200	0	0
4093	Salaries - Belmont Road	500	578	750	1,196	0	0	1,500	0	0
4557	DNU	0	2,240	0	0	0	0	0	0	0
	Overhead Expenditure	72,650	77,248	76,150	68,065	0	0	83,750	0	0

Continued on next page

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(72,650)</u>	<u>(77,248)</u>	<u>(76,150)</u>	<u>(68,065)</u>	<u>0</u>		<u>(83,750)</u>		
110	<u>Cemetery</u>									
1025	Income - Witton Cemetery	33,000	34,980	34,000	20,647	0	0	28,000	0	0
1027	Income - Dane Valley Cemetery	25,000	25,989	22,000	21,738	0	0	30,000	0	0
1030	Income - Memorials Application	8,000	6,380	8,000	3,498	0	0	6,000	0	0
1035	Income - Statutory Declaration	1,500	2,104	1,500	833	0	0	1,000	0	0
	Total Income	<u>67,500</u>	<u>69,453</u>	<u>65,500</u>	<u>46,716</u>	<u>0</u>	<u>0</u>	<u>65,000</u>	<u>0</u>	<u>0</u>
4080	Salaries - Danebridge Cemetery	3,500	2,838	3,500	4,030	0	0	4,000	0	0
4085	Salaries - Danevalley Cemetery	5,000	6,132	6,000	5,798	0	0	6,500	0	0
4090	DNU	0	229	0	0	0	0	0	0	0
4095	Salaries - Witton Cemetery	59,000	47,546	58,000	44,586	0	0	60,000	0	0
4100	Salaries - St Helens Church	2,500	2,768	3,000	2,466	0	0	3,000	0	0
4537	Exp - Cem graves sold back	0	0	0	1,700	0	0	0	0	0
4538	Exp - Memorials	15,000	0	0	0	0	0	0	0	0
4539	Exp - Grave Digging	13,000	13,867	12,000	8,433	0	0	9,000	0	0
4561	DNU	1,000	1,484	0	0	0	0	0	0	0
4580	Exp - Rates - Cemeteries	13,000	10,876	11,000	10,305	0	0	11,000	0	0
	Overhead Expenditure	<u>112,000</u>	<u>85,739</u>	<u>93,500</u>	<u>77,319</u>	<u>0</u>	<u>0</u>	<u>93,500</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(44,500)</u>	<u>(16,286)</u>	<u>(28,000)</u>	<u>(30,603)</u>	<u>0</u>		<u>(28,500)</u>		
115										
4120	DNU	0	24,460	0	0	0	0	0	0	0

Continued on next page

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		0	24,460	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		0	(24,460)	0	0	0		0		
<u>130</u>	<u>Office</u>									
1001	Income - Plaza Events	0	12,596	0	0	0	0	0	0	0
1003	Income - Green Commute Initiat	0	0	0	717	0	0	0	0	0
1034	Income - bank interest	1,000	3,277	3,000	3,928	0	0	4,000	0	0
1060	Income - Chapels	15,000	23,861	21,000	10,144	0	0	3,000	0	0
1160	Income - Courses rechargeable	0	513	0	0	0	0	0	0	0
1176	Income - Precept	561,570	561,570	590,000	590,000	0	0	605,263	0	0
1197	Income - Insurance claims	0	1,546	0	0	0	0	0	0	0
Total Income		577,570	603,364	614,000	604,789	0	0	612,263	0	0
4120	DNU	0	4,667	0	0	0	0	0	0	0
4133	DNU	0	0	0	0	0	374	0	0	0
4200	Exp - Payroll Admin Costs	2,000	1,462	1,300	1,444	0	0	1,300	0	0
4205	Exp - Training	3,000	5,661	3,500	2,240	0	290	3,500	0	0
4215	Exp - Town Mayor's Allowance	1,540	1,155	1,540	1,540	0	0	1,540	0	0
4220	Exp - Mayor/Dep Mayor Travel	250	65	250	0	0	0	250	0	0
4225	Exp - Election Fund	7,500	6,994	0	0	0	0	3,000	0	0
4230	Exp - Civic Regalia	200	2,150	2,000	0	0	0	1,000	0	0
4255	Exp - Stationery	1,500	1,735	1,500	1,252	0	45	1,200	0	0
4260	Exp - Photocopier Rental	0	395	0	318	0	0	500	0	0
4265	Exp - Postage	200	309	200	51	0	0	100	0	0

Continued on next page

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4270	Exp - Telephone - Office	1,400	1,985	2,000	1,477	0	0	2,000	0	0
4275	Exp - Telephone - Mobiles	1,500	2,373	2,500	2,378	0	0	2,500	0	0
4285	Exp - Internet & Hosting	4,000	58	500	247	0	0	500	0	0
4295	Exp - Subscriptions and Audits	13,000	13,093	13,000	11,347	0	0	12,000	0	0
4300	Exp - Insurance	16,000	13,446	0	18,203	0	0	20,000	0	0
4305	Exp - Vickersway Allotments	0	0	0	0	0	20,700	0	0	0
4310	DNU	0	7,575	0	0	0	0	0	0	0
4315	DNU	0	1,578	0	0	0	0	0	0	0
4316	Exp - Occupational Health	800	525	800	233	0	107	600	0	0
4317	Exp - Insurance Claims	0	0	18,000	9,064	0	0	0	0	0
4320	Exp - Bank Charges	1,500	1,351	1,500	1,199	0	0	1,500	0	0
4325	Exp - Advertising & Marketing	7,000	6,068	2,000	1,297	0	331	2,000	0	0
4330	Exp - IT Support	1,500	156	500	235	0	0	400	0	0
4335	Exp - Office Equipment	2,500	2,234	4,000	1,352	0	65	3,000	0	0
4337	Exp - Office Cleaning	0	2,511	2,000	1,902	0	0	3,000	0	0
4365	Exp - AGM	0	0	0	105	0	0	0	0	0
4391	Exp - Mayors Event	0	742	0	0	0	0	0	0	0
4595	Exp - Refreshments	1,000	957	0	516	0	0	500	0	0
4601	Exp - Green Commute Initiative	0	1,309	0	1,867	0	0	0	0	0
Overhead Expenditure		66,390	80,551	57,090	58,268	0	21,912	60,390	0	0
130 Net Income over Expenditure		511,180	522,812	556,910	546,521	0	-21,912	551,873	0	0
6001	less Transfer to EMR	0	4,300	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		511,180	518,512	556,910	546,521	0		551,873		

Continued on next page

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
135	<u>Events</u>									
1003	Income - Green Commute Initiat	0	385	0	193	0	0	0	0	0
1006	Income - Civic Sunday	0	0	0	25	0	0	0	0	0
1008	Income - Tree of Lights	0	100	0	100	0	0	100	0	0
1013	Income - Verdin Park Music Fes	8,000	15,969	15,000	17,839	0	0	15,000	0	0
1016	Income - Christms Extravaganza	0	9,990	0	2,432	0	0	500	0	0
1032	Income - Youth Initiative	5,000	15,440	0	0	0	0	0	0	0
1042	Income - Mayors Events	0	784	0	311	0	0	0	0	0
1705	Income - Kings Coronation	0	2,636	0	0	0	0	0	0	0
1788	Income - Firefest	0	1,260	0	0	0	0	0	0	0
Total Income		13,000	46,565	15,000	20,899	0	0	15,600	0	0
4033	Exp - D-Day Celebrations	0	0	0	228	0	0	0	0	0
4247	Exp - Plaza Event	0	11,516	0	0	0	69	0	0	0
4250	Exp - Bridge Illumination	0	0	0	0	0	0	1,000	0	0
4345	Exp - Town Centre Enhancement	1,000	1,768	3,000	209	0	0	2,000	0	0
4350	Exp - Youth Initiative	1,500	14,525	1,500	0	0	0	0	1,500	0
4351	Exp - Christmas Extrav	38,000	31,644	40,000	19,691	0	12,562	65,000	0	0
4366	Exp - Easter Egg Hunt V/Way	500	525	500	42	0	0	100	0	0
4375	Exp - Remembrance Sunday	1,500	1,870	1,500	1,393	0	298	1,500	0	0
4384	Exp - Firework Disply Leftwich	0	560	0	0	0	0	0	0	0
4385	Exp - Artisan Market	500	0	0	0	0	0	0	0	0
4390	Exp - Verdin Park Music Fest	12,000	25,271	14,000	35,894	0	5,025	20,000	0	0
4394	Exp - NOW Northwich	4,000	0	4,000	4,000	0	0	5,000	0	0

Continued on next page

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4395	Exp - Tree of Lights	500	140	500	78	0	5	100	0	0
4475	Exp - RBL Poppy Appeal	0	489	0	200	0	0	200	0	0
4701	Exp - Beacon Lighting	0	0	0	9	0	0	0	0	0
4740	Exp - Firefest	0	-54	0	257	0	0	300	0	0
4751	DNU	1,000	692	0	0	0	0	0	0	0
4752	DNU	1,100	0	0	0	0	0	0	0	0
Overhead Expenditure		61,600	88,945	65,000	62,001	0	17,959	95,200	1,500	0
Movement to/(from) Gen Reserve		(48,600)	(42,380)	(50,000)	(41,102)	0		(79,600)		
136	<u>Salary Events/Town</u>									
4017	Salaries - Firefest	100	0	0	0	0	0	300	0	0
4019	Salaries - Easter	100	0	0	0	0	0	0	0	0
4021	Salaries - Christmas Extrav	4,000	856	1,000	100	0	0	1,000	0	0
4026	Salaries - Remembrance Sunday	300	0	500	0	0	0	500	0	0
4041	Salaries - Tree of Lights	200	0	150	0	0	0	100	0	0
4089	Salaries - Town Cent Enhance	0	0	0	0	0	0	10,000	0	0
4096	DNU	500	0	0	0	0	0	0	0	0
4371	Exp - Civic Sunday	0	0	0	200	0	0	0	0	0
4372	DNU	300	0	500	0	0	0	0	0	0
4373	Salaries - VP Music Festival	0	0	0	716	0	0	0	0	0
4375	Exp - Remembrance Sunday	300	0	0	0	0	0	0	0	0
4390	Exp - Verdin Park Music Fest	1,500	0	1,000	0	0	0	0	0	0
4392	DNU	0	67	0	0	0	0	0	0	0
4394	Exp - NOW Northwich	300	0	0	0	0	0	0	0	0

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Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4395	Exp - Tree of Lights	200	0	0	0	0	0	0	0	0
4751	DNU	0	4,231	0	0	0	0	0	0	0
Overhead Expenditure		7,800	5,154	3,150	1,016	0	0	11,900	0	0
Movement to/(from) Gen Reserve		(7,800)	(5,154)	(3,150)	(1,016)	0		(11,900)		
140	<u>Grants</u>									
4450	Exp - School Advantage Fund	5,000	1,000	5,000	1,000	0	0	5,000	0	0
4453	Exp - Grants	10,000	3,408	10,000	4,100	0	0	10,000	0	0
4471	DNU	0	2,000	0	0	0	0	0	0	0
4475	Exp - RBL Poppy Appeal	200	0	200	0	0	0	200	0	0
4566	DNU	0	1,800	0	0	0	0	0	0	0
Overhead Expenditure		15,200	8,208	15,200	5,100	0	0	15,200	0	0
6001	less Transfer to EMR	0	0	0	4,092	0	0	0	0	0
Movement to/(from) Gen Reserve		(15,200)	(8,208)	(15,200)	(9,192)	0		(15,200)		
200	<u>Parks</u>									
1010	Income - Winnington Allotments	700	17,490	1,000	2,070	0	0	1,000	0	0
1011	Income - Verdin Park Refurb	0	564	0	0	0	0	0	0	0
1015	Income - VW - VP - Whalley Rd	1,000	469	500	2,000	0	0	1,000	0	0
1024	Income - Queensgate Allotments	60	60	60	27,791	0	0	60	0	0
1031	Income - Austin Street	700	750	500	900	0	0	500	0	0
1040	Income - Rent Sub Station	15	15	15	15	0	0	15	0	0
1043	Income - Funding/Grants	0	1,896	0	0	0	0	0	0	0
1066	Income - Defib	500	1,450	500	728	0	0	500	0	0

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Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1069	Income - Insurance Claims	0	2,297	0	8,940	0	0	0	0	0
1150	Income - Sale of Materials/Equ	100	32	0	0	0	0	0	0	0
1202	Income - Vickersway Allotments	100	0	60	20,600	0	0	60	20,600	0
1204	Income - Skatepark	0	149,491	0	0	0	0	0	0	0
Total Income		3,175	174,514	2,635	63,044	0	0	3,135	20,600	0
4249	Exp - Belmont Road 2024	0	0	0	22	0	181,390	0	0	0
4382	DNU	0	91	0	0	0	0	0	0	0
4500	Exp - Tool and Plant	13,000	26,519	15,000	16,127	0	1,272	13,000	0	0
4501	Exp - Defib purchased/costs	500	2,716	1,000	1,425	0	239	1,000	0	0
4505	Exp - Vehicle Leasing	17,000	19,689	16,000	18,983	0	1,050	20,000	0	0
4510	Exp - Fuel	14,000	12,281	12,000	10,481	0	842	11,500	0	0
4515	Exp - Plants, Seeds, Fert	12,000	13,315	14,000	13,930	0	760	15,000	0	0
4520	Exp - Tree Maintenance	5,000	7,411	7,000	7,300	0	1,220	8,000	0	0
4521	Exp - Skate Park Match Funding	14,000	0	0	0	0	0	0	0	0
4522	Exp - Skatepark 2023	0	182,828	0	0	0	0	0	0	0
4523	Exp - Members budget	0	-1,654	0	0	0	0	0	0	0
4525	Exp - Building Maint Projects	27,000	30,849	28,000	29,618	0	1,485	25,000	0	0
4534	DNU	0	1,000	0	0	0	0	0	0	0
4535	Exp - Play Equipment	3,000	2,469	3,000	3,647	0	0	3,000	0	0
4538	Exp - Memorials	0	26,897	16,000	6,416	0	5,117	8,000	0	0
4545	Exp - Skips & waste removal	7,000	9,515	7,000	10,073	0	0	10,000	0	0
4555	Exp - Protective Clothing	4,000	4,142	4,000	3,049	0	115	3,500	0	0
4559	Exp - Queensgate Allotments	0	0	0	26,727	0	0	0	0	0
4560	Exp - Aviary Stock and Food	200	262	258	165	0	0	300	0	0

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Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4570	Exp - Utilities	10,000	11,826	10,000	9,351	0	0	9,000	0	0
4575	Exp - Cleansing	3,000	5,053	4,000	3,959	0	378	4,000	0	0
4590	Exp - CCTV Rental	4,000	7,309	5,000	2,339	0	0	4,000	0	0
4610	Exp - Church Walk stock	0	76	0	0	0	0	0	0	0
4700	Contract Salary	0	32	0	0	0	0	0	0	0
4725	Exp - Austin Street	0	2	0	0	0	0	0	0	0
4741	Exp - Winnington Allot (S106)	0	0	0	15,686	0	0	0	0	0
Overhead Expenditure		133,700	362,629	142,258	179,299	0	193,868	135,300	0	0
200 Net Income over Expenditure		-130,525	-188,115	-139,623	-116,256	0	-193,868	-132,165	20,600	0
6001	less Transfer to EMR	0	0	0	24,855	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>(130,525)</u>	<u>(188,115)</u>	<u>(139,623)</u>	<u>(141,111)</u>	<u>0</u>		<u>(132,165)</u>		

Northwich Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		0	0	0	1,800	0	815	0	0	0
Movement to/(from) Gen Reserve		0	0	0	180	0		0		
3296	<u>Winnington Rec.</u>									
1700	Income	0	0	0	195	0	0	0	0	0
Total Income		0	0	0	195	0	0	0	0	0
Movement to/(from) Gen Reserve		0	0	0	195	0		0		
Total Budget Income		953,150	1,325,727	900,605	1,235,555	0	0	934,833	20,600	0
Expenditure		978,440	1,419,895	900,605	1,019,215	0	287,302	985,313	1,500	0
Net Income over Expenditure		-25,290	-94,169	0	216,340	0	-287,302	-50,480	19,100	0
less Transfer to EMR		0	4,300	0	115,477	0	0	0	0	0
Movement to/(from) Gen Reserve		(25,290)	(98,469)	0	100,863	0		(50,480)		

Report to : Finance Committee

Meeting Date : 20th January 2024

Agenda Item : 8

Prepared By : Chris Shaw

Subject : Amenity Charge Review



Background

Each year we review our amenity fees for our parks, allotments, buildings and pitches. The review is to ensure that we are offering value for money to residents but also generating enough income to cover the cost of the amenity and any improvements required.

Tables below show existing fees (24-25) and recommendations for (25-26)

Vickersway Park

Amenity	Class	Fee 24-25	Fee 25-26
Tennis	Adults	£2.50 per person per hour	£2.50 per person per hour
Tennis	Children	£1.00 per person per hour	£1.00 per person per hour
Putting	Adults	£2.50 per person per hour	£2.50 per person per hour
Putting	Children	£1.00 per person per hour	£1.00 per person per hour
Crazy Golf	Adults	£2.50 per person per hour	£2.50 per person per hour
Crazy Golf	Children	£1.00 per person per hour	£1.00 per person per hour
Table Tennis	Adults	£2.50 per person per hour	£2.50 per person per hour
Table Tennis	Children	£1.00 per person per hour	£1.00 per person per hour
Bowls	All Classes	£2.50 per person per hour	£2.50 per person per hour
Family Ticket	(Based on 2 adults and 2 children)	£25	£25

Family Ticket - Based on 2 adults and 2 children) for unlimited use on all activities for one day

Deposits

A deposit of £10.00 is to be paid for the loan of tennis racquets bowls and jacks. (These deposits are returned when the equipment is handed back to the attendant in a satisfactory condition).

Recommendation – All amenity fees to remain the same for 25-26

Whalley Road Football Field

Hire of Pitch	24-25	25-26
Per match	£20	£20
Per Season	£260	£260
Pitch Marking NTC	£105 per pitch per visit	£105 per pitch per visit

It is the responsibility of the team to mark out the pitch prior to games played.

NTC will mark out at the request of teams but this is payment in advance.

Recommendation – Cost to hire pitch to remain the same but pitch marking to increase due to increased costs to NTC.

Verdin Park

Verdin Park Hire	24-25	25-26
Hire charge per day	£200	£200
Returnable deposit	£1000	£1000
Verdin Park Banner	24-25	25-26
Per Day	£30	£35
To erect & remove banner	£50	£50

Recommendation – Hire charge per day to increase but deposit to remain the same.

Allotments

Site	24-25	25-26
Winnington - NTC	£60 – per year	£60 – per year
Austin Street - NTC	£60 – per year	£60 – per year
Vickersway - Association	£60 – per year	£60 – per year
Queensgate - Association	£60 – per year	£60 – per year

Recommendation – Allotment costs to increase this year due to increase in maintenance costs and site improvements.

Cemetery Chapel

Hire Charge	24-25	25-26
Per day	£120	£120
Per half a day	£60	£60
Hourly rate for the first two hours (between 9-5)	£30	£30
Hourly rate after first two hours (between 9-5)	£15	£15
Hour rate outside office hours for staff costs (this is in addition to hourly rate)(no change)	£ 25	£26
Tea/Coffee/Biscuits (per head)	£2	£2

Recommendation – All chapel hire charges to stay the same

Decision of the Committee is requested

Committee to approve the above charges for 25-26 fees will become active from 1st April 2025

Chris Shaw

Chief Officer

Report to : Finance Committee

Meeting Date : 20th January 2024

Agenda Item : 9

Prepared By : Chris Shaw

Subject : Witton & Dane Valley Cemetery Fees 2025/26



Background

Each year we review our cemetery charges for Witton & Dane Valley.

For 2025/26 there will be increases across all fees of 5% or more, this is to cover increases in staff costs, grave digging and card payment fees.

Witton Cemetery and Dane Valley Cemetery Fees 2025/26

Exclusive Rights of Burial and Interments (Grave Plot)				£24/25	25/26
Exclusive Right of Burial full grave plot (Resident)				£630	£662
Exclusive Right of Burial full grave plot (Non-Resident)				£1260	£1324
Interment Fee (17 years & over)				£580	£609
Interment Fee (Aged 16 years & under)				No charge	No Charge
Shallow grave chamber				£666	£700
Exclusive Rights of Burial and Interments (Cremation Plot)					
Exclusive Right of Burial cremated remains (Resident)				£242	£255
Exclusive Right of Burial cremated remains (Non-Resident)				£484	£310
Interment of Cremated Remains				£218	£229
Scattering of Ashes				£218	£229
Vaults					
Granart Vault (above ground vault) inc 1st interment & inscription (Resident)				£1083	£1140
Granart above ground Vault inc 1st interment & inscription (Non-Resident)				£2165	£2280
Granart above ground vault 2 nd interment & inscription				£460	£485
Sanctum 2000 vault second interment & Inscription 1st 80 letters				£460	£485
Sanctum 2 vault Second interment & Inscription				£194	£204
Sanctum 2000 Additional Letters				POA	POA
Sanctum 2000/Granart Individual design or photo				POA	POA
Caskets for cremated remains				£86	£90
Engraved brass plaque wooden caskets				£27.50	£30
Additional Inscriptions, Monuments, Gravestones					
Right to Erect a Headstone (Not exceeding 3.0' in height)				£121	£130
Kerbstones & Border stones not exceeding 6'.6" x3'0" x 3'.0"				£121	£130

Any other monument, not exceeding 6'6" x 3.0' (including slipper)				£121	£130
Additional Inscriptions in existing head stones and pots				£61	£65
Any other work carried out (cleaning, renovation etc)				£0	£65
Witton Cemetery Chapel					
Use of Chapel for services				£194	£205
Use of the Chapel for Wake (buffet, drinks, staff, etc.)				POA	POA
Other Services					
Searching Register (per grave)				£43	£46
Transfer of Ownership/Statutory Declaration				£43	£46
Grave Planting & Grave Care					
Grave Planting (twice yearly)				£61	£90
Grave Planting with Grave care				£146	£190
Top Soiling / Turfing (single grave)				£37	£40
Granite Benches					
Benches available to purchase within Witton and Dane Valley Cemetery				POA	POA
Engraved plaques on teddy bench within Witton Cemetery				£187	£197
Engraved plaques on memorial bench within Witton Cemetery				£187	£197

Decision of the Committee is requested

Committee to approve the above charges for 25-26.

Fees will become active from 1st April 2025

Chris Shaw

Chief Officer