

NORTHWICH TOWN COUNCIL

Town Clerk: Chris Shaw

Council Offices, 78 Church Road, Northwich, Cheshire, CW9 5PB - 01606 41510
www.northwichtowncouncil.gov.uk chrisshaw@northwichtowncouncil.gov.uk



Northwich
town council

DATE: 22nd March 2025

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the POLICY AND OPERATIONS REVIEW COMMITTEE at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** held on **Tuesday 1st April 2025 at 6.00 pm.**

Yours Sincerely

Chris Shaw

Chief Officer

AGENDA

1. **To elect a Chair and Vice Chair for 2024/25**

2. **Apologies for absence or absence**

3. **Declaration of interest**

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend or close associate interest.

4. **Signing of the Minutes**

Of the Policy and Operations Review Committee meeting held on 30th March 2023
(copy minutes attached)

[Members are required to approve the minutes as a true and accurate record](#)

Part B

In accordance with Local Government Act—Public Admission to Meetings Act 1960, the following agenda items are to be considered in the absence of press and public.

5. **Staffing Review**

Report attached.

[Decision of the Committee is requested.](#)

6. **Flexible Retirement Policy**

Report attached.

[Decision of the Committee is requested.](#)

Councillors:	Cllr Andy Stott	Cllr Cathrine Fox	Cllr Julie McDonald
	Cllr Catriona Stewart	Cllr Bob Cernik	Cllr Kate Cernik

NORTHWICH TOWN COUNCIL
MEETING OF THE POLICY & OPERATIONS REVIEW COMMITTEE
HELD ON THURSDAY 30TH MARCH

Members Present : Cllr A Cooper (Chair)
Cllr G Emmett
Cllr Ms C Fox
Cllr A Stott
Cllr Ms J Thomas
Cllr Mrs K Cernik
Cllr B Cernik
Cllr Ms J Illidge

Also Present : Chris Shaw, Town Clerk
Liza Clansey, Assistant Town Clerk
Cath Kirwan, Finance Officer

PO 23/05 **APOLOGIES FOR ABSENCE**

Apologies for absence were given by Cllr Ms A Lockett and Cllr L Siddall

PO 23/06 **DECLARATIONS OF INTEREST**

There were no declarations of interest given.

PO 23/07 **SIGNING OF THE MINUTES**

The Minutes of the Policy and Operations Committee meeting held on the Tuesday 7th March and to be noted at the meeting of the Town Council held on Monday 8th May 2023 to be approved and signed by the Chairman.

Proposed by Cllr Ms C Fox, all agreed

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Date

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Cllr A Cooper
Chair

PART B

In accordance with Local Government Act Public Admission to Meetings Act 1960, the following agenda items are to be considered in the absence of Press and Public

PO 23/08 Staffing Review

The Staffing Review for Northwich Town Council provided by Pete Cooper was discussed in detail.

Proposed by Cllr Ms R Waterman, and 2nd by Cllr Ms C Fox all agreed

Meeting closed at 18:35pm.