

Chief Officer: Chris Shaw

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DATE: 9th May 2025

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **FINANCE, AMENITIES & GENERAL PURPOSES COMMITTEE** in the Council Chambers, 78 Church Road, Northwich CW9 5PB to be held on **TUESDAY 20th MAY 2025 at 6.00pm.**

Yours sincerely

Chris Shaw

Chris Shaw

Chief Officer

AGENDA

- 1 To elect a Chair and Vice Chair for the forthcoming year**
- 2. Apologies for absence or absence**
- 2. Declaration of interest**
Members to declare any interest under the following categories:
 - * Pecuniary interest
 - * Outside bodies interest
 - * Family, friend, or close associate interest
- 3. Signing of the Minutes**
Finance & General Committee Purposes meeting held on 22nd April 2025 and to be noted at the Full Council meeting to be held on 2nd June 2025
- 4. Detailed Income & Expenditure by budget heading as 13th May 2025**
For member's information (report attached)
Decision of the committee is requested.
- 5. Bacs due for payment to 13th May 2025**
To note and approve payment lists (attached)
Decision of the committee is requested.
- 6. Finance committee to check payments**
Members to pick two suppliers from April 2025 payments.
- 7. Signatories**
Members to approve signatories on HSBC bank account.
Decision of the committee is requested.

11. Next Month's Meeting

Tuesday 16th June 2025 at 6.00pm

Councillors:

Cllr Miss C Fox

Cllr L Siddall

Cllr T Melville

Cllr Ms R Waterman

Cllr Ms J Macdonald

Cllr Mrs K Cernik

Cllr S Naylor

Cllr B Cernik

Cllr C Stewart

Cllr A Kent

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON MONDAY 22nd APRIL 2025 at 6.00pm

Members Present : Cllr J Macdonald
Cllr L Siddall
Cllr S Naylor
Cllr R Waterman

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

Due to no Chair and Vice Chair being absent it was proposed by Cllr Siddall and seconded by Cllr Waterman that Cllr Macdonald be Chair.

FIN24/65 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies were received from, Cllr K Cernik, Cllr C Fox, Cllr T Melville, and Cllr A Gerrard

FIN 24/66 DECLARATIONS OF INTEREST

Declarations of interest were given by Cllr J Macdonald to Northwich Metals. Cllr R Waterman and Cllr S Naylor to Cheshire West and Chester.

FIN 24/67 SIGNING OF THE MINUTES

Minutes of the Finance and General Purposes Committee meeting held on 17th March 2025 and noted at Full Council meeting on Monday 7th April 2025.

Proposed Cllr R Waterman, seconded Cllr S Naylor, all agreed

FIN 24/68 DETAILED INCOME & EXPENDITURE BY BUDGET

RFO answered various members questions relating to budget headings.

Proposed Cllr R Waterman, seconded Cllr L Siddall, all agreed

FIN 24/69 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £235,276.20.

Members also approved payments to:

FK White - £600.00, GGM, £456.00, ACS £357.00, Agrigem - £346.80, The Cheshire FA- £225.00

Proposed Cllr L Siddall, seconded Cllr S Naylor, all agreed

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Date

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**Cllr Julie Macdonald
Chair**

FIN 24/70 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from both March 2025 payments. DCO/RFO provided the evidence for:

Rudheath Parish Council - £2650.00
A. Vlies - £1380.00

FIN 25/71 INTERNAL AUDIT REPORT

Members were presented with the second interim report for Northwich town Council for 2024/2025.

Members approved the report.

Proposed Cllr S Naylor, seconded Cllr R Waterman, all agreed

FIN 25/72 OFFICE TELEPHONE QUOTATIONS

Members were presented with three quotes for the Office Telephone suppliers.

Members approved the quote from Lily Communications at a monthly cost of £128.95

Proposed Cllr S Naylor, seconded Cllr L Siddall, all agreed

FIN 25/73 COLLAPSED WALL (WITTON CEMETERY)

Members were presented with three quotes for the Collapsed Wall in Witton Cemetery.

Members approved the quote from Walkers Conservation at a cost of £4434.00

Proposed Cllr R Waterman, seconded Cllr S Naylor, all agreed

FIN 25/74 SCHOOL ADVANTAGE FUND

Members were presented with a report from Chief Officer for the local schools to receive a grant of £1000.00 each.

Members approved the payments to the schools.

Proposed Cllr J Macdonald, seconded Cllr S Naylor, all agreed

FIN 25/75 DATE OF NEXT MEETING

Date of the next meeting Tuesday 20th May 2025 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.45 pm.

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Date

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**Cllr Julie Macdonald
Chair**

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Committee Report

NORTHWICH TOWN COUNCIL**100 Central Administration Wages**

4000 Salaries	27,420	27,420	350,000	322,580		322,580	7.8%	
Central Administration Wages :- Indirect Expenditure	27,420	27,420	350,000	322,580	0	322,580	7.8%	0

Net Expenditure **(27,420)** **(27,420)** **(350,000)** **(322,580)**

105 Parks Salaries

4020 Salaries - Allotments	147	147	700	553		553	21.0%	
4022 Salaries - Burnside way	83	83	350	267		267	23.8%	
4023 Salaries - Yarwood Close	97	97	400	303		303	24.2%	
4024 Salaries - Old Hall Road	356	356	2,300	1,944		1,944	15.5%	
4025 Salaries - Church Walk Playgnd	274	274	4,000	3,726		3,726	6.9%	
4029 Salaries - Defibs	191	191	1,000	809		809	19.1%	
4030 Salaries - James Street	161	161	1,200	1,039		1,039	13.4%	
4035 Salaries - Verdin Park	1,040	1,040	23,000	21,960		21,960	4.5%	
4040 Salaries - Vickersway Park	4,602	4,602	41,000	36,398		36,398	11.2%	
4045 Salaries - Whalley Road	366	366	3,500	3,134		3,134	10.5%	
4083 Salaries - Danefield Play area	417	417	2,400	1,984		1,984	17.4%	
4086 Salaries - Greenall Road	76	76	1,200	1,124		1,124	6.3%	
4092 Salaries - Victoria Street	174	174	1,200	1,026		1,026	14.5%	
4093 Salaries - Belmont Road	1,025	1,025	1,500	475		475	68.3%	
Parks Salaries :- Indirect Expenditure	9,009	9,009	83,750	74,741	0	74,741	10.8%	0

Net Expenditure **(9,009)** **(9,009)** **(83,750)** **(74,741)**

110 Cemetery

1025 Income - Witton Cemetery	5,765	5,765	28,000	22,235			20.6%	
1027 Income - Dane Valley Cemetery	4,535	4,535	30,000	25,465			15.1%	
1030 Income - Memorials Application	650	650	6,000	5,350			10.8%	
1035 Income - Statutory Declaration	230	230	1,000	770			23.0%	
Cemetery :- Income	11,180	11,180	65,000	53,820			17.2%	0
4080 Salaries - Danebridge Cemetery	731	731	4,000	3,269		3,269	18.3%	
4085 Salaries - Danevalley Cemetery	486	486	6,500	6,014		6,014	7.5%	
4095 Salaries - Witton Cemetery	5,857	5,857	60,000	54,143		54,143	9.8%	
4100 Salaries - St Helens Church	238	238	3,000	2,762		2,762	7.9%	
4537 Exp - Cem graves sold back	25	25	0	(25)		(25)	0.0%	
4539 Exp - Grave Digging	3,050	3,050	9,000	5,950		5,950	33.9%	
4580 Exp - Rates - Cemeteries	2,226	2,226	11,000	8,774		8,774	20.2%	
Cemetery :- Indirect Expenditure	12,613	12,613	93,500	80,887	0	80,887	13.5%	0
Net Income over Expenditure	(1,433)	(1,433)	(28,500)	(27,067)				

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
130	Office								
1003	Income - Green Commute Initiat	192	192	0	(192)			0.0%	
1034	Income - bank interest	1,103	1,103	4,000	2,897			27.6%	
1060	Income - Chapels	1,300	1,300	3,000	1,700			43.3%	
1176	Income - Precept	655,743	655,743	655,743	0			100.0%	
	Office :- Income	658,338	658,338	662,743	4,405			99.3%	0
4200	Exp - Payroll Admin Costs	116	116	1,300	1,184		1,184	8.9%	
4205	Exp - Training	0	0	3,500	3,500		3,500	0.0%	
4215	Exp - Town Mayor's Allowance	0	0	1,540	1,540		1,540	0.0%	
4220	Exp - Mayor/Dep Mayor Travel	0	0	250	250		250	0.0%	
4225	Exp - Election Fund	0	0	3,000	3,000		3,000	0.0%	
4230	Exp - Civic Regalia	0	0	1,000	1,000		1,000	0.0%	
4255	Exp - Stationery	65	65	1,200	1,135	38	1,097	8.6%	
4260	Exp - Photocopier Rental	132	132	500	368		368	26.4%	
4265	Exp - Postage	88	88	100	12		12	87.8%	
4270	Exp - Telephone - Office	191	191	2,000	1,809		1,809	9.5%	
4275	Exp - Telephone - Mobiles	244	244	2,500	2,256		2,256	9.8%	
4285	Exp - Internet & Hosting	0	0	500	500		500	0.0%	
4295	Exp - Subscriptions and Audits	328	328	12,000	11,672		11,672	2.7%	
4300	Exp - Insurance	5,263	5,263	20,000	14,737		14,737	26.3%	
4316	Exp - Occupational Health	600	600	600	0		0	100.0%	
4320	Exp - Bank Charges	87	87	1,500	1,413		1,413	5.8%	
4325	Exp - Advertising & Marketing	0	0	2,000	2,000		2,000	0.0%	
4330	Exp - IT Support	139	139	400	261		261	34.7%	
4335	Exp - Office Equipment	0	0	3,000	3,000		3,000	0.0%	
4337	Exp - Office Cleaning	0	0	3,000	3,000		3,000	0.0%	
4595	Exp - Refreshments	68	68	500	432		432	13.6%	
	Office :- Indirect Expenditure	7,321	7,321	60,390	53,069	38	53,031	12.2%	0
	Net Income over Expenditure	651,017	651,017	602,353	(48,664)				
135	Events								
1004	Income - Easter Egg Hunt	250	250	0	(250)			0.0%	
1008	Income - Tree of Lights	0	0	100	100			0.0%	
1013	Income - Verdin Park Events	0	0	14,000	14,000			0.0%	
1016	Income - Christms Extravaganza	0	0	500	500			0.0%	
	Events :- Income	250	250	14,600	14,350			1.7%	0
4250	Exp - Bridge Illumination	0	0	1,000	1,000		1,000	0.0%	
4345	Exp - Town Centre Enhancement	3,104	3,104	9,000	5,896		5,896	34.5%	
4351	Exp - Christmas Extrav	0	0	65,000	65,000	404	64,596	0.6%	

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4366 Exp - Easter Egg Hunt V/Way	327	327	100	(227)		(227)	326.8%	
4375 Exp - Remembrance Sunday	295	295	1,500	1,205		1,205	19.7%	
4390 Exp - Verdin Park Events	2,995	2,995	18,000	15,005	6,763	8,242	54.2%	
4394 Exp - NOW Northwich	0	0	5,000	5,000		5,000	0.0%	
4395 Exp - Tree of Lights	0	0	100	100		100	0.0%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
4740 Exp - Firefest	0	0	300	300		300	0.0%	
Events :- Indirect Expenditure	6,721	6,721	100,200	93,479	7,166	86,312	13.9%	0
Net Income over Expenditure	(6,471)	(6,471)	(85,600)	(79,129)				
136 Salary Events/Town								
4017 Salaries - Firefest	0	0	300	300		300	0.0%	
4021 Salaries - Christmas Extrav	0	0	1,000	1,000		1,000	0.0%	
4026 Salaries - Remembrance Sunday	0	0	500	500		500	0.0%	
4041 Salaries - Tree of Lights	0	0	100	100		100	0.0%	
4089 Salaries - Town Cent Enhance	0	0	5,000	5,000		5,000	0.0%	
Salary Events/Town :- Indirect Expenditure	0	0	6,900	6,900	0	6,900	0.0%	0
Net Expenditure	0	0	(6,900)	(6,900)				
140 Grants								
4450 Exp - School Advantage Fund	0	0	5,000	5,000		5,000	0.0%	
4453 Exp - Grants	(1,036)	(1,036)	10,000	11,036		11,036	(10.4%)	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
Grants :- Indirect Expenditure	(1,036)	(1,036)	15,200	16,236	0	16,236	(6.8%)	0
Net Expenditure	1,036	1,036	(15,200)	(16,236)				
200 Parks								
1010 Income - Winnington Allotments	1,680	1,680	1,000	(680)			168.0%	
1015 Income - VW - VP - Whalley Rd	600	600	1,000	400			60.0%	
1024 Income - Queensgate Allotments	0	0	60	60			0.0%	
1031 Income - Austin Street	900	900	500	(400)			180.0%	
1040 Income - Rent Sub Station	0	0	15	15			0.0%	
1066 Income - Defib	0	0	500	500			0.0%	
1135 Income - Tool & Plant	73	73	0	(73)			0.0%	
1202 Income - Vickersway Allotments	0	0	60	60			0.0%	
Parks :- Income	3,253	3,253	3,135	(118)			103.8%	0
4249 DNU	2,823	2,823	0	(2,823)		(2,823)	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4500 Exp - Tool and Plant	1,319	1,319	13,000	11,681	4,447	7,234	44.4%	
4501 Exp - Defib purchased/costs	0	0	1,000	1,000		1,000	0.0%	
4505 Exp - Vehicle Leasing	1,975	1,975	20,000	18,025		18,025	9.9%	
4510 Exp - Fuel	844	844	11,500	10,656		10,656	7.3%	
4515 Exp - Plants, Seeds, Fert	602	602	15,000	14,398	9,603	4,795	68.0%	
4520 Exp - Tree Maintenance	0	0	8,000	8,000		8,000	0.0%	
4523 Exp - Members budget	1,288	1,288	0	(1,288)	425	(1,712)	0.0%	
4525 Exp - Building Maint Projects	2,538	2,538	25,000	22,462	31,085	(8,623)	134.5%	
4535 Exp - Play Equipment	0	0	3,000	3,000	660	2,340	22.0%	
4538 Exp - Memorials	2,079	2,079	8,000	5,921	993	4,928	38.4%	
4545 Exp - Skips & waste removal	460	460	10,000	9,540		9,540	4.6%	
4555 Exp - Protective Clothing	133	133	3,500	3,367	21	3,346	4.4%	
4560 Exp - Aviary Stock and Food	33	33	300	267		267	11.0%	
4570 Exp - Utilities	3,493	3,493	9,000	5,507		5,507	38.8%	
4575 Exp - Cleansing	56	56	4,000	3,944	244	3,701	7.5%	
4590 Exp - CCTV Rental	0	0	4,000	4,000	1,168	2,832	29.2%	
4596 Exp - Rose Meadow Play Area	0	0	0	0	100,869	(100,869)	0.0%	

Parks :- Indirect Expenditure	17,643	17,643	135,300	117,657	149,514	(31,857)	123.5%	0
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Net Income over Expenditure	(14,390)	(14,390)	(132,165)	(117,775)				
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NORTHWICH TOWN COUNCIL :- Income	673,020	673,020	745,478	72,458			90.3%	
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Expenditure	79,691	79,691	845,240	765,549	156,719	608,831	28.0%	
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Movement to/(from) Gen Reserve	593,329	593,329	(99,762)	(693,091)				
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CONTRACTS1015 Alderley Edge

4700 Contract Salary	115	115	0	(115)		(115)	0.0%	
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Alderley Edge :- Indirect Expenditure	115	115	0	(115)	0	(115)		0
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Net Expenditure	(115)	(115)	0	115				
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1020 Alvanley Parish Council

1700 Income	0	0	550	550			0.0%	
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Alvanley Parish Council :- Income	0	0	550	550				0
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4700 Contract Salary	0	0	55	55		55	0.0%	
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Alvanley Parish Council :- Indirect Expenditure	0	0	55	55	0	55		0
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Net Income over Expenditure	0	0	495	495				
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Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>3265 DNU</u>								
1700 Income	451	451	5,000	4,549			9.0%	
DNU :- Income	<u>451</u>	<u>451</u>	<u>5,000</u>	<u>4,549</u>			<u>9.0%</u>	<u>0</u>
4700 Contract Salary	66	66	500	434		434	13.3%	
DNU :- Indirect Expenditure	<u>66</u>	<u>66</u>	<u>500</u>	<u>434</u>	<u>0</u>	<u>434</u>	<u>13.3%</u>	<u>0</u>
Net Income over Expenditure	<u>384</u>	<u>384</u>	<u>4,500</u>	<u>4,116</u>				
<u>3270 Wilmslow Town Council</u>								
1700 Income	225	225	11,000	10,775			2.0%	
Wilmslow Town Council :- Income	<u>225</u>	<u>225</u>	<u>11,000</u>	<u>10,775</u>			<u>2.0%</u>	<u>0</u>
4700 Contract Salary	0	0	4,000	4,000		4,000	0.0%	
4710 Exp - Contract Costs/Materials	78	78	8,000	7,923	4,776	3,147	60.7%	
Wilmslow Town Council :- Indirect Expenditure	<u>78</u>	<u>78</u>	<u>12,000</u>	<u>11,923</u>	<u>4,776</u>	<u>7,147</u>	<u>40.4%</u>	<u>0</u>
Net Income over Expenditure	<u>148</u>	<u>148</u>	<u>(1,000)</u>	<u>(1,148)</u>				
<u>3275 Premier Estates (Bron Y Cast)</u>								
1700 Income	750	750	0	(750)			0.0%	
Premier Estates (Bron Y Cast) :- Income	<u>750</u>	<u>750</u>	<u>0</u>	<u>(750)</u>				<u>0</u>
Net Income	<u>750</u>	<u>750</u>	<u>0</u>	<u>(750)</u>				
<u>3300 Premier Estates (Abergele)</u>								
4710 Exp - Contract Costs/Materials	0	0	0	0	600	(600)	0.0%	
Premier Estates (Abergele) :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>600</u>	<u>(600)</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				
CONTRACTS :- Income	(44,706)	(44,706)	238,835	283,541			(18.7%)	
Expenditure	21,084	21,084	140,073	118,989	30,083	88,905	36.5%	
Movement to/(from) Gen Reserve	<u>(65,791)</u>	<u>(65,791)</u>	<u>98,762</u>	<u>164,553</u>				
Grand Totals:- Income	628,314	628,314	984,313	355,999			63.8%	
Expenditure	100,775	100,775	985,313	884,538	186,802	697,736	29.2%	
Net Income over Expenditure	<u>527,539</u>	<u>527,539</u>	<u>(1,000)</u>	<u>(528,539)</u>				
Movement to/(from) Gen Reserve	<u>527,539</u>	<u>527,539</u>	<u>(1,000)</u>	<u>(528,539)</u>				

Linked to Cashbook 1

Entered Month 1

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
AMBEROL Amberol Limited							
<i>Wilmslow BID planter</i>	30/04/2025	25096	1	2,445.08	0.00	2,445.08	0.00
					0.00	2,445.08	
APR APR Carpet Fitters Ltd							
<i>Flooring in Church Walk</i>	30/04/2025	5/280	1	280.00	0.00	280.00	0.00
					0.00	280.00	
AVLIES A.Vlies, Northwich Metals							
<i>Skips</i>	30/04/2025	1118	1	552.00	0.00	552.00	0.00
					0.00	552.00	
CHELFORD Chelford Farm Supplies Ltd							
<i>Husqvarna Line</i>	30/04/2025	1151076	1	105.38	0.00	105.38	0.00
					0.00	105.38	
CHESHCOFFE Cheshire Coffee Services							
<i>VW Stock</i>	23/04/2025	INV-3329	1	160.00	0.00	160.00	0.00
<i>VW Stock</i>	30/04/2025	INV-3380	1	49.00	0.00	49.00	0.00
					0.00	209.00	
CHSFDR Cheshire Self Drive Ltd							
<i>AF21 RUC</i>	30/04/2025	85247	1	493.99	0.00	493.99	0.00
<i>AX65 EEG</i>	30/04/2025	85248	1	342.00	0.00	342.00	0.00
<i>MM70 MKP</i>	30/04/2025	85249	1	493.99	0.00	493.99	0.00
<i>MM70 MLZ</i>	30/04/2025	85250	1	493.99	0.00	493.99	0.00
<i>PN23 TGV</i>	30/04/2025	85251	1	546.00	0.00	546.00	0.00
					0.00	2,369.97	
DCS DCS Payroll Agency							
<i>Payroll admin</i>	30/04/2025	110512	1	138.91	0.00	138.91	0.00
					0.00	138.91	
DMHOME D M Home & Garden Services							
<i>Safe</i>	11/04/2025	54	1	130.00	0.00	130.00	0.00
					0.00	130.00	

Continued over page

Linked to Cashbook 1

Entered Month 1

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
FIREPRO Fire Protection Consultants Ltd							
<i>Fire Extinguisher service</i>	12/04/2025	23478	1	237.60	0.00	237.60	0.00
					<u>0.00</u>	<u>237.60</u>	
GGM Gibsons Garden Machinery Ltd							
<i>Fuel Filter</i>	07/04/2025	235132	1	14.88	0.00	14.88	0.00
<i>Mower Blades x 2</i>	11/04/2025	235252	1	113.73	0.00	113.73	0.00
<i>Mower Blades x 2 credit</i>	16/04/2025	235319	1	-109.55	0.00	-109.55	0.00
<i>Pulley</i>	30/04/2025	235742	1	71.22	0.00	71.22	0.00
					<u>0.00</u>	<u>90.28</u>	
GRANART Granart							
<i>Bench/Plaque</i>	08/04/2025	INV-9009/25	1	2,275.20	0.00	2,275.20	0.00
<i>Plaque/Pilkington</i>	23/04/2025	INV-9074/25	1	82.80	0.00	82.80	0.00
					<u>0.00</u>	<u>2,358.00</u>	
GRNDWORK Groundwork & Leisure Services Ltd							
<i>Frodsham</i>	14/04/2025	G6137	1	700.00	0.00	700.00	0.00
<i>Greenbank Dog Hooks/Bike</i>	14/04/2025	G6511	1	990.00	0.00	990.00	0.00
<i>Mid Cheshire Railways</i>	15/04/2025	G6462	1	330.00	0.00	330.00	0.00
<i>Frodsham</i>	30/04/2025	G6183	1	1,310.00	0.00	1,310.00	0.00
<i>Kingsley PC</i>	30/04/2025	G6540	1	1,200.00	0.00	1,200.00	0.00
					<u>0.00</u>	<u>4,530.00</u>	
HIPSWING Hipswing Entertainments							
<i>Verdin Park Vibes</i>	30/04/2025	INV-0745	1	3,594.00	0.00	3,594.00	0.00
<i>VE Day</i>	30/04/2025	INV-0871	1	354.00	0.00	354.00	0.00
					<u>0.00</u>	<u>3,948.00</u>	
HUWSGRAY Huws Gray Limited							
<i>Colliers</i>	11/04/2025	IK220217	1	115.62	0.00	115.62	0.00
					<u>0.00</u>	<u>115.62</u>	
INSTANT Instant Tool and Plant Hire							
<i>CW Maintenance</i>	30/04/2025	65930	1	140.40	0.00	140.40	0.00
<i>CW Maintennance</i>	30/04/2025	65931	1	105.60	0.00	105.60	0.00
					<u>0.00</u>	<u>246.00</u>	

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Linked to Cashbook 1

Entered Month 1
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
INSTASHADE Instashade Parasols							
<i>CW Parasols</i>	28/04/2025	SI-178169	1	1,638.00	0.00	1,638.00	0.00
					<u>0.00</u>	<u>1,638.00</u>	
INTELLIGEN Intelligent Monitoring Systems Ltd							
<i>IT Support</i>	31/03/2025	10503	1	166.50	0.00	166.50	0.00
					<u>0.00</u>	<u>166.50</u>	
JIM STANLE Jim Stanley							
<i>Lion Repairs</i>	30/04/2025	LION	1	300.00	0.00	300.00	0.00
					<u>0.00</u>	<u>300.00</u>	
LOCKTEC Lock-Tec							
<i>Keys</i>	30/04/2025	29829	1	60.00	0.00	60.00	0.00
					<u>0.00</u>	<u>60.00</u>	
OFFICEOPP Office Opportunities Ltd							
<i>A4 paper</i>	30/04/2025	149877	1	45.58	0.00	45.58	0.00
					<u>0.00</u>	<u>45.58</u>	
PAINTWELL Paintwell Limited							
<i>Paint</i>	15/04/2025	B3X522623	1	82.72	0.00	82.72	0.00
<i>Brushes for pool</i>	30/04/2025	NWH/300023	1	38.46	0.00	38.46	0.00
					<u>0.00</u>	<u>121.18</u>	
PALINTEST Palintest Water Analysis Technologies							
<i>Palin Test Service</i>	15/04/2025	216901	1	189.60	0.00	189.60	0.00
					<u>0.00</u>	<u>189.60</u>	
PETERDOUG Peter Douglas Platforms							
<i>BID Northwich/Wilmslow</i>	31/03/2025	14775	1	186.00	0.00	186.00	0.00
					<u>0.00</u>	<u>186.00</u>	
PUGH Steve Pugh Grave Digger							
<i>Gravedigging</i>	28/02/2025	2324	1	2,000.00	0.00	2,000.00	0.00
<i>Gravdigging</i>	30/04/2025	2371	1	1,050.00	0.00	1,050.00	0.00
					<u>0.00</u>	<u>3,050.00</u>	

Continued over page

Linked to Cashbook 1

Entered Month 1

Pay by BACS/Online File

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
RESDEV	RESDEV							
<i>CW Paint</i>		17/04/2025	137104	1	600.00	0.00	600.00	0.00
						0.00	600.00	
RSS	Rory Scott Services							
<i>Verdin Park Gates</i>		07/04/2025	SI-052	1	150.00	0.00	150.00	0.00
<i>Roberine</i>		30/04/2025	SI-060	1	60.00	0.00	60.00	0.00
						0.00	210.00	
RUDHEATH P	Rudheath Parish Council							
<i>Rudheath BS</i>		30/04/2025	173	1	1,850.00	0.00	1,850.00	0.00
						0.00	1,850.00	
SBSON	S B & Son Window Cleaning							
<i>Window cleaning</i>		30/04/2025	APRIL 25	1	16.00	0.00	16.00	0.00
						0.00	16.00	
SECUREHAVN	Yarwood Memorial Products (was Secure)							
<i>Pendant</i>		24/04/2025	SI-6036	1	114.00	0.00	114.00	0.00
						0.00	114.00	
TATTENHALL	Cheshire Farm Ice Cream							
<i>VW Stock</i>		10/04/2025	331132	1	348.20	0.00	348.20	0.00
<i>VW Stock</i>		17/04/2025	331468	1	370.66	0.00	370.66	0.00
<i>VW Stock</i>		30/04/2025	332429	1	224.63	0.00	224.63	0.00
						0.00	943.49	
VERGES	Verge's Lawns							
<i>Moss/Weed kill</i>		30/04/2025	5808	1	268.00	0.00	268.00	0.00
<i>Gawsworth</i>		30/04/2025	5809	1	1,240.00	0.00	1,240.00	0.00
						0.00	1,508.00	
WARNHILL	Warnhill Tool & Fasteners Ltd							
<i>PPE/Tool and Plant/Cleansing</i>		29/04/2025	IN376718	1	434.21	0.00	434.21	0.00
						0.00	434.21	
Proposed Payment Total						0.00	29,188.40	

Northwich Town Council
List of Purchase Ledger Payments

April 2025

Bacs payment (to be approved and not yet paid)	29,188.40
Salary	55,313.42 (to be approved) (to pay 18/05/2025)
Total	84,501.82

Direct Debits/Bacs/Cheques to approve in addition to above

Cheshire West and Chester (Witton)	638.25
Cheshire West and Chester (Dane Valley)	153.92
Cheshire West and Chester (Offices)	352.00
Bookers (Vickersway stock)	565.25
HSBC Credit Card	2027.59
Grant (Cheshire Without Abuse)	620.00
Grant (Disability Positive)	791.00
CS (Reimbursement)	16.48
AJR (Grave payment)	25.00
Killgerm	25.80
Water Plus (Church Walk)	11.71
Lily Comms	196.32
Everflow (Water supply, Cemetery)	225.41
Grant (Cheshire 7s)	225
FK White	600
Another Clean Sweep	357
GGM	456
Agrigem	346.8
BT	32.53
Total Energies (Office electric)	677.47
Wirehouse	357.00
Bank energies	19.80
Vickersway stock	11.00
The Print Warehouse	1974.00
Tower Leasing (Coffee machine/Church Walk)	128.40
Total	10,833.73

<u>To Approve</u>	<u>95,335.55</u>
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Approved last month, paid out in this month's Bank Statement

Bacs payment (Purchase ledger)	103,239.55
Salary	52,634.01
Grand Total	251,209.11

Dated:

Chris Shaw _____

Finance member _____

Chair of Finance _____

9th May 2025

Report to : Finance & General Purposes

Meeting Date : 20th May 2025

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Bank payments to be checked by Finance



Members to pick two suppliers from April 2025 payments

Evidence to be shown to Finance Committee at the meeting.

Report to : Finance Committee

Meeting Date : 22nd May 2025

Agenda Item : 7

Prepared By : Cath Kirwan

Subject : HSBC Bank Signatories



Background

In accordance with Northwich Town Council policy and financial regulations, it is necessary to have approved signatories for the signing of cheques and other banking documents. Updates may be required due to changes in council membership or roles.

Signatories are:

- Councillor Catherine Fox
- Councillor Graham Emmett
- Councillor Julie Macdonald
- Councillor Kate Cernik
- Councillor Lee Siddall
- Councillor Rachel Waterman
- Councillor Sam Naylor
- Councillor Tom Melville

Members to approve the signatories above:

Decision of the Committee is requested.

Cath Kirwan

Deputy Chief Officer