

# NORTHWICH TOWN COUNCIL

Chief Officer: Chris Shaw

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Northwich  
town council

DATE: 23<sup>rd</sup> May 2025

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **Full Council** at the **Council Chamber, 78 Church Road, Northwich, CW9 5PB** to be held on **Monday 2<sup>nd</sup> June at 6.00pm**.

Yours Sincerely

*Chris Shaw*

Chief Officer

## AGENDA

### 1. Presentation of Mayors Awards

### 2. Apologies for Absence

### 3. Declaration of interest

Members to declare any interest under the following categories:

\*Pecuniary interest

\*Outside bodies interest

\*Family, friend, or close associate interest

### 4. Open Forum

Members of the public will be allowed to speak at the Open Forum section of this meeting on the understanding that any topics raised will have been forwarded in writing to the Chief Officer at the above address prior to the date of the meeting. Public Question Time to be a maximum of 10 minutes.

### 5. Signing of the Minutes

5.1. Of the Town Council meeting held on Monday 7<sup>th</sup> April 2025 (Minutes attached)

5.2 Of the Annual Parish Meeting held on Monday 19<sup>th</sup> May 2025 (Minutes attached)

5.3 Of the Annual General Meeting held on Monday 19<sup>th</sup> (Minutes attached)

[Members are required to approve the minutes as a true and accurate record.](#)

### 6. Reports of Committees

6.1 To note Finance & General Purposes Committee meeting held on Tuesday 20<sup>th</sup> May 2025.

6.2 To note Planning Committee meeting held on Tuesday 27<sup>th</sup> May 2025

[Members to note the minutes.](#)

### 7. Town Mayors Communications

List of Civic Events that the Town Mayor has attended during April & May 2025 (attached)

[Members to note the report.](#)

**8. Chief Officers Report**

To receive a report from the Chief Officer (attached)

[Members to note the report.](#)

**9. Police Update**

To receive a report from Northwich Police

[Report to be given at the meeting.](#)

**10. Outside Bodies**

To receive an update from any member attending meetings of outside bodies.

**11. CW&C Members**

To receive an update from CW&C ward members

**12. Date of next meeting**

The next meeting will be on Monday 7<sup>th</sup> July 2025 at 6.00pm

**NORTHWICH TOWN COUNCIL**  
**MEETING OF THE TOWN COUNCIL**  
**HELD ON MONDAY 7<sup>th</sup> APRIL 2025**

**Present:**

Cllr Kate Cernik

Town Mayor

**Councillors:**

Cllr Graham Emmett

Cllr Julie MacDonald

Cllr Olwyn Dean

Cllr Andy Kent

Cllr Lee Siddall

Cllr Arthur Neil

Cllr Joanne Callaghan

Cllr Emma Guy

Cllr Bob Cernik

Cllr Janet Illidge

Cllr Stephen Harcombe

Cllr Patricia Parkes

Cllr Catriona Stewart

Cllr Catherine Fox

Cllr Tom Melville

**Also present:**

Chris Shaw

Cath Kirwan

Chief Officer

Deputy Chief Officer/Responsible Finance Officer

The Town Mayor Cllr Kate Cernik Welcomed Cllr Emma Guy to her first Full Council meeting.

**NTC 24/122 PRESENTATION OF GRANTS CHEQUES**

Councillor Kate Cernik presented cheques which were approved at our Grants Committee to:

No Limits - £791

Free Cakes for Northwich - £300

Little Lions - £736

MyCWA - £620

Cheshire 7s Cup - £225

**NTC 24/123 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Sam Naylor, Cllr Rachel Waterman, Cllr Jane Thomas, Cllr Andy Stott and Cllr Alison Gerrard.

**NTC 24/124 DECLARATIONS OF INTEREST**

Members to declare any interest under the following categories:

Pecuniary Interest

Outside Bodies Interest

Family, Friend or Close Associate Interest

Cllr Arthur Neil, Councillor Trish Parkes declared an interest in any matters relating to Cheshire West and Chester Council. Cllr Kate Cernik declared an interest in Healthwatch.

**NTC 24/125 OPEN FORUM**

There were no speakers.

**Date.....**

.....  
**Cllr Kate Cernik**  
**Town Mayor**

## **NTC 24/126    SIGNING OF THE MINUTES**

5.1     The minutes of the Town Council Meeting held on Monday 3<sup>rd</sup> March 2025 be confirmed and approved as a true and accurate record.

*Proposed by Cllr Graham Emmett and seconded by Cllr Julie MacDonald*

*All agreed.*

Minutes to be signed by the Mayor.

## **NTC 24/126    REPORTS OF COMMITTEES**

6.1     To note the Finance and General Purposes Committee Meeting held on Monday 17<sup>th</sup> March 2025.

6.2     To note the Planning Committee Meeting held on 24<sup>th</sup> March 2025.

6.3     To note the Grants Committee Meeting held on 24<sup>th</sup> March 2025.

6.4     To note the Policy and Operations Committee Meeting held on 1<sup>st</sup> April 2025.

*Members noted the minutes of the meetings.*

## **NTC 24/127    TOWN MAYOR'S COMMUNICATIONS**

Mayor's diary – March 2025

| Town Mayor's Communications |                                                                 |
|-----------------------------|-----------------------------------------------------------------|
| 11 <sup>th</sup> March      | Northwich Town Mayors Charity Night                             |
| 21 <sup>st</sup> March      | Belmont Road Play Area opening, <i>attended by Deputy Mayor</i> |
| 22 <sup>nd</sup> March      | Northwich Swimathon                                             |
| 28 <sup>th</sup> March      | Storengy UK Responsible Business 2024                           |

## **NTC 24/128    CHIEF OFFICERS REPORT**

Members received the report from the Chief Officer.

Councillor Kate Cernik walking the Northwich Lions Walk on Easter Sunday. Details are on our website [Home - Northwich Town Council](#)

## **NTC 24/129    POLICE UPDATE**

This will be circulated once we have the report and will be passed on to members.

Date.....

.....  
**Cllr Kate Cernik**  
**Town Mayor**

## **NTC 24/130    OUTSIDE BODIES**

Cllr Andy Kent updated members on the Friends of Northwich Train Station. Activity is ongoing with the station artwork project with the display set to be visible from 13<sup>th</sup> May.

Collaboration with Grozone continues, with additional planters being installed this week and potential planting on the bank near the station being explored. In relation to the Railway 200 celebrations, a series of walks will be advertised in the coming months. Further information will be available at the station.

Cllr Kate Cernik provided an update on the Care Group. Cllr Cernik attended a recent meeting where two key issues were discussed: the rising number of elderly individuals falling victim to scams, and the educational efforts by Age UK to raise public awareness around this issue. Additionally, St Helen's Church hosts a men's group every Thursday morning, which has received positive feedback from attendees.

*Proposed by Cllr Siddall and seconded by Cllr McDonald*

*All agreed*

#### **NTC 24/131    CWaC MEMBERS**

Cllr Arthur Neil provided updates on two current planning applications: Solar Farm Energy – Cllr Neil is actively informing members of the public about the details and progress of this application. Marina at Saxons Lane (83 dwellings) – Cllr Neil is also updating the public on this proposed development, with flooding concerns being highlighted as the primary issue raised by residents.

The Blue Barrel site has seen improvement following a litter pick conducted yesterday. Future litter-picking events are planned to continue maintaining the area.

#### **NTC 24/132    DATE OF NEXT MEETING**

The date of the next Council meeting will be Monday 19<sup>th</sup> May 2025 (AGM) at 6.00 pm

Date.....

.....  
**Cllr Kate Cernik**  
**Town Mayor**

#### **Part B**

In accordance with Local Government Act Public Admittance to Meetings Act 1960, the following agenda items are to be considered in the absence of Press and Public

Members considered options set out in the confidential report given by the Chief Officer.

Options were discussed at length, and it was resolved that members approve Option 3 set out in the report.

Meeting closed at 7.40pm

**Date.....**

.....  
**Cllr Kate Cernik**  
**Town Mayor**

**NORTHWICH TOWN COUNCIL**

**TOWN MEETING FOR THE PARISH OF NORTHWICH**  
**MONDAY 19<sup>th</sup> MAY 2025**

**Present:** Cllr Kate Cernik – Town Mayor

**Councillors Present:** Cllr Rachel Waterman  
Cllr Kate Cernik  
Cllr Bob Cernik  
Cllr Lee Siddall  
Cllr Catriona Stewart  
Cllr Andy Kent  
Cllr Jo Callaghan  
Cllr Olwyn Dean  
Cllr Graham Emmett  
Cllr Emma Guy  
Cllr Stephen Harcombe

**Also Present:** Cath Kirwan – Deputy Chief Officer/RFO

**25/01 PRESENTATION OF SCHOOL ADVANTAGE FUND**

Cheques presented to the following schools, Leftwich Primary School, Victoria Road Primary School, Charles Darwin Street Primary School, Witton Church Walk Primary School.

**25/02 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Janet Illidge, Cllr Patricia Parkes, Cllr Arthur Neil, Cllr Andy Stott, Cllr Sam Naylor and Cllr Alison Gerrard

**25/03 DECLARATIONS OF INTEREST**

Members to declare any interest under the following categories:

- Pecuniary interest
- Outside bodies interest
- Family, friend, or close associate interest

Cllr Rachel Waterman and Cllr Olwyn Dean – Cheshire West and Chester Council

**25/04 CHAIRMAN'S REMARKS**

Please see Annual Report

**Date.....**

.....  
**Cllr Kate Cernik**  
**Town Mayor**

**25/05 AFFAIRS OF THE PARISH OF NORTHWICH**

Kate Cernik praised the high standards maintained by Northwich Town Council (NTC) in the town centre and affirmed these will continue.

Bob Cernik spoke about enhancements NTC will deliver in the town centre, the ongoing relationship with Aleta Steel, and the need to build a systemised approach to meetings.

Graham Emmett raised concerns about the poor condition of the town centre toilets, noting frequent vandalism and them often being out of order. Cllr Graham Emmett also addressed charges for non-residents using the Church Walk Paddling Pool.

Lee Siddall discussed the need for a Changing Places facility after the demolition of Weaver Square, although noted that Brio currently provides one.

Olwyn Dean raised the need to prepare for transgender toilet facilities.

Catriona Stewart suggested same-sex toilets might be more suitable.

Emma Guy inquired about previous toilet facilities; members provided updates.

Lee Siddall emphasized improvements needed at the gateway areas to town, including the bottom of Winnington Hill and the Winnington Bridge.

Catriona Stewart mentioned key areas such as VIN, Winnington Bridge, and Weaver Square, stressing that NTC can only influence Cheshire West and Chester Council (CWaC). Catriona Stewart called for more investment in public art and fostering pride in existing artworks and hopes to see more art in the town centre by next year.

Graham Emmett and Stephen Harcombe discussed VIN parking, suggesting some departments be moved into the town centre. A meeting with VIN executives was proposed, and public consultation is expected soon.

Rachel Waterman raised the importance of maintaining physical CWaC offices in town for face-to-face service.

Andrew Kent asked for an update on the Town Plan from Catherine Fox.

Bob Cernik discussed ongoing efforts to redevelop Jubilee Fields and mentioned multiple bids being submitted.

Jo Callaghan asked about the library garden. Kate Cernik confirmed she would follow this up and supported the idea of a community garden as a local asset.

Andy Kent called for ongoing meetings with CWaC and suggested inviting Charlotte Walton to update members.

Olwyn Dean raised the importance of establishing Assets of Community Value (ACVs) in advance, citing Winnington Park.

**Date.....**

.....  
**Cllr Kate Cernik**  
**Town Mayor**

Bob Cernik supported this and proposed engaging with CWaC about empty properties being repurposed for community use. He suggested inviting CWaC reps to future meetings.

Lee Siddall proposed a dialogue with Brunner Mond to bring statues into town.

Kate Cernik supported forming a working group to explore this.

Rachel Waterman suggested using Spacehive to fund statue relocation and proposed commemorating famous Northwich women with a new statue.

Emma Guy raised interest in the Solar Farm Energy project. Graham Emmett updated her and encouraged her to become a committee representative, which she accepted.

Meeting closed 6.30pm.

DRAFT

Date.....

.....  
**Cllr Kate Cernik**  
**Town Mayor**

**NORTHWICH TOWN COUNCIL**  
**ANNUAL GENERAL MEETING**  
**MONDAY 19<sup>TH</sup> MAY 2025**

**Present:** Councillor Kate Cernik – Town Mayor

**Councillors:**

|                  |                  |
|------------------|------------------|
| Cllr J Callaghan | Cllr K Cernik    |
| Cllr B Cernik    | Cllr R Waterman  |
| Cllr A Kent      | Cllr J MacDonald |
| Cllr S Naylor    | Cllr L Siddall   |
| Cllr C Stewart   | Cllr O Dean      |
| Cllr G Emmett    |                  |

**Also Present:** Cath Kirwan – Deputy Chief Officer/RFO

**Guests:** Invited guests of the incoming Mayor

The Town Mayor opened the meeting at 7.00 p.m. and welcomed everyone to the Council.

**25/01 TOWN MAYOR CHARITIES CHEQUE PRESENTATION**

Councillor Kate Cernik award cheque to her chosen charities this year to Tiny Steps and Cheshire Downs Syndrome. Councillor Sam Naylor had also donated some of his monies raised during his term of office to both these charities.

**25/02 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Melville, Cllr C Fox, Cllr P Parkes, and Cllr A Neil, , Cllr J Illidge,

**25/03 NOMINATIONS FOR THE OFFICE OF TOWN MAYOR**

The Town Mayor, Cllr Kate Cernik called for nominations for the Office of Town Mayor for the forthcoming year. Cllr Rachel Waterman proposed the Motion that Cllr Julie MacDonald be elected as Town Mayor for the coming year. Cllr. Andy Kent seconded the Motion. The Town Mayor called for any other nominations, and the Motion was put to the vote. There were no further nominations. Motion carried, All in favour.

**RESOLVED**

That Cllr Julie MacDonald be elected as Town Mayor of Northwich for the ensuing year. The Town Mayor, Cllr Kate Cernik, Town Mayor elect, and the Deputy Chief Officer then left the meeting to exchange Mayoral Robes and Chain of Office. The new Town Mayor then returned to the meeting, read and signed the Declaration of Acceptance of Office.

All agreed

**Date.....**

.....  
**Cllr Julie Macdonald**  
**Town Mayor**

## **25/04 TOWN MAYOR - VOTE OF THANKS**

Councillor Sam Naylor proposed a vote of thanks to the retiring Town Mayor Cllr Kate Cernik, for her previous year of Office saying it was both a privilege and honour to deliver this vote of thanks. He also thanked all those attending. Cllr Lee Siddall seconded the vote and added her thanks. Cllr Kate Cernik responded to the vote of thanks, and delivered his own closing speech, in which he highlighted some of the main functions and events he had attended during her year in Office.

## **25/05 ELECTION OF DEPUTY TOWN MAYOR 2025-2026**

The Town Mayor called for nominations for the office of Deputy Town Mayor for the forthcoming Civic Year. Cllr Olwyn Dean proposed the Motion that Cllr Bob Cernik be elected Deputy Town Mayor for the coming year. Cllr. Olwyn Dean seconded the Motion. The Town Mayor called for any other nominations before putting the Motion to the vote. No further nominations made. Motion carried. All in favour.

It was proposed by Cllr Jo Callaghan that Ben Stockton become the Mayors Consort and Cllr Emma Guy seconded the proposal. All agreed.

### **RESOLVED**

That Cllr Bob Cernik be elected for the Deputy Mayor of Northwich for the ensuing year. Cllr Bob Cernik was then presented with the Chain of Office, read and signed the Declaration of Acceptance of Office, and gave thanks for her election.

Ben Stockton to become the Mayors Consort and proposed by Cllr Jo Callaghan and second by Cllr Andy Kent.

All agreed.

## **25/06 MEMBERS OF COMMITTEES**

List of Members of Committees and Representatives on Outside Bodies had been previously circulated to members and are as follows. These were proposed by Cllr. Emma Guy and seconded by Cllr Graham Emmett. Approved en bloc. All in favour.

**Approved**

## **Town Council Committees 2025-2026**

### **Finance, Amenities and General Purposes Committee**

This meeting is to be held the third Monday of each month at 6.00 p.m.

- |                     |                  |
|---------------------|------------------|
| 1. Lee Siddall      | 2. Tom Melville  |
| 3. Rachel Waterman  | 4. Catherine Fox |
| 5. Julie MacDonald  | 6. Kate Cernik   |
| 7. Sam Naylor       | 8. Bob Cernik    |
| 9. Catriona Stewart | 10. Andy Kent    |

**Date**.....

.....  
**Cllr Julie Macdonald**  
**Town Mayor**

## **Planning & Environment Committee**

This meeting will be held every fourth Monday of the month at 5.00 p.m.

- |                     |                    |
|---------------------|--------------------|
| 1. Bob Cernik       | 2. Patricia Parkes |
| 3. Jo Risley        | 4. Janet Illidge   |
| 5. Catherine Fox    | 6. Andy Stott      |
| 6. Stephen Harcombe | 8. Graham Emmett   |
| 9. Emma Guy         | 10. Arthur Neil    |

## **Grants Committee**

Meetings will be held on the following dates at 5.30 p.m.

Dates to be confirmed (2 meetings each year)

- |                     |                    |
|---------------------|--------------------|
| 1. Andy Kent        | 2. Rachel Waterman |
| 3. Tom Melville     | 4. Kate Cernik     |
| 5. Catriona Stewart | 6. Olwyn Dean      |
| 7. Julie MacDonald  | 8. Janet Illidge   |
| 9. Patricia Parkes  | 10. Lee Siddall    |

## **Policy & Operations Committee**

Chair & Vice from all the above Committees, meetings as requested.

- |                                                   |                                       |
|---------------------------------------------------|---------------------------------------|
| 1. Town Mayor                                     | 2. Deputy Town Mayor                  |
| 3. Chair of Planning & Environment<br>Environment | 4. Vice Chair of Planning &           |
| 5. Chair of Grants                                | 6. Vice Chair of Grants               |
| 9. Chair of Finance & Amenities                   | 10. Vice Chair of Finance & Amenities |

## **Personnel Committee to be agreed at first meeting of Policy & Operations**

- |    |    |
|----|----|
| 1. | 2. |
| 3. | 4. |

Chairs and Vice Chairs of all Committees to be elected at their first Committee meetings.

Date.....

.....  
**ClIr Julie Macdonald**  
**Town Mayor**

## **Representatives on Outside Bodies 2025-2026**

| <b>ORGANISATION</b>                            | <b>NUMBER OF VACANCIES</b> | <b>PROPOSED COUNCILLOR REPRESENTATIVE</b>                                         | <b>PERIOD OF OFFICE</b> |
|------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------|-------------------------|
| Sir John Deane's College Foundation Trust      | 1                          | Councillor Catriona Stewart                                                       | 1 year                  |
| Northwich BID                                  | 3                          | Chris Shaw (Chief Officer)<br>Councillor Sam Naylor<br>Councillor Rachel Waterman | 1 year                  |
| Cheshire Association of Local Councils (CHALC) | 2                          | Chris Shaw (Chief Officer)<br>Councillor Kate Cernik                              | 1 year                  |
| Manchester International Airport               | 2                          | Chris Shaw (Chief Officer)<br>Councillor Sam Naylor                               | 1 year                  |
| Mid Cheshire Community Rail                    | 3                          | Councillor Andy Kent<br>Councillor Emma Guy<br>Councillor Stephen Harcombe        | 1 year                  |
| Warrington & Vale Royal College                | 3                          | Councillor Lee Siddall<br>Councillor Bob Cernik<br>Councillor Sam Naylor          | 1 year                  |
| Renescience                                    | 2                          | Councillor Julie Macdonald<br>Councillor Sam Naylor<br>Councillor Bob Cernik      | 1 year                  |
| TATA Heat and Power now LSEP                   | 2                          | Councillor Sam Naylor<br>Councillor Graham Emmett<br>Councillor Stephen Harcombe  | 1 year                  |
| Care Community                                 | 1                          | Councillor Kate Cernik<br>Councillor Julie Macdonald                              | 1 year                  |
| Sustainable Northwich                          | 2                          | Councillor Julie Macdonald<br>Councillor Catriona Stewart                         | 1 year                  |

## **25/07 GENERAL POWER OF COMPETENCE**

The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. In simple terms, it gives councils the power to do anything an individual can do provided it is not prohibited by other legislation. It applies to all principal councils (district, county and unitary councils etc). It also applies to eligible<sup>1</sup> parish and town councils. It replaces the wellbeing powers in England that were provided under the Local Government Act 2000.

**Date.....**

.....  
**Cllr Julie Macdonald**  
**Town Mayor**

The scope – and some limitations – of the General Power are set out in sections 1 to 6 of the Localism Act 2011.

In summary, the GPC enables councils to do things:

- an individual may generally do
- anywhere in the UK or elsewhere
- for a commercial purpose or otherwise, for a charge or without a charge
- without the need to demonstrate that it will benefit the authority, its area or persons resident or present in its area (although in practice councils will want to realise such benefits).

But there are some limitations on General power, either because they are not things which an individual can do or because they are excluded by the Act. The GPC will not:

- provide councils with new powers to raise tax or precepts or to borrow
- enable councils to set charges for mandatory services, impose fines or create offences or byelaws, over and above existing powers to do so
- override existing legislation in place before the Localism act 2011, so-called ‘pre-commencement limitations’ (however powers enacted after commencement of the GPC will only limit the GPC if this explicitly stated in the legislation).

Where using the GPC for charging or trading purposes, the recipient should agree to the service being provided, the income from charges should not exceed the cost of provision and, where things are done for commercial purposes, this must be done through a specified type of company.

Notwithstanding the limitations outlined above, the GPC remains a broad power.

As part of the Government’s wider localism agenda, the GPC is intended not only to increase local authority powers but to give greater confidence in the scope of those powers and to signal that how those powers are used is a matter for local authorities (Department for Communities and Local Government, November 2011).

It should encourage more managed risk taking by councils. In enacting the GPC, the Government intended to remove the uncertainty which had arisen around the scope of the previous wellbeing powers – to promote the economic, environmental and social wellbeing of a council’s area – where the courts had found that these powers did not enable councils to enter some arrangements such as a mutual insurance company across several councils – the so-called London Authorities Mutual Ltd (LAML) case in 2009.

Cllr Stephen Harcombe proposed that we adopt the General Power of Competence, and this was seconded by Cllr Rachel Waterman

All agreed  
**Approved**

## **25/08 ATTENDANCE AT COUNCIL MEETINGS 2024-2025**

Schedule of Councillor’s attendances was submitted for members information, previous to this meeting, and were noted.

Date.....

.....  
**Cllr Julie Macdonald**  
**Town Mayor**

## **25/09 MEETING CALENDAR 2025-2026**

Members were requested to agree the Calendar of Meetings for the forthcoming year, Cllr. Sam Naylor proposed a Motion to accept; this was seconded by Cllr Kate Cernik.

All agreed.

Approved

## **25/10 SECOND INTERIM INTERNAL AUDIT – JDH BUSINESS SERVICES**

DCO/RFO discussed the AGAR figures with members which were approved to be sent off to the External Auditors.

*Proposed by Cllr. Lee Siddal this was seconded by Councillor Catriona Stewart*

All agreed

**Approved**

## **25/11 YEAR END AUDIT – JDH BUSINESS SERVICES**

The internal audit from JDH Business Services for 2024/25 issues, recommendations and follow ups were discussed in detail with members, which were accepted.

*Proposed by Cllr Rachel Waterman seconded by Councillor Olwyn Dean*

All agreed

**Approved**

## **25/12 AGAR 2024/2025**

Members approved Annual Governance and Accountability Return 2023/2024

*Proposed by Cllr Councillor Sam Naylor seconded by Councillor Catriona Stewart*

All agreed

**Approved**

At the conclusion of the Annual General Meeting, and Mayor making ceremony, the newly elected Town Mayor joined fellow members, family and friends for celebratory refreshments in the Council Chambers.

Meeting Closed at 7.35pm.

Date.....

.....  
**Cllr Julie Macdonald**  
**Town Mayor**

**NORTHWICH TOWN COUNCIL**  
**MINUTES OF THE FINANCE, AMENITIES AND GENERAL PURPOSES**  
**COMMITTEE MEETING HELD ON TUESDAY 20<sup>th</sup> MAY 2025 at 6.00pm**

**Members Present** : Cllr J Macdonald  
Cllr S Naylor  
Cllr R Waterman  
Cllr A Kent  
Cllr C Stewart  
Cllr B Cernik  
Cllr K Cernik

**Also Present** : Chris Shaw – Chief Officer  
Cath Kirwan – Deputy Chief Officer/RFO

**FIN 26/01** **TO APPOINT A CHAIRMAN & VICE CHAIRMAN FOR 2025/2026**

Cllr K Cernik to be Chair of Finance

Proposed by Cllr A Kent and Cllr C Stewart

*All Agreed*

Cllr A Kent to be Vice Chair of Finance

Proposed by Cllr R Waterman seconded Cllr B Cernik

*All Agreed.*

**RESOLVED**

**FIN26/02** **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr, L Siddall, Cllr C Fox and Cllr T Melville

**FIN 26/03** **DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals. Cllr R Waterman and Cllr S Naylor to Cheshire West and Chester.

**FIN 26/04** **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on 22<sup>nd</sup> April 2025 and to be noted at Full Council meeting on Monday 2<sup>nd</sup> June 2025.

*Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed*

.....

**Date**

.....

**Cllr Kate Cernik**  
**Chair**

**FIN 26/05      DETAILED INCOME & EXPENDITURE BY BUDGET**

RFO answered various members questions relating to budget headings.

*Proposed Cllr C Stewart, seconded Cllr J Macdonald, all agreed*

**FIN 26/06      BACS DUE FOR PAYMENT**

Bacs payments and direct debit figure approved £235,276.20.

Members also approved payments to:

*Proposed Cllr K Cernik, seconded Cllr J Macdonald, all agreed*

**FIN 26/07      FINANCE COMMITTEE TO CHECK PAYMENTS**

Members chose two payments from both April 2025 payments. DCO/RFO provided the evidence for:

The Landscape Centre - £330.00  
Cheshire Farm Icecream - £578.66

**FIN 26/08      HSBC BANK SIGNATORIES**

Members were presented approved signatories for the signing of cheques and other banking documents.

Members approved the signatories.

*Proposed Cllr J Macdonald, seconded Cllr B Cernik, all agreed*

**FIN 26/09      DATE OF NEXT MEETING**

Date of the next meeting Monday 16<sup>th</sup> June 2025 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.50 pm.

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**Date**

.....

**Cllr Kate Cernik  
Chair**

**NORTHWICH TOWN COUNCIL**  
**MINUTES OF THE PLANNING AND ENVIRONMENT**  
**COMMITTEE MEETING HELD ON TUESDAY 27<sup>TH</sup> MAY 2025**

**Members Present** Cllr Catherine Fox  
Cllr Andy Stott  
Cllr Patricia Parkes  
Cllr Emma Guy  
Cllr Graham Emmett  
Cllr Stephen Harcombe

**Also present** Cath Kirwan – Deputy Chief Officer/RFO

**PL 26/01      TO APPOINT A CHAIRMAN & VICE CHAIRMAN FOR 2025/2026**

Cllr Andy Stott to be Chair of Planning

Proposed by Cllr Catherine Fox and Cllr Patricia Parkes

*All Agreed*

Cllr Catherine Fox to be Vice Chair of Finance

Proposed by Cllr Graham Emmett seconded Cllr Emma Guy

*All Agreed.*

**RESOLVED**

**PL 26/02      APOLOGIES FOR ABSENCE, OR ABSENCE**

Apologies were received from Cllr Janet Illidge, Cllr Bob Cernik, Cllr Jo Callaghan and Cllr Arthur Neil

**PL 26/03      DECLARATIONS OF INTEREST**

Members to declare any interest under the following categories:

- Pecuniary Interest
- Outside Bodies Interest
- Family, Friend, or Close Associate interest

**PL 26/04      SIGNING OF THE MINUTES**

The minutes of the Planning and Environment Committee meeting held on Monday 25<sup>th</sup> March and to be noted at the AGM on Monday 19<sup>th</sup> May 2025 be confirmed and approved as a true and accurate.

Proposed by Cllr P Parkes seconded by Cllr Andy Stott

**Date .....**      **Cllr Andy Stott .....**  
**Chair**

**PL 26/05      PLANNING APPLICATIONS**

## Planning Applications – April 2025

- 1. Site Address: 153 Chester Road Northwich CW8 4AD**  
Proposal: 1x Lime - request to crown lift to approximately 3m from property to gain clearance from roof  
**Reference Number: 25/01204/TPO**

**Comment: Refer to Tree Officer**
- 2. Site Address: 19 High Street Northwich CW9 5BZ**  
Proposal: Replacement of principle window frames and larger entrance door on a like for like basis  
**Reference Number: 25/00718/FUL**

**Comment: No comment**
- 3. Site Address: Bowling Green Inn 164 London Road Northwich CW9 8AA**  
Proposal: To replace existing signs and lighting including replacing planter boxes And repainting the exterior.  
**Reference Number: 25/00909/LBC**

**Comment: No comment**
- 4. Site Address: Flat 64 Station Road Northwich CW9 5RB**  
Proposal: Erection of rear extension and installation of roof terrace with associated screening on existing rear single storey outrigger (retrospective)  
**Reference Number: 24/03557/FUL**

**Comment: No comment**
- 5. Site Address: 7 Kingsley Drive Northwich CW9 8AZ**  
Proposal: Oak (T1) - Fell to ground level and replant with 2x native broadleaves in different part of garden  
**Reference Number: 25/01123/TPO**

**Comment: Refer to Tree Officer**
- 6. Site Address: 2 To 6 and 10 Witton Street Northwich CW9 5AP**  
Proposal: Conversion of part of ground floor and all upper floors to twelve apartments, alterations to side and rear elevations.  
**Reference Number: 25/00677/FUL**

**Comment: Members are concerned over the light in the property and that it retains a shop frontage. Also parking could be a problem.**

Date .....

Cllr Andy Stott .....  
Chair

- 7. Site Address: Leftwich Community Primary School Old Hall Road Northwich CW9 8DH**

Proposal: Demolition of an existing teaching block (Portakabin) and the erection of a new stand alone teaching unit and associated external works to include seating and play areas

**Reference Number: 25/00661/FUL**

**Comment: No comment**

**8. Site Address: 16 Winnington Street Northwich CW8 1AD**

Proposal: 4 dwellings

**Reference Number: 25/01065/PIP**

**Comment: Members decided that full planning permission should be applied for as the previous planning permission has now elapsed and has not been approved so no planning in principal.**

**Planning Applications – May 2025**

**9. Site Address: 33 Carlton Road Northwich CW9 5PW**

Proposal: Replacement conservatory to rear of property following demolition of existing conservatory

**Reference Number: 25/00993/FUL**

**Comment: No comment**

**10. Site Address: Victoria Infirmary Winnington Street Northwich CW8 1AW**

Proposal: Installation of ANPR cameras to existing car park layout

**Reference Number: 25/00947/FUL**

**Comment: No comment**

**11. Site Address: 23 Manor Drive Northwich CW9 7HR**

Proposal: Two storey side and first floor rear extension constructed over part of the existing ground floor extension

**Reference Number: 25/00999/FUL**

**Comment: No comment**

**12. Site Address: 78 Western Way Northwich CW8 4YL**

Proposal: Single storey rear extension

**Reference Number: 25/00966/FUL**

**Comment: No comment**

**13. Site Address: 17 Moss Road Northwich CW8 4BQ**

Proposal: Erection of single storey extension

**Reference Number: 25/01057/FUL**

**Comment: No comment**

Date .....

Cllr Andy Stott.....  
Chair

**14. Site Address: 62 The Crescent Northwich CW9 8AD**

Proposal: Single storey side and rear extensions

**Reference Number: 25/01141/FUL**

**Comment: No comment**

**15. Site Address: NatWest 16 - 18 High Street Northwich CW9 5BN**

Proposal: The replacement of the external ATM to the east elevation.

**Reference Number: 25/01193/FUL**

**Comment: No comment**

**16. Site Address: Land North of Dane House Adjacent to River Dane Chester Way Northwich**

Proposal: Erection of a building providing self-storage and shared work and meeting space, and a separate drive through coffee shop, together with parking including electric vehicle charging bays and associated infrastructure.

**Reference Number: 25/00889/FUL**

**Comment: Members have concerns due to the location and being adjacent to the river and is not in line with planning. This is an inappropriate use of the site. Also there are concerns over traffic as this is a very busy road.**

**17. Site Address: One School Global Hartford Manor Greenbank Lane Northwich CW8 1HW**

Proposal: Change of use of site to school (Use class D1) on the ground floor of Hartford Manor and adjoining building, and retention of B1 office use on first and second floors of Hartford Manor - (Variation of condition 3 (opening hours) of planning permission 17/05276/FUL) - Variation of condition 2 (classroom hours) and condition 3 (framework travel plan) of planning permission 25/01240/S73.

**Reference Number: 25/01240/S73**

**18. Site Address: Land Adjacent To 12 Moss Terrace Winnington Lane Northwich CW8 4DY**

Proposal: Outline planning application for 2no. self-build and custom dwellings

**Reference Number: 25/01079/OUT**

**Comment: Members have concerns over the bus stop location**

**PL 26/06      NEXT MEETING**

The next meeting will be held on Monday 23<sup>rd</sup> June 2025 at 5pm.

There being no further business, the meeting closed at 5.35pm.

**Date .....**

**Cllr Andy Stott.....  
Chair**

Report to : Full Council

Meeting Date : 2<sup>nd</sup> June 2025

Agenda Item : 7

Prepared By : Cath Kirwan

Subject : Town Mayors Communications



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| Town Mayor's Communications |                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------|
| 2 <sup>nd</sup> April       | AED Install at Methodist Church, Witton Street and North West Performance (Navigation Road) |
| 11 <sup>th</sup> April      | Northwich Rotary Club                                                                       |
| 13 <sup>th</sup> April      | Veterans Breakfast Club                                                                     |
| 24 <sup>th</sup> April      | Cheshire West Community and Voluntary Arts Award                                            |
| 26 <sup>th</sup> April      | No Limits Event                                                                             |
| 28 <sup>th</sup> April      | Chrysalis Day Nursery                                                                       |
|                             |                                                                                             |
| 1 <sup>st</sup> May         | Year 13 Awards Evening – Sir John Deanes College                                            |
| 1 <sup>st</sup> May         | Northwich Gateway Club <i>attended by Deputy Mayor</i>                                      |
| 20 <sup>th</sup> May        | VivoCare, Vivos Got Talent                                                                  |
| 23 <sup>rd</sup> May        | The Band Performance at Brio Leisure                                                        |
| 24 <sup>th</sup> May        | Northwich Mosque                                                                            |
| 25 <sup>th</sup> May        | Civic Service, Chester                                                                      |

**Report to : Full Council**

**Meeting Date : 2<sup>nd</sup> June 2025**

**Agenda Item : 9**

**Prepared By : Chris Shaw**

**Subject : Chief Officers Report**



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### **Belmont Road Play Area**

Belmont Road Play Area has now been open for over 8 weeks and is being well used by the local community with many positive comments. We have had a couple of issues with two items of kit, but this has now been addressed and repaired at no cost to the Council.

The play area is currently being checked and litter picked daily due to the level of current use, this will be monitored and adjusted accordingly going forward.

### **Rose Meadow Play Area**

All enabling works have now been carried out on site by Bellway Homes which will allow us to begin the works once the play equipment is delivered from the supplier. We are hoping to start the build on 19<sup>th</sup> June and be finished in around three weeks ready for the summer holidays. Full asset transfer will also be completed along transfer of section 106 funding. Members and residents will be invited to the official opening which will be by the Mayor and representatives of Bellway.

### **Church Walk Paddling Pool**

The paddling pool officially opened on Saturday 24<sup>th</sup> May and once again remains free of charge to all, the booking system continues to be in place which restricts numbers and creates a safe environment for all users. Improvements this year have seen extensive works to the pool surface, new carpet surfacing around the pool, new parasols and after listening to users we have installed a non slip surface on the lip of the pool to reduce users from slipping. Let's hope for a lovely summer so that our residents can enjoy this amazing facility through the summer.,

### **Vickersway Park**

Vickersway Park shop is now open and residents are enjoying the parks facilities during the lovely weather we have had over the last few weeks.

### **Wildflower Meadows**

These are now looking good and will be flowering in the next few weeks.

### **Grass Cutting/Summer Displays.**

All areas have now had their first grass cuts and we have removed all the winter bedding from our sites. Over the next few weeks, we will be installing our hanging baskets/barriers, summer bedding throughout the town and also all summer bedding associated with our contract services.

### **Witton Cemetery Paths**

We will be refurbishing the main path through Witton Cemetery throughout the summer, the current path is in a poor condition so will be replaced. New concrete pin kerbs will be installed with tarmac base and tarmac wearing course for longevity.