



Northwich

town council

Co-Option Policy

Introduction

In order to ensure the widest possible interest and transparency the Council will use the following procedure.

1. Contact will be made with local newspapers to advertise the vacancy(s)
2. Details will be placed on the website and in noticeboards
3. Applicants will be asked to email the Clerk to request an application form
4. Application form will be sent to applicant
5. Completed application forms will be reviewed at by the Council
6. Applicants will be invited to an interview (at the discretion of the Council)
7. Council will *vote* on ALL applications received

Policy approved at full Council on

14 March 2022

minute number 21/139