

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE, AMENITIES AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON MONDAY 19th AUGUST 2025 at 6.00pm

Members Present : Cllr J Macdonald
Cllr C Fox
Cllr R Waterman
Cllr S Naylor

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN26/25 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr B Cernik, and, Cllr K Cernik, Cllr A Kent, Cllr C Stewart and Cllr L Siddall

FIN 26/26 **DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals. Councillor S Naylor and Councillor R Waterman to Cheshire West and Chester Council.

FIN 26/27 **SIGNING OF THE MINUTES**

Minutes of the Finance, Amenities and General Purposes Committee meeting held on 21st July 2025 and to be noted at Full Council meeting on Monday 1st September 2025.

Proposed Cllr J Macdonald, seconded Cllr C Fox, all agreed

FIN 26/28 **DETAILED INCOME & EXPENDITURE BY BUDGET**

RFO answered various members questions relating to budget headings.

- Grants - Kevin Gardner proposed the creation of an annual £1000 award to recognise individuals or groups who have demonstrated exceptional commitment or performance within the community or organisation. The award will be administered by Northwich Town Council. Kevin Gardner will be responsible for holding the £1000 until the Annual General Meeting. During the AGM, the award will be presented to the individual, or group deemed most deserving based on their contribution. The Award will be called The Barbara Gardner Award in memory of his late wife.

Proposed Cllr S Naylor, seconded Cllr J Macdonald, all agreed

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Date

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Cllr Catherine Fox
Deputy Chair

FIN 26/29 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £253,190.09

Proposed Cllr S Naylor, seconded Cllr J Macdonald, all agreed

FIN 26/30 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from both July 2025 payments. DCO/RFO provided the evidence for:

Rudheath Parish Council - £1260.00
Thinkprint - £394.04

FIN 26/31 ANNUAL INSURANCE RENEWAL

Annual Insurance of £20,517.02 with a 3 year deal approved for 2025/2026 with Zurich Insurance. RFO had tried to get more quotes but had been unsuccessful due to companies not being able to compete with Zurich Insurance.

Proposed by Councillor Julie McDonald seconded by Councillor Tom Melville

All agreed

Proposed Cllr J Macdonald, seconded Cllr S Naylor, all agreed

FIN 26/32 LOCAL GOVERNMENT PAY INCREASE

Members approved the pay agreement for 2025-2026 backdated to 1st April 2025.

This will be a cost to the council of approx. £20,000.

Proposed Cllr R Waterman, seconded Cllr J Macdonald, all agreed

FIN 26/33 ELECTRICAL VEHICLE QUOTES

Members approved the supply of two electric vans supplied by Select Van Leasing and the installation of a charging point at the Council Offices.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

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**Cllr Catherine Fox
Deputy Chair**

FIN 26/34 ADDITIONAL COSTS (WITTON CEMETERY PATHS)

Members approved the additional cost of £6000.00 plus VAT for the refurbishment of the paths in Witton Cemetery.

Proposed Cllr J Macdonald, seconded Cllr C Fox, all agreed

FIN 26/35 DATE OF NEXT MEETING

Date of the next meeting Monday 15th September 2025 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.40pm.

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Date

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**Cllr Catherine Fox
Deputy Chair**