

**NORTHWICH TOWN COUNCIL**  
**MINUTES OF THE FINANCE, AMENITIES AND GENERAL PURPOSES**  
**COMMITTEE MEETING HELD ON MONDAY 19<sup>th</sup> AUGUST 2025 at 6.00pm**

**Members Present** : Cllr J Macdonald  
Cllr C Fox  
Cllr R Waterman  
Cllr S Naylor

**Also Present** : Chris Shaw – Chief Officer  
Cath Kirwan – Deputy Chief Officer/RFO

**FIN26/25      APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr B Cernik, and, Cllr K Cernik, Cllr A Kent, Cllr C Stewart and Cllr L Siddall

**FIN 26/26      DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals. Councillor S Naylor and Councillor R Waterman to Cheshire West and Chester Council.

**FIN 26/27      SIGNING OF THE MINUTES**

Minutes of the Finance, Amenities and General Purposes Committee meeting held on 21<sup>st</sup> July 2025 and to be noted at Full Council meeting on Monday 1<sup>st</sup> September 2025.

*Proposed Cllr J Macdonald, seconded Cllr C Fox, all agreed*

**FIN 26/28      DETAILED INCOME & EXPENDITURE BY BUDGET**

RFO answered various members questions relating to budget headings.

- Grants – An anonymous donation for an annual £1000 award to recognise individuals or groups who have demonstrated exceptional commitment or performance within the community or organisation. The award will be administered by Northwich Town Council.

*Proposed Cllr S Naylor, seconded Cllr J Macdonald, all agreed*

**FIN 26/29      BACS DUE FOR PAYMENT**

Bacs payments and direct debit figure approved £253,190.09

*Proposed Cllr S Naylor, seconded Cllr J Macdonald, all agreed*

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**Date**

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**Cllr Catherine Fox**  
**Deputy Chair**

**FIN 26/30      FINANCE COMMITTEE TO CHECK PAYMENTS**

Members chose two payments from both July 2025 payments. DCO/RFO provided the evidence for:

Rudheath Parish Council - £1260.00  
Thinkprint - £394.04

**FIN 26/31      ANNUAL INSURANCE RENEWAL**

Annual Insurance of £20,517.02 with a 3 year deal approved for 2025/2026 with Zurich Insurance. RFO had tried to get more quotes but had been unsuccessful due to companies not being able to compete with Zurich Insurance.

*Proposed by Councillor Julie McDonald seconded by Councillor Tom Melville*

*All agreed*

*Proposed Cllr J Macdonald, seconded Cllr S Naylor, all agreed*

**FIN 26/32      LOCAL GOVERNMENT PAY INCREASE**

Members approved the pay agreement for 2025-2026 backdated to 1<sup>st</sup> April 2025.

This will be a cost to the council of approx. £20,000.

*Proposed Cllr R Waterman, seconded Cllr J Macdonald, all agreed*

**FIN 26/33      ELECTRICAL VEHICLE QUOTES**

Members approved the supply of two electric vans supplied by Select Van Leasing and the installation of a charging point at the Council Offices.

*Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed*

**FIN 26/35      DATE OF NEXT MEETING**

Date of the next meeting Monday 15<sup>th</sup> September 2025 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 6.40pm.

**FIN 26/34      ADDITIONAL COSTS (WITTON CEMETERY PATHS)**

Members approved the additional cost of £6000.00 plus VAT for the refurbishment of the paths in Witton Cemetery.

*Proposed Cllr J Macdonald, seconded Cllr C Fox, all agreed*

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**Date**

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**Cllr Catherine Fox  
Deputy Chair**