

DATE: 13th October 2025

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **FINANCE, AMENITIES & GENERAL PURPOSES COMMITTEE** in the Council Chambers, 78 Church Road, Northwich CW9 5PB to be held on **Monday 20th October 2025 at 6.00pm.**

Yours sincerely

Chris Shaw

Chief Officer

AGENDA

1. Apologies for absence or absence

2. Declaration of interest

Members to declare any interest under the following categories:

- * Pecuniary interest
- * Outside bodies interest
- * Family, friend, or close associate interest

3. Signing of the Minutes

Finance & General Committee Purposes meeting held on 16th September 2025
and noted at the Full Council meeting held on 6th October 2025

4. Detailed Income & Expenditure by budget heading as 10th October 2025

For member's information (report attached)

Decision of the committee is requested.

5. Bacs due for payment to 10th October 2025

To note and approve payment lists (attached)

Decision of the committee is requested.

6. Finance committee to check payments

Members to pick two suppliers from September 2025 payments.

9. Next Month's Meeting

Monday 17th November 2025 at 6.00pm

Part B

In accordance with Local Government Act Public Admittance to Meetings Act 1960, the following agenda items are to be considered in the absence of Press and Public

10. Staffing Matters

To receive a policy from Chief Officer on staffing matters
Policy attached.

Decision of the committee is requested.

Councillors:

Cllr Miss C Fox

Cllr L Siddall

Cllr T Melville

Cllr Ms R Waterman

Cllr Ms J Macdonald

Cllr Mrs K Cernik

Cllr S Naylor

Cllr B Cernik

Cllr C Stewart

Cllr A Kent

NORTHWICH TOWN COUNCIL

MINUTES OF THE FINANCE, AMENITIES AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 15th SEPTEMBER 2025 at 6.00pm

Members Present : Cllr B Cernik
Cllr J Macdonald
Cllr R Waterman
Cllr K Cernik
Cllr A Kent
Cllr C Stewart

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN26/35 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies were received from Cllr L Siddall, Cllr T Melville, Cllr C Fox and Cllr S Naylor.

FIN 26/36 DECLARATIONS OF INTEREST

Councillor J Macdonald declared an interest in any matters relating to Northwich Metals.
Councillor R Waterman declared an interest in any matters relating to Cheshire West and Chester Council.

FIN 26/37 SIGNING OF THE MINUTES

Minutes of the Finance, Amenities and General Purposes Committee meeting held on 21st July 2025 and to be noted at Full Council meeting on Monday 1st September 2025.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

FIN 26/38 DETAILED INCOME & EXPENDITURE BY BUDGET

RFO answered various members questions relating to budget headings.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

FIN 26/39 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £135,269.24

Proposed Cllr J Macdonald, seconded Cllr C Stewart, all agreed

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Date

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**Cllr Kate Cernik
Chair**

FIN 26/40 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from both August 2025 payments. DCO/RFO provided the evidence for:

CHALC - £25.00
Jaroslaw Wawryk - £130.00

FIN 26/41 AGAR CLOSURE

Members received information from PKF Littlejohn and comments were noted.

Proposed by Councillor B Cernik seconded by Councillor A Kent, all agreed

FIN 26/42 CHRISTMAS LIGHTS TENDER 2025-2029

Members received a report from the Chief Officer and approved the Christmas Lights contract to LITE for a five-year period at a cost of £30,005 per annum.

Proposed Cllr A Kent, seconded Cllr B Cernik, all agreed

FIN 26/43 DATE OF NEXT MEETING

Date of the next meeting Monday 20th October 2025 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 7.30pm

Part B

In accordance with Local Government Act Public Admittance to Meetings Act 1960, the following agenda items are to be considered in the absence of Press and Public

FIN 26/44 STAFF MATTERS

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Date

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**Cllr Kate Cernik
Chair**

Part B

In accordance with Local Government Act Public Admittance to Meetings Act 1960, the following agenda items are to be considered in the absence of Press and Public

FIN 26/44 STAFF MATTERS

Members discussed current pay structure regarding callout and overtime for all members of staff following a request from the Chief Officer to pay overtime to the Deputy Chief Officer for work carried out during the Pinacolada Festival.

Firstly, Chief officer totally agreed that a policy needed to be in place going forward.

Chief Officer

Chief officer does work additional time over his contracted hours and this is time in Lieu which is very rarely taken. Chief Officer will continue to have time in Lieu but will now record his time which will be signed off by the Town Mayor each month.

Due to the increased hours during events the Chief Officer will be paid for the following events.

- Verdin Park Music Festival
- Pinacolarda Festival
- Christmas Extravaganza

Deputy Chief Officer

Deputy Chief Officer to continue with time in lieu for any additional hours worked but will be paid for the following events. Time in lieu to be signed off by the Chief Officer each month.

- Verdin Park Music Festival
- Pinacolarda Festival
- Christmas Extravaganza

Members discussed payment requested by the Chief Officer for the Pinacolada event and it was agreed to pay the Deputy Chief Officer 20 hour pay at the contracted rate.

Proposed Cllr J Macdonald, seconded Cllr Andy Kent, all agreed.

All other staff members

Staff will have the option to be paid overtime at their contracted rate or take time in lieu.

On Call

Chief Officer is on call 24 hours a day 365 days of the year to cover alarm, CCTV monitoring and any emergency.

No additional payment to be received.

Paddling Pool & Vickersway Park Weekend On Call.

On call staff at weekends will receive an on-call payment for each day on call as they still engage with staff via phone.

Payment will be £25 per day and this will cover all phone calls with staff.

If called out, then they will book the time as per there contractual pay rate for the hours worked.

Christmas Tree Installs

As this is a contract service delivered by the Council then all staff members involved in the delivery of this service will receive either pay or time in Lieu

Members agreed to the above and asked that a policy be produced for the November Finance Meeting which can then then be approved at Full Council in December.

Proposed Cllr Stewert, seconded Cllr B Cernik, all agreed.

CONFIDENTIAL

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Date

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**Cllr Kate Cernik
Chair**

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>NORTHWICH TOWN COUNCIL</u>								
<u>100 Central Administration Wages</u>								
4000 Salaries	34,901	177,918	350,000	172,082		172,082	50.8%	
Central Administration Wages :- Indirect Expenditure	34,901	177,918	350,000	172,082	0	172,082	50.8%	0
Net Expenditure	(34,901)	(177,918)	(350,000)	(172,082)				
<u>105 Parks Salaries</u>								
4020 Salaries - Allotments	97	1,220	700	(520)		(520)	174.3%	
4022 Salaries - Burnside way	43	270	350	80		80	77.1%	
4023 Salaries - Yarwood Close	48	272	400	128		128	67.9%	
4024 Salaries - Old Hall Road	96	1,529	2,300	771		771	66.5%	
4025 Salaries - Church Walk Playgnd	651	3,725	4,000	275		275	93.1%	
4029 Salaries - Defibs	156	1,149	1,000	(149)		(149)	114.9%	
4030 Salaries - James Street	131	737	1,200	463		463	61.4%	
4035 Salaries - Verdin Park	1,336	10,396	23,000	12,604		12,604	45.2%	
4036 Salaries - Rose Meadow	118	118	0	(118)		(118)	0.0%	
4040 Salaries - Vickersway Park	2,609	20,306	41,000	20,694		20,694	49.5%	
4045 Salaries - Whalley Road	810	3,330	3,500	170		170	95.1%	
4083 Salaries - Danefield Play area	201	1,606	2,400	794		794	66.9%	
4086 Salaries - Greenall Road	138	684	1,200	516		516	57.0%	
4092 Salaries - Victoria Street	293	967	1,200	234		234	80.5%	
4093 Salaries - Belmont Road	108	1,759	1,500	(259)		(259)	117.2%	
Parks Salaries :- Indirect Expenditure	6,836	48,065	83,750	35,685	0	35,685	57.4%	0
Net Expenditure	(6,836)	(48,065)	(83,750)	(35,685)				
<u>110 Cemetery</u>								
1025 Income - Witton Cemetery	7,836	28,348	28,000	(348)			101.2%	
1027 Income - Dane Valley Cemetery	2,749	13,822	30,000	16,178			46.1%	
1030 Income - Memorials Application	1,572	5,874	6,000	126			97.9%	
1035 Income - Statutory Declaration	92	828	1,000	172			82.8%	
Cemetery :- Income	12,249	48,872	65,000	16,128			75.2%	0
4080 Salaries - Danebridge Cemetery	64	1,840	4,000	2,160		2,160	46.0%	
4085 Salaries - Danevalley Cemetery	382	3,667	6,500	2,833		2,833	56.4%	
4095 Salaries - Witton Cemetery	3,747	24,738	60,000	35,262		35,262	41.2%	
4100 Salaries - St Helens Church	147	1,271	3,000	1,729		1,729	42.4%	
4537 Exp - Cem graves sold back	0	25	0	(25)		(25)	0.0%	
4539 Exp - Grave Digging	700	8,008	9,000	992		992	89.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4580 Exp - Rates - Cemeteries	1,140	6,146	11,000	4,854		4,854	55.9%	
Cemetery :- Indirect Expenditure	6,180	45,695	93,500	47,805	0	47,805	48.9%	0
Net Income over Expenditure	6,069	3,178	(28,500)	(31,678)				
<u>130 Office</u>								
1003 Income - Green Commute Initiat	192	1,150	0	(1,150)			0.0%	
1034 Income - bank interest	880	6,354	4,000	(2,354)			158.8%	
1060 Income - Chapels	650	3,930	3,000	(930)			131.0%	
1176 Income - Precept	0	655,743	655,743	0			100.0%	
Office :- Income	1,722	667,177	662,743	(4,434)			100.7%	0
4000 Salaries	4,573	4,573	0	(4,573)		(4,573)	0.0%	
4200 Exp - Payroll Admin Costs	146	911	1,300	389		389	70.1%	
4205 Exp - Training	0	52	3,500	3,448		3,448	1.5%	
4215 Exp - Town Mayor's Allowance	0	325	1,540	1,215		1,215	21.1%	
4220 Exp - Mayor/Dep Mayor Travel	0	0	250	250		250	0.0%	
4225 Exp - Election Fund	0	0	3,000	3,000		3,000	0.0%	
4230 Exp - Civic Regalia	0	0	1,000	1,000		1,000	0.0%	
4255 Exp - Stationery	15	909	1,200	291	69	222	81.5%	
4260 Exp - Photocopier Rental	0	570	500	(70)		(70)	114.0%	
4265 Exp - Postage	0	235	100	(135)		(135)	234.7%	
4270 Exp - Telephone - Office	167	1,072	2,000	928		928	53.6%	
4275 Exp - Telephone - Mobiles	243	1,501	2,500	999		999	60.0%	
4285 Exp - Internet & Hosting	0	1,614	500	(1,114)		(1,114)	322.9%	
4295 Exp - Subscriptions and Audits	506	8,165	12,000	3,835	744	3,091	74.2%	
4300 Exp - Insurance	0	5,364	20,000	14,636	20,517	(5,881)	129.4%	
4316 Exp - Occupational Health	0	680	600	(80)		(80)	113.3%	
4320 Exp - Bank Charges	186	1,284	1,500	216		216	85.6%	
4325 Exp - Advertising & Marketing	0	1,200	2,000	800		800	60.0%	
4330 Exp - IT Support	48	186	400	214		214	46.6%	
4335 Exp - Office Equipment	0	1,014	3,000	1,986		1,986	33.8%	
4337 Exp - Office Cleaning	0	0	3,000	3,000		3,000	0.0%	
4365 Exp - AGM	0	27	0	(27)		(27)	0.0%	
4595 Exp - Refreshments	0	100,537	500	(100,037)		(100,037)	20107.4%	
Office :- Indirect Expenditure	5,884	130,220	60,390	(69,830)	21,330	(91,160)	251.0%	0
Net Income over Expenditure	(4,162)	536,957	602,353	65,396				
<u>135 Events</u>								
1004 Income - Easter Egg Hunt	0	250	0	(250)			0.0%	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1008 Income - Tree of Lights	0	0	100	100			0.0%	
1013 Income - Verdin Park Events	0	3,724	14,000	10,276			26.6%	
1016 Income - Christs Extravaganza	0	0	500	500			0.0%	
Events :- Income	0	3,974	14,600	10,626			27.2%	0
4250 Exp - Bridge Illumination	0	0	1,000	1,000		1,000	0.0%	
4345 Exp - Town Centre Enhancement	3,268	8,167	9,000	833	500	333	96.3%	
4351 Exp - Christmas	14,817	15,687	65,000	49,313	28,356	20,957	67.8%	
4366 Exp - Easter Egg Hunt V/Way	0	357	100	(257)		(257)	356.9%	
4375 Exp - Remembrance Sunday	150	945	1,500	555	1,415	(860)	157.3%	
4390 Exp - Verdin Park Events	0	8,941	18,000	9,059		9,059	49.7%	
4394 Exp - NOW Northwich	0	513	5,000	4,487		4,487	10.3%	
4395 Exp - Tree of Lights	0	7	100	93		93	7.2%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
4701 Exp - Beacon Lighting	0	8	0	(8)		(8)	0.0%	
4740 Exp - Firefest	0	0	300	300		300	0.0%	
Events :- Indirect Expenditure	18,235	34,625	100,200	65,575	30,271	35,304	64.8%	0
Net Income over Expenditure	(18,235)	(30,652)	(85,600)	(54,948)				
<u>136 Salary Events/Town</u>								
4017 Salaries - Firefest	0	0	300	300		300	0.0%	
4021 Salaries - Christmas Extrav	0	0	1,000	1,000		1,000	0.0%	
4026 Salaries - Remembrance Sunday	0	0	500	500		500	0.0%	
4036 Salaries - Rose Meadow	0	69	0	(69)		(69)	0.0%	
4041 Salaries - Tree of Lights	0	0	100	100		100	0.0%	
4089 Salaries - Town Cent Enhance	0	859	5,000	4,141		4,141	17.2%	
4373 Salaries - Verdin Park Events	0	1,287	0	(1,287)		(1,287)	0.0%	
Salary Events/Town :- Indirect Expenditure	0	2,215	6,900	4,685	0	4,685	32.1%	0
Net Expenditure	0	(2,215)	(6,900)	(4,685)				
<u>140 Grants</u>								
4450 Exp - School Advantage Fund	0	4,000	5,000	1,000		1,000	80.0%	
4453 Exp - Grants	1,959	1,800	10,000	8,200		8,200	18.0%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
Grants :- Indirect Expenditure	1,959	5,800	15,200	9,400	0	9,400	38.2%	0
Net Expenditure	(1,959)	(5,800)	(15,200)	(9,400)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Parks								
1010 Income - Winnington Allotments	70	1,870	1,000	(870)			187.0%	
1014 Income - CW Pool (S106)	0	15,507	0	(15,507)			0.0%	
1015 Income - VW - VP - Whalley Rd	0	652	1,000	348			65.2%	
1024 Income - Queensgate Allotments	0	0	60	60			0.0%	
1028 Income - Memb Budget	180	2,030	0	(2,030)			0.0%	
1031 Income - Austin Street	0	900	500	(400)			180.0%	
1040 Income - Rent Sub Station	0	15	15	0			100.0%	
1055 Income - Utility refunds	0	2,413	0	(2,413)			0.0%	
1066 Income - Defib	0	300	500	200			60.0%	
1135 Income - Tool & Plant	0	73	0	(73)			0.0%	
1141 Income - Rose Meadow Play Area	0	100,000	0	(100,000)			0.0%	
1202 Income - Vickersway Allotments	0	0	60	60			0.0%	
Parks :- Income	250	123,760	3,135	(120,625)			3947.7%	0
4500 Exp - Tool and Plant	701	8,890	13,000	4,110	502	3,607	72.3%	
4501 Exp - Defib purchased/costs	0	1,095	1,000	(95)	300	(395)	139.5%	
4505 Exp - Vehicle Leasing	1,647	12,873	20,000	7,127		7,127	64.4%	
4510 Exp - Fuel	99	6,820	11,500	4,680		4,680	59.3%	
4515 Exp - Plants, Seeds, Fert	90	10,415	15,000	4,585	3,521	1,064	92.9%	
4520 Exp - Tree Maintenance	0	1,100	8,000	6,900	1,915	4,985	37.7%	
4523 Exp - Members budget	350	2,175	0	(2,175)	167	(2,342)	0.0%	
4525 Exp - Building Maint Projects	30,588	47,020	25,000	(22,020)	2,666	(24,686)	198.7%	
4535 Exp - Play Equipment	1,482	3,174	3,000	(174)	1,468	(1,642)	154.7%	
4538 Exp - Memorials	1,041	5,277	8,000	2,723		2,723	66.0%	
4545 Exp - Skips & waste removal	386	4,824	10,000	5,176		5,176	48.2%	
4548 Exp - First Aid Equipment	0	4	0	(4)		(4)	0.0%	
4555 Exp - Protective Clothing	155	2,683	3,500	817		817	76.7%	
4560 Exp - Aviary Stock and Food	0	188	300	112		112	62.5%	
4570 Exp - Utilities	1,502	10,958	9,000	(1,958)		(1,958)	121.8%	
4575 Exp - Cleansing	412	2,891	4,000	1,109		1,109	72.3%	
4590 Exp - CCTV	0	2,036	4,000	1,964		1,964	50.9%	
4596 DNU	(100,017)	0	0	0		0	0.0%	
4710 Exp - Contract Costs/Materials	0	150	0	(150)		(150)	0.0%	
Parks :- Indirect Expenditure	(61,566)	122,573	135,300	12,727	10,538	2,188	98.4%	0
Net Income over Expenditure	61,816	1,187	(132,165)	(133,352)				
1315 Dementia Friendly Northwich								
1700 Income	0	500	0	(500)			0.0%	
Dementia Friendly Northwich :- Income	0	500	0	(500)				0
Net Income	0	500	0	(500)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4700 Contract Salary	119	700	0	(700)		(700)	0.0%	
4710 Exp - Contract Costs/Materials	0	6,710	0	(6,710)	675	(7,385)	0.0%	
Prestbury Parish Council :- Indirect Expenditure	<u>119</u>	<u>7,410</u>	<u>0</u>	<u>(7,410)</u>	<u>675</u>	<u>(8,085)</u>		<u>0</u>
Net Income over Expenditure	<u>816</u>	<u>2,440</u>	<u>0</u>	<u>(2,440)</u>				
CONTRACTS :- Income	40,059	276,633	239,835	(36,798)			115.3%	
Expenditure	133,171	193,011	140,073	(52,938)	50,653	(103,591)	174.0%	
Movement to/(from) Gen Reserve	<u>(93,112)</u>	<u>83,622</u>	<u>99,762</u>	<u>16,140</u>				
Grand Totals:- Income	54,280	1,120,916	985,313	(135,603)			113.8%	
Expenditure	145,600	760,123	985,313	225,190	112,793	112,397	88.6%	
Net Income over Expenditure	<u>(91,320)</u>	<u>360,793</u>	<u>0</u>	<u>(360,793)</u>				
Movement to/(from) Gen Reserve	<u>(91,320)</u>	<u>360,793</u>	<u>0</u>	<u>(360,793)</u>				

Linked to Cashbook 1						Entered Month 6		
						Pay by BACS/Online File		
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
AGRIGEM Agrigem Ltd								
<i>Grass Seed</i>	11/09/2025	356529	1	85.79	0.00	85.79	0.00	
					0.00	85.79		
AQUAM Aquam Water Services								
<i>Standpipe Hire Charges</i>	30/09/2025	18/1539610	1	195.36	0.00	195.36	0.00	
					0.00	195.36		
AUSTEN Austen Group Limited								
<i>Bin Bags</i>	03/09/2025	2452967	1	99.60	0.00	99.60	0.00	
					0.00	99.60		
AVLIES A.Vlies, Northwich Metals								
<i>Skips</i>	30/09/2025	1159	1	552.00	0.00	552.00	0.00	
<i>Tyre</i>	30/09/2025	1162	1	60.00	0.00	60.00	0.00	
					0.00	612.00		
BUCCANEER Buccaneer Group Ltd								
<i>Shirts/Pants</i>	02/09/2025	871364	1	77.22	0.00	77.22	0.00	
					0.00	77.22		
CHESHCOFFE Cheshire Coffee Services								
<i>CW & VW Stock</i>	22/07/2025	INV-3669	1	139.20	0.00	139.20	0.00	
<i>VW/CW Stock</i>	21/08/2025	129870	1	154.20	0.00	154.20	0.00	
					0.00	293.40		
CHSFDR Cheshire Self Drive Ltd								
<i>VAT on insurance claims</i>	30/09/2025	1652	1	2,800.00	0.00	2,800.00	0.00	
<i>AF21 RUC</i>	30/09/2025	86078	1	493.99	0.00	493.99	0.00	
<i>MM70 MKP</i>	30/09/2025	86079	1	493.99	0.00	493.99	0.00	
<i>MM70 MLZ</i>	30/09/2025	86080	1	493.99	0.00	493.99	0.00	
<i>PN23 TGV</i>	30/09/2025	86081	1	493.99	0.00	493.99	0.00	
					0.00	4,775.96		
DCS DCS Payroll Agency								
<i>113905/DCS Payroll Agency</i>	30/09/2025	113905	1	175.50	0.00	175.50	0.00	
					0.00	175.50		

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Linked to Cashbook 1						Entered Month 6		
						Pay by BACS/Online File		
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
EASTRIDING East Riding Horticulture Ltd								
137565 V/East Riding Horticult	18/09/2025	137565 V	1	21.95	0.00	21.95	0.00	
					0.00	21.95		
GGM Gibsons Garden Machinery Ltd								
Mower Belt	18/09/2025	237962	1	119.75	0.00	119.75	0.00	
					0.00	119.75		
GLASDON Glasdon UK Limited								
Premier Estates (Annison)	30/09/2025	SI922269	1	159.73	0.00	159.73	0.00	
					0.00	159.73		
GRANART Granart								
INV-9782/25	10/09/2025	INV-9782/25	1	30.74	0.00	30.74	0.00	
Worrall/Massey	29/09/2025	INV-9838/25	1	1,094.40	0.00	1,094.40	0.00	
Conneely	30/09/2025	INV-9844/25	1	123.60	0.00	123.60	0.00	
					0.00	1,248.74		
GRNDWORK Groundwork & Leisure Services Ltd								
Frodsham	16/09/2025	G6778	1	1,300.00	0.00	1,300.00	0.00	
Winsford TC	16/09/2025	G6832	1	3,840.00	0.00	3,840.00	0.00	
Danefields bearing	26/09/2025	G6835	1	528.00	0.00	528.00	0.00	
Witton Paths	30/09/2025	G6458	1	36,492.00	0.00	36,492.00	0.00	
Prem Est Loggerheads	30/09/2025	G7001	1	1,608.00	0.00	1,608.00	0.00	
					0.00	43,768.00		
HUWSGRAY Huws Gray Limited								
Z0500233/Huws Gray Limited	10/09/2025	Z0500233	1	115.20	0.00	115.20	0.00	
IL515651/Huws Gray Limited	30/09/2025	IL515651	1	27.58	0.00	27.58	0.00	
					0.00	142.78		
INTELLIGEN Intelligent Monitoring Systems Ltd								
SN Assistance	01/09/2025	10747	1	57.00	0.00	57.00	0.00	
Icloud back up	20/09/2025	10806	1	166.50	0.00	166.50	0.00	
					0.00	223.50		

Linked to Cashbook 1						Entered Month 6		
						Pay by BACS/Online File		
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
JHARDING John Harding & Son Ltd								
<i>Green Waste Skips</i>	31/08/2025	9748	1	201.30	0.00	201.30	0.00	
<i>Green Waste Skips</i>	30/09/2025	9798	1	261.70	0.00	261.70	0.00	
					0.00	463.00		
LANDSCAPE The Landscape Centre								
<i>MB Liverpool Street</i>	17/09/2025	SI-16485	1	840.00	0.00	840.00	0.00	
					0.00	840.00		
LITE Liting & IlluminationTechnology Exp Ltd								
<i>Christmas</i>	10/09/2025	670873	1	14,402.40	0.00	14,402.40	0.00	
<i>Christmas Lights</i>	29/09/2025	670959	1	381.60	0.00	381.60	0.00	
					0.00	14,784.00		
LOCKTEC Lock-Tec								
<i>Colliers</i>	11/09/2025	30404	1	49.99	0.00	49.99	0.00	
					0.00	49.99		
MACC TC Macclesfield Town Council								
<i>6/Macclesfield Town Council</i>	24/09/2025	6	1	100.00	0.00	100.00	0.00	
					0.00	100.00		
NAS National Allotment & Leisure Gardeners								
<i>Annual membership</i>	30/09/2025	S4643 2025	1	84.00	0.00	84.00	0.00	
					0.00	84.00		
NETVISION Network Vision Ltd								
<i>Chelford PC</i>	04/09/2025	INV-1915	1	420.00	0.00	420.00	0.00	
					0.00	420.00		
NORTH TREE Northwich Tree Surgery								
<i>CWAC/Buddleia</i>	02/09/2025	INV-1030	1	1,440.00	0.00	1,440.00	0.00	
<i>Cuddington PC</i>	05/09/2025	INV-1035	1	600.00	0.00	600.00	0.00	
					0.00	2,040.00		

Linked to Cashbook 1						Entered Month 6		
						Pay by BACS/Online File		
Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NWORTH	N Worth Contracting							
Chelford PC	09/09/2025	INV-2347	1	600.00	0.00	600.00	0.00	
					0.00	600.00		
NWTYRES	Northwich Tyres and Autocare Ltd							
Turf Tyre	10/09/2025	AC021284	1	102.00	0.00	102.00	0.00	
AC021301/11458/Northwich Tyres	30/09/2025	AC021301	1	110.40	0.00	110.40	0.00	
					0.00	212.40		
PAINTWELL	Paintwell Limited							
NWH/301506/11425/Paintwell Lim	20/09/2025	NWH/301506	1	56.93	0.00	56.93	0.00	
					0.00	56.93		
PUGH	Steve Pugh Grave Digger							
Gravedigging	30/09/2025	2489	1	700.00	0.00	700.00	0.00	
					0.00	700.00		
RKIRK	Russell Kirk							
Xmas Workshops	27/09/2025	170925	1	1,098.00	0.00	1,098.00	0.00	
					0.00	1,098.00		
RUDHEATH P	Rudheath Parish Council							
Credit for Invoice 204a	04/09/2025	3 CREDIT	1	-670.00	0.00	-670.00	0.00	
Drinkwater	04/09/2025	234	1	1,775.00	0.00	1,775.00	0.00	
243/Rudheath Parish Council	30/09/2025	243	1	70.00	0.00	70.00	0.00	
Stat Dec. Dunn	30/09/2025	244	1	70.00	0.00	70.00	0.00	
Buckley Stat Dec.	30/09/2025	245	1	70.00	0.00	70.00	0.00	
					0.00	1,315.00		
SBSON	S B & Son Window Cleaning							
OCTOBER 25/S B & Son Window Cl	30/09/2025	OCTOBER 25	1	16.00	0.00	16.00	0.00	
					0.00	16.00		
SIMPLY	Simply Signs							
Old Hall Rd	18/09/2025	INV-21728	1	9.60	0.00	9.60	0.00	
					0.00	9.60		

Linked to Cashbook 1

Entered Month 6
Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SWIMLIFE Swimlife UK Ltd							
<i>Tables</i>	09/09/2025	2850	1	55.44	0.00	55.44	0.00
					0.00	55.44	
TOTAL POOL Total Pool Limited							
<i>357090/11435/Total Pool Limite</i>	11/09/2025	357090	1	85.98	0.00	85.98	0.00
					0.00	85.98	
WARNHILL Warnhill Tool & Fasteners Ltd							
<i>IN387096/Warnhill Tool & Faste</i>	30/09/2025	IN387096	1	962.47	0.00	962.47	0.00
<i>IN387113/Warnhill Tool & Faste</i>	30/09/2025	IN387113	1	168.90	0.00	168.90	0.00
					0.00	1,131.37	
				Proposed Payment Total	0.00	76,060.99	

Northwich Town Council
List of Purchase Ledger Payments

September 2025

Bacs payment (to be approved and not yet paid)	76,060.99
Salary	59,024.07 (to be approved) (to pay 18/10/2025)
Total	116,290.44

Direct Debits/Bacs/Cheques to approve in addition to above

EE	268.54
Cheshire West and Chester (Witton)	636.00
Cheshire West and Chester (Dane Valley)	155.00
Cheshire West and Chester (Offices)	349.00
HSBC Credit Card	2275.79
British Gas (VW Electric)	375.21
Everflow (All Sites)	609.71
Bookers	133.58
BT	34.34
MG (Reimbursement)	5.40
JC (Reimbursement)	98.54
PD (Reimbursement)	20.02
CK (Reimbursement)	14.05
AH (Reimbursement)	9.00
Oneplan	892.80
Adam Gregory (Bugler)	150.00
Friends of Leftwich Primary (Grant)	500.00
Wirehouse	357.00
Lily Comms	200.95
Total Energies (Office electric)	228.07
British Gas (VW Electric)	347.31
HSBC Bank charges	125.37
Tower Leasing (Coffee machine/Church Walk)	128.40

Total	7,914.08
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<u>To Approve</u>	<u>135,269.24</u>
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Approved last month, paid out in this month's Bank Statement

Bacs payment (Purchase ledger)	70,915.63
Salary	45,374.81
Grand Total	344,950.67

Dated:

Chris Shaw _____

Finance member _____

Chair of Finance _____

10th October 2025

Report to : Finance & General Purposes

Meeting Date : 20th October 2025

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Bank payments to be checked by Finance



Members to pick two suppliers from September 2025 payments

Evidence to be shown to Finance Committee at the meeting.