

DATE: 10th February 2026

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **FINANCE, AMENITIES & GENERAL PURPOSES COMMITTEE** in the Council Chambers, 78 Church Road, Northwich CW9 5PB to be held on **Monday 16th February 2026 at 6.00pm.**

Yours sincerely

Chris Shaw

Chief Officer

AGENDA

- 1. Apologies for absence or absence**
- 2. Declaration of interest**
Members to declare any interest under the following categories:
 - * Pecuniary interest
 - * Outside bodies interest
 - * Family, friend, or close associate interest
- 3. Signing of the Minutes**
Finance & General Committee Purposes meeting held on 19th January 2026 and noted at the Full Council meeting held on 2nd February 2026
- 4. Detailed Income & Expenditure by budget heading as 10th February 2026**
For member's information (report attached)
Decision of the committee is requested.
- 5. Bacs due for payment to 10th February 2026**
To note and approve payment lists (attached)
Decision of the committee is requested.
- 6. Finance committee to check payments**
Members to pick two suppliers from December 2025 payments.
- 7. Earmarked Reserves**
Members to approve 2026/27 Earmarked Reserves (attached)
Decision of the committee is requested.

8. Fixed Asset Register

Members to approve 2026/27 Fixed Asset Register (attached)

Decision of the committee is requested.

9. You Manage Premier Software

See report attached.

Decision of the committee is requested.

10. Next Month's Meeting

Monday 16th March 2026 at 6.00pm

Councillors:

Cllr Miss C Fox

Cllr L Siddall

Cllr T Melville

Cllr Ms R Waterman

Cllr Ms J Macdonald

Cllr Mrs K Cernik

Cllr S Naylor

Cllr B Cernik

Cllr C Stewart

Cllr A Kent

NORTHWICH TOWN COUNCIL

MINUTES OF THE FINANCE, AMENITIES AND GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 20th JANUARY 2026 at 6.00pm

Members Present : Cllr R Cernik
Cllr K Cernik
Cllr C Fox
Cllr R Waterman
Cllr J Macdonald
Cllr L Siddall

Also Present : Chris Shaw – Chief Officer
Cath Kirwan – Deputy Chief Officer/RFO

FIN26/68 APOLOGIES FOR ABSENCE OR ABSENCE

Apologies were received from Cllr C Stewart, Cllr A Kent, Cllr S Naylor and Cllr T Melville

FIN 26/69 DECLARATIONS OF INTEREST

Councillor R Waterman declared an interest in any matters relating to Cheshire West and Chester.
Councillor J Macdonald declared an interest in any matters relating to Northwich Metals.

FIN 26/70 SIGNING OF THE MINUTES

Minutes of the Finance, Amenities and General Purposes Committee meeting held on 15th December 2025 and noted at Full Council meeting on Monday 5th January 2026.

Proposed Cllr C Fox, seconded Cllr J Macdonald, all agreed

FIN 26/71 DETAILED INCOME & EXPENDITURE BY BUDGET

RFO answered various members questions relating to budget headings.

4570/200 Utilities – increase with electric vehicle charging
4300/130 Insurance – fixed with Zurich
1141/200 Rose Meadow – income from S106 funds
4535/200 Play Equipment – expenditure on maintenance and repairs

Proposed Cllr J Macdonald, seconded Cllr L Siddall, all agreed

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Date

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**Cllr Kate Cernik
Chair**

FIN 26/72 BACS DUE FOR PAYMENT

Bacs payments and direct debit figure approved £225,886.87

Proposed Cllr J Macdonald, seconded Cllr L Siddall, all agreed

FIN 26/73 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from both December 2025 payments. DCO/RFO provided the evidence for:

Chelford Farm Supplies - £70.85
Rudheath Parish Council - £945.00

FIN 26/74 2026/2027 PRECEPT

Members were presented with the draft 2026/27 draft budget which was discussed at length with officers around increases.

Members agreed that some budget lines needed to be increased but this would no change the final figure agreed, CO/DC/RFO to look at reducing some budget lines to accommodate the increases.

Members agreed to accept the proposed draft budget of £741,203

Increase from £85.68 to £94.98 for a Band D property.

Increase will be £9.30 per year for a band D property.

Proposed Cllr J Macdonald, seconded Cllr R Waterman, all agreed

FIN 25/75 AMENITY FEES 2026/2027

Members were presented with proposed Amenity fees for 2026/27 which were discussed at length

Members agreed to keep the new Amenity fees the same.

Proposed by Cllr C Fox and seconded by Cllr L Siddall, all agreed

FIN 25/76 WITTON & DANE VALLEY CEMETERY FEES 2026/2027

Members were presented with the proposed fees for Witton & Dane Valley Cemetery for 2026/27.

Members noted the increases in costs, this was due to increase in salaries, increase and card payments, contractor costs and help fund future improvements within our cemeteries including new paths and concrete plinths.

Members agreed to accept the new Cemetery Fees.

Proposed by Cllr C Fox and seconded by Cllr J Macdonald, all agreed

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Date

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**Cllr Kate Cernik
Chair**

FIN 25/77 FIRST INTERNAL REPORT

Members were presented with the first interim report for Northwich town Council for 2026/2027.

Members approved the report.

Proposed Cllr R Cernik, seconded Cllr C Fox, all agreed

FIN 26/78 DATE OF NEXT MEETING

Date of the next meeting Monday 16th February 2026 at 6.00pm.

There being no further business the Chairman declared the meeting closed at 7.45pm.

DRAFT

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Date

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**Cllr Kate Cernik
Chair**

Detailed Income & Expenditure by Budget Heading 06/02/2026

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>NORTHWICH TOWN COUNCIL</u>								
<u>100 Central Administration Wages</u>								
4000 Salaries	27,594	316,219	350,000	33,781		33,781	90.3%	
Central Administration Wages :- Indirect Expenditure	27,594	316,219	350,000	33,781	0	33,781	90.3%	0
Net Expenditure	(27,594)	(316,219)	(350,000)	(33,781)				
<u>105 Parks Salaries</u>								
4020 Salaries - Allotments	46	1,487	700	(787)		(787)	212.5%	
4022 Salaries - Burnside way	46	426	350	(76)		(76)	121.7%	
4023 Salaries - Yarwood Close	62	428	400	(28)		(28)	107.0%	
4024 Salaries - Old Hall Road	96	2,237	2,300	63		63	97.3%	
4025 Salaries - Church Walk Playgnd	306	6,477	4,000	(2,477)		(2,477)	161.9%	
4029 Salaries - Defibs	254	1,564	1,000	(564)		(564)	156.4%	
4030 Salaries - James Street	72	1,203	1,200	(3)		(3)	100.3%	
4035 Salaries - Verdin Park	5,613	20,777	23,000	2,223		2,223	90.3%	
4036 Salaries - Rose Meadow	58	197	0	(197)		(197)	0.0%	
4040 Salaries - Vickersway Park	5,545	36,723	41,000	4,277		4,277	89.6%	
4045 Salaries - Whalley Road	0	4,139	3,500	(639)		(639)	118.2%	
4083 Salaries - Danefield Play area	119	3,602	2,400	(1,202)		(1,202)	150.1%	
4086 Salaries - Greenall Road	32	954	1,200	246		246	79.5%	
4092 Salaries - Victoria Street	120	1,703	1,200	(503)		(503)	142.0%	
4093 Salaries - Belmont Road	169	2,433	1,500	(933)		(933)	162.2%	
Parks Salaries :- Indirect Expenditure	12,540	84,351	83,750	(601)	0	(601)	100.7%	0
Net Expenditure	(12,540)	(84,351)	(83,750)	601				
<u>110 Cemetery</u>								
1025 Income - Witton Cemetery	2,090	36,554	28,000	(8,554)			130.6%	
1027 Income - Dane Valley Cemetery	662	29,291	30,000	709			97.6%	
1030 Income - Memorials Application	2,233	10,027	6,000	(4,027)			167.1%	
1035 Income - Statutory Declaration	0	1,078	1,000	(78)			107.8%	
Cemetery :- Income	4,985	76,950	65,000	(11,950)			118.4%	0
4080 Salaries - Danebridge Cemetery	5	4,002	4,000	(2)		(2)	100.1%	
4085 Salaries - Danevalley Cemetery	326	6,127	6,500	373		373	94.3%	
4095 Salaries - Witton Cemetery	4,774	49,903	60,000	10,097		10,097	83.2%	
4100 Salaries - St Helens Church	0	3,124	3,000	(124)		(124)	104.1%	
4537 Exp - Cem graves sold back	0	205	0	(205)		(205)	0.0%	
4539 Exp - Grave Digging	0	11,461	9,000	(2,461)	90	(2,551)	128.3%	

Detailed Income & Expenditure by Budget Heading 06/02/2026

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4580 Exp - Rates - Cemeteries	0	9,385	11,000	1,615		1,615	85.3%	
Cemetery :- Indirect Expenditure	5,104	84,207	93,500	9,293	90	9,203	90.2%	0
Net Income over Expenditure	(119)	(7,257)	(28,500)	(21,243)				
115								
4000 Salaries	0	6,071	0	(6,071)		(6,071)	0.0%	
:- Indirect Expenditure	0	6,071	0	(6,071)	0	(6,071)		0
Net Expenditure	0	(6,071)	0	6,071				
130 Office								
1001 Income - Vehicles	0	1,836	0	(1,836)			0.0%	
1003 Income - Green Commute Initiat	0	959	0	(959)			0.0%	
1034 Income - bank interest	0	8,837	4,000	(4,837)			220.9%	
1060 Income - Chapels	0	6,530	3,000	(3,530)			217.7%	
1176 Income - Precept	0	655,743	655,743	0			100.0%	
Office :- Income	0	673,905	662,743	(11,162)			101.7%	0
4200 Exp - Payroll Admin Costs	0	1,413	1,300	(113)		(113)	108.7%	
4205 Exp - Training	0	452	3,500	3,048		3,048	12.9%	
4215 Exp - Town Mayor's Allowance	0	427	1,540	1,113		1,113	27.7%	
4220 Exp - Mayor/Dep Mayor Travel	0	279	250	(29)		(29)	111.6%	
4225 Exp - Election Fund	0	12,524	3,000	(9,524)		(9,524)	417.5%	
4230 Exp - Civic Regalia	0	175	1,000	825		825	17.5%	
4255 Exp - Stationery	28	1,583	1,200	(383)		(383)	131.9%	
4260 Exp - Photocopier Rental	140	1,157	500	(657)		(657)	231.4%	
4265 Exp - Postage	0	278	100	(178)		(178)	278.2%	
4270 Exp - Telephone - Office	0	1,868	2,000	132		132	93.4%	
4275 Exp - Telephone - Mobiles	0	2,494	2,500	6		6	99.8%	
4285 Exp - Internet & Hosting	0	1,640	500	(1,140)		(1,140)	328.0%	
4295 Exp - Subscriptions and Audits	49	12,622	12,000	(622)	8,524	(9,146)	176.2%	
4300 Exp - Insurance	0	26,031	20,000	(6,031)		(6,031)	130.2%	
4316 Exp - Occupational Health	0	680	600	(80)		(80)	113.3%	
4317 Exp - Insurance Claims	0	150	0	(150)		(150)	0.0%	
4320 Exp - Bank Charges	0	1,541	1,500	(41)		(41)	102.7%	
4325 Exp - Advertising & Marketing	0	1,200	2,000	800		800	60.0%	
4330 Exp - IT Support	0	373	400	28		28	93.1%	
4335 Exp - Office Equipment	0	1,043	3,000	1,957		1,957	34.8%	
4337 Exp - Office Cleaning	0	0	3,000	3,000		3,000	0.0%	
4365 Exp - AGM	0	27	0	(27)		(27)	0.0%	

Detailed Income & Expenditure by Budget Heading 06/02/2026

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4595 Exp - Refreshments	106	776	500	(276)		(276)	155.3%	
4601 Exp - Green Commute Initiative	0	(192)	0	192		192	0.0%	
Office :- Indirect Expenditure	323	68,542	60,390	(8,152)	8,524	(16,676)	127.6%	0
Net Income over Expenditure	(323)	605,362	602,353	(3,009)				
135 Events								
1004 Income - Easter Egg Hunt	0	250	0	(250)			0.0%	
1008 Income - Tree of Lights	0	100	100	0			100.0%	
1013 Income - Music Events	0	15,092	14,000	(1,092)			107.8%	
1016 Income - Christs Extravaganza	0	2,666	500	(2,166)			533.1%	
Events :- Income	0	18,107	14,600	(3,507)			124.0%	0
4247 Exp - Christmas Lighting (NTC)	0	6,322	0	(6,322)		(6,322)	0.0%	
4250 Exp - Bridge Illumination	0	0	1,000	1,000		1,000	0.0%	
4345 Exp - Town Centre Enhancement	216	14,014	9,000	(5,014)	580	(5,594)	162.2%	
4350 Exp - Youth Initiative	0	214	0	(214)		(214)	0.0%	
4351 Exp - Christmas Extravaganza	0	77,042	65,000	(12,042)	500	(12,542)	119.3%	
4366 Exp - Easter Egg Hunt V/Way	0	357	100	(257)		(257)	356.9%	
4375 Exp - Remembrance Sunday	0	4,190	1,500	(2,690)	465	(3,155)	310.4%	
4390 Exp - Music Events	0	19,838	18,000	(1,838)		(1,838)	110.2%	
4394 Exp - Firework Event	0	0	5,000	5,000		5,000	0.0%	
4395 Exp - Tree of Lights	0	91	100	9		9	91.0%	
4475 Exp - RBL Poppy Appeal	0	275	200	(75)		(75)	137.5%	
4701 Exp - Beacon Lighting	0	8	0	(8)		(8)	0.0%	
4740 Exp - Firefest	0	0	300	300		300	0.0%	
Events :- Indirect Expenditure	216	122,350	100,200	(22,150)	1,545	(23,695)	123.6%	0
Net Income over Expenditure	(216)	(104,243)	(85,600)	18,643				
136 Salary Events/Town								
4017 Salaries - Firework Event	0	137	300	163		163	45.8%	
4021 Salaries - Christmas Extrav	0	486	1,000	514		514	48.6%	
4026 Salaries - Remembrance Sunday	0	122	500	378		378	24.4%	
4027 Salaries - Beacon Lighting	0	159	0	(159)		(159)	0.0%	
4036 Salaries - Rose Meadow	0	69	0	(69)		(69)	0.0%	
4041 Salaries - Tree of Lights	0	0	100	100		100	0.0%	
4089 Salaries - Town Cent Enhance	0	859	5,000	4,141		4,141	17.2%	
4091 Salaries - Members Budget	119	1,715	0	(1,715)		(1,715)	0.0%	
4373 Salaries - Music Events	0	1,287	0	(1,287)		(1,287)	0.0%	
Salary Events/Town :- Indirect Expenditure	119	4,834	6,900	2,066	0	2,066	70.1%	0
Net Expenditure	(119)	(4,834)	(6,900)	(2,066)				

Detailed Income & Expenditure by Budget Heading 06/02/2026

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>140 Grants</u>								
4450 Exp - School Advantage Fund	0	4,000	5,000	1,000		1,000	80.0%	
4453 Exp - Grants	2,380	4,180	10,000	5,820		5,820	41.8%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
Grants :- Indirect Expenditure	2,380	8,180	15,200	7,020	0	7,020	53.8%	0
Net Expenditure	(2,380)	(8,180)	(15,200)	(7,020)				
<u>200 Parks</u>								
1010 Income - Winnington Allotments	0	1,905	1,000	(905)			190.5%	
1015 Income - VW - VP - Whalley Rd	0	1,352	1,000	(352)			135.2%	
1024 Income - Queensgate Allotments	0	60	60	0			100.0%	
1028 Income - Members Budget	0	7,528	0	(7,528)			0.0%	
1031 Income - Austin Street	0	900	500	(400)			180.0%	
1040 Income - Rent Sub Station	0	15	15	0			100.0%	
1055 Income - Utility refunds	0	2,413	0	(2,413)			0.0%	
1066 Income - Defib	0	300	500	200			60.0%	
1069 Income - Insurance Claims	0	210	0	(210)			0.0%	
1135 Income - Tool & Plant	0	73	0	(73)			0.0%	
1141 Income - Rose Meadow Play Area	0	100,000	0	(100,000)			0.0%	
1150 Income - Sale of Materials/Equ	0	313	0	(313)			0.0%	
1202 Income - Vickersway Allotments	0	0	60	60			0.0%	
Parks :- Income	0	115,069	3,135	(111,934)			3670.5%	0
4384 Exp - Vehicle Electric	0	734	0	(734)		(734)	0.0%	
4500 Exp - Tool and Plant	31	11,042	13,000	1,958	1,135	823	93.7%	
4501 Exp - Defib purchased/costs	0	2,499	1,000	(1,499)		(1,499)	249.9%	
4505 Exp - Vehicle Leasing	0	16,647	20,000	3,353		3,353	83.2%	
4510 Exp - Fuel	735	11,114	11,500	386		386	96.6%	
4515 Exp - Plants, Seeds, Fert	0	14,139	15,000	861	7,360	(6,500)	143.3%	
4520 Exp - Tree Maintenance	0	2,810	8,000	5,190		5,190	35.1%	
4523 Exp - Members budget	0	5,405	0	(5,405)	534	(5,939)	0.0%	
4525 Exp - Building Maint Projects	82	52,578	25,000	(27,578)	3,775	(31,353)	225.4%	30,410
4535 Exp - Play Equipment	0	6,299	3,000	(3,299)	660	(3,959)	232.0%	
4538 Exp - Memorials	0	7,716	8,000	284	80	204	97.4%	
4545 Exp - Skips & waste removal	0	8,061	10,000	1,939		1,939	80.6%	
4548 Exp - First Aid Equipment	0	4	0	(4)		(4)	0.0%	
4555 Exp - Protective Clothing	52	3,283	3,500	217	186	31	99.1%	
4560 Exp - Aviary Stock and Food	33	331	300	(31)		(31)	110.4%	
4570 Exp - Utilities	0	18,741	9,000	(9,741)		(9,741)	208.2%	
4575 Exp - Cleansing	0	3,556	4,000	444		444	88.9%	

Detailed Income & Expenditure by Budget Heading 06/02/2026

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4590 Exp - CCTV	0	2,625	4,000	1,375		1,375	65.6%	
4710 Exp - Contract Costs/Materials	0	336	0	(336)		(336)	0.0%	
Parks :- Indirect Expenditure	932	167,921	135,300	(32,621)	13,731	(46,351)	134.3%	30,410
Net Income over Expenditure	(932)	(52,851)	(132,165)	(79,314)				
6000 plus Transfer from EMR	0	30,410	0	(30,410)				
Movement to/(from) Gen Reserve	(932)	(22,441)	(132,165)	(109,724)				
<u>1315 Dementia Friendly Northwich</u>								
1700 Income	0	500	0	(500)			0.0%	
Dementia Friendly Northwich :- Income	0	500	0	(500)				0
Net Income	0	500	0	(500)				
NORTHWICH TOWN COUNCIL :- Income	4,985	884,531	745,478	(139,053)			118.7%	
Expenditure	49,208	862,675	845,240	(17,435)	23,890	(41,325)	104.9%	
Net Income over Expenditure	(44,224)	21,856	(99,762)	(121,618)				
plus Transfer from EMR	0	30,410	0	(30,410)				
Movement to/(from) Gen Reserve	(44,224)	52,266	(99,762)	(152,028)				

Northwich Town Council
List of Purchase Ledger Payments

January 2026

Bacs payment (to be approved and not yet paid)	97,900.14
Salary	48,951.01 (to be approved) (to pay 18/02/2026)
Total	93,845.42

Direct Debits/Bacs/Cheques to approve in addition to above

EE (2 months)	
Cheshire West and Chester (Witton)	636.00
Cheshire West and Chester (Dane Valley)	155.00
Cheshire West and Chester (Offices)	349.00
BT	33.54
AH (Grave sold back)	180.00
ARD Autobodies	714.71
HSBC Credit Card	2117.53
British Gas (VW Electric)	187.00
Volkswagen Finance (ID Buzz)	404.44
Volkswagen Finance (ID Buzz)	437.98
British Gas (Cemetery)	0.47
Wirehouse	357.00
Lily Communication	205.49
Bank charges	30.58
Weaver Bomfords	313.01
Towerleasing	104.13
British Gas (VW Electric)	104.13
Total	6,330.01

<u>To Approve</u>	<u>100,175.43</u>
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Approved last month, paid out in this month's Bank Statement

Bacs payment (Purchase ledger)	44,721.98
Salary	49,123.44
Grand Total	194,020.85

Dated:

Chris Shaw _____

Finance member _____

Chair of Finance _____

6th February 2026

Report to : Finance & General Purposes

Meeting Date : 16th February 2026

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Bank payments to be checked by Finance



Members to pick two suppliers from January 2026 payments

Evidence to be shown to Finance Committee at the meeting.

Report to : Finance & General Purposes

Meeting Date : 16th February 2026

Agenda Item : 7

Prepared By : Cath Kirwan

Subject : Earmarked Reserves



Earmarked Reserves

Council to approve current Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Teen Wheels	2,000.00		2,000.00
333 EMR - Paddling Pool	30,000.00		30,000.00
337 EMR - Cemetery Chapel	30,000.00		30,000.00
338 EMR - Now Festival	300.00	-300.00	0.00
344 EMR - Verdin Park Improvements	44,000.00		44,000.00
346 EMR - Vickersway Park Pavilion	40,000.00		40,000.00
347 EMR - Grants	6,552.40	-6,552.40	0.00
350 EMR - Cemetery Path Improvemen	35,000.00	-35,000.00	0.00
	187,852.40	-41,852.40	146,000.00

Report to : Finance & General Purposes

Meeting Date : 16th February 2026
Agenda Item : 8
Prepared By : Cath Kirwan
Subject : Fixed Asset Register



Background

Asset Register has been updated in line with our current policy.

2025/2026 figure	£1,478,002
2026/2027 figure	£1,801,886
Assets Increased by	£323,884

Members to approve Asset Register for 2026/27

[Decision of the committee is requested](#)



Asset Register 2026/2027

Site/Item	Location	Estimated Date Built	Estimated Date Acquired	2025/2026
Mayor's Chain and Badges of Office	Council Offices	1897	1974	£1.00
Deputy Mayor's Chain and Badges of Office	Council Offices	2010	2010	£1.00
Consort's Chain and Badges of Office	Council Offices	1950	1950	£1.00
Town Mayor's Chair	Cemetery Chapel	1898 & 2000	1974 & 2000	£1.00
Town Mayor's Robe	Cemetery Chapel	1898 & 2000	1974 & 2000	£1.00
Office				
Office Building	Witton Cemetery	1891	1974	£1.00
Computer Screens	Witton Cemetery	2026	2026	£1,000.00
Computers x 4/8 screens/ 1 server box/UPS	Council Offices	2016/2022	2016/2022	£3,600.00
6 laptops	Council Offices	2021/22	2021/22	£5,000.00
3 l pads	Outside Staff	2020	2020	£988.00
Printers x 1	Council Offices	2010	2010	
Bomford Printer/photocopier	Witton Cemetery	2026	2026	£2,700.00
Office Equipment	Council Offices	2000	2000	£5,000.00
Mobile Telephones x 6	Council Offices	2015	2015	£4,000.00
Tablet x 2	Council Offices	2016	2016	£1,000.00
Dishwasher	Council Offices	2013	2013	£500.00
Fridge	Council Offices	2022	2022	£300.00
Cleaning equipment	Council Offices	2010	2010	£300.00
Dyson fan	Council Offices	2018	2018	£350.00
TV Screen	Council Offices	2015	2015	£600.00
Desks x 5	Council Offices	2010	2010	£2,000.00
Computer chairs x 5	Council Offices	2014	2014	£500.00
Chairs x 14	Council Offices	2015	2015	£1,500.00
Storage units x 5	Council Offices	2015	2015	£1,500.00
Zettle card readers x 5	Council Offices	2023	2023	£200.00
Meeting Table	Council Offices	2015	2015	£400.00
Witton Cemetery (NTC Owned)				
Witton Cemetery & offices	Northwich	1894	1974	£1.00
Chapel 1 & 2	Witton Cemetery	1900	1974	£1.00
War Memorial (Refurbishment)	Witton Cemetery	2016/2017	2016/2017	£3,503.00
War Memorial (Refurbishment)	Witton Cemetery	2017/2018	2017/2018	£49,287.00
War Memorial (Refurbishment)	Witton Cemetery	2018/2019	2018/2019	£16,902.00
War Memorial	Witton Cemetery	1974	1974	£1.00
Large Garage and Workshop	Witton Cemetery	1971	1974	£1.00

Shutter Doors x 2	Witton Cemetery	2017	2017	£2,500.00
Garage x 2	Witton Cemetery	1971	1974	£1.00
Staff Mess Room	Witton Cemetery	1971	1974	£1.00
Railings and Gates	Witton Cemetery	1974	1974	£1.00
Chairs	Cemetery Chapel	2014	2014	£2,000.00
Tables	Cemetery Chapel	2015	2022	£2,000.00
Projector screen	Cemetery Chapel	2013	2013	£1,000.00
Projector	Cemetery Chapel	2013	2013	£1,000.00
Benches Granite x 18	Cemetery Chapel	2010	2010/23	£18,000.00
Noticeboard x 1	Witton Cemetery		2023	£1,000.00
Entrance sign	Witton Cemetery		2023	£1,000.00
Shipping Containers x 5	Witton Cemetery	2017	2017	£7,700.00
CCTV Cameras/recorder/switches	Council Offices & VW Park	2021/22	2021/22	£3,700.00
Sealy inferd heater 13	Condote Room	2021	2021	£1,250.00
Sealy inferd heater 16	Chapel	2021	2022	£1,050.00
PA system	Witton Cemetery	2021	Aug-21	£3,100.00
Other				
Christmas Lights	Town Centre	2026	2026	
Christmas Lights	Town Centre	2013	2014	
Subway Artwork	Town Centre	2018	2018	£11,039.00
Additional Christmas Lights	Town Centre	2016	2016	
Container Barons Yard (joint with BID)	Barons Yard	2020	2022	£3,320.00
Telephone box	Penny Black	Pre 1960	2021	£1.00
Industrial Vacuum Cleaner & Attachment (joint with BID)	Barons Yard	2022	2022	£576.00
Dane Valley Cemetery (NTC Owned)				
Dane Valley Cemetery	Northwich	1990	1990	£1.00
Benches x 7	Northwich		1990/2023	£7,000.00
Noticeboard x 1	Northwich	1990	1990	£1,000.00
Railings, Gates & Pillars	Northwich	1990	1990	£5,000.00
Dane Bridge Cemetery (Leased)				
Dane Bridge Cemetery	Northwich	1974	1974	£1.00
Benches	Northwich	1980	1980	£1,500.00
Cenotaph	Northwich	1950	1950	£1.00
Fencing	Northwich	2000	2000	£500.00
Recycled Plastic benches x3	Northwich	2018/2019	2018/19	£1,500.00
Stone Pillars & Gate	Northwich	1974	1974	£1.00
Vickersway Park (NTC Owned)				
Vickersway Park	Vickersway Park	1950	1950	£1.00
CCTV (Skatepark)	Vickersway Park	2023	2023	£2,500.00
Fencing	Vickersway Park	1980	1980	£20,000.00
New Picnic Benches x 4	Vickersway Park	2023	2024	£4,000.00
Friendly Bench	Vickersway Park	2023	2023	£17,000.00
Seats/Benches	Vickersway Park	1980	1980	£8,000.00
Toilets & Changing Room	Vickersway Park	2002	2002	£1.00

Disabled Toilet	Vickersway Park	1951	1974	£1.00
Pavillion / Shop / Mess Room	Vickersway Park	1951	1974	£1.00
Tool Shed	Vickersway Park	1951	1974	£1.00
Coffee Machine	Shop	2021	2021	£2,000.00
Fridge Freezers x 5	Shop	2010	2010/2013	£3,000.00
Play Equipment	Vickersway Park	1985/2013	1985/2013	£50,000.00
Table Tennis Table	Vickersway Park	2017	2017	£7,875.00
Recycled Plastic Benches x 8	Vickersway Park	2017	2017	£5,000.00
Outdoor Gym	Vickersway Park	2013	2013	£20,000.00
Sports Equipment	Shop	2005/2013	2005/2013	£5,000.00
Skate Park Benches x 4	Vickersway Park	2023	2023	£2,000.00
Skate Park Refurbishment	Vickersway Park	2023	2023	£190,000.00
Noticeboard x 2	Vickersway Park	2022	2023	£2,000.00
Skate Park	Vickersway Park	2010	2010	£1.00
Microwave	Vickersway Park	2022	2022	£100.00
Aviary	Vickersway Park	1951	1951	£1.00
12 bins	Vickersway Park	2020	2020/23	£5,000.00
Church Walk (NTC Owned)				
Church Walk Park	Church Walk	1974	1974	£1.00
Coffee machine Sego 12BTC	Church Walk	2023	2023	£3,852.00
Paddling Pool Refurbishment	Church Walk	2015	2016	£55,000.00
New Roundabout	Church Walk	2023	2023	£5,000.00
Paddling Pool	Church Walk	1974	1974	£1.00
Play Equipment	Church Walk	2005/2013	2005/2013	£100,000.00
Fencing/Gates	Church Walk	2005	2012	£5,000.00
Benches	Church Walk	1990	2013	£5,000.00
Parsols x 4	Church Walk	2017	2017	£2,000.00
Bins	Church Walk	2005	2005	£2,000.00
Shop	Church Walk	2012	2012	£1.00
Toilets Refurbished	Church Walk	2015	2016	£35,000.00
Toilets x 2	Church Walk	1971	1974	£1.00
Noticeboard	Church Walk	2020	2023	£1,000.00
Pump room	Church Walk	2015	2015	£60,000.00
Fridge/Freezer x 2	Church Walk	2015	2015	£500.00
James Street Park (NTC Owned)				
James Street Park	James Street	1974	1974	£1.00
Play Equipment	James Street	2015	2015	£40,000.00
Benches	James Street	2015	2015	£1,000.00
Bins	James Street	2015	2015	£500.00
Fencing/Gates	James Street	2000	2000	£4,000.00
Greenall Road Field (leased)	Greenall Road		2022	£1.00
Litter Bins x 2	Greenall Road	2015	2015	£1,000.00
Danefields Park (Leased)				
Danefields Park	Danefields	2014	2014	£1.00
Play Equipment	Danefields	2014	2014	£60,000.00
Benches	Danefields	2014	2014	£500.00

Bins	Danefields	2014	2014	£1,000.00
Picnic tables/planters	Danefields	2016	2016	£3,208.00
Old Hall Road Play Area (Leased)				
Old Hall Road Play Area (Leased)	Old Hall Road		2021	£1.00
Play Equipment referbished	Old Hall Road	2020	2021	£130,000.00
Verdin Park (NTC Owned)				
Verdin Park	Verdin Park	1889	1960	£1.00
Bob Verdin Monument	Verdin Park	1889	1960	£1.00
Play Equipment	Verdin Park	2023	2023	£130,000.00
Recycled Plastic Benches	Verdin Park	2017	2017	£1,000.00
Litter Bins	Verdin Park	2005	2005	£1.00
Railings and Gates	Verdin Park	1889	1974	£1.00
Winnington Allotments (NTC Owned)				
Winnington Allotments	Winnington	1970	1970	£1.00
Fencing (New)	Winnington	2024	2024	£20,000.00
Fencing/Gates	Winnington	1980	1980	£1.00
Queensgate Allotments (NTC Owned)				
Queensgate Allotments	Castle	1970	1970	£1.00
Fencing (New)	Castle	2025	2025	£22,000.00
Fencing/Gates	Castle	1980	1980	£1.00
Vickersway Allotments (NTC Owned)				
Vickersway Allotments	Northwich	1970	1970	£1.00
Car Park (New)	Northwich	2025	2025	£23,000.00
Fencing/Gates	Northwich	1995	1995	£1.00
Austin Street Allotments (NTC Owned)				
Austin Street Allotments	Austin St	1980	2013	£1.00
Fencing/Gates	Austin St	1985	2013	£1.00
Rose Meadow (NTC Owned)				
Rose Meadow	Rose Meadow	2025	2025	£1.00
Litter Bins	Rose Meadow	2025	2025	£1,000.00
Play Equipment	Rose Meadow	2025	2025	£120,000.00
Equipment				
Tractor	Witton Cemetery	2012	2012	£21,000.00
Kubota G21 High Tip Mower	Witton Cemetery	2018	2018	£9,425.00
Kubota Out Front Rotary Mower	Witton Cemetery	2018	2018	£16,304.00
GP Knapsack Sprayer x1	Witton Cemetery	2015	2015	
CP Knapsack Sprayer x 3	Witton Cemetery	2015	2015	£300.00
Lawnflite Pro Rotary Mower x2	Witton Cemetery	2017	2017	
AS Pro Clip Rotary Mower x1	Witton Cemetery	2018/19	2018/19	
AS Pro Clip Rotary Mower x1	Witton Cemetery	2017	2017	£2,000.00
STIHL BR200 Blower x 1	Witton Cemetery	2013	2013	£800.00
HAYTER Harrier 48 Pro Mower x 1	Witton Cemetery	2014	2014	£2,000.00

STIHL FS90 Strimmer	Witton Cemetery	2012	2012	£500.00
STIHL HL95 Hedge Cutter	Witton Cemetery	2012	2012	£500.00
STIHL FS 94RC D Handle Strimmer	Witton Cemetery	2014	2014	£450.00
18ft trailer Caged	Witton Cemetery	2021	2021	£3,500.00
Simplicity Cemetery Tractor and Trailer	Witton Cemetery	2009	2009	
Makita HR2811F 110v Drill x 1	Witton Cemetery	2015	2015	
Makita HR2811F 110v Drill x 3	Witton Cemetery	2015	2015	£750.00
Makita GA4530 Angle Grinder 110v x 2	Witton Cemetery	2015	2015	£500.00
Roberine F3 ride on	Witton Cemetery	2021	2022	£29,000.00
Battery strimmer x 2	Witton Cemetery	2021	2022	£470.00
110v Power Pack	Witton Cemetery	2015	2015	£300.00
Generator	Witton Cemetery	2018/2019	2018/2019	
Generator	Witton Cemetery	2018/2019	2018/2019	£1,200.00
Generator	Witton Cemetery	2021	2021	£2,100.00
Sealey 50 Litre Power Mobile (with air line)	Witton Cemetery	2015	2015	£500.00
STIHL TS410 Saw	Witton Cemetery	2015	2015	£600.00
Small 8x4 Indespension Trailer	Witton Cemetery	2000	2000	£1,000.00
Large 14x6 Indespension Trailer	Witton Cemetery	2002	2002	£3,000.00
Gardening Hand Tools	Witton Cemetery	2000/2016	2000/2016	£1,000.00
AS Mutch Mower	Witton Cemetery	2021	2022	
Huscqvarna Klippo Mower	Witton Cemetery	2021	2022	£650.00
Brush cutters x 3	Witton Cemetery	2021	2022	£995.00
Huscquvarna back pack	Witton Cemetery	2020	2020	£600.00
Kubota Roller Mower W819R	Witton Cemetery	2021	2021	£500.00
STIHL BR600 Blower	witton Cemetery	2017	2017	£400.00
STIHL HS81R Hedgecutter	Witton Cemetery	2013	2013	
STIHL HS80 Hedgecutter	Witton Cemetery	2013	2013	£350.00
STIHL MS250 Chainsaw	Witton Cemetery	2010	2010	£500.00
Dennis Greens Mower	Yarwood Close	2005	2005	
Hedge Trimmer short arm electric x2	Witton Cemetery	2021	2022	£600.00
Hedge cutters long arm Echo	Witton Cemetery	2025	2025	£400.00
Hedge cutters long arm Husqvarna	Witton Cemetery	2019/2021	2019/2021	£400.00
Bull arm Husqvarna strimmer	Witton Cemetery	2019	2019	£299.00
D Handle Husqvarna strimmer x1	Witton Cemetery	2020	2020	
D Handle Husqvarna strimmer x1	Witton Cemetery	2020	2020	£300.00
Pole saw	Witton Cemetery	2019	2019	£240.00
Salt spreader	Witton Cemetery	2023	2023	
Salt spreader	Witton Cemetery	2025	2025	£800.00
Jet wash	Witton Cemetery	2024	2024	£1,300.00
Heras Fencing	Witton Cemetery	2019	2019	£350.00
New Fleming TR6 Tipping Trailer	Witton Cemetery	2023	2023	£6,600.00
Grin Mulching Mowers x 4	Witton Cemetery	2024	2024	£6,336.00
Backpack Blower	Witton Cemetery	2024	2024	£332.50
Bowling Green Mower Masport	Witton Cemetery	2024	2024	£1,600.00
Chainsaw	Witton Cemetery	2024	2024	£500.00
Honda Smartdrive Mulch Mower x 3	Witton Cemetery	2024	2024	£500.00
Husqvarna Battery Blower	Witton Cemetery	2020	2020	£300.00
Wet/Dry Hoover	Witton Cemetery	2024	2024	£600.00
Water Bowser	Witton Cemetery	2023	2023	£1,600.00
4 sets of Ladders	Witton Cemetery	2020	2020	£500.00

Small Jet Wash	Witton Cemetery	2023	2023	£150.00
Honda Small Tractor	Witton Cemetery	2021	2021	£4,000.00
Rotavator	Witton Cemetery	2022	2022	£150.00
Pumptruck	Witton Cemetery	2022	2022	£150.00
BBQ	Witton Cemetery	2022	2022	£150.00
Danarm LM 5360HXARD Pro HS	Witton Cemetery	2025	2025	£1,150.00
Echo SRM 222ES Strimmer	Witton Cemetery	2025	2025	£185.00
Hanging Baskets	Witton Cemetery	2025	2025	£2,000.00
Yarwood Close (Leased)				
Yarwood Close	Yarwood Close	2017	2017	£1.00
Play Equipment	Yarwood Close	2017	2017	£35,000.00
Benches	Yarwood Close	2017	2017	£1,000.00
Bins	Yarwood Close	2017	2017	£500.00
Victoria Street (leased)				
Victoria Street	Victoria Street	2017	2017	£1.00
Play Equipment (New)	Victoria Street	2017	2017	£35,000.00
Benches	Victoria Street	2017	2017	£2,000.00
Bins	Victoria Street	2017	2017	£1,000.00
Belmont Road (leased)				
Belmont Road	Belmont Road	2017	2017	£1.00
Play Equipmment	Belmont Road	2025	2025	£160,000.00
CCTV	Belmont Road	2025	2025	£4,000.00
Burnside Way (leased)				
Burnside Way (leased)	Burnside way	2017	2017	£1.00
Play Equipment (referbished)	Burnside way	2021	Oct-21	£30,000.00
Benches	Burnside way	2017	2017	£1,000.00
Bins	Burnside way	2017	2017	£500.00
Defibrillators & outside units				
Shurlach Methodist Church	Rudheath	2020	2020	£1,500
Lucky Petes Chippy	Winnington	2020	2020	£1,500
Nat West Bank	Northwich	2017	2017	£1,500
Weigh of the World	Northwich	2017	2017	£1,500
Barons Quay Car Park	Barons Quay	2017	2017	£1,500
Victoria Road Primary School	Victoria Rd, N/W	2020	2020	£1,500
The Iron Bridge	Castle	2020	2020	£1,500
Buxton Accounting LLP	Northwich	2020	2020	£1,500
Leftwich Estate	Leftwich	2020	2020	£1,500
Greenbank Hub	Greenbank	2016	2016	£1,500
Church Walk Play Area	Church Walk	2024	2024	£1,500
Park Run	Offices	2018	2018	£1,500
Greenbank Hotel & Pub	Greenbank	2013	2021	£1,500
A Plan Insurance	Northwich	2012	2020	£1,500
Winnington Village Community Cent	Winnington	2020	2021	£1,500
Barcode Barbers	Northwich	2021	2021	£1,500

Vickersway	V/W shop	2015	2015	£1,500
Northwich Rowing Club	Northwich	2021	2021	£1,500
Witton Cemetery	Witton Cemetery	2015	2015	£1,500
Moss Farm Leisure Centre	Northwich	2013	2021	£1,500
Puddle Ducks	Northwich	2024	2024	£1,500
Garys Barbers	Northwich	2024	2024	£1,500
Felix Road	Northwich	2024	2024	£1,500
After 5 Chinese	Northwich	2018	2021	£1,500
Castle Private	Northwich	2021	2021	£1,500
Rose Meadow Estate	Northwich	2026	2026	£1,500
Methodist Church, Witton Street	Northwich	2026	2026	£1,500
Navigation Street	Northwich	2026	2026	£1,500
Clifton Drive, Leftwich	Northwich	2026	2026	£1,500
Leftwich Estate	Northwich	2026	2026	£1,500
Bleed Kits	Northwich	2026	2026	£250

Approved at Town Council meeting held (minute ref NTC 2)

£1,801,886.50
Year 2026/2027

Report to : Finance & General Purposes

Meeting Date : 16th February 2026
Agenda Item : 9
Prepared By : Cath Kirwan
Subject : You Manage Premier Software



Background

Northwich Town Council has historically recorded employee annual leave and absence manually using paper-based records. This system has been in place for many years.

While the existing paper-based method has functioned adequately, it is time-consuming, open to human error, and does not provide an efficient way to monitor leave balances, sickness trends, or compliance with employment requirements.

The Council has identified a suitable digital system already used by its HR provider, Wirehouse. This software includes functionality for recording annual leave and employee absence and is designed to support accurate, secure, and efficient record-keeping.

Benefits

- Improved accuracy and consistency of records
- Reduced administrative time and paperwork
- Easier monitoring of leave entitlement and absence patterns
- Alignment with the systems used by the Council's HR provider
- Improved data security and accessibility

Moving from a paper-based system to the Wirehouse HR software will modernise the Council's approach to recording annual leave and absence, improve efficiency, and support better workforce management.

Fee Summary	
36-month Support Agreement	
Premier HR Software Subscription	£542 per annum
HR Software 8 hours Setup and Training - Set up & training one-time fee	£425

Decision of the committee is requested

Service proposal

Northwich Town Council

Date: 17/12/2025



Wirehouse
Employer Services



Your requirements

Dear Chris,

It was a pleasure to meet with you to discuss your needs at Northwich Town Council and see how Wirehouse with the support of our parent company WorkNest could support you with these challenges.

It was incredibly useful to get a better understanding of what you are looking for, both in terms of the services you require and what is most important to you when it comes to selecting a provider.

Following our conversation, I have given some thought to how Wirehouse and in particular our HR Software, can help you meet your specific objectives (discussed in more detail below) through our personalised, professional support and powerful software solutions.

At Wirehouse, our goal is to empower and protect employers. Our services are designed to make your life easier by helping you to overcome issues more efficiently and effectively, freeing up valuable time that can be better spent driving your organisation forward. They also aim to give you peace of mind that your organisation is protected against costly compliance mistakes.

This proposal should give you a sense of how we do that and how we align with your needs. We are excited at the potential opportunity to work alongside Northwich Town Council.

If you have any questions about anything contained in this proposal, or there is anything else I can do for you at this stage, please do not hesitate to get in touch.

Kind regards,

Louis Creamer-Varley
Saas Sales Consultant
Telephone:
louiscreamervarley@worknest.com

Learn more about what we do – head on over to our [website](#).

See what others have to say about us – read our [client case studies](#).

Access free guides and templates – check out our [resources page](#).

YouManage Premier

Whether it's overseeing employee absences, handling documents, managing timesheets, or generating reports, our cutting-edge all-in-one HR software, YouManage, does it all. YouManage, is brought to you by Wirehouse, in conjunction with our owners WorkNest

Trusted by organisations worldwide, this all-in-one HR system is designed to streamline and automate many of your people management and HR admin processes, saving valuable time and ensuring you stay compliant.

Based on our conversation, I believe that **YouManage Premier** offers everything that [company name] needs from an HR system. YouManage Essentials platform (our core PeopleNest component which provides the basis for a people-centric data management system), YouManage Premier gives you the tools you need to drive key business decisions and positively impact turnover rates, employee wellbeing and company culture.

YouManage Premier

YouManage Premier controls risk, reduces administration costs, and increases workforce productivity through intelligent workflow automation. It does this whilst delivering all of the tools, information, and guidance that a people manager or HR user needs to be effective.

It offers additional features and enhancements for growing and more ambitious organisations, including:

- Capability enhancements such as Performance & Development, Recruitment & Interviewing and Discipline & Grievance that your organisation will need as your team expands;
- Even greater levels of security, ensuring your employee data is protected;
- Enhanced self-service features to empower your employees even more;
- Additional absence management capabilities to streamline the process of booking annual leave and recording absences; and
- Greater levels of customisation and configurability.

Key features



Absence management

Automated notifications and an integrated calendar make managing holidays and sickness a breeze



Onboarding and offboarding

Effortlessly automate emails, stay on top of HR documents, and keep track of training and development



Document storage and eSignatures

Request eSignatures, track document stages, and send automated reminders for timely action



Timesheet management

Accurately track workloads, from clock-in to project completion, ensuring nothing gets missed



Custom reporting

Utilise the data stored in PeopleNest to drive better decision-making across your organisation



Configuration of tasks and notifications

Alert employees when actions need to be carried out, from holiday requests to new starter checklists

Flexible and modular

YouManage Premier also comes with the option to incorporate a number of other modules which can be seamlessly added on to the system for an additional cost:

Performance & Development: Split into four main elements (Managing By Objective, Managing Employee Development, Managing Performance Reviews, and Managing 121s), this module gives managers the power to set up, track, and update objectives for their team members on an ongoing basis. This is essential to developing a high-performance culture where each employee's potential is recognised and maximised, and the whole organisation is aligned behind a consistent set of goals.

Recruitment & Interviewing: This module helps to ensure recruiting managers identify and attract the very best candidates for vacancies whilst staying on the right side of all relevant employment legislation. It's set up to help you navigate the interview process, maintain auditable notes and assessment records, and easily send offer and rejection letters. Plus, it automatically feeds into the New Starter process, enabling employment checks and induction tasks to be automatically tracked.

Discipline & Grievance: This module helps to protect your organisation against Tribunal claims, reputational damage, and poor staff morale by ensuring that disciplinaries and grievances are handled effectively, fairly, consistently and in line with relevant employment legislation. It sets out easy to follow, step-by-step processes for handling these issues, provides pre-populated letter templates, sends automatic reminders, and asks managers to sign off outcomes, ensuring nothing is overlooked.

Getting you set up

We understand that getting set up on a new HR system can be daunting. The YouManage Support Team are here to help throughout every stage of implementation, from providing training to System Administrators and end users to uploading your employee and absence data. Whether you choose to self-implement or need our assistance, our focus is always to ensure that your unique YouManage system is set up to meet your specific operational requirements and implemented quickly.

Our recommendations

I believe that Wirehouse is well positioned to help you through our personalised, professional support and powerful software solutions.

I would like to recommend the following service(s) that I feel best align with your needs:

Fee Summary	
36-month Support Agreement	
HR Software	
Premier HR Software Subscription exclusive of VAT	£542 per annum
Set up & Training Fee:	
HR Software 8 Hours Setup and Training one-time payment / exclusive of VAT	£425

Our pricing is clear, fair and transparent. There are no hidden charges or nasty surprises.

If you have any questions or would like any further information on any of the services contained within this proposal, please don't hesitate to contact me at any time.

Louis Creamer-Varley
Saas Sales Consultant
Telephone:
Email: louiscreamervarley@Wirehouse.com

Terms and Conditions

We are open and transparent in the way we do business.

All the information that you need to read and understand can be found in this section.

Click [here](#) for Terms and Conditions

This is an important document and forms part of the agreement between us. It explains Wirehouse's terms of business, the terms that apply in relation to Legal Expenses Insurance, and the key features and suitability of the insurance cover offered.

Our Legal Expenses Insurance (including the payment of representation costs and compensation / settlement monies) is provided subject to the insurer's terms of insurance cover. You can access a full copy of our insurance terms [here](#). LEI is not included free of charge with any of the products or services supplied by Wirehouse. It is offered by a third party and additional fees are chargeable.

Wirehouse is authorised and regulated by the Financial Conduct Authority, registration number 310779

Some of the things that set us apart

Our personalised service blends speedy, pragmatic advice with innovative technology. Delivered with integrity as standard.

We believe in doing things a bit differently at Wirehouse. We see ourselves as an extension of your team, and we're proud to have that trust.

We speak to hundreds of organisation every week, all of whom need our support right there and then. So that's exactly what we provide. We support over 40,000 organisations across 45 sectors.

We won't pass you from pillar to post, so you won't waste your time repeating yourself. Instead, we will help you achieve the best outcome for your organisation in the shortest time possible. We will ensure that you do things correctly and be by your side every step of the way.

We won't dumb things down. We will be clear, and we won't use jargon.

One size certainly does not fit all, so we will give you options and work with you to decide on the next best step.

Crucially, we hold ourselves accountable to our values, outlined below, which run through everything we do. You will start to recognise them when we work together.

integrity

Everyone across the business is empowered and trusted to do the right thing. If something doesn't feel right, it probably isn't, and we call it out. Operating with integrity is our standard.

We provide professional and pragmatic support every day; it's just what we do. We are all committed to learning and developing and strive to be our best, which is great news for you.

excellence

teamwork

We hope you'll come to see us as part of your team, a role we take very seriously. You'll find we are natural collaborators; it's how we run our own business #strongertogether

There is strength in diversity, and we work really hard to make sure everyone across our business recognises this. We call it the "Be yourself, everyone else is taken" approach.

inclusion

Part of something greater

Wirehouse is proud to be part of The Governance, Risk and Compliance Group owned by Inflexion, a leading mid-market private equity firm.

Why does this matter? Well, when you become a Wirehouse client, you become part of a wider extended family which can provide you additional services you might require offered at highly competitive rates.

Here are just some of the trusted experts who might be able to help you:

Occupational Health

Delivered by MediGold, a leading provider of innovative Occupational Health solutions in the UK, they can advise managers regarding an employee's health issues, including any reasonable adjustments that could be considered to ensure a safe/healthy working environment, and help to assess an employee's fitness for work. This helps support your decision making, save you money, and help get your staff back to work quickly – supporting a happier and healthier workforce.

ISO certification

Delivered by IMSM, a leading provider of ISO certification services and standards, this service supports organisations throughout the entire process of ISO certification, from internal audits, system analysis and pre-audit visits through to ongoing system maintenance. From Quality Management (ISO 9001) and Health and Safety (ISO 45001) to Data Security (27001) and Business Continuity (ISO 22301), IMSM's tailored approach ensures it understands customers' unique needs, enabling you to gain accreditation across various frameworks so that you can remain compliant, drive excellence, and build trust.

Regulatory compliance information, guidance and tools

Delivered by Barbour, a trusted and comprehensive provider of regulatory information, guidance, standards and resources, this service gives you access to straightforward guidance and legislation summaries provided by in-house experts, enabling you to filter down to what applies to your business and understand easily and quickly what's required of you. The service also includes a self-serve legal register facility with pre-populated templates, comprehensive how-to guides, ISO gap analysis tools, training tools, and editable template documents that you can use to train your teams. No other service provides both the legislation and guidance library along with communication tools, making it truly unique.

Testing and inspections

Delivered by William Martin and other groups across the division we offer various testing and inspection services to help you ensure compliance with legal requirements, mitigate risks, and

maintain a safe environment for your employees, customers, and visitors. These include rigorous asbestos surveys to help you manage and address asbestos-related hazards, Legionella, and water testing to ensure the safety and quality of your water systems, and electrical testing to proactively prevent electrical incidents and protect people from harm.

Don't just take our word for it...

Here's what some of our customers had to say about the exceptional support we provide employers.

"Pineapple have worked with the team at Wirehouse (formerly Law At Work) since 2003, and we have built a trusted partnership together. We particularly like Wirehouse's concise and practical advice concerning employment law/HR issues and also appreciate their totally supportive approach in all areas of health and safety."

Pineapple Dance Studios

"I've taken Wirehouse with every organisation that I've gone with. I've introduced them to many teams and many colleagues and referred them with absolute pleasure because I genuinely trust in the service that we get."

The Works

"We get a great deal of comfort and satisfaction knowing that we have support as and when we need it, in a decisive and responsive way."

Culina Group

"Wirehouse are very professional, easy to deal with and extremely efficient in handling any issues."

Esschem Europe

"The support they provide is practical and efficient, with the needs of our business in mind. The professionalism that my dedicated Employment Law Adviser provides has been second to none and having a Client Manager that keeps in touch with us demonstrates that service is paramount to them."

GMG Contractors