

DATE: 14th July 2026

To: The Members of Northwich Town Council

Dear Councillor

You are summoned to attend the meeting of the **FINANCE, AMENITIES & GENERAL PURPOSES COMMITTEE** in the Council Chambers, 78 Church Road, Northwich CW9 5PB to be held on **Monday 20th July 2026 at 5.30pm.**

Yours sincerely

Chris Shaw

Chief Officer

AGENDA

- 1. Apologies for absence or absence**
- 2. Declaration of interest**
Members to declare any interest under the following categories:
 - * Pecuniary interest
 - * Outside bodies interest
 - * Family, friend, or close associate interest
- 3. Signing of the Minutes**
Finance & General Committee Purposes meeting held on 15th June 2026 and to noted at the Full Council meeting held on 6th July 2026.
- 4. Detailed Income & Expenditure by budget heading as 13th July 2026**
For member's information (report attached)
Decision of the committee is requested.
- 5. Bacs due for payment to 13th July 2026**
To note and approve payment lists (attached)
Decision of the committee is requested.
- 6. Finance committee to check payments**
Members to pick two suppliers from June 2026 payments.
- 7. Annual Insurance Renewal**
Report attached (quotes to be presented at the meeting)
Decision of the committee is requested.
- 8. Next Month's Meeting**
Monday 17th August at 5.30pm

Councillors:

Cllr Ms J Macdonald

Cllr B Cernik

Cllr S Naylor

Cllr O Dean

Cllr Miss C Fox

Cllr A Kent

Cllr Ms R Waterman

Cllr Mrs K Cernik

Cllr C Stewart

Cllr T Melville

NORTHWICH TOWN COUNCIL
MINUTES OF THE FINANCE, AMENITIES AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON MONDAY 16th June 2026 at 6.00pm

Members Present : Cllr J Macdonald
Cllr R Waterman
Cllr C Fox
Cllr B Cernik
Cllr K Cernik

Also Present : Cath Kirwan – Deputy Chief Officer/RFO

FIN27/09 **APOLOGIES FOR ABSENCE OR ABSENCE**

Apologies were received from Cllr O Dean, Cllr A Kent, Cllr C Stewart, and Cllr T Melvill, Cllr S Naylor.

FIN 27/10 **DECLARATIONS OF INTEREST**

Declarations of interest were given by Cllr J Macdonald to Northwich Metals. Cllr R Waterman Cllr to Cheshire West and Chester.

FIN 27/11 **SIGNING OF THE MINUTES**

Minutes of the Finance and General Purposes Committee meeting held on 19th May 2026 and noted at Full Council meeting on Monday 1st June 2026.

Proposed Cllr R Waterman, seconded Cllr C Fox, all agreed

FIN 26/12 **DETAILED INCOME & EXPENDITURE BY BUDGET**

RFO answered various members questions relating to budget headings.

Proposed Cllr R Waterman, seconded Cllr C Fox, all agreed

FIN 27/13 **BACS DUE FOR PAYMENT**

Bacs payments and direct debit figure approved £117,546.48.

Members also approved payments to: Chelford Farm Supplies - £143.10

Proposed Cllr K Cernik, seconded Cllr C Fox, all agreed

.....

Date

.....

Cllr Julie Macdonald
Chair

FIN 27/14 FINANCE COMMITTEE TO CHECK PAYMENTS

Members chose two payments from both May 2026 payments. DCO/RFO provided the evidence for:

Trowers & Hamlins - £13,242.00
Rudheath Parish Council - £805.00

FIN 27/15 DATE OF NEXT MEETING

Date of the next meeting Monday 20th July 2026 at 5.30pm.

There being no further business the Chairman declared the meeting closed at 5.50pm

.....

Date

.....

**Cllr Julie Macdonald
Chair**

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>NORTHWICH TOWN COUNCIL</u>								
<u>100 Central Administration Wages</u>								
4000 Salaries	24,660	79,862	360,000	280,138		280,138	22.2%	
Central Administration Wages :- Indirect Expenditure	24,660	79,862	360,000	280,138	0	280,138	22.2%	0
Net Expenditure	(24,660)	(79,862)	(360,000)	(280,138)				
<u>105 Parks Salaries</u>								
4020 Salaries - Allotments	133	489	1,800	1,311		1,311	27.1%	
4022 Salaries - Burnside way	55	122	500	378		378	24.4%	
4023 Salaries - Yarwood Close	71	142	500	358		358	28.4%	
4024 Salaries - Old Hall Road	177	712	2,700	1,988		1,988	26.4%	
4025 Salaries - Church Walk Playgnd	751	2,564	5,500	2,936		2,936	46.6%	
4029 Salaries - Defibs	175	499	1,800	1,301		1,301	27.7%	
4030 Salaries - James Street	100	389	1,300	911		911	29.9%	
4035 Salaries - Verdin Park	2,262	5,751	25,000	19,249		19,249	23.0%	
4036 Salaries - Rose Meadow	129	287	500	213		213	57.4%	
4040 Salaries - Vickersway Park	5,479	13,428	44,000	30,572		30,572	30.5%	
4045 Salaries - Whalley Road	394	1,342	5,000	3,658		3,658	26.8%	
4083 Salaries - Danefield Play area	385	775	3,000	2,225		2,225	25.8%	
4086 Salaries - Greenall Road	124	396	1,300	904		904	30.5%	
4092 Salaries - Victoria Street	87	291	1,500	1,209		1,209	19.4%	
4093 Salaries - Belmont Road	151	604	1,600	996		996	37.8%	
Parks Salaries :- Indirect Expenditure	10,475	27,791	96,000	68,209	0	68,209	28.9%	0
Net Expenditure	(10,475)	(27,791)	(96,000)	(68,209)				
<u>110 Cemetery</u>								
1025 Income - Witton Cemetery	717	9,860	33,000	23,140			29.9%	
1027 Income - Dane Valley Cemetery	0	5,930	32,000	26,070			18.5%	
1030 Income - Memorials Application	0	343	5,000	4,657			6.9%	
1035 Income - Statutory Declaration	50	634	1,000	366			63.4%	
Cemetery :- Income	767	16,767	71,000	54,233			23.6%	0
4080 Salaries - Danebridge Cemetery	343	1,326	4,500	3,174		3,174	29.5%	
4085 Salaries - Danevalley Cemetery	540	1,570	8,000	6,430		6,430	19.6%	
4095 Salaries - Witton Cemetery	3,758	12,195	60,000	47,805		47,805	20.3%	
4100 Salaries - St Helens Church	98	933	3,500	2,567		2,567	26.6%	
4537 Exp - Cem graves sold back	0	944	0	(944)		(944)	0.0%	
4539 Exp - Grave Digging	0	2,700	15,000	12,300		12,300	18.0%	

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4580 Exp - Rates - Cemeteries	0	4,854	12,000	7,146		7,146	40.5%	
Cemetery :- Indirect Expenditure	4,738	24,522	103,000	78,478	0	78,478	23.8%	0
Net Income over Expenditure	(3,972)	(7,754)	(32,000)	(24,246)				
130 Office								
1003 Income - Green Commute Initiat	192	576	0	(576)			0.0%	
1034 Income - bank interest	0	2,849	6,000	3,151			47.5%	
1060 Income - Chapels	0	1,910	4,000	2,090			47.8%	
1176 Income - Precept	0	741,203	0	(741,203)			0.0%	
Office :- Income	192	746,537	10,000	(736,537)			7465.4%	0
4200 Exp - Payroll Admin Costs	0	465	1,500	1,035		1,035	31.0%	
4205 Exp - Training	0	2,665	3,500	835		835	76.1%	
4215 Exp - Town Mayor's Allowance	0	1,113	1,540	427		427	72.3%	1,113
4220 Exp - Mayor/Dep Mayor Travel	0	0	250	250		250	0.0%	
4225 Exp - Election Fund	0	6,306	10,000	3,694		3,694	63.1%	
4230 Exp - Civic Regalia	32	32	500	468		468	6.4%	
4255 Exp - Stationery	13	632	1,500	868	101	767	48.9%	
4260 Exp - Photocopier Rental	0	288	1,000	712		712	28.8%	
4265 Exp - Postage	0	46	300	255		255	15.2%	
4270 Exp - Telephone - Office	0	554	2,000	1,446		1,446	27.7%	
4275 Exp - Telephone - Mobiles	0	853	2,500	1,647		1,647	34.1%	
4285 Exp - Internet & Hosting	0	351	500	149		149	70.2%	
4295 Exp - Subscriptions and Audits	17	12,759	12,000	(759)	8,117	(8,877)	174.0%	
4300 Exp - Insurance	0	8,549	26,000	17,451		17,451	32.9%	
4316 Exp - Occupational Health	0	520	1,000	480		480	52.0%	
4320 Exp - Bank Charges	73	473	1,800	1,327		1,327	26.3%	
4325 Exp - Advertising & Marketing	0	0	2,000	2,000		2,000	0.0%	
4330 Exp - IT Support	0	1,383	500	(883)		(883)	276.6%	
4335 Exp - Office Equipment	0	1,046	6,000	4,954		4,954	17.4%	
4365 Exp - AGM	0	118	0	(118)		(118)	0.0%	
4595 Exp - Refreshments	311	364	600	236		236	60.7%	
Office :- Indirect Expenditure	447	38,517	74,990	36,473	8,218	28,254	62.3%	1,113
Net Income over Expenditure	(255)	708,020	(64,990)	(773,010)				
6000 plus Transfer from EMR	0	1,113	0	(1,113)				
Movement to/(from) Gen Reserve	(255)	709,132	(64,990)	(774,122)				

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
135 Events								
1009 Income - Christmas Decorations	0	0	5,675	5,675			0.0%	
1012 Income - Events	0	750	0	(750)			0.0%	
1013 Income - Music Events	0	4,250	500	(3,750)			850.0%	
1016 Income - Christms Extravaganza	0	0	500	500			0.0%	
1042 Income - Mayors Events	0	507	0	(507)			0.0%	
Events :- Income	0	5,507	6,675	1,168			82.5%	0
4247 Exp - Christmas Lighting (NTC)	0	(240)	45,000	45,240		45,240	(0.5%)	
4250 Exp - Bridge Illumination	0	0	1,000	1,000		1,000	0.0%	
4345 Exp - Town Centre Enhancement	487	1,525	5,000	3,475	590	2,885	42.3%	
4351 Exp - Christmas Extravaganza	0	0	30,000	30,000		30,000	0.0%	
4366 Exp - Easter Egg Hunt V/Way	0	263	400	137		137	65.8%	
4375 Exp - Remembrance Sunday	0	0	3,000	3,000		3,000	0.0%	
4390 Exp - Music Events	3,715	21,365	10,000	(11,365)	2,468	(13,833)	238.3%	
4394 Exp - Firework Event	0	0	7,000	7,000		7,000	0.0%	
4395 Exp - Tree of Lights	0	0	200	200		200	0.0%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
Events :- Indirect Expenditure	4,201	22,914	101,800	78,886	3,058	75,828	25.5%	0
Net Income over Expenditure	(4,201)	(17,407)	(95,125)	(77,718)				
136 Salary Events/Town								
4017 Salaries - Firework Event	0	0	1,500	1,500		1,500	0.0%	
4021 Salaries - Christmas Extrav	0	0	1,500	1,500		1,500	0.0%	
4026 Salaries - Remembrance Sunday	0	0	1,000	1,000		1,000	0.0%	
4041 Salaries - Tree of Lights	0	0	100	100		100	0.0%	
4089 Salaries - Town Cent Enhance	0	0	35,000	35,000		35,000	0.0%	
4091 Salaries - Members Budget	333	374	1,000	626		626	37.4%	
4391 Exp - Mayors Eve	0	507	0	(507)		(507)	0.0%	
Salary Events/Town :- Indirect Expenditure	333	881	40,100	39,219	0	39,219	2.2%	0
Net Expenditure	(333)	(881)	(40,100)	(39,219)				
140 Grants								
4450 Exp - School Advantage Fund	0	2,000	5,000	3,000		3,000	40.0%	
4453 Exp - Grants	0	400	10,000	9,600		9,600	4.0%	
4475 Exp - RBL Poppy Appeal	0	0	200	200		200	0.0%	
Grants :- Indirect Expenditure	0	2,400	15,200	12,800	0	12,800	15.8%	0
Net Expenditure	0	(2,400)	(15,200)	(12,800)				

Detailed Income & Expenditure by Budget Heading 30/06/2026

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Parks								
1010 Income - Winnington Allotments	0	1,800	1,000	(800)			180.0%	
1014 Income - CW Pool (S106)	0	0	15,000	15,000			0.0%	
1015 Income - VW - VP - Whalley Rd	0	0	1,000	1,000			0.0%	
1024 Income - Queensgate Allotments	0	0	60	60			0.0%	
1031 Income - Austin Street	0	840	500	(340)			168.0%	
1039 Income - Match Fund/Memb Budg	0	0	10,000	10,000			0.0%	
1040 Income - Rent Sub Station	0	15	15	0			100.0%	
1063 Income - Paddling Pool	0	200	0	(200)			0.0%	
1066 Income - Defib	0	1,000	0	(1,000)			0.0%	
Parks :- Income	0	3,855	27,575	23,720			14.0%	0
4384 Exp - Vehicle Electric	62	62	0	(62)		(62)	0.0%	
4385 Exp - CWaC License Fees	0	0	4,000	4,000		4,000	0.0%	
4500 Exp - Tool and Plant	99	11,449	13,000	1,551	2,192	(641)	104.9%	
4501 Exp - Defib purchased/costs	0	1,023	1,500	477	1,174	(697)	146.4%	
4505 Exp - Vehicle Leasing	0	5,320	20,000	14,680		14,680	26.6%	
4510 Exp - Fuel	840	3,454	8,000	4,546		4,546	43.2%	
4515 Exp - Plants, Seeds, Fert	0	10,632	15,000	4,368	954	3,414	77.2%	
4520 Exp - Tree Maintenance	0	3,774	8,000	4,226		4,226	47.2%	
4523 Exp - Members budget	266	1,592	0	(1,592)	491	(2,083)	0.0%	
4525 Exp - Building Maint Projects	112	21,331	20,000	(1,331)	6,238	(7,569)	137.8%	
4535 Exp - Play Equipment	5	115	4,000	3,885	300	3,585	10.4%	
4538 Exp - Memorials	0	5,773	8,000	2,227	2,871	(644)	108.1%	
4545 Exp - Skips & waste removal	0	2,884	12,000	9,116		9,116	24.0%	
4548 Exp - First Aid Equipment	0	0	100	100		100	0.0%	
4555 Exp - Protective Clothing	0	929	3,500	2,571		2,571	26.5%	
4560 Exp - Aviary Stock and Food	33	118	350	232		232	33.8%	
4570 Exp - Utilities	0	5,397	15,000	9,603		9,603	36.0%	
4575 Exp - Cleansing	21	737	4,000	3,263		3,263	18.4%	
4590 Exp - CCTV	0	1,726	4,000	2,274		2,274	43.1%	
Parks :- Indirect Expenditure	1,438	76,316	140,450	64,134	14,219	49,914	64.5%	0
Net Income over Expenditure	(1,438)	(72,461)	(112,875)	(40,414)				
NORTHWICH TOWN COUNCIL :- Income	959	772,666	115,250	(657,416)			670.4%	
Expenditure	46,292	273,203	931,540	658,337	25,496	632,841	32.1%	
Net Income over Expenditure	(45,333)	499,463	(816,290)	(1,315,753)				
plus Transfer from EMR	0	1,113	0	(1,113)				
Movement to/(from) Gen Reserve	(45,333)	500,576	(816,290)	(1,316,866)				

CONTRACTS

CONTRACTS :- Income	6,148	154,844	407,774	252,930			38.0%
Expenditure	16,051	112,617	332,687	220,070	24,216	195,854	41.1%
Movement to/(from) Gen Reserve	(9,903)	42,227	75,087	32,860			
Grand Totals:- Income	7,107	927,510	523,024	(404,486)			177.3%
Expenditure	62,343	385,820	1,264,227	878,407	49,711	828,696	34.5%
Net Income over Expenditure	(55,236)	541,690	(741,203)	(1,282,893)			
plus Transfer from EMR	0	1,113	0	(1,113)			
Movement to/(from) Gen Reserve	(55,236)	542,803	(741,203)	(1,284,006)			

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
AGRIGEM Agrigem Ltd								
<i>Diamond 5L</i>		25/06/2026	416721	1	130.79	0.00	130.79	0.00
<i>Grass Seed</i>		25/06/2026	416761	1	75.00	0.00	75.00	0.00
						0.00	205.79	
AMBEROL Amberol Limited								
<i>26325/Amberol Limited</i>		12/06/2026	26325	1	145.20	0.00	145.20	0.00
<i>Support bracket</i>		25/06/2026	26400	1	69.60	0.00	69.60	0.00
						0.00	214.80	
AQUAM Aquam Water Services								
<i>Standpipe Hire Charge</i>		30/06/2026	18/1610294	1	304.40	0.00	304.40	0.00
						0.00	304.40	
AVLIES A.Vlies, Northwich Metals								
<i>Skips</i>		30/06/2026	1349	1	1,380.00	0.00	1,380.00	0.00
						0.00	1,380.00	
BRANDON Brandon Hire Station								
<i>15995103/Brandon Hire Station</i>		30/04/2026	15995103	1	272.98	0.00	272.98	0.00
						0.00	272.98	
BSB SOUND BSB (Sound) Ltd								
<i>Music Festival</i>		15/06/2026	345957875	1	264.00	0.00	264.00	0.00
						0.00	264.00	
CHELFORD Chelford Farm Supplies Ltd								
<i>Hand Saw</i>		30/06/2026	1316227	1	10.50	0.00	10.50	0.00
						0.00	10.50	
CHESFARMMA Cheshire Farm Machinery Ltd								
<i>Funnel/Flexi Spout</i>		17/06/2026	173664	1	112.71	0.00	112.71	0.00
						0.00	112.71	
CHSFDR Cheshire Self Drive Ltd								
<i>AF21 RUC</i>		17/06/2026	87329	1	493.99	0.00	493.99	0.00
						0.00	493.99	

Continued over page

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CITYPLUM City Plumbing and Heating Services							
CW Water Heater	25/06/2026	618	1	260.00	0.00	260.00	0.00
					0.00	260.00	
COFFE The Heavenly Coffee Company							
CW/VW Stock	05/06/2026	141279	1	172.00	0.00	172.00	0.00
					0.00	172.00	
CONTINUITY Continuity Electrical Contractors Limite							
Defib Leftwich	25/06/2026	IVCE094	1	357.60	0.00	357.60	0.00
					0.00	357.60	
DCS DCS Payroll Agency							
Payroll	30/06/2026	120050	1	185.19	0.00	185.19	0.00
					0.00	185.19	
DISLEY Disley Parish Council							
Fencing Pins	17/06/2026	10957	1	39.99	0.00	39.99	0.00
					0.00	39.99	
FK WHITE Fraser White							
Occ Health	30/06/2026	1087	1	520.00	0.00	520.00	0.00
					0.00	520.00	
GGM Gibsons Garden Machinery Ltd							
Battery	05/06/2026	241470	1	300.00	0.00	300.00	0.00
Cable Set	12/06/2026	241535	1	58.51	0.00	58.51	0.00
Starter Rewind	26/06/2026	241770	1	50.34	0.00	50.34	0.00
Pinion Washer	30/06/2026	241868	1	2.54	0.00	2.54	0.00
					0.00	411.39	
GLASDON Glasdon UK Limited							
Waddington Table	16/03/2026	SI 935120	1	276.00	0.00	276.00	0.00
Frodsham	29/06/2026	SI941067	1	788.46	0.00	788.46	0.00
					0.00	1,064.46	

Continued over page

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GLITTERIZE Glitterized Tattoo & Body Art							
<i>Glitter Tattooing</i>	18/06/2026	135	1	700.00	0.00	700.00	0.00
					<u>0.00</u>	<u>700.00</u>	
GORSTAGE Gorstage Cemetery							
<i>1116/Gorstage Cemetery</i>	31/05/2026	1116	1	625.00	0.00	625.00	0.00
<i>1117/Gorstage Cemetery</i>	31/05/2026	1117	1	480.00	0.00	480.00	0.00
<i>1118/Gorstage Cemetery</i>	31/05/2026	1118	1	140.00	0.00	140.00	0.00
<i>1119/Gorstage Cemetery</i>	31/05/2026	1119	1	50.00	0.00	50.00	0.00
<i>1120/Gorstage Cemetery</i>	31/05/2026	1120	1	120.00	0.00	120.00	0.00
<i>1121/Gorstage Cemetery</i>	31/05/2026	1121	1	1,530.00	0.00	1,530.00	0.00
<i>1122/Gorstage Cemetery</i>	31/05/2026	1122	1	140.00	0.00	140.00	0.00
<i>1123/Gorstage Cemetery</i>	31/05/2026	1123	1	630.00	0.00	630.00	0.00
<i>1124/Gorstage Cemetery</i>	31/05/2026	1124	1	240.00	0.00	240.00	0.00
<i>1125/Gorstage Cemetery</i>	31/05/2026	1125	1	50.00	0.00	50.00	0.00
<i>1126/Gorstage Cemetery</i>	31/05/2026	1126	1	140.00	0.00	140.00	0.00
<i>1127/Gorstage Cemetery</i>	31/05/2026	1127	1	140.00	0.00	140.00	0.00
<i>1128/Gorstage Cemetery</i>	31/05/2026	1128	1	140.00	0.00	140.00	0.00
<i>1129/Gorstage Cemetery</i>	31/05/2026	1129	1	140.00	0.00	140.00	0.00
<i>1131/Gorstage Cemetery</i>	31/05/2026	1131	1	120.00	0.00	120.00	0.00
<i>1133/Gorstage Cemetery</i>	19/06/2026	1133	1	49.00	0.00	49.00	0.00
<i>1134/Gorstage Cemetery</i>	23/06/2026	1134	1	900.00	0.00	900.00	0.00
<i>1135/Gorstage Cemetery</i>	25/06/2026	1135	1	175.00	0.00	175.00	0.00
<i>1136/Gorstage Cemetery</i>	25/06/2026	1136	1	175.00	0.00	175.00	0.00
<i>1138/Gorstage Cemetery</i>	25/06/2026	1138	1	30.00	0.00	30.00	0.00
<i>1137/Gorstage Cemetery</i>	30/06/2026	1137	1	450.00	0.00	450.00	0.00
					<u>0.00</u>	<u>6,464.00</u>	
GRANART Granart							
<i>Sanctum Vault</i>	18/06/2026	18/06/2026	1	3,114.00	0.00	3,114.00	0.00
<i>Morris</i>	18/06/2026	INV-101340/26	1	1,107.60	0.00	1,107.60	0.00
<i>Little/Plaque Bench</i>	18/06/2026	INV-101341/26	1	1,004.00	0.00	1,004.00	0.00
					<u>0.00</u>	<u>5,225.60</u>	

Continued over page

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
GRNDWORK Groundwork & Leisure Services Ltd							
<i>Hartford PC</i>	05/06/2026	G7512	1	720.00	0.00	720.00	0.00
<i>Premier Estates (Hartford)</i>	05/06/2026	G7526	1	1,560.00	0.00	1,560.00	0.00
<i>Dane Valley Concrete pads</i>	12/06/2026	G7562	1	2,784.00	0.00	2,784.00	0.00
<i>Hob Hey Woods</i>	16/06/2026	G7513	1	2,856.00	0.00	2,856.00	0.00
<i>Dane Valley paths</i>	19/06/2026	G7563	1	15,576.00	0.00	15,576.00	0.00
<i>Wilmslow TC</i>	24/06/2026	G7545	1	4,200.00	0.00	4,200.00	0.00
<i>Premier Estates Congleton</i>	30/06/2026	G7723	1	546.00	0.00	546.00	0.00
<i>Prestbury</i>	30/06/2026	G7739	1	1,080.00	0.00	1,080.00	0.00
<i>Premier Estates Bron Y Castell</i>	30/06/2026	G7743	1	528.00	0.00	528.00	0.00
					0.00	29,850.00	
GTSECURITY G T Security Ltd							
<i>Music Festival</i>	25/06/2026	1239	1	5,232.00	0.00	5,232.00	0.00
					0.00	5,232.00	
HOWARTH Howarth Timber							
<i>Chelford PC</i>	18/06/2026	5208202	1	57.28	0.00	57.28	0.00
					0.00	57.28	
HUWSGRAY Huws Gray Limited							
<i>Sleepers</i>	03/06/2026	IN704006	1	132.43	0.00	132.43	0.00
<i>Mid Cheshire Railway</i>	16/06/2026	Z0628864	1	61.39	0.00	61.39	0.00
					0.00	193.82	
ICCM ICCM							
<i>Annual Membership</i>	01/04/2026	21108	1	110.00	0.00	110.00	0.00
					0.00	110.00	
INSTANT Instant Tool and Plant Hire							
<i>Northwich Music Festival</i>	30/06/2026	74439	1	1,296.00	0.00	1,296.00	0.00
					0.00	1,296.00	
INTELLIGEN Intelligent Monitoring Systems Ltd							
<i>Transfer data to iPads</i>	20/05/2026	11244	1	119.76	0.00	119.76	0.00
<i>Internet security</i>	20/05/2026	11257	1	344.40	0.00	344.40	0.00
					0.00	464.16	

Continued over page

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
JHARDING John Harding & Son Ltd							
Green waste	30/06/2026	10369	1	388.80	0.00	388.80	0.00
					0.00	388.80	
JIM STANLE Jim Stanley							
Lion Painting	23/06/2026	JULY	1	300.00	0.00	300.00	0.00
					0.00	300.00	
LANDLIFE Landlife Wildflowers							
Wildflower Seeds	26/06/2026	1047942	1	275.99	0.00	275.99	0.00
					0.00	275.99	
LANDSCAPE The Landscape Centre							
Plum Slate	24/06/2026	SI-18267	1	186.50	0.00	186.50	0.00
Frodsham	24/06/2026	SI-18268	1	363.00	0.00	363.00	0.00
					0.00	549.50	
NALC National Association of Local Councils							
LCAS - Bronze	17/06/2026	820518	1	96.00	0.00	96.00	0.00
					0.00	96.00	
NORTH TREE Northwich Tree Surgery							
Whalley Road	19/05/2026	INV-1282	1	2,700.00	0.00	2,700.00	0.00
St Helens Church	28/05/2026	INV-1289	1	918.00	0.00	918.00	0.00
Tree Maintenance	26/06/2026	INV-1316	1	600.00	0.00	600.00	0.00
Verdin Park	27/06/2026	INV-1310	1	300.00	0.00	300.00	0.00
					0.00	4,518.00	
NPOWER Npower							
Festive Lighting	12/06/2026	IN15806557	1	12.84	0.00	12.84	0.00
					0.00	12.84	
NWF FUELS NWF Fuels							
Fuel	23/06/2026	3606754	1	710.96	0.00	710.96	0.00
					0.00	710.96	

Continued over page

Linked to Cashbook 1

Entered Month 4
Pay by BACS/Online File

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
OFFESS	Office Essentials							
<i>A4 paper</i>		22/06/2026	184933	1	34.68	0.00	34.68	0.00
						0.00	34.68	
PETERDOUG	Peter Douglas Platforms							
<i>Watering contracts</i>		05/06/2026	16868	1	510.00	0.00	510.00	0.00
						0.00	510.00	
PROLUDIC	Proludic Limited							
<i>Wincham</i>		27/06/2026	SIN012752	1	220.99	0.00	220.99	0.00
						0.00	220.99	
PUGH	Steve Pugh Grave Digger							
<i>Grave digging</i>		30/06/2026	2697	1	1,600.00	0.00	1,600.00	0.00
						0.00	1,600.00	
RADIO NORT	Radio Northwich							
<i>Music Festival</i>		30/06/2026	2026014	1	480.00	0.00	480.00	0.00
						0.00	480.00	
RECODED	Recoded Solutions							
<i>Backup M365 users</i>		12/06/2026	778975	1	1,425.96	0.00	1,425.96	0.00
						0.00	1,425.96	
RUDHEATH P	Rudheath Parish Council							
<i>378/Rudheath Parish Council</i>		22/06/2026	378	1	670.00	0.00	670.00	0.00
<i>380/Rudheath Parish Council</i>		22/06/2026	380	1	74.00	0.00	74.00	0.00
<i>377/Rudheath Parish Council</i>		30/06/2026	377	1	822.00	0.00	822.00	0.00
<i>381/Rudheath Parish Council</i>		30/06/2026	381	1	74.00	0.00	74.00	0.00
<i>382/Rudheath Parish Council</i>		30/06/2026	382	1	1,305.00	0.00	1,305.00	0.00
<i>385/Rudheath Parish Council</i>		30/06/2026	385	1	1,190.00	0.00	1,190.00	0.00
						0.00	4,135.00	
SALC	SALC							
<i>Conference</i>		30/06/2026	3338	1	150.00	0.00	150.00	0.00
						0.00	150.00	

Continued over page

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details		Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
SHAR	Sharrocks							
<i>Oil Tank Cap</i>		16/06/2026	315439	1	34.10	0.00	34.10	0.00
<i>Oil Tank Cap</i>		30/06/2026	315561	1	14.52	0.00	14.52	0.00
<i>Chain</i>		30/06/2026	315773	1	38.56	0.00	38.56	0.00
						0.00	87.18	
SIMPLY	Simply Signs							
<i>Defib Signs</i>		15/06/2026	INV-22233	1	17.94	0.00	17.94	0.00
						0.00	17.94	
SPARK	Spark Medical Limited							
<i>Music Festival</i>		14/06/2026	555	1	1,583.87	0.00	1,583.87	0.00
						0.00	1,583.87	
SWIMLIFE	Swimlife UK Ltd							
<i>Dosing System</i>		25/06/2026	003065	1	9,062.83	0.00	9,062.83	0.00
<i>Pool Maintenance</i>		25/06/2026	3066	1	679.58	0.00	679.58	0.00
						0.00	9,742.41	
TATTENHALL	Cheshire Farm Ice Cream							
<i>VW Stock</i>		25/06/2026	355234	1	188.74	0.00	188.74	0.00
<i>CW Stock</i>		30/06/2026	355715	1	247.71	0.00	247.71	0.00
						0.00	436.45	
TROWERS	Trowers & Hamlins							
<i>11-304731/Trowers & Hamlins</i>		27/02/2026	11-304731	1	5,400.00	0.00	5,400.00	0.00
<i>11-316671/Trowers & Hamlins</i>		30/06/2026	11-316671	1	1,500.00	0.00	1,500.00	0.00
						0.00	6,900.00	
WALKERS	Walkers Plant Centre							
<i>Town Centre</i>		23/06/2026	5758	1	8,206.04	0.00	8,206.04	0.00
<i>Town Centre</i>		23/06/2026	5759	1	72.42	0.00	72.42	0.00
<i>BID Gadbrook</i>		23/06/2026	5791	1	491.40	0.00	491.40	0.00
<i>BID Northwich</i>		23/06/2026	5792	1	4,635.60	0.00	4,635.60	0.00
						0.00	13,405.46	

Continued over page

Linked to Cashbook 1

Entered Month 4

Pay by BACS/Online File

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
WARNHILL Warnhill Tool & Fasteners Ltd							
<i>Trowels</i>	03/06/2026	IN403255	1	80.88	0.00	80.88	0.00
<i>PPE/Cleansing/Tool and Plant</i>	23/06/2026	IN404932	1	1,454.35	0.00	1,454.35	0.00
					<u>0.00</u>	<u>1,535.23</u>	
					<u>0.00</u>	<u>104,979.92</u>	
				Proposed Payment Total			

Northwich Town Council
List of Purchase Ledger Payments

June 2026

Bacs payment (to be approved and not yet paid)	104,979.92
Salary	60,156.85 (to be approved) (to pay 18/07/2026)
Total	165,136.77

Direct Debits/Bacs/Cheques to approve in addition to above

EE	369.60
Cheshire West and Chester Rates - Cemetery	668.00
Cheshire West and Chester Rates - Dane Valley Cemetery	179.00
Cheshire West and Chester - Offices	367.00
VWFC (Buzz Lease)	193.96
Tribute Acts Management	500.00
Hamilton Browne (Lionel Ritchie)	500.00
Bookers (VW/CW Stock)	182.95
Tower Leasing	128.40
WH Reimbursement	25.15
ES (Church Walk Pool)	100.00
HSBC Credit Card	1552.87
Booker (CW/VW Stock)	475.40
British Gas	441.10
Everflow	652.43
British Gas (Office/Electric Vans)	826.24
BT	38.34
Jay Orchard (Music Event)	1400.00
British Gas (Vickersway Electric)	122.59
Church Walk Primary School (School Advantage Fund)	1000.00
Northwich River Festival	20.00
Volkswagen Finance (ETransit)	201.46
Volkswagen Finance (ETransit)	404.44
Volkswagen Finance (ETransit)	437.98
Wirehouse	357.00
PD (Reimbursement)	17.00
MG (Reimbursement)	5.50
Booker (Music Event)	84.13
ICCM	73.00
Lily Communication	211.19
Bank charges	28.39
Total	11,563.12

To Approve	<u>176,699.89</u>
-------------------	--------------------------

Approved last month, paid out in this month's Bank Statement

Bacs payment (Purchase ledger)	49,042.52
Salary	56,607.46
Grand Total	282,349.87

Dated:

Chris Shaw _____

Finance member _____

Chair of Finance _____

8th July

Report to : Finance & General Purposes

Meeting Date : 20th July 2026

Agenda Item : 6

Prepared By : Cath Kirwan

Subject : Bank payments to be checked by Finance



Members to pick two suppliers from June 2026 payments

Evidence to be shown to Finance Committee at the meeting.

Report to : Finance & General Purposes

Meeting Date : 20th July 2026

Agenda Item : 7

Prepared By : Cath Kirwan

Subject : Annual Insurance Renewal



Background

The Council has been insured with Zurich Insurance for over 16 years and continues to receive fully comprehensive cover that meets all its insurance requirements.

As with the wider insurance market, premiums have increased. The Council has explored the possibility of obtaining alternative quotations but has found it extremely difficult to secure comparable levels of cover at a more competitive price than that offered by Zurich Insurance.

The renewal premium for the forthcoming year represents an increase of **£355.71** compared with the previous year.

(Insurance schedule attached).

Proposal

Members are requested to consider and approve the renewal of the Council's insurance with Zurich Insurance at an annual premium of **£22,285.44**, on the basis that it continues to provide fully comprehensive cover and represents the most competitive quotation available following a review of the market.

Decision of Committee is requested.

Claims Contact Information



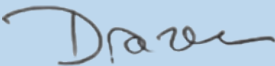
If you need advice on a claim, it's important you speak to the right specialist, they can help explain your cover and how to make a claim. Get in touch with us using the details below.

Property Claims	Claims contact details
Buildings, contents including 'All Risks' items	 Call us: 0800 028 0336
Business interruption	 Email us: farnboroughpropertyclaims@uk.zurich.com
Money	 Write to us: Zurich Municipal Property Claims, Zurich Financial Services, PO Box 3303, Interface Business Park, Swindon, SN4 8WF
Works in progress	
Liability Claims	Claims contact details
Public liability	 Call us: 0800 917 7207
Employers' liability	 Email us: New claims - fnlc@uk.zurich.com General enquiries - zmflc@uk.zurich.com
Personal assault under Money	 Write to us: Postal address Zurich Municipal Property Claims, PO BOX 4937, Swindon, SN4 4PP
Personal accident	Office address Floor 3, 110 Pinehurst Square, Farnborough Business Park, Farnborough, GU14 7JP
Financial and administrative liability	
Professional negligence	
Hirers' liability	
Libel and slander	
Financial and administrative liability	
Personal Accident	
Motor Claims	Claims contact details
Motor	 Call us: 0800 055 676
	 Email us: zmmotorclaimsoffice@uk.zurich.com
	 Write to us: Zurich Municipal Motor Claims, PO Box 3322, Interface Business Park, Swindon, SN4 8XW
ARAG Legal Claims	Claims contact details
Legal Expenses	 Call us: 0117 934 2116 (Switchboard)

How to make a claim

- ✓ Contact us using the details stated above
- ✓ If you have any questions, get in touch with the relevant team for guidance
- ✓ For out of hours help/emergency property losses, please contact 0800 028 0336

Certificate of Motor Insurance

Certificate number:	YLL-272022-3313
1. Description of vehicle:	Any motor vehicle the property of or in the custody or control of the Policyholder
2. Name of policyholder:	Northwich Town Council
3. Effective date of the commencement of insurance for the purpose of the relevant law:	01/09/2026
4. Date of expiry of insurance:	31/08/2027
5. Persons or classes of persons entitled to drive:	Any person who is driving on the order or with the permission of the Policyholder. Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.
6. Limitations as to use:	Use for social domestic and pleasure purposes. Use in connection with the Policyholder's business. The Policy does not cover: 1. Use while the vehicle is let on hire. 2. Use for hire or reward or the carriage of passengers for reward. 3. Use for racing pacemaking reliability trials competitions rallies or trials. 4. Use whilst drawing a greater number of trailers in all than is permitted by Law. 5. Recovery of any motor vehicle which has been seized by or on behalf of any government or public authority which was not the property of or in the custody or control of the policyholder at the time of the seizure.
For Zurich Insurance Company Ltd. Authorised Insurers	
	
Drazen Jakšić Chief Executive Officer of Zurich Insurance Company Ltd, UK Branch	

We hereby certify that the policy to which this Certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the island of Guernsey, the island of Jersey and the island of Alderney. For full details of the insurance cover reference should be made to the policy. Advice to third parties: Nothing contained in this Certificate affects your right as a third party to make a claim.

This Policy applies in respect of events occurring in Great Britain, Northern Ireland, the Isle of Man and the Channel Islands, all member countries of the European Union, Iceland, Norway, Switzerland, Montenegro, Serbia, Andorra and Bosnia & Herzegovina.

La présente politique s'applique aux événements survenant en Grande-Bretagne, en Irlande du Nord, sur l'île de Man et les îles Anglo-Normandes, dans tous les pays membres de l'Union européenne, en Islande, en Norvège, en Suisse, au Monténégro, en Serbie, en Andorre et en Bosnie-Herzégovine.

Diese Richtlinie gilt für Ereignisse, die in Großbritannien, Nordirland, auf der Isle of Man und den Kanalinseln, in allen Mitgliedstaaten der Europäischen Union, Island, Norwegen, der Schweiz, Montenegro, Serbien, Andorra und Bosnien und Herzegowina auftreten.

La presente Politica si applica a eventi che si verificano in Gran Bretagna, Irlanda del Nord, Isola di Man e Isole del Canale, tutti i paesi membri dell'Unione europea, Islanda, Norvegia, Svizzera, Montenegro, Serbia, Andorra e Bosnia-Erzegovina.

Esta póliza se aplica con respecto a los acontecimientos que tengan lugar en Gran Bretaña, Irlanda del Norte, la Isla de Man y las Islas del Canal, todos los Estados miembro de la Unión Europea, Islandia, Noruega, Suiza, Montenegro, Serbia, Andorra y Bosnia y Herzegovina.

Instructions in the event of an accident

You should:

1. take names and addresses of all witnesses
2. report the accident to us quoting the Certificate number
3. send all communications you receive relating to claims or proceedings against you, unanswered, to us quoting, if known, the claims reference.

IMPORTANT

The law requires:

1. unless names and addresses, including those of the vehicle owner, together with the registration mark of the vehicle are exchanged at the time of the accident the driver must report it to the Police as soon as possible and in any case within 24 hours
2. if anyone was injured and the Certificate of Insurance was not produced to the Police at the time of the accident, the driver must report the matter to the Police as soon as possible and in any case within 24 hours and produce the Certificate (or arrange to produce it within five days of the accident).

You should not:

1. admit any liability
2. negotiate or make any agreement with anyone regarding your responsibility for the accident
3. make or offer any payment whatsoever to any Third Party, if in doubt - consult us
4. repudiate a claim without our agreement; this may result in Court Action against you by the other party.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ. Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

© Copyright – Zurich Insurance Company Ltd 2025. All rights reserved. Reproduction, adaptation or translation without prior written permission is prohibited except as allowed under copyright laws.

To Whom It May Concern

Name of Insured: Northwich Town Council

This is to confirm that Northwich Town Council have in force with this Company until the policy expiry on 31st August 2027 insurance incorporating the following essential features:

Policy Number: YLL-272022-3313

Renewal Date: 1st September 2027

Limits of Indemnity: Public Liability:	£10,000,000 minimum* any one event
Products Liability:	£10,000,000 minimum* for all claims in the aggregate during and one period of insurance
Pollution Liability:	As per Products Liability
Employers' Liability:	£10,000,000 any one event inclusive of costs
Official's Indemnity:	As below

*Please refer to your Policy Schedule for your exact Limit of Indemnity

Zurich's Public Liability cover includes financial loss for your councillors. We indemnify them in respect of all sums which you may become legally liable to pay as damages and claimants costs and expenses for financial loss arising as a result of a negligent act or accidental error or omission, alleged or committed.

Whilst other insurers will offer separate officials indemnity; we feel our Public Liability cover offers a bespoke solution for the needs of Parish and Town Councils

Excess:

Public Liability/Products Liability/Pollution Liability:	£100 each and every claim in respect of Third Party Property Damage
--	--

Employers' Liability:	Nil any one claim
-----------------------	-------------------

Indemnity to Principals

Covers include a standard Indemnity to Principals Clause in respect of contractual obligations.

Full Policy

The policy documents should be referred to for details of full cover.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

Mr Chris Shaw
Northwich Town Council
Former Cemetery Lodge
78 Church Road
Northwich
Cheshire
CW9 5PB

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-272022-3313
Insured	Northwich Town Council
Business	Parish / Town Council
Period of Insurance	
From	01 st September 2026
To	31 st August 2027
and any other period for which cover has been agreed.	

Renewal Premium	£ 22,285.44
-----------------	-------------

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	174492108
Long term agreement active until	01 st September 2028
Preparation Date	10 th July 2026
Prepared by	Mr Jonathan Meiseles
Policy Form Reference	MLAACH10

Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

Statement of Fact

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect:

- Your organisation has not had any third-party inspections with a grading of Inadequate, Requires Urgent Improvement, Weak or Unsatisfactory
- You have in place a written safeguarding policy and accompanying procedures that clearly set out the actions to take in response to child and vulnerable adult abuse
- You carry out safer recruitment and selection processes that include the seeking of appropriate criminal records checks, alongside a renewal and update process
- All Employees and **volunteers** engaged in regulated activity and/or activity that brings them into contact with children or vulnerable adults receive safeguarding awareness training including refresher training
- You have one or more designated practitioners for safeguarding to support other practitioners in the organisation to recognise and respond to concerns about Abuse
- You retain employment records, safeguarding checks, safeguarding policies and procedures and safeguarding records for at least the prevailing regulatory best practice period.

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect, and you become non-compliant with any of the above statements, you must tell us, as it may affect your ability to claim under this policy.

Important information

Taking reasonable care

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.

Lines of Cover applying

Part A – Material damage

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. Cemetery Lodge with Office Attached, Church Road, Northwich, Cheshire, CW9 5PB	£467,372.63	N/A	£15,433.05	£0.00	£8,027.49	£3,211.01	£0.00	£0.00	£0.00
2. Chapels Cemetery x 2, Church Road, Northwich, Cheshire, CW9 5PB	£1,002,169.78	N/A	£9,633.03	£0.00	£0.00	£2,408.25	£0.00	£0.00	£0.00
3. Disabled Toilet, Workshop & Male & Female Toilets at Vickersway Park, Church Road, Northwich, Cheshire, CW9 5PB	£159,291.11	N/A	£2,408.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
4. Aviary at The Vickersway Park, Manora Road, Northwich, Cheshire, CW9 5PF	£15,929.11	N/A	£8,027.49	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
5. Large Garage, Workshop, 2 containers, 2 sheds & 2 small garages, Church Road, Northwich, Cheshire, CW9 5PB	£88,720.79	N/A	£1,605.49	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
6. Toilets & Staff Rest	£115,399.57	N/A	£4,816.51	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Room, Church Road, Northwich, Cheshire, CW9 5PB									
7. The Pavillion/Shop, Manora Road, Northwich, Cheshire, CW9 5PF	£177,441.54	N/A	£15,433.05	£5,993.43	£0.00	£0.00	£0.00	£0.00	£0.00
8. Verdin Park: Walls, Gates, Fences & Boundaries, Verdin Park, Castle Street, Northwich, CW8 1BA	£159,291.11	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
9. Church Walk Play Area & Paddling Pool, Shop, Toilet, Walls, Gates, Fences & Boundaries, Church Walk Play Area, Percy Street, Northwich, CW9 5QG	£344,546.66	N/A	£128,440.04	£5,993.43	£0.00	£0.00	£0.00	£0.00	£0.00
10. Danefields Play Area. Walls,Gates, Fences & Boundaries, Danefields Play Are, Danefields Road, Northwich, CW9 8PX	£159,291.11	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
11. Danebridge Cemetery Pillars, Cenotaph, Walls, Gates, Fences & Boundaries, Danebridge Cemetery, London Road, Northwich, CW9 5HR	£212,929.84	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
12. Dane Valley Open Cemetery, Walls, Gates, Fences & Boundary, Dane Valley Cemetery, Adjacent to, Shipbrook Road, Northwich, CW9 7HF	£159,291.11	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
13. James Street Park & Play Area, Walls, Gates, Fences & Boundaries, James	£47,787.33	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Street Park, James Street, Northwich, CW9 7DE									
14. Business Interruption over all locations, Additional Expenses, All Locations, See Section B, Northwich, CW9 5PB	£0.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
15. Cenotaph, Church Road, Northwich, Cheshire, CW9 5PB	£277,794.97	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
16. Bronze Statue at Verdin Park, Castle Street, Northwich, Cheshire, CW8 1BA	£308,660.10	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

For Premises: 14, 15, 16

Insured Perils applicable to Material Damage : 1-13, 15 & 16

For Premises: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13

Insured Perils applicable to Material Damage: 1-16

Excesses Applicable to Premises 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 15 & 16

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250
Subsidence	£1,000

Excesses Applicable to Premises 14

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250
Subsidence	£1,000

Operative Endorsements: 1, 2, 3, 5, 6, 7, 8 & 9 (please refer to the Endorsement section of the policy wording)

Part B – Business interruption

Premises Address	Additional Expenditure	Indemnity Period (Months)	Loss of Data	Indemnity Period (Months)	Loss of Gross Revenue	Indemnity Period (Months)
Manora Road, Northwich, Cheshire, CW9 5PF	N/A		N/A		£22,000	12
Church Walk Play Area, Percy Street, Northwich, CW9 5QG	N/A		N/A		£26,000	12
Additional Expenses, All Locations, See Section B, Northwich, CW9 5PB	£50,000	12	N/A		N/A	

For Premises: 14, 15, 16

Insured Perils applicable to Business Interruption : 1-13, 15 & 16

For Premises: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13

Insured Perils applicable to Business Interruption: 1-16

Operative Endorsements:

None

Part C – All risks

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the **territorial limits**.

Item Description	Sum Insured	Excess
Play Equipment: Church Walk	£185,196.64	£100
Laptops	£3,086.60	£100
Paddling Pool & Mushroom Water Feature	£104,357.55	£100
Park Furniture, Bins, Street Benches & Picnic Tables at all locations	£48,165.03	£100
Mayors Chair/ Town Mayors Robe	£7,716.54	£100
Tools	£4,816.51	£100
6 x Mobile Phones	£4,629.92	£100
Mechanical Machinery	£44,950.64	£100
Noticeboards	£6,173.23	£100
8 x CCTV Cameras	£5,838.18	£100
22 Defibrillators	£50,935.50	£100
Mayors Chain & Badge of Office	£256,880.09	£100
Xmas Lights	£62,614.52	£100
Verdin Park: Play Equipment	£211,851.45	£100
Danefields Park: Play Equipment	£160,550.05	£100
Vickersway Park: Play Equipment	£154,330.54	£100
James Street Park/Play Area: Play Equipment	£56,192.51	£100
Outdoor Gym	£48,165.03	£100
Deputy Mayors Chain	£15,896.04	£100
Consorts Chain	£7,948.04	£100
4 Containers	£10,788.15	£100
Crowd Barrier Fencing	£7,716.54	£100
4 Parasols	£3,086.60	£100
Marquees	£3,086.60	£100
Play Area at Burnside Way	£74,917.74	£100
Play Area at Yarwood Close, Navigation Road	£52,442.42	£100
Play Area at Belmont Road	£209,475.00	£100

Play Area at Victoria Street	£67,425.97	£100
Play Area at Old Hall Road	£119,868.38	£100
Subway Artwork	£16,481.90	£100
Hired in Equipment and Plant for a maximum of 7 days at a time	£14,123.43	£100
Generator	£2,879.53	£100
PA System	£4,250.75	£100
13 unsold cremation vaults at Witton Cemetery	£7,397.67	£100
Friendly Bench	£19,679.63	£100
2 Solar CCTV Cameras	£5,788.13	£100
Bravilor Sego 12 Bean to Cup - Leased from Tower Leasing under agreement number 366257 c/ Acquis Insurance Management Limited	£4,051.69	£100
New Skatepark at Vickers Way	£231,525.00	£100
Trailer	£6,945.75	£100
Rose Mead Play Area including equipment, wooden fencing, 2 gates, 2 litter bins and 1 sign	£115,500.00	£100

The excess stated applies to each and every loss.

Operative Endorsements: 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

Part D – Money

	Limit any one loss
1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):	£250,000
2. Loss of other Money:	
(a) in transit in the custody of any member or employee or in transit by registered post (limit £250), or in a Bank Night Safe	£5,000
(b) in the private residence of any member or employee	£250
(c) in the premises	
(i) in the custody of or under the actual supervision of any member or employee	£5,000
(ii) in locked safes or strongrooms	£5,000
(iii) in locked receptacles other than safes or strongrooms	£250

Excess: £50 each and every loss

Personal Accident Assault Limits: Stated in Section 3(c) of the policy wording

Operative Endorsements:

1. In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.

Part E – Public liability

Limit of Indemnity: £15,000,000

Operative Endorsements: None

Part F – Hirers' liability

Limit of Indemnity: £2,000,000

Excess: £100 each and every claim for damage to the premises or contents caused other than by fire or explosion

Operative Endorsements

None

Part G – Employers liability

Limit of Indemnity: £10,000,000

Operative Endorsements:

None

Part H – Libel and slander**Sum Insured**

£250,000

Excess: 10% each and every claim or £1,000 whichever is the lower**Operative Endorsements**

None

Part I – Motor vehicles

Insured Vehicle:	All as described in
Persons Entitled to Drive:	the Certificate of
Limitation as to Use:	Motor Insurance

Cover: Section 23

A. Comprehensive

Excess : Section 23

Amount	Description
£ 150	Accidental Damage , Fire , Theft , Windscreen , Theft total loss
£ Nil	Third party
Additional to any other excess which applies	

Repair Limit:	£Nil
Section 12	

Damage to Property Limit:
£5,000,000 Applicable to any Commercial Vehicle, Minibus, Agricultural Vehicle and Special Type
£50,000,000 Applicable to any Private Motor Car

Personal Effects Limit:	£150
Section 13	

Medical Expenses Limit:	£250
Section 14	

Additional Cover : Section 25

T. Continuing Hire Charges	Not Operative
U. Occasional Business Use	Not Operative
V. Loss of No Claim Discount/Excess	Not Operative
W. Hiring Charges	Not Operative
X. Termination Charges	Not Operative

Operative Endorsements:

None

Part J – Motor legal expenses and uninsured loss recovery

Limit of Indemnity: £100,000 per insured incident

Operative Endorsements:

None

Part N – Fidelity guarantee

Persons Guaranteed:
All **members** and **employees**

Sum Guaranteed
£2,000,000

Excess: £100 each and every loss

Operative Endorsements:

None

Part O – Personal accident

The cover		
Category:	Insured Persons:	Operative Time:
A	Employees	Engaged in Usual Occupation including Journeys and whilst commuting directly between place of residence and usual place of business
B	member	Engaged in the business including undertaking Journeys and whilst commuting directly between place of residence and usual place of business
C	volunteer	Engaged in the business including undertaking Journeys and whilst commuting directly between place of residence and usual place of business
D	key personnel as follows:	24 hours per day engaged in any activity worldwide not excluded from this cover.

Excesses	
Excesses:	Not applicable

Table of benefits				
Benefit:	Category:			
	A	B	C	D
1. Death	3.00 times annual earnings	£50,000.00	£50,000.00	£Nil
2. Loss of Limb (one or more) and/or Loss of Sight (in one or both eyes)	3.00 times annual earnings	£50,000.00	£50,000.00	£Nil
3A. Total Loss of Hearing (in both ears) and/or Total Loss of Speech	3.00 times annual earnings	£50,000.00	£50,000.00	£Nil
3B. Total Loss of Hearing in one ear	25% of 3A	25% of 3A	25% of 3A	25% of 3A
4. Permanent Total Disablement	3.00 times annual earnings	£50,000.00	£50,000.00	£Nil

5. Permanent Partial Disablement	See section 2.16	See section 2.16	See section 2.16	See section 2.16
6. Paraplegia	£75,000 if 1 is £50,000 or more, otherwise £Nil	£75,000	£75,000	£Nil
7. Quadriplegia	£125,000 if 1 is £50,000 or more, otherwise £Nil	£125,000	£125,000	£Nil
8. Temporary Total Disablement	0.50 times weekly earnings	£100.00 per week	£100.00 per week	£Nil
9. Temporary Partial Disablement	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil
Benefit Period – temporary disablement	104 weeks	104 weeks	104 weeks	104 weeks
Deferment Period – temporary disablement	0 days	0 days	0 days	0 days
Operative endorsements				
Endorsement title:	Endorsement wording:			
1	Special Exclusion 2 of Section 3 is inoperative provided always that the insurer will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90			

Part P – Legal expenses**Insured Incidents:**

1. Employment Disputes and Compensation Awards	Operative
2. Legal Defence	Operative
3. Statutory Licence Appeal	Operative
4. Contract Disputes	Inoperative
5. Debt Recovery	Inoperative
6. Property Protection and Bodily Injury	Operative
7. Tax Protection	Operative

Limit of Indemnity: £100,000

Operative Endorsements: None

General Notes

1. Fair presentation of the risk

You must make a fair presentation of the risk to us at inception, renewal and variation of your policy. This means that we must be told about all facts and circumstances which may be material to the risks covered by the policy and that you must not make a misrepresentation to us about any material facts. As part of your duty of fair presentation, you must ensure that the information detailed within the schedule is correct and complete. A material fact is one which would influence the acceptance or assessment of the risk. If you have any doubt about facts considered material, it is in your interests to disclose them to us.

Failure to make a fair presentation of the risk could result in the policy either being avoided, written on different terms or a higher premium being charged, depending on the circumstances surrounding the failure to present the risk fairly.

This policy is compliant with the principles of the Insurance Act 2015 law reforms. It also incorporates an 'opt out' which has the aim to promote good customer outcomes. We have opted-out of the 'proportionate reduction of claim remedy' available to insurers under the Insurance Act 2015. This means that in cases of non-disclosure or misrepresentation which are neither deliberate nor reckless, if we would have charged an additional premium had we known the relevant facts, we will charge that premium and pay any claims in full rather than reducing claims payments in proportion to the amount of premium that would have been charged.

We believe that our 'additional premium approach' should, in most situations, be more favourable to our customers when compared to the proportionate reduction of claim remedy. Our additional premium approach does not affect our right to apply the other remedies available under the Act for non-disclosure or misrepresentation.

2. Cancellation

All insurance policies run for a fixed period of time. The Insured can terminate an insurance contract verbally or in writing at any time by calling 0800 917 9531 or emailing Customers.team@uk.zurich.com. Zurich may cancel the policy by giving 30 days' notice in writing. In such an event the insured will be entitled to a return of premium in respect of the unexpired portion of the period of insurance.

If you cancel your policy before the start date, you will be entitled to a full refund of premium. If you cancel within 14 days of the start date, you will be entitled to a full refund of premium, providing no claim has been made. After 14 days, if no claim has been made, we may offer a full or partial refund, depending on the time the policy was on risk and the circumstances at the time of the cancellation request. Please note, a cancellation charge of £50 may be applied.

3. Bonus and fee structure

Employees and businesses who carry out work for ZIC UK are remunerated in various different ways for selling insurance contracts. Employees receive a basic salary and also receive a bonus based on a number of factors, including the achievement of sales and quality targets. Businesses which work for the insurer on an outsourced basis receive a fee and also additional payments based on a number of factors, including the achievement of sales and quality targets.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes. © Copyright – Zurich Insurance Company Ltd. All rights reserved. Reproduction, adaptation, or translation without prior written permission is prohibited except as allowed under copyright laws.

Certificate of Employers' Liability Insurance (a)

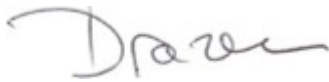
(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations) as amended by the Employers' Liability (Compulsory Insurance) (Amendment) Regulations 2008, a copy of this certificate must be displayed at all places where you employ persons covered by the policy or an electronic copy of the certificate must be retained and be reasonably accessible to each employee to whom it relates).

Policy number	YLL-272022-3313
1. Name of policyholder	Northwich Town Council
2. Date of commencement of insurance policy	01/09/2026
3. Date of expiry of insurance policy	31/08/2027

We hereby certify that subject to paragraph 2:

1. The policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney (b).
2. (a) The minimum amount of cover provided by this policy is no less than £5 million (c).

Signed on behalf of Zurich Insurance Company Ltd (Authorised Insurer).



Drazen Jaksic
Chief Executive Officer of Zurich Insurance Company Ltd, UK Branch

Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ. Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Northwich Town Council
Former Cemetery Lodge
78 Church Road
Northwich
Cheshire
CW9 5PB

**Zurich Town, Parish and
Community Council Team**
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 10th July 2026

Invoice No: 558374421

Client ref: 3646386

Policy	Policy Term	(£) Premium
YLL-272022-3313	01/09/2026-31/08/2027	19,897.72
Inspection Contract (If Applicable)		0.00
Sub total		19,897.72
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		2,387.72
TOTAL		£22,285.44

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to **Zurich Municipal** and send to **Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS**

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account Acc Number: 23110249
Sort Code: 20 – 65 - 82 Bank: Barclays Bank PLC

Please quote your Client Reference on all BACS transactions

Invoice Queries

Phone: 0800 917 9531

Email: renewals.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

Northwich Town Council
Former Cemetery Lodge
78 Church Road
Northwich
Cheshire
CW9 5PB

**Zurich Town, Parish and
Community Council Team**
PO Box 726
Chichester
PO19 9PS

Remittance Advice

Invoice Date: 10th July 2026

Invoice No: 558374421

Client ref: 3646386

Policy	Policy Term	(£) Premium
YLL-272022-3313	01/09/2026-31/08/2027	19,897.72
Inspection Contract (If Applicable)		0.00
Sub total		19,897.72
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		2,387.72
TOTAL		£22,285.44

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to **Zurich Municipal** and send to **Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS**

If paying by BACS, please note our bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account Acc Number: 23110249
Sort Code: 20 – 65 - 82 Bank: Barclays Bank PLC
Please quote your Client Reference on all BACS transactions

Invoice Queries

Phone: 0800 917 9531

Email: renewals.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.